

Council Chambers, City Hall
401 South Alamo
Marshall, TX 75671
903-935-4421



Members
Amy Ware, District 4 - Mayor
Marvin Bonner, District 1
Leo Morris, District 2
Jennifer Truelove, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

MINUTES
PLEASE SILENCE ALL DEVICES

REGULAR CITY COUNCIL MEETING

May 25, 2023

6:00 PM

1. Call to Order and Roll Call

Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 06:00 PM.

PRESENT:

Mayor and Council Members:

Mayor Ware
Councilmember Bonner
Councilmember Morris
Councilmember Truelove
Councilmember Godfrey
Councilmember Abraham

ABSENT: Councilmember Fenton Motion to Excuse: Councilmember Godfrey Second: Truelove Vote: 6:0

ADMINISTRATIVE STAFF PRESENT:

Terrell Smith, City Manager	Reggie Cooper, Fire Chief
Cliff Carruth, Police Chief	Dawn Jones, Finance Director
Eric Powell, Public Works Director	Scott Rectenwald, City Attorney
Christol Hall, HR/Civil Service Director	
Anna Lane, Community Services Director	
Randy Pritchard, Support Services Director	
Nikki Smith, City Secretary/Payroll Accountant	
Garnett Johnson, Community Development Director	

2. Invocation and Pledges

Mayor Ware

3. Presentations & Proclamations

- A. Recognition of Sam Houston Elementary Science Technology Electronic Mathematics (STEM) Academy winning the Texas A&M AgriLife Extension Healthy Texas Recognized School Award.
Mayor Ware presented a certificate of recognition to Harrison County Extension Agents, 4-H Program members, and Sam Houston Elementary Science Technology Electronic Mathematics (STEM) staff and students acknowledging their hard work and dedication to winning the Texas A&M AgriLife Extension Healthy Texas Recognized School Award.

Louraisel McDonald, Harrison County Extension Agent, highlighted various achievements by the students and staff of Sam Houston Elementary STEM.
- B. Recognition of Texas Eastern 911 for providing \$160,000 for technology improvements in the Marshall Emergency Telecommunications Center.
Mayor Ware presented a certificate of recognition to Texas Eastern 911 representatives thanking them for their continued service in support of emergency communications in North East Texas.
- C. Recognition of the Keep Marshall Beautiful May 2023 Beautification Award winners.
Anna Lane, Community Services Director, recognized the May 2023 Beautification Award winners; residential property 515 E Houston owned by Veronica Ortega & Todd Stackhouse & the commercial property 213 W. Burleson, Grand Way Church of Christ.

4. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

Kenneth Moon, 1002 S. Grove, spoke regarding drainage issues on Sanford Street.

Dr. Tracy Andrus, 104 Johnson St., spoke regarding issues he has faced with the City Staff and the manner in which business has been conducted on his property.

5. Items to be Withdrawn From Consent Agenda

Item C was withdrawn from the Consent Agenda.

6. Consent Agenda

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

Councilmember Bonner made a motion to approve Consent Agenda. Councilmember Godfrey seconded the motion, which passed by a vote of 6:0.

- A. Consider approval of the minutes from the May 11, 2023 regular Council meeting.

- B. Consider approval of repairs\improvements at the West End Lift Station

7. Consideration of Item Withdrawn From the Consent Agenda

- A. Consider approval of appointments to the Planning & Zoning Commission.
Item C was withdrawn from the Consent Agenda.

Councilmembers asked questions and discussed.

Councilmember Abraham made a motion to approve appointments to the Planning & Zoning Commission. Councilmember Bonner seconded the motion, which passed by a vote of 6:0.

8. City Manager Reports and Requests for City Council Consideration

- A. Discussion regarding a fire alarm/vent hood system in homeless shelters.
Councilmembers and staff engaged in discussion regarding requirements for fire alarm and vent hood systems in homeless shelters in the City of Marshall.

Reggie Cooper, Fire Chief, also provided information regarding the requirements for Certificates of Occupancy.
- B. Discussion regarding water, plumber, and wiring regulations.
Councilmembers and staff engaged in discussion regarding water, plumber, and wiring regulations.
- C. Discussion regarding drainage issues on Sanford Street.
Councilmembers and staff engaged in discussion regarding drainage issues on Sanford Street.
- D. Fiscal Year 2024 Budget Workshop.
Dawn Jones, Finance Director, provided information regarding the budget process, revenue and expense for various funds, and budget requests from the various departments based on the strategic outcome areas of the Strategic Plan.

Eric Powell provided an update of ARPA-COVID Fiscal Relief Funds and projects funded and completed utilizing these funds. Eric Powell stated we have spent or encumbered 4.2 million of the 9 million we have to spend by June 2024.

Christol Hall, HR Director, introduced Ms. Little, Atwater Martin representative, who provided the results of the compensation study.

Randy Pritchard, Support Services Director, provided information regarding fleet maintenance for the City. Randy Pritchard introduced Nick Hardwick, Enterprise Fleet Management Senior Account Executive, who provided information on the fleet replacement process for the various departments.

Councilmembers and staff engaged in discussion regarding the Fiscal Year 2024 Budget information presented.

9. Executive Session

Councilmember Abraham made a motion to convene an Executive Session. Councilmember Truelove seconded the motion, which passed by a vote of 6:0. The time was 8:23 PM.

Councilmember Godfrey made a motion to reconvene from the Executive Session. Councilmember Truelove seconded the motion, which passed by a vote of 6:0. The time was 9:05 PM.

- A. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel – Annual evaluation of City Judge.
- B. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel – Annual evaluation of City Manager.
- C. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.072. Deliberation regarding real property: Convene in executive session to discuss matters related to the purchase, exchange, lease, sale, or value of real property.

10. Action Item Following Executive Session

- A. Consider action as a result of the executive session discussion regarding real property. This item was tabled.

11. Adjournment

Councilmember Godfrey made a motion for adjournment. Councilmember Truelove seconded the motion, which passed by a vote of 6:0.

APPROVED:



Mayor of the City Council
of the City of Marshall, Texas

ATTEST:



City Secretary