

Marshall Public Library
Board of Trustees Minutes
Minutes of the Meeting – February 1, 2023

1. Call to order by Darlene Dotson, Chair at 4:05pm. Members in attendance were Darlene Dotson, Jenny Kerr, Lacey Lovely Lawson, Anna Lane - Library Director, and Gail Johnston – Assistant Director.
2. Presentations or remarks from the public: None
3. Review and approval of January 4, 2023, minutes. These minutes were approved by a motion to approve from Jenny Kerr and a second by Lacey Lovely Lawson. All approved and motion carried.
4. Friends of a Public Library report: With no members present or formal report, Anna Lane provided updates on behalf of the Friends.
 - a. 1st Book Sale of the year: 2/10 – 2/18
 - b. Friends working on member letters to send out
5. Library Director's report & Annual Review of the 2021 – 2025 Strategic Plan:
 - a. Provided 4th Quarter report from 2022
 - i. 2022 stats:
 1. Visitors – 72,564
 2. Items circulated – 49,685
 3. Computer Use – 7,749
 4. Children/Teen/Adult program provided – 138 / 48 / 10
 5. Children/Teen/Adult program attendance – 3,458 / 459 / 80
 - b. All action items on Strategic Plan are Complete or In Progress
 - c. MPL Seed Library grand opening was held last Saturday, Jan. 28th
 - i. About 40 attendees
 - ii. About 1,000 seeds collected and packaged
 - iii. Library patrons can “check out” 5 packs of seeds per checkout
 - d. Black History Month pamphlet at Library and daily post scheduled on social media
 - e. Blind Date w/ a Book started Feb. 1st
 - i. 100 books wrapped
 - f. Circulating 30 Hotspots w/ 20 additional waiting for payment approval
 - i. Waitlist continues to be consistent – 20 people
 - ii. 3 week checkouts then bottom of list
 - iii. Issue w/ data being used over 3 weeks, causing limited data for next checkout prior to monthly refill of data
 - g. Anna Lane informed Board of new position as Director of Community Services
6. Upcoming: Great Backyard Bird Count Feb. 18-20, spearheaded by Gail Johnston
7. Motion for adjournment was made at 4:37pm by Lacey Lovely Lawson and seconded by Jenny Kerr.
8. Next meeting is on Wednesday, March 1, 2023, at 4:00pm

Submitted by: Lacey Lovely Lawson