



Keep Marshall Beautiful Board Meeting Minutes
Marshall Public Library Board Room
March 7, 2023

1. Call to Order by Cheryel Carpenter at 4:30. Board members in attendance were Lillian Banks, Deloris Butler, Cheryel Carpenter, Susan Marshall (via conference call), and Felicia Mathis. Also in attendance was guest Linda Scott and city staff liaison Anna Lane, Director of Community Services.
2. There were no presentations or remarks from the public.
3. Anna Lane introduced herself as the new city staff liaison for the Keep Marshall Beautiful board. She is now the Director of Community Services. Prior to this she served as the director of Marshall Public Library.
4. The board reviewed bylaws pertaining to the election and duties of officers, terms of board members, and current vacancies on the board.
5. 2023 Keep Marshall Beautiful officers were unanimously elected as follows:
Chair: Cheryel Carpenter –Nominated by Susan Marshall; Second by Lillian Banks
Vice Chair: Felicia Mathis—Nominated by Susan Marshall; Second by Lillian Banks
Secretary: postpone until April meeting
6. Cheryel reviewed the 2022 Work Plan with the board. Topics discussed included:
 - Supply Closet: Inventory equipment and materials in the closet at the Convention Center.
 - Spring Clean Day: Set tentative date of Saturday, April 22. Ms. Lillian will check date on New Town's spring beautification event so we can possibly coordinate efforts.
 - 2022 Fall Sweep: Discuss successes of the event—ETBU volunteers, Republic Services, DJ, Public Works assistance, organization of registration (equipment station, shirt station)
 - Community Garden: Seek ways to coordinate and collaborate with New Town's community garden, Master Gardeners, the Seed Library at Marshall Public Library.
 - Monthly beautification awards, Adopt-a-Spot, Block Captains, and upkeep of landscape around the city's entry signs.

Upon a motion by Susan and second by Lillian, the board unanimously accepted and approved the 2022 Work Plan as the 2023 Work Plan with the addition of adding the community garden initiative.
7. Cheryel shared that Main Street was discussing an Adopt-a-Planter program that may be launched later this month. Felicia brought up the matter of using murals as part of beautification efforts to cover up graffiti.
8. Upon a motion by Lillian and second by Felicia, the board meeting adjourned at 5:43 pm.