



Keep Marshall Beautiful Board Meeting Minutes
Marshall Public Library Board Room
April 4, 2023

1. Call to Order by Cheryel Carpenter at 4:30. Board members in attendance were Lillian Banks, Deloris Butler, Cheryel Carpenter, Susan Marshall, Felicia Mathis, and Linda Scott. Also in attendance was city staff liaison Anna Lane, Director of Community Services.
2. There were no presentations or remarks from the public.
3. Linda Scott was welcomed as the newest Keep Marshall Beautiful board member. She was unanimously approved at the March 23, 2023 City Council meeting. She shared with the board that she is a retired school counselor at Jefferson ISD and also worked at Elysian Fields ISD as well as Wiley College.
4. Approval of the March minutes was unanimously approved following a motion by Lillian and second by Susan with the following correction: Cheryel and Lillian were unanimously approved to serve another 2 year term.
5. Anna distributed the 2023 KMB board roster to check for accuracy. Anna reported that she submitted the 2023 Affiliation Recognition report by the March deadline and paid the dues for the coming year.

There was discussion regarding the verbiage on the water bill. The wording on the bill that Anna was shown was "Keep Marshall Beautiful Voluntary Donation" which is on one line. To remove the word '*voluntary*' would cost \$125. The board agreed that the wording could remain as is. Cheryel showed an example of her water bill which showed the donation line as "KMB donation". Other board members said they would check their bill and report back. For consistency in message, the online water bill payment will match the water bill.

Anna gave the quarterly update on the Keep Marshall Beautiful budget. At this time, there is \$29,016.26 in the Litter Control Fund. 2023 Year to Date (YTD) collections total \$1,367; 2022 YTD collections totaled \$6,368; and 2021 YTD collections totaled \$6.459.

6. Following discussion, the board approved Grandway Church of Christ as the April commercial beautification winner and the house at 515 E. Houston St. as the April residential beautification winner.
7. The board reviewed the 2023 Work Plan. Lillian shared that on Saturday, April 22—Earth Day—there will be a community garden clean-up beginning at 8:00 at the New Town Garden on the corner of Alvin and Sanford. There was discussion about supplies needed and groups that could help. Upon a motion by Felicia and second by Susan, the board unanimously voted to allocate \$600 from their funds towards the project. Lillian amended the motion and requested an increase to \$700 to cover any incidentals. The motion passed unanimously.
8. Cheryel reviewed the new Keep Marshall Beautiful Adopt-a-Spot flyer. The flyer reviews volunteer responsibilities, KMB and City responsibilities, and criteria to receive signage at the adopted location. Susan will check with the Public Works director about signage, poles, etc. The board was encouraged to identify locations that would be ideal candidates for adoption.
9. There were no announcements.
10. Upon a motion made by Lillian and second by Susan, the meeting was adjourned at 5:50 pm.