

Council Chambers, City Hall
401 South Alamo
Marshall, TX 75671
903-935-4421



Members
Amy Ware, District 4 - Mayor
Marvin Bonner, District 1
Leo Morris, District 2
Jennifer Truelove, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

PLEASE SILENCE ALL DEVICES

REGULAR CITY COUNCIL MEETING

**May 25, 2023
6:00 PM**

1. Call to Order and Roll Call

2. Invocation and Pledges

3. Presentations & Proclamations

- A. Recognition of Sam Houston Elementary Science Technology Electronic Mathematics (STEM) Academy winning the Texas A&M AgriLife Extension Healthy Texas Recognized School Award.
- B. Recognition of Texas Eastern 911 for providing \$160,000 for technology improvements in the Marshall Emergency Telecommunications Center.
- C. Recognition of the Keep Marshall Beautiful May 2023 Beautification Award winners.

4. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

5. Items to be Withdrawn From Consent Agenda

6. Consent Agenda

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

- A. Consider approval of the minutes from the May 11, 2023 regular Council meeting.
- B. Consider approval of repairs/improvements at the West End Lift Station
- C. Consider approval of appointments to the Planning & Zoning Commission.

7. Consideration of Item Withdrawn From the Consent Agenda

8. City Manager Reports and Requests for City Council Consideration

- A. Discussion regarding a fire alarm/vent hood system in homeless shelters.
- B. Discussion regarding water, plumber, and wiring regulations.
- C. Discussion regarding drainage issues on Sanford Street.
- D. Fiscal Year 2024 Budget Workshop.

9. Executive Session

- A. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel – Annual evaluation of City Judge.
- B. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel – Annual evaluation of City Manager.
- C. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.072. Deliberation regarding real property: Convene in executive session to discuss matters related to the purchase, exchange, lease, sale, or value of real property.

10. Action Item Following Executive Session

- A. Consider action as a result of the executive session discussion regarding real property.

11. Adjournment

Posted: May 22, 2023

N. Smith

This meeting will be conducted in accordance with the Americans with Disabilities Act. Requests for sign interpretive services will be available with at least 72-hour notice prior to the meeting. To make arrangements for these services, please call the City Secretary's Office at 903-935-4446.



TO: City Council
DATE: May 25, 2023
ITEM #: 3.A
SUBJECT: Recognition of Sam Houston Elementary Science Technology Electronic Mathematics (STEM) Academy winning the Texas A&M AgriLife Extension Healthy Texas Recognized School Award.

Recommendation for Action: Recognizing Sam Houston Elementary Science Technology Electronic Mathematics (STEM) Academy for winning the Texas A&M AgriLife Extension Healthy Texas Recognized School Award.

Executive Summary: During the 2022-2023 school year, Harrison County Extension Agents, Matt Garrett and Louraiseal McDonald implemented a ***Learn, Grow, Eat, and Go!*** youth garden program with 87 Sam Houston 4th grade students. The entire student body, which includes 527 students, participated in the Walk ***Across Texas*** program and logged over 5000 miles. Over 60 teachers successfully completed the ***Fresh Start to a Healthier You*** nutrition four-week series.

Budget Cost: N/A

Staff Contact:

Attachments: 1. 2023HealthyTexasRecognizedSchoolAward

Healthy Texas Recognized School Award

What: Sam Houston Elementary Science Technology Electronic Mathematics (STEM) Academy wins Texas A&M AgriLife Extension Healthy Texas Recognized School Award

When: Spring 2023

How: During the 2022-2023 school year, Harrison County Extension Agents, Matt Garrett and Louraiseal McDonald implemented ***Learn, Grow, Eat, and Go!*** youth garden program with 87 Sam Houston 4th grade students. The entire student body which includes 527 students participated in ***Walk Across Texas*** program and logged over 5000 miles. Over 60 teachers successfully completed the ***Fresh Start to a Healthier You*** nutrition four-week series.

Programs Goals:

Learn, Grow, Eat, Go!- a twenty-lesson series that is hands-on, multi-faceted and academically rich. It focuses on nutrition, garden science, physical activity, food preparation, and fresh vegetable tastings to improve the health and wellness of children, families, and the school community. The integration of science, math, social studies, health, and language arts helps youth to benefit from the program in various areas. Family engagement and teacher resources were provided to reinforce educational information such as parent newsletter, recipe demonstration videos and garden journals. This program also aligns with the Texas Essential Knowledge of Skills (TEKS) which are the state standards in education.

Walk Across Texas- an eight-week physical activity program designed to help people of all ages establish the habit of regular physical activity. The goal is to accumulate 832 miles, which is the number of miles from East Texas to West Texas.

Fresh Start to a Healthier You-goals of four-lesson series include: increase fruit and vegetable intake, adopt a regular exercise routine, and select and purchase nutritious food items on a budget.

Gratitude: A huge thank you goes to the Harrison Leadership Advisory Board, Harrison Family & Community Health Committee, Harrison Master Wellness Volunteers and Harrison Master Gardeners. The generous volunteers not only volunteered their precious time but also shared their gardening and nutrition knowledge. We also would like to thank Principal Jessica Johnson, Counselor Lula Waskom, Communities in School Site Coordinator Charizma Taylor. We truly appreciate them for allowing us to implement these programs with the students and the teachers. They also ensured all goals were accomplished. We look forward to working with everyone in the future.



TO: City Council
DATE: May 25, 2023
ITEM #: 3.B
SUBJECT: Recognition of Texas Eastern 911 for providing \$160,000 for technology improvements in the Marshall Emergency Telecommunications Center.

Recommendation for Action: Present Proclamation to Texas Eastern 911 Representative

Executive Summary: Texas Eastern 911 recently provided \$160,000 for upgrades in the Marshall Emergency Telecommunications Center.

Budget Cost: None

Staff Contact: Cliff Carruth - Chief of Police

Attachments: 1. Certificate of Recognition - Texas Eastern 911



In the name and by the authority of the
City of Marshall, Texas

THIS IS TO RECOGNIZE,

Texas Eastern 911 Network

for their continued service in support of emergency
communications in North East Texas.

Texas Eastern 911 District provides 911 services to
Harrison County and the City of Marshall.

Recently Texas Eastern 911 District provided \$160,000 to upgrade the
Marshall Emergency Telecommunication Center. This funding will allow
the City to update systems and continue to provide excellent service to the
citizens of Marshall, Texas.

I have hereunto signed my name and caused the Seal of the
City of Marshall to be affixed at the City of Marshall, this the
25th day of May, 2023.

Mayor of the City of Marshall



TO: City Council
DATE: May 25, 2023
ITEM #: 3.C
SUBJECT: Recognition of the Keep Marshall Beautiful May 2023 Beautification Award winners.

Recommendation for Action: Recognize recipients of the May 2023 Beautification Award.

Executive Summary: The Keep Marshall Beautiful Board has selected the following property winners for the May 2023 Beautification Award. Representatives from the Keep Marshall Beautiful board presented both winners with a \$50 gift card to Lowe's.

Residential

Veronica Ortega & Todd Stackhouse
515 E. Houston St.

Represented by Jennifer Truelove, District 3
and Amanda Abraham, District 6



Commercial

Grand Way Church of Christ
213 W. Burleson St.

Represented by Leo Morris, District 2
and Amanda Abraham, District 6



The community may submit nominations for Keep Marshall Beautiful residential and commercial awards by completing an online form on the [Keep Marshall Beautiful page](https://tinyurl.com/kmbaward) on the city's website or by using this link: <https://tinyurl.com/kmbaward>

Budget Cost: N/A

Staff Contact: Anna Lane, Community Services Director

Attachments: None



TO: City Council
DATE: May 25, 2023
ITEM #: 6.A
SUBJECT: Consider approval of the minutes from the May 11, 2023 regular Council meeting.

Recommendation for Action: Consider approval of the minutes from the May 11, 2023 meeting.

Executive Summary: Minutes from the regular meeting held on May 11, 2023.

Budget Cost: N/A

Staff Contact: Nikki Smith, City Secretary

Attachments: 1. 5-11-2023 minutes

Council Chambers, City Hall
401 South Alamo
Marshall, TX 75671
903-935-4421



Members
Amy Ware, District 4 - Mayor
Marvin Bonner, District 1
Leo Morris, District 2
Jennifer Truelove, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

MINUTES
PLEASE SILENCE ALL DEVICES

REGULAR CITY COUNCIL MEETING

May 11, 2023
6:00 PM

1. Call to Order and Roll Call

Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 06:00 AM.

PRESENT:

Mayor and Council Members:

Mayor Ware
Councilmember Bonner
Councilmember Morris
Councilmember Truelove
Councilmember Godfrey
Councilmember Abraham
Councilmember Fenton

ADMINISTRATIVE STAFF PRESENT:

Terrell Smith, City Manager	Reggie Cooper, Fire Chief
Cliff Carruth, Police Chief	Dawn Jones, Finance Director
Eric Powell, Public Works Director	
Scott Rectenwald, Acting City Attorney	
Anna Lane, Community Services Director	
Randy Pritchard, Support Services Director	
Nikki Smith, City Secretary/Payroll Accountant	
Garnett Johnson, Community Development Director	

2. Invocation and Pledges

Mayor Ware

3. Presentations & Proclamations

A. National Public Works Week Proclamation

Mayor Ware read the proclamation and presented it to Eric Powell, Public Works Director.

4. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

There were no citizen comments.

5. Items to be Withdrawn From Consent Agenda

There were no items withdrawn from the Consent Agenda.

6. Consent Agenda

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

Councilmember Bonner made a motion to approve the consent agenda.

Councilmember Godfrey seconded the motion, which passed by a vote of 7:0.

- A. Consider approval of the minutes from the April 27, 2023 regular meeting.
- B. Consider approval of an ordinance abandoning, vacating, and closing that portion of Beauregard St. from its intersection with Davis St. to its intersection with Price St., and consisting of approximately 7500 square feet of land located within the Railroad Subdivision, City of Marshall, Harrison County, Texas, and which is more particularly described and or depicted in Exhibit A, which is attached hereto and incorporated herein for all purposes; providing for a severability clause; providing a repealer clause; and providing for an effective date.

7. Consideration of Item Withdrawn From the Consent Agenda

There were no items withdrawn from the Consent Agenda.

8. Resolution

- A. Consider and act on a resolution directing publication of notice of intention to issue combination tax and revenue certificates of obligation.
Eric Powell provided background information on the retention pond project and stated \$1,105,650 is from a grant and \$2,050,000 would be funded utilizing bonds. The payback for the bonds will be \$82,000 from the Drainage Utility Fund over the next 25 years. Eric Powell stated the COs will be issued for an amount not to exceed \$2,050,000 and will be used to pay for the planning, acquisition, design and construction of a flood management detention pond and the paying of professional

services in connection with these projects.

Councilmembers asked questions and discussed.

Councilmember Morris made a motion to approve a resolution directing publication of notice of intention to issue combination tax and revenue certificates of obligation. Councilmember Fenton seconded the motion, which passed by a vote of 7:0.

9. City Manager Reports and Requests for City Council Consideration

- A. Consider Approval to Award a Contract for the Supply of Fuel for the City of Marshall
Randy Pritchard, Support Services Director, stated the City advertised bids for the fuel contract and received one bid proposal from Pete McCarty Oil Co., Inc. of Marshall, Texas for the profit margin of \$0.10 per gallon for each fuel type.

Councilmembers asked questions and discussed.

Councilmember Godfrey made a motion to approve a contract for the supply of fuel for the City of Marshall. Councilmember Fenton seconded the motion, which passed by a vote of 7:0.

- B. Presentation of the semi-annual report by the Marshall Economic Development Corporation.
Rush Harris, Executive Director of Marshall EDC, presented the semiannual report for 2023. Rush Harris provided information about EDC activities and projects.

Councilmembers asked questions and discussed.

- C. Consider approval of the application for a grant through BCBS of Texas for \$50,000 towards the National Fitness Campaign Project.
Randy Pritchard stated the Parks Department and Parks Advisory Board have been working with the National Fitness Campaign for the installation of a fitness court at City Park. Randy Pritchard asked for approval to apply for a grant through Blue Cross Blue Shield of Texas for \$50,000 towards this project. If the grant is awarded, the cost to the City would be approximately \$175,000.

Councilmembers asked questions and discussed.

Councilmember Truelove made a motion to approve the application for a grant through BCBS of Texas for \$50,000 towards the National Fitness Campaign Project. Councilmember Abraham seconded the motion, which passed by a vote of 7:0.

10. Executive Session

Councilmember Godfrey made a motion to convene an Executive Session. Councilmember Abraham seconded the motion, which passed by a vote of 7:0. The time was 6:45 PM.

Councilmember Abraham made a motion to reconvene from the Executive Session.

Councilmember Truelove seconded the motion, which passed by a vote of 7:0. The time was 7:08 PM.

- A. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel – Annual evaluation of City Judge.
- B. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel – Annual evaluation of City Manager.
- C. An executive session pursuant to Texas Govt. Code Section 551.071. "Consultations with Attorney" to consult with the City Attorney in an executive session to seek his or her advice on legal matters concerning pending or contemplated litigation and upon a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter."
- D. An executive session pursuant to Section 551.087 of the Texas Government Code (Deliberation Regarding Economic Development Negotiations) (1) to discuss or deliberate regarding commercial or financial information that the City Council has received from a business prospect that the City Council seeks to have locate, stay, or expand in or near the territory of the City and with which the City Council is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described above; concerning Project Epsilon.

11. Action Item Following Executive Session

- A. Consider approval of an expenditure greater than \$50,000 by Marshall EDC for Project Epsilon.
Councilmember Abraham made a motion to grant MEDCO authority to spend over \$50,000 on Project Epsilon. Councilmember Godfrey seconded the motion, which passed by a vote of 7:0.

12. Adjournment

Councilmember Godfrey made a motion for adjournment. Councilmember Fenton seconded the motion, which passed by a vote of 7:0.

APPROVED:

Mayor of the City Council
of the City of Marshall, Texas

ATTEST:

City Secretary



TO: City Council
DATE: May 25, 2023
ITEM #: 6.B
SUBJECT: Consider approval of repairs\improvements at the West End Lift Station

Recommendation for Action: Requesting approval of an expenditure in excess of \$50,000 for repairs to the West End Lift Station wet well and sanitary manhole.

Executive Summary: The wet well and connected piping at the West End Lift Station is in need of repair and upgrade. The pipe connection to the existing wet well currently has a temporary clamp on it but it needs to be completely excavated and repaired properly. Three contractors were contacted, one indicated the scope was beyond their equipment capabilities and the other indicated their schedule was too full. We received a quote from Budds Construction of Haughton, LA in the amount of \$49,500 with an add-on for potential dewatering of \$25,000.

Budget Cost: \$74,500

Staff Contact: Eric Powell, PE

Attachments: 1. Estimate-0000153

City of Marshall
City of Marshall
Lift station repair

Estimate # 0000153

Estimate Date 04/18/2023

Item	Description	Unit Price	Quantity	Amount
Service	Lift station point repair	39000.00	1.00	39,000.00
Service	Bypass pumping	10500.00	1.00	10,500.00
<u>NOTES:</u> Work to include: Setting up bypass pump(1000') Make repair between manhole and lift station Backfill with native material Labor and equipment included Trench safety Dewatering if needed (\$25000.00) Excluded: select backfill permits and fees Sidewalk removal or replacement Asphalt removal or replacement				
Subtotal				49,500.00
Total				49,500.00
Amount Paid				0.00
Estimate				\$49,500.00



TO: City Council
DATE: May 25, 2023
ITEM #: 6.C
SUBJECT: Consider approval of appointments to the Planning & Zoning Commission.

Recommendation for Action: Requesting approval of appointments to the Planning and Zoning Commission

Executive Summary: Applications were received to fill the positions of outgoing members on the Planning & Zoning Commission. The approval of Brooke LaBouve, Clayton Allen and Richie Arnold will allow the Planning and Zoning Commission to continue hearing and making recommendations on requests for zoning changes and special use permits.

Budget Cost: N/A

Staff Contact: Garnett Johnson, Community Development Director

Attachments: 1. applications

City of Marshall
Application for Appointment to City Boards and Committees

Name of Board or Committee to which you are applying: Any open positions

Note: A person may serve on only two (2) City boards or committees at one time.

Name: LaBouve, Brooke
(Title) (Last) (First) (Middle)

Permanent Residence Address: 602 Pinewood Dr Marshall, Tx 75672
(Street) (City) (State) (Zip Code)

Preferred Mailing Address: _____
(If different from above) (Street) (City) (State) (Zip Code)

Preferred Phone and Fax: cell - 936-524-0579
(Phone) (Fax)

Email Address: brooke.labouve@edwardjones.com

Occupation: Financial Advisor

Employer: Edward Jones Title: Financial Advisor

Are you a registered voter in the City of Marshall? ☒ Yes ☐ No

Are you a resident of the City of Marshall? ☒ Yes ☐ No

Length of residence: 16 years In which District do you reside? 7

Do you, your spouse or your employer have any financial interest, direct or indirect in any contract with the City of Marshall?

☐ Yes ☒ No

If Yes, please explain: _____

Do you, your spouse or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies or service?

☐ Yes ☒ No

If Yes, please explain: _____

Do you, your spouse or your employer have any financial interest, directly or indirectly, in matters that might come before the Board or Committee to which you are seeking appointment?

☐ Yes ☒ No

If Yes, please explain: _____

Convictions: Have you ever been convicted of violating any federal, state or municipal law, regulation or ordinance? ☐ Yes ☒ No

If so, give details. Do not include traffic violations. _____

Continued on Page 2

(Rev. 11/22)

City of Marshall Application for Appointment to City Boards and Committees (Page 2)

Name: **Brooke LaBouve**

BACKGROUND

Education: Texas A&M University - Bachelors Degree

Professional: Teacher 2006-2022, Business Owner (Fitness) 2013-2022, Financial Advisor 2022-Present

Volunteer Experience/Community Service: Boys & Girls Club of Big Pines, United Way Board, First Methodist Day School Board

Areas of interest: Development, Beautification, Tourism, Main Street

Please specify membership on any other governmental Board or Committee.

List all Boards, Commissions, Corporations, Non-Profit Entities, Agencies, or other Entities of which you are currently a member and/or officer and/or employed by, and give the title and dates of any position that you have held in such organization.

Organization: First Methodist Day School Board

Title: Church Member Representative Dates: 9/22-Present

Organization: _____

Title: _____

Dates: _____

Reasons for Seeking Appointment: Please attach a brief narrative outlining your interests and qualifications for seeking appointment. You may also add a résumé or additional information.

I have read and understand the instructions and appointment process. The foregoing and any attached statements are true, accurate and complete; and I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.


Signature

4/12/23
Date

FILE COMPLETED FORM WITH CITY SECRETARY'S OFFICE BY DEADLINE FOR PROCESSING

Marshall City Secretary
ATTN: Nikki Smith
401 S. Alamo
Marshall, Texas 75670

(Original copy will be on file in the City Secretary's Office for 12 months.)

Note: Information provided on this form is public and subject to the Texas Public Information Act (Government Code Chapter 552)

To whom it may concern,

I have been interested in serving on a board for the city of Marshall for years. Due to scheduling and my teaching career outside of MISD, I have been unable to fully commit to a board. Being able to attend meetings during the day would have proved difficult. During the first years of my older two children's lives, I was not a full-time teacher and thus able to serve on several boards around Marshall such as Boys and Girls Club, United Way, and CASA. More recently, I have served on as the President of City Council of PTAs and led the charge to change all schools to PTOs, with the reason being our city demographics. My focus was keeping money inside the school system, for our own children, rather than sending a large portion of our dues to the "Association" in Austin. With my change in career recently, it has allowed me the flexibility in schedule to volunteer on board positions again and I would be happy to help the city of Marshall in any way.

Brooke LaBouve

City of Marshall
Application for Appointment to City Boards and Committees

Name of Board or Committee to which you are applying: Planning & Development

Note: A person may serve on only two (2) City boards or committees at one time.

Name: Mr. Allen Robert "Clayton"
(Title) (Last) (First) (Middle)

Permanent Residence Address: 2405 Arlington Rd Marshall 75672
(Street) (City) (State) (Zip Code)

Preferred Mailing Address: 104 W Houston St Marshall 75670
(If different from above) (Street) (City) (State) (Zip Code)

Preferred Phone and Fax: 903.930.1866
(Phone) (Fax)

Email Address: rc-allen@live.com

Occupation: Real estate broker, developer, operator

Employer: Clay Allen Real Estate Title: Agent/Broker

Are you a registered voter in the City of Marshall? ☒ Yes ☐ No

Are you a resident of the City of Marshall? ☒ Yes ☐ No

Length of residence: 15 months In which District do you reside? 4

Do you, your spouse or your employer have any financial interest, direct or indirect in any contract with the City of Marshall?

☐ Yes ☒ No

If Yes, please explain: _____

Do you, your spouse or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies or service?

☐ Yes ☒ No

If Yes, please explain: _____

Do you, your spouse or your employer have any financial interest, directly or indirectly, in matters that might come before the Board or Committee to which you are seeking appointment?

☐ Yes ☒ No

If Yes, please explain: _____

Convictions: Have you ever been convicted of violating any federal, state or municipal law, regulation or ordinance? ☐ Yes ☒ No

If so, give details. Do not include traffic violations. _____

Continued on Page 2

City of Marshall Application for Appointment to City Boards and Committees (Page 2)

Name: Clayton Allen

BACKGROUND

Education: MISD Graduate, BA Finance Texas Tech

Professional: Clay Allen Real Estate / Seven Thirds Holdings, LLC

Volunteer Experience/Community Service: Texas First Tee program

Areas of interest: Development, preservation, & expansion of Marshall

Please specify membership on any other governmental Board or Committee.

List all Boards, Commissions, Corporations, Non-Profit Entities, Agencies, or other Entities of which you are currently a member and/or officer and/or employed by, and give the title and dates of any position that you have held in such organization.

Organization: N/A

Title: _____ Dates: _____

Organization: _____

Title: _____ Dates: _____

Reasons for Seeking Appointment: Please attach a brief narrative outlining your interests and qualifications for seeking appointment. You may also add a résumé or additional information.

I have read and understand the instructions and appointment process. The foregoing and any attached statements are true, accurate and complete; and I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.

Clayton Allen
Signature

4/11/23
Date

FILE COMPLETED FORM WITH CITY SECRETARY'S OFFICE BY DEADLINE FOR PROCESSING

Marshall City Secretary
ATTN: Nikki Smith
401 S. Alamo
Marshall, Texas 75670

(Original copy will be on file in the City Secretary's Office for 12 months.)

Note: Information provided on this form is public and subject to the Texas Public Information Act (Government Code Chapter 552)

FROM THE OFFICE OF
CLAYTON ALLEN

4/13/23

City of Marshall

I am applying to sit on the board of planning and development. I have developed & currently own both commercial and residential properties in the City of Marshall. I believe I can lend some firsthand experience to the future growth of our city.

Warm regards

Clayton Allen



903-930-1866 | 104 W. HOUSTON STREET | MARSHALL, TEXAS 75670

City of Marshall
Application for Appointment to City Boards and Committees

Name of Board or Committee to which you are applying: PJ2

Note: A person may serve on only two (2) City boards or committees at one time.

Name: Arnold Richie Lynne
(Title) (Last) (First) (Middle)

Permanent Residence Address: 2490 Garden Oaks Marshall TX 75672
(Street) (City) (State) (Zip Code)

Preferred Mailing Address:
(If different from above) (Street) (City) (State) (Zip Code)

Preferred Phone and Fax: 903-407-1315
(Phone) (Fax)

Email Address: richiesoldit@gmail.com

Occupation: Real Estate Broker Ass.

Employer: Century 21 ASG Title: Ass Broker

Are you a registered voter in the City of Marshall? ☒ Yes ☐ No

Are you a resident of the City of Marshall? ☒ Yes ☐ No

Length of residence: 45 yrs In which District do you reside? 40

Do you, your spouse or your employer have any financial interest, direct or indirect in any contract with the City of Marshall?

☐ Yes ☒ No

If Yes, please explain: _____

Do you, your spouse or your employer have any financial interest, directly or indirectly, in the sale to the City of any land, materials, supplies or service?

☐ Yes ☒ No

If Yes, please explain: _____

Do you, your spouse or your employer have any financial interest, directly or indirectly, in matters that might come before the Board or Committee to which you are seeking appointment?

☐ Yes ☒ No

If Yes, please explain: _____

Convictions: Have you ever been convicted of violating any federal, state or municipal law, regulation or ordinance? ☐ Yes ☒ No

If so, give details. Do not include traffic violations. _____

Continued on Page 2

City of Marshall Application for Appointment to City Boards and Committees (Page 2)

Name: Richie Arnold

BACKGROUND
Education: High school/grad. Some College

Professional: Real Estate

Volunteer Experience/Community Service: Church, My Friends Place

Areas of interest: Fishing, guitar, church

Please specify membership on any other governmental Board or Committee.
List all Boards, Commissions, Corporations, Non-Profit Entities, Agencies, or other Entities of which you are currently a member and/or officer and/or employed by, and give the title and dates of any position that you have held in such organization.

Organization: N/A

Title: _____ Dates: _____

Organization: _____

Title: _____ Dates: _____

Reasons for Seeking Appointment: Please attach a brief narrative outlining your interests and qualifications for seeking appointment. You may also add a résumé or additional information.

I have read and understand the instructions and appointment process. The foregoing and any attached statements are true, accurate and complete; and I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.

Richie Arnold
Signature

4-18-23
Date

FILE COMPLETED FORM WITH CITY SECRETARY'S OFFICE BY DEADLINE FOR PROCESSING

Marshall City Secretary
ATTN: Nikki Smith
401 S. Alamo
Marshall, Texas 75670

(Original copy will be on file in the City Secretary's Office for 12 months.)

Note: Information provided on this form is public and subject to the Texas Public Information Act (Government Code Chapter 552)



TO: City Council
DATE: May 25, 2023
ITEM #: 8.A
SUBJECT: Discussion regarding a fire alarm/vent hood system in homeless shelters.

Recommendation for Action: Discussion regarding a fire alarm/vent hood system in homeless shelters.

Executive Summary: Councilmembers Morris, Godfrey and Bonner requested this item be added to the agenda for discussion.

Budget Cost:

Staff Contact:

Attachments: None



TO: City Council
DATE: May 25, 2023
ITEM #: 8.B
SUBJECT: Discussion regarding water, plumber, and wiring regulations.

Recommendation for Action: Discussion regarding regulations for water, plumber, and wiring.

Executive Summary: Councilmembers Morris, Godfrey and Bonner requested this item be added to the agenda for discussion.

Budget Cost:

Staff Contact:

Attachments: None



TO: City Council
DATE: May 25, 2023
ITEM #: 8.C
SUBJECT: Discussion regarding drainage issues on Sanford Street.

Recommendation for Action: Discussion of Sanford Street drainage issues.

Executive Summary: Councilmembers Morris and Godfrey requested this item be added to the agenda for discussion.

Budget Cost:

Staff Contact:

Attachments: None



TO: City Council
DATE: May 25, 2023
ITEM #: 8.D
SUBJECT: Fiscal Year 2024 Budget Workshop.

Recommendation for Action: Engage in discussion regarding the Fiscal Year 2024 Budget.

Executive Summary: Council and Staff will participate in discussion regarding the Fiscal Year 2024 Budget.

Budget Cost: N/A

Staff Contact: Dawn Jones, Finance Director

Attachments: None



TO: City Council
DATE: May 25, 2023
ITEM #: 9.A
SUBJECT: An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel – Annual evaluation of City Judge.

Recommendation for Action: Convene in an executive session.

Executive Summary:

1. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel – Annual evaluation of City Judge.

Budget Cost: N/A

Staff Contact: Christol Hall, HR Director

Attachments: None



TO: City Council
DATE: May 25, 2023
ITEM #: 9.B
SUBJECT: An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel – Annual evaluation of City Manager.

Recommendation for Action: Convene in an executive session.

Executive Summary: An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel – Annual evaluation of City Manager.

Budget Cost: N/A

Staff Contact: Christol Hall, HR Director

Attachments: None



TO: City Council
DATE: May 25, 2023
ITEM #: 9.C
SUBJECT: An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.072. Deliberation regarding real property: Convene in executive session to discuss matters related to the purchase, exchange, lease, sale, or value of real property.

Recommendation for Action: Convene in an executive session

Executive Summary: Discussion regarding matters related to the purchase, exchange, lease, sale or value of real property.

Budget Cost: N/A

Staff Contact: Terrell Smith, City Manager

Attachments: None



TO: City Council
DATE: May 25, 2023
ITEM #: 10.A
SUBJECT: Consider action as a result of the executive session discussion regarding real property.

Recommendation for Action: Consideration of discussion from executive session

Executive Summary: Consideration of discussion from executive session.

Budget Cost: TBT

Staff Contact: Terrell Smith, City Manager

Attachments: None