

1. 1/13/2022 Agenda (PDF)

Documents:

[01-13-22 AGENDA.PDF](#)

2. 1/13/2022 Agenda Packet (PDF)

Documents:

[1-13-22 AGENDA PACKET.PDF](#)



**CITY OF MARSHALL, TEXAS
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS, CITY HALL, 401 SOUTH ALAMO
THURSDAY, JANUARY 13, 2022, 6:00 P.M.**

This meeting will be conducted utilizing a video and audio conferencing tool, as well as, a standard conference call. Instructions and direct links to view the meeting or speak during Citizen Comment can be found at www.marshalltexas.net.

**AGENDA INFORMATION PACKET IS AVAILABLE FOR THE
PUBLIC TO REVIEW ON THE CITY'S WEB SITE AFTER 8:00 A.M.
ON WEDNESDAY BEFORE THE MEETING AT**

www.marshalltexas.net

1. **CALL TO ORDER AND ROLL CALL**
2. **INVOCATION AND PLEDGES**
3. **CITIZEN COMMENTS**

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on an agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on, or not on, the agenda. Those who wish to speak will have three minutes to do so unless additional time has been requested.

4. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**
5. **CONSENT AGENDA**

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

- A. Consider approval of the minutes from the December 9, 2021 Regular meeting and the December 15, 2021 Special-Called meeting.
- B. Street Sweeping Activity Report. (Public Works Director)

C. Monthly Financial Report. (Finance Director)

D. Municipal Court Activity Report. (Finance Director)

6. **ORDINANCE**

A. Consider approval of modifications to the Alarm Permit ordinance. (Police Chief)

B. Consider approval of an ordinance governing wrecker services that perform police-authorized tows or non-consensual tows, towing activities at police scenes, and storage facilities to which vehicles towed as police-authorized or non-consensual tows are taken. (Police Chief)

C. Consider approval of an ordinance designating the number of position in each classification for Police Officers. (Police Chief)

7. **CITY MANAGER REPORTS AND REQUESTS FOR CITY COUNCIL CONSIDERATION**

A. Discussion of and consideration of the 2022 City Council meeting schedule. (Mayor)

B. Discussion of and consideration of approval for signing bonus for Marshall Police Department and Communications employees. (Police Chief)

8. **CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA**

9. **ADJOURNMENT**

Posted: January 10, 2022
5:00 p.m.
N. Smith

This meeting will be conducted in accordance with the Americans with Disabilities Act. Requests for sign interpretive services will be available with at least 72-hour notice prior to the meeting. To make arrangements for these services, please call the City Secretary's Office at 903-935-4446.



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- A. Consider approval of the minutes from the December 9, 2021 Regular meeting and the December 15, 2021 Special-Called meeting.

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- B. Street Sweeping Activity Report. (Public Works Director)

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- C. Monthly Financial Report. (Finance Director)

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- D. Municipal Court Activity Report. (Finance Director)

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6. **ORDINANCE**

- A. Consider approval of modifications to the Alarm Permit ordinance. (Police Chief)

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- C. Consider approval of an ordinance designating the number of position in each classification for Police Officers. (Police Chief)

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7. **CITY MANAGER REPORTS AND REQUESTS FOR CITY COUNCIL CONSIDERATION**

- A. Discussion of and consideration of the 2022 City Council meeting schedule. (Mayor)

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- B. Discussion of and consideration of approval for signing bonus for Marshall Police Department and Communications employees. (Police Chief)

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ITEM 1

CALL TO ORDER AND ROLL CALL

ITEM 2

INVOCATION AND PLEDGES

ITEM 3

CITIZEN COMMENTS

ITEM 4

ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

ITEM 5A

CONSENT AGENDA

**CONSIDER APPROVAL OF THE
MINUTES FROM THE DECEMBER 9,
2021 REGULAR MEETING AND THE
DECEMBER 15, 2021 SPECIAL-CALLED
MEETING**

MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF MARSHALL
THURSDAY, DECEMBER 9, 2021
6:00 PM

Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 6:00 p.m.

PRESENT:

MAYOR: Amy Ware, District 4

COUNCIL MEMBERS:

Marvin Bonner, District 1
Jennifer Truelove, District 3
Amanda Abraham, District 6

Leo Morris, District 2
Vernia Calhoun, District 5
Micah Fenton, District 7

ADMINISTRATIVE STAFF PRESENT:

Mark Rohr, City Manager	Cliff Carruth, Police Chief
Christol Hall, HR Manager	Reggie Cooper, Fire Chief
Eric Powell, Public Works Director	Dawn Jones, Finance Director
Scott Rectenwald, Acting City Attorney	
Jasmine Rios, Communications Coordinator	
Daniel Duke, Tourism & Cultural Arts Director	
Nikki Smith, City Secretary/Payroll Accountant	
Randy Pritchard, Support Services Superintendent	
Fabio Angell, Community & Economic Development Director	

INVOCATION & PLEDGE: Mayor Ware

293. **CITIZEN COMMENTS**

Jeanette Krohn, 7209 FM 1997 N, spoke in support of Veronique Ramirez being reinstated to the position of Main Street Manager.

Thomasina Carlisle, 1007 Fry Street, spoke in support of Veronique Ramirez being reinstated to the position of Main Street Manager.

Luther Davis, 109 Acorn Drive, Grand Way Church of Christ, asked for on updated regarding adequate parking at the church and striping on the street.

Miles Krohn, 7209 FM 1997 N, read a letter on behalf of Justin Kock who wrote in support of Veronique Ramirez being reinstated to the position of Main Street Manager.

Zelina Wright, 105 N College, read a letter on behalf of Orlando Valle who wrote in support of Veronique Ramirez being reinstated to the position of Main Street Manager.

Edward Allen, 2901 Holland, spoke in support of Veronique Ramirez being reinstated to the position of Main Street Manager. Edward Allen also read a letter on behalf of Kim Hoops who wrote in support of Veronique Ramirez being reinstated to the position of Main Street Manager.

Amanda Abraham, 600 Bergstrom Pl, spoke in support of Veronique Ramirez being reinstated to the position of Main Street Manager.

Jonathan McCarty, 505 Fleetwood, read a letter on behalf of Thomas Spear who wrote in support of Veronique Ramirez being reinstated to the position of Main Street Manager.

Steve McFarland, 1 Wingwood Terrace, read a letter on behalf of Francis Smith, 2701 Waubun, who wrote in support of Veronique Ramirez being reinstated to the position of Main Street Manager. Steve McFarland also spoke in support of Veronique Ramirez being reinstated to the position of Main Street Manager.

Jay Carriker, 1307 George Gregg St, spoke in support of Veronique Ramirez being reinstated to the position of Main Street Manager.

Melanie Valdez, 12404 US Hwy 59 S, spoke in support of Veronique Ramirez being reinstated to the position of Main Street Manager.

294. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

Items B and D were withdrawn from the Consent Agenda.

295. **CONSENT AGENDA**

Councilmember Truelove made a motion to approve the Consent Agenda. Councilmember Fenton seconded the motion, which passed with a vote of 7:0.

A. Consider approval of the minutes from the November 10, 2021 Special-Called meeting and the November 18, 2021 Special-Called meeting.

C. Street Sweeping Activity Report.

E. Consider approval of a resolution designating an official newspaper for the City of Marshall for fiscal year 2022.

F. Consider approval of an Interlocal Agreement with Harrison County for Animal Shelter Services.

G. Consider approval of Small Business Grant Fund Applications.

H. Consider approval of the annual Interlocal Agreement with the Marshall-Harrison County Health District.

I. Consider amendments to the Investment Policy and approval of a resolution adopting the City of Marshall Investment Policy.

J. Consider approval of the City of Marshall's depository bank contract for a five-year period beginning January 1, 2022.

ORDINANCE

296. **CONSIDER APPROVAL OF A VACANT PROPERTY REGISTRATION ORDINANCE.**

Fabio Angell, Community & Economic Development Director, highlighted changes to the Vacant Property Registration Ordinance.

Councilmembers asked questions and discussed.

Councilmember Calhoun made a motion to approve the Vacant Property Registration Ordinance. Councilmember Abraham seconded the motion, which passed with a vote of 7:0.

297. CONSIDER APPROVAL OF MODIFICATIONS TO THE ALARM PERMIT ORDINANCE.

This item was withdrawn.

298. CONSIDER APPROVAL OF AN ORDINANCE GOVERNING WRECKER SERVICES THAT PERFORM POLICE-AUTHORIZED TOWS OR NON-CONSENSUAL TOWS, TOWING ACTIVITIES AT POLICE SCENES, AND STORAGE FACILITIES TO WHICH VEHICLES TOWED AS POLICE-AUTHORIZED OR NON-CONSENSUAL TOWS ARE TAKEN.

This item was withdrawn.

299. CONSIDER APPROVAL OF AN ORDINANCE AMENDING THE 2021 ANNUAL BUDGET TO PROVIDE FOR YEAR-END ADJUSTMENTS IN SELECTED DEPARTMENTS.

Dawn Jones, Finance Director, asked for approval of an ordinance amending the 2021 annual budget to provide for year-end adjustments in selected departments. Dawn Jones stated this ordinance allocates funds from Salary & Wages to M&O to cover negative balances in M&O for the Fire Department.

Councilmembers asked questions and discussed.

Councilmember Abraham made a motion to approve an ordinance amending the 2021 annual budget to provide for year-end adjustments in selected departments. Councilmember Truelove seconded the motion, which passed with a vote of 7:0.

CITY MANAGER REPORTS AND REQUESTS FOR CITY COUNCIL CONSIDERATION

300. PRESENTATION OF THE CITY OF MARSHALL AUDIT REPORT FOR THE 2020 FISCAL YEAR.

Mike Hallum, CPA with Knuckols, Duvall, Hallum, & Co., presented the audit report for the 2020 fiscal year and highlighted significant information.

301. CONSIDER APPROVAL BY THE CITY COUNCIL OF MARSHALL, TEXAS FOR THE ACTING MAYOR TO SIGN A LETTER DESIGNATING AN EB-5 TARGETED EMPLOYMENT AREA.

Rush Harris, Executive Director MEDCO, stated Impact DataSource asked for assistance in establishing a Targeted Employment Area for purposes of U.S. Citizenship and Immigration Services EB-5 program. Rush Harris stated this is not a City or MEDCO project.

Councilmembers asked questions and discussed.

Mayor Ware stated she would sign the letter designating an EB-5 Targeted Employment Area with Council approval. Council approved this item with a vote of 7:0.

302. CONSIDERATION AND APPROVAL OF A MEMO OF UNDERSTANDING (MOU) REGULATING AND ALLOWING TO OPERATE A SCOOTERS PROGRAM IN DOWNTOWN.

Fabio Angell provided Memo of Understanding, which would allow and regulate a scooter program in the downtown area at no cost to the City.

Mike Butler, Bird Ride Inc., gave a presentation of the scooter program stating it would be a pilot program with approximately 50-100 scooters and could begin around January or February of 2022.

Councilmembers asked questions and discussed.

Councilmember Morris made a motion to approve a Memo of Understanding (MOU) regulating and allowing to operate a scooters program in downtown. The motion failed due to lack of a second.

303. DISCUSS SALE OF SURPLUS PROPERTY TRACT #1.

Mark Rohr, City Manager, stated 20 acres of property located on Hwy 59 North was advertised for sale for \$60,000. A bid was received for \$54,000.

Councilmember Truelove made a motion to approve the sale of Tract #1. Councilmember Calhoun seconded the motion, which passed with a vote of 7:0.

304. DISCUSS SALE OF SURPLUS PROPERTY TRACT #2.

Mark Rohr stated .306 acre of property located on Hwy 59 was advertised for sale for \$31,000. Two bids were received, one for \$16,276 and the other for \$31,531 from Ernest Crookshank.

Councilmember Truelove made a motion to approve the cash sale of Tract #2 to Mr. Ernest Crookshank for \$31,531. Councilmember Calhoun seconded the motion, which passed with a vote of 7:0.

305. DISCUSS SALE OF SURPLUS PROPERTY TRACT #3.

Mark Rohr stated .478 acres of property located on Key Street has a value of \$3,950 according to the appraisal district tax valuations. A bid was received for \$5,000. The City will retain ownership of the area where the existing warning system siren is located.

Councilmember Bonner made a motion to approve the sale of Tract #3. Councilmember Calhoun seconded the motion, which passed with a vote of 7:0.

306. **CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA**

B. Public Works Activity Report.

Councilmember Abraham stated her reasons for pulling this item.

Councilmembers asked questions and discussed.

Councilmember Abraham made a motion to approve Item B from the Consent Agenda. Councilmember Morris seconded the motion, which passed with a vote of 7:0.

D. Municipal Court Activity Report.

Councilmember Bonner stated his reasons for pulling this item.

Councilmembers asked questions and discussed.

Councilmember Morris made a motion to approve Item D from the Consent Agenda. Councilmember Truelove seconded the motion, which passed with a vote of 7:0.

EXECUTIVE SESSION

307. AN EXECUTIVE SESSION PURSUANT TO THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE UNDER SECTION 551.074 PERSONNEL MATTERS: INTERVIEW WITH INTERIM CITY MANAGER CANDIDATE.

Councilmember Abraham made a motion to enter into Executive Session. Councilmember Truelove seconded the motion, which passed with a vote of 7:0. The time was 7:53 p.m.

The Council reconvened from Executive Session, the time was 9:08 p.m.

ACTION ITEM FOLLOWING EXECUTIVE SESSION

308. ACTION TO MAKE PERSONNEL CHANGES BASED ON EXECUTIVE SESSION.

Councilmember Truelove made a motion to table this item. Councilmember Calhoun seconded the motion, which passed with a vote of 7:0.

309. **ADJOURNMENT**

Councilmember Calhoun made a motion for adjournment. Councilmember Abraham seconded the motion, which passed with a vote of 7:0.

APPROVED:

**Mayor of the City Council
of the City of Marshall, Texas**

ATTEST:

City Secretary

Ordinances: O-21

MINUTES OF THE SPECIAL-CALLED MEETING OF THE
CITY COUNCIL OF THE CITY OF MARSHALL
WEDNESDAY, DECEMBER 15, 2021
2:00 PM

Mayor Amy Ware called the Special-Called meeting to order in the Council Chambers, City Hall at 2:00 p.m.

PRESENT:

MAYOR: Amy Ware, District 4

COUNCIL MEMBERS:

Marvin Bonner, District 1	Leo Morris, District 2
Jennifer Truelove, District 3	Vernia Calhoun, District 5
Amanda Abraham, District 6	Micah Fenton, District 7

ADMINISTRATIVE STAFF PRESENT:

Christol Hall, HR Manager	Cliff Carruth, Police Chief
Scott Rectenwald, Acting City Attorney	Dawn Jones, Finance Director
Jasmine Rios, Communications Coordinator	
Nikki Smith, City Secretary/Payroll Accountant	
Randy Pritchard, Support Services Superintendent	

INVOCATION & PLEDGE: Mayor Ware

310. **CITIZEN COMMENTS**

There were no citizen comments.

EXECUTIVE SESSION

311. **AN EXECUTIVE SESSION PURSUANT TO THE OPEN MEETINGS ACT, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE UNDER SECTION 551.074 PERSONNEL MATTERS: INTERVIEW WITH INTERIM CITY MANAGER CANDIDATE.**

Councilmember Calhoun made a motion to enter into Executive Session. Councilmember Truelove seconded the motion, which passed with a vote of 7:0. The time was 2:03 p.m.

The Council reconvened from Executive Session, the time was 3:56 p.m.

ACTION ITEM FOLLOWING EXECUTIVE SESSION

312. **DISCUSSION AND ACTION ON MAKING PERSONNEL CHANGES BASED ON EXECUTIVE SESSION, INCLUDING HIRING OR NOT HIRING ANY PERSONS INTERVIEWED BY COUNCIL FOR THE INTERIM CITY MANAGER POSITION TO DATE.**

Councilmember Abraham made a motion to hire David Willard through SGR and coordinate with the current City Manager to effect a smooth transition of power. Councilmember Truelove seconded the motion, which passed with the following vote:

Ayes: 5, Mayor Ware, Councilmembers Abraham, Truelove, Bonner and Fenton

Nays: 2, Councilmembers Calhoun and Morris

313. **ADJOURNMENT**

Councilmember Calhoun made a motion for adjournment. Councilmember Truelove seconded the motion, which passed with a vote of 7:0.

APPROVED:

**Mayor of the City Council
of the City of Marshall, Texas**

ATTEST:

City Secretary

Ordinances: O-21

ITEM 5B

CONSENT AGENDA

STREET SWEEPING ACTIVITY REPORT



TO: Members of the City Council

FROM: Eric Powell, PE *EP*
Director of Public Works/City Engineer

DATE: January 4, 2021

SUBJECT: Street Sweeping Activity Report

The Street Sweeping Activity Report for the month of December 2021 is attached for your review.

STREET SWEEPING ACTIVITY REPORT

December 2021

STREET NAME	NUMBER OF TIMES SWEPT
Acadia St.	1
Albemarle Rd.	1
Ambassador Blvd.	1
Arlington Rd.	1
Austin St. (Downtown)	7
Bel Air Dr.	1
Bell St.	1
Bergstrom Place	1
Bolivar St. (Downtown)	7
Buena Vista Dr.	1
Burleson St. (Downtown)	7
Calvert Dr.	1
Carters Ferry Rd.	2
Cherrywood Circle	1
City Hall (surrounding streets)	1
Columbus St.	1
Courthouse Square	7
Dixie Court	1
Elm St.	1
Emory St.	1
Fisher Dr.	1
Guimon Rd.	1
Henley Perry Dr.	1
W. Houston St.	1
Hu Lane	1
Idylwild Terrace	1
Indian Springs Rd.	1
Jasper Dr.	1
John Reagan St.	1
W. Johnson St.	1
Kay Dr.	1
Lake St.	1
Lansdowne Dr.	1
Laurel Lane	1

January 4, 2022

Library (surrounding streets)	1
Lynoak St.	1
Madewood Dr.	1
Mary Mack Dr.	1
Merritt St.	1
Nathan St.	1
Palm Plaza	1
Pine Burr Circle	1
Pine Burr Terrace	1
Pinecove St.	1
Rosborough Springs Rd.	2
Rusk St. (Downtown)	7
Sallie Sue Dr.	1
Sanford St.	2
Shadywood Dr.	1
Shirley St.	1
Sixth St.	1
E. Travis St.	2
W. Travis St.	1
University Ave.	1
Van Zandt Ave.	1
Warren Dr.	1
N. Washington Ave. (Downtown)	7
Waubun St.	1
Wellington St. (Downtown)	7
Wildwood Terrace	1
Wingwood Terrace	1

STREETS/AREAS SWEPT IN DECEMBER: 61

ITEM 5C

CONSENT AGENDA

MONTHLY FINANCIAL REPORT



DEPARTMENT OF FINANCE

MEMORANDUM

To: David Willard, Interim City Manager
From: Dawn I. Jones, Finance Director
cc: Nikki Smith, City Secretary
Date: 1/7/2022
Re: October & November Revenue and Expense Report Summaries – General Fund and Water and Sewer Enterprise Fund

Attached you should find the Revenue and Expense Report Summaries for October & November. This report provides current month, year-to-date, and budgeted amounts for major revenue categories and expenditures by department. The report also provides a percent of current budget.



FINANCIAL REPORT - GENERAL FUND

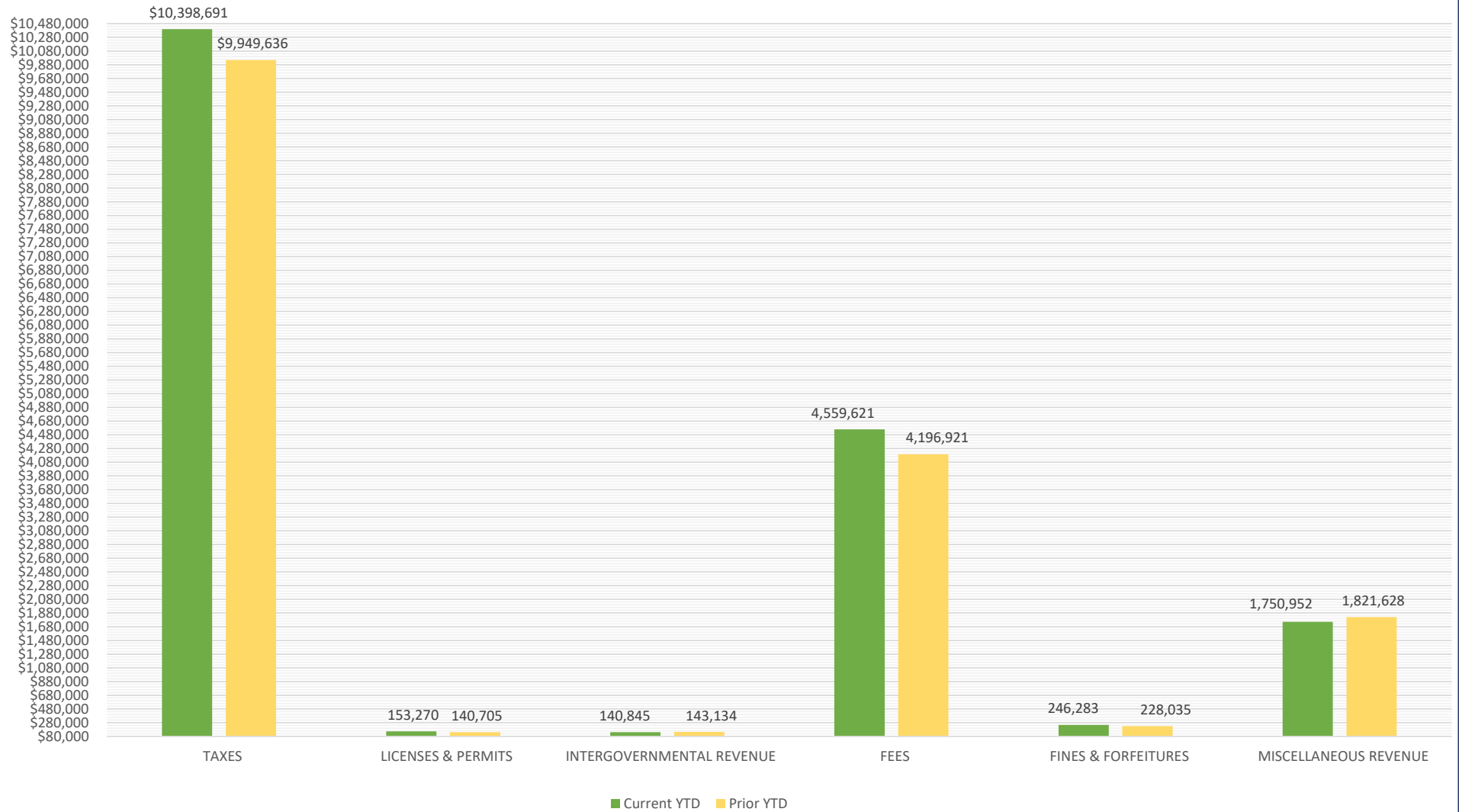
Revenues and Expenditures - Unaudited

Period Ending: October 2021

	CURRENT MONTH	ENCUMBRANCE AMOUNT	CURRENT YTD	PRIOR YTD	REVISED ADOPTED BUDGET	ADOPTED BUDGET	10/12 OF ADOPTED BUDGET	PERCENT OF ADOPTED BUDGET	REMAINING BUDGET
GENERAL FUND									
REVENUES:									
TAXES	\$ 1,042,607	\$ -	\$ 10,398,691	\$ 9,949,636	\$ 12,701,087	\$ 12,701,087	\$ 10,584,239	81.87%	\$ 2,302,396
LICENSES & PERMITS	13,798	\$ -	153,270	140,705	195,000	195,000	162,500	78.60%	41,730
INTERGOVERNMENTAL REVENUE	-	\$ -	140,845	143,134	166,235	166,235	138,529	84.73%	25,390
FEES	396,648	\$ -	4,559,621	4,196,921	5,393,687	5,393,687	4,494,739	84.54%	834,066
FINES & FORFEITURES	26,706	\$ -	246,283	228,035	500,000	500,000	416,667	49.26%	253,717
MISCELLANEOUS REVENUE	39,780	-	1,750,952	1,821,628	2,318,163	2,318,163	1,931,803	75.53%	567,211
TOTAL GENERAL FUND REVENUE	\$ 1,519,539	\$ -	\$ 17,249,662	\$ 16,480,060	\$ 21,274,172	\$ 21,274,172	\$ 17,728,477	81.08%	\$ 4,024,510
EXPENSES:									
GENERAL GOVERNMENT	\$ 50,218	\$ (10,018)	\$ 381,770	\$ 445,921	\$ 536,321	\$ 549,766	\$ 458,138	69.44%	\$ 167,996
FINANCE	64,496	\$ (513)	405,764	407,277	533,677	531,062	442,552	76.41%	125,298
POLICE	543,466	\$ (31,743)	3,924,974	4,020,341	5,118,373	5,160,503	4,300,419	76.06%	1,235,529
FIRE	505,157	\$ (29,972)	3,512,941	3,527,809	4,268,060	4,251,100	3,542,583	82.64%	738,159
PUBLIC WORKS	746,734	\$ (1,316)	4,402,921	3,774,626	5,350,200	5,080,400	4,233,667	86.66%	677,479
COMMUNITY & ECO DEV	78,551	\$ (707)	453,732	440,985	742,094	667,049	555,874	0.00%	213,317
SUPPORT SERVICES	81,659	\$ (16,248)	707,805	746,001	860,534	858,934	715,778	0.00%	151,129
TOURISM & CULTURAL ARTS	130,789	\$ (84,607)	931,305	815,427	1,278,548	1,211,093	1,009,244	0.00%	279,788
PARKS & RECREATION	53,022	\$ (290)	308,424	320,050	432,432	425,832	354,860	0.00%	117,408
NON DEPARTMENTAL	226,299	\$ (6,476)	1,896,182	1,860,789	2,287,121	2,282,121	1,901,768	83.09%	385,939
APPRAISAL DISTRICT	-	\$ -	101,513	93,308	101,513	101,513	84,594	100.00%	-
INTERFUND TRANSFERS	-	\$ -	228,994	318,543	393,793	154,799	128,999	147.93%	(74,195)
CAPITAL OUTLAY	-	\$ -	-	-	-	-	-	-	-
TOTAL GENERAL FUND EXPENSES	\$ 2,480,392	\$ (181,891)	\$ 17,256,325	\$ 16,771,076	\$ 21,902,666	\$ 21,274,172	\$ 17,728,477	81.11%	\$ 4,017,847
TOTAL GENERAL FUND	\$ (960,853)	\$ 181,891	\$ (6,664)	\$ (291,016)	\$ (628,494)	\$ -			



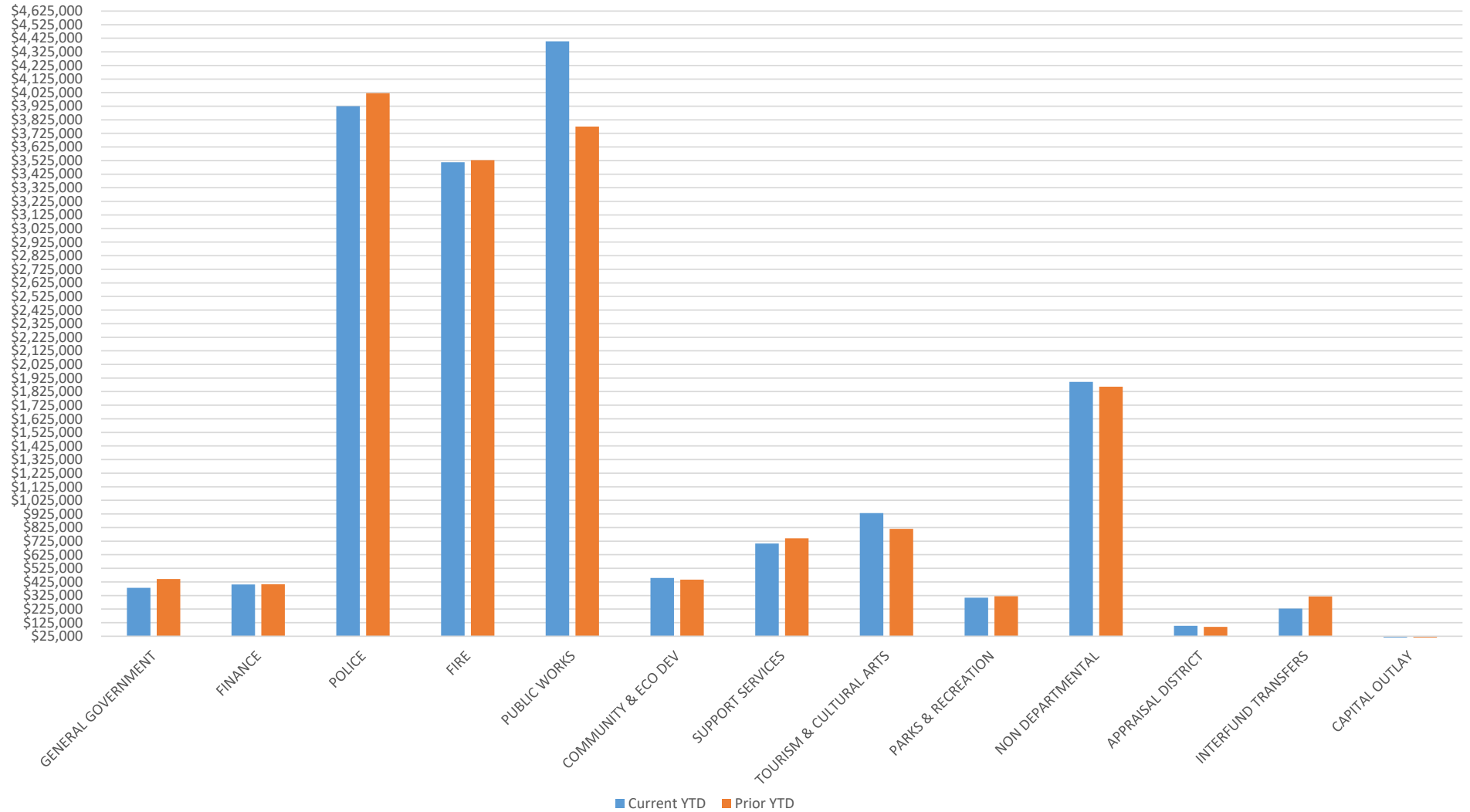
FINANCIAL REPORT - GENERAL FUND
ACTUAL REVENUES
 FY 21 vs FY 20 YTD
 Period Ending: October 2021

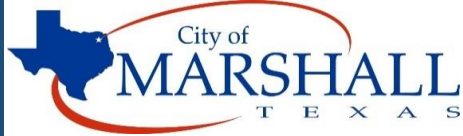




FINANCIAL REPORT - GENERAL FUND ACTUAL EXPENDITURES

FY 21 vs FY 20 YTD
Period Ending: October 2021





FINANCIAL REPORT - WATER & SEWER ENTERPRISE FUND

Revenues and Expenditures - Unaudited

Period Ending: October 2021

	CURRENT MONTH		CURRENT YTD	PRIOR YTD	REVISED ADOPTED BUDGET	ADOPTED BUDGET	10/12 OF ADOPTED BUDGET	PERCENT OF ADOPTED BUDGET	REMAINING BUDGET
WATER & SEWER ENTERPRISE FUND									
REVENUES:									
GRANTS	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
PERMITS & FEES	148	-	13,990	14,113	11,400	11,400	9,500	122.72%	(2,590)
WATER & SEWER CHARGES	813,760	-	7,489,845	7,609,961	9,487,993	9,487,993	7,906,661	78.94%	1,998,148
MISCELLANEOUS REVENUES	4,116	-	10,874	36,211	42,000	42,000	35,000	25.89%	31,126
TOTAL WATER & SEWER REVENUE	\$ 818,024	\$ -	\$ 7,514,709	\$ 7,660,286	\$ 9,541,393	\$ 9,541,393	\$ 7,951,161	78.76%	\$ 2,026,684
EXPENSES:									
ADMINISTRATION	\$ 36,582	\$ -	\$ 266,612	\$ 297,465	\$ 325,998	\$ 322,998	\$ 269,165	82.54%	\$ 56,386
WATER PRODUCTION	113,316	10,549	1,005,440	1,016,534	1,332,498	1,242,498	1,035,415	80.92%	237,058
DISTRIBUTION/COLLECTION	213,247	895	1,690,094	1,273,741	2,410,960	2,723,210	2,269,342	62.06%	1,033,116
WASTEWATER TREATMENT	150,905	19,722	1,203,170	1,026,069	1,569,354	1,350,104	1,125,087	89.12%	146,934
WATER BILLING	58,860	1,800	416,482	397,824	521,343	521,343	434,453	79.89%	104,861
ENGINEERING	3,313	-	27,309	27,494	32,093	32,093	26,744	85.09%	4,784
NON DEPARTMENTAL	84,502	97,438	994,893	937,322	1,110,336	1,110,336	925,280	89.60%	115,443
INTERFUND TRANSFERS	-	-	2,336,431	3,064,029	2,238,811	2,238,811	1,865,676	104.36%	(97,620)
TOTAL WATER & SEWER EXPENSES	\$ 660,725	\$ 130,403	\$ 7,940,430	\$ 8,040,479	\$ 9,541,393	\$ 9,541,393	\$ 7,951,161	83.22%	\$ 1,600,963
TOTAL WATER & SEWER FUND	\$ 157,298	\$ (130,403)	\$ (425,722)	\$ (380,193)	\$ -	\$ -			

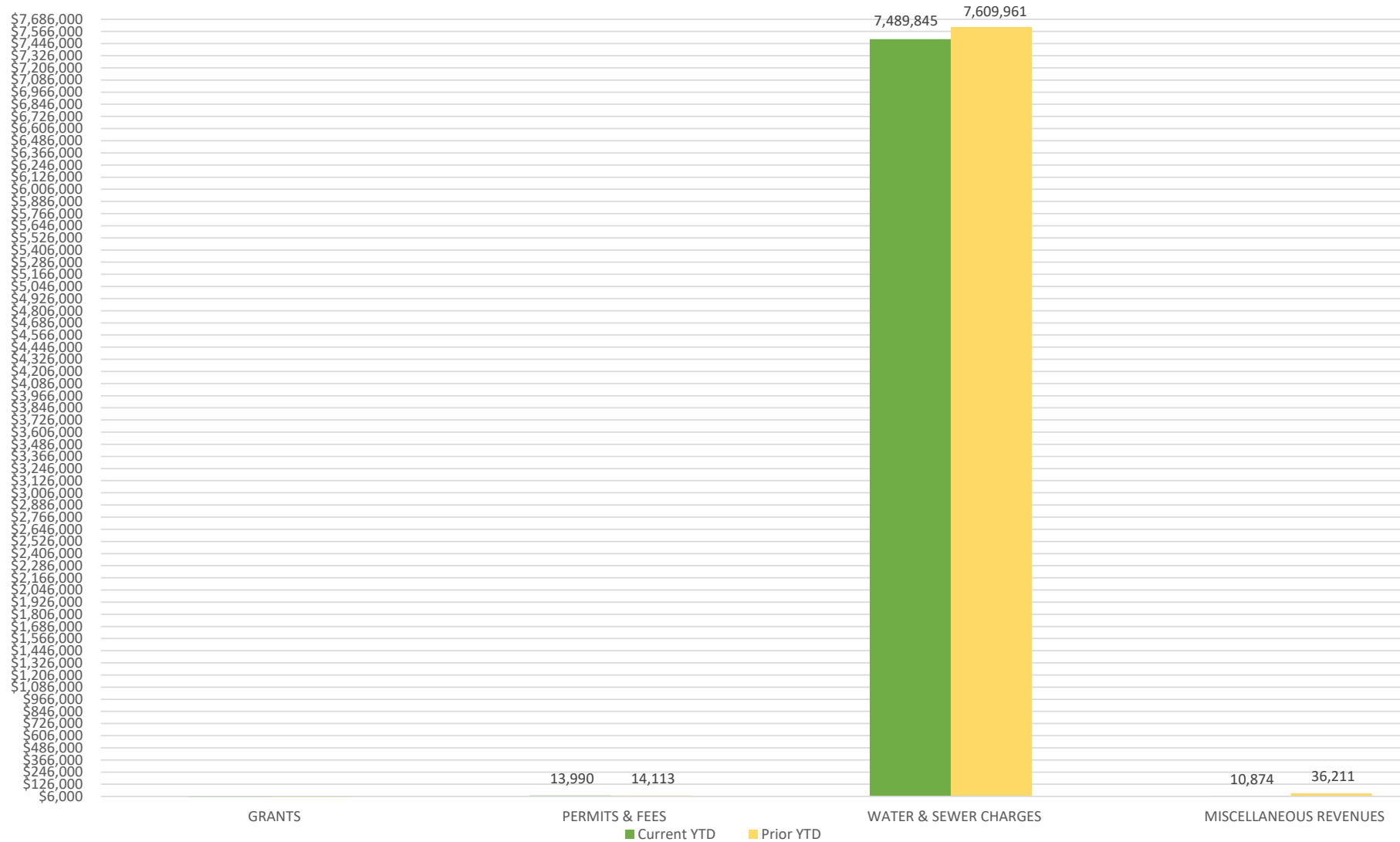


FINANCIAL REPORT - WATER & SEWER ENTERPRISE FUND

ACTUAL REVENUES

FY 21 vs FY 20 YTD

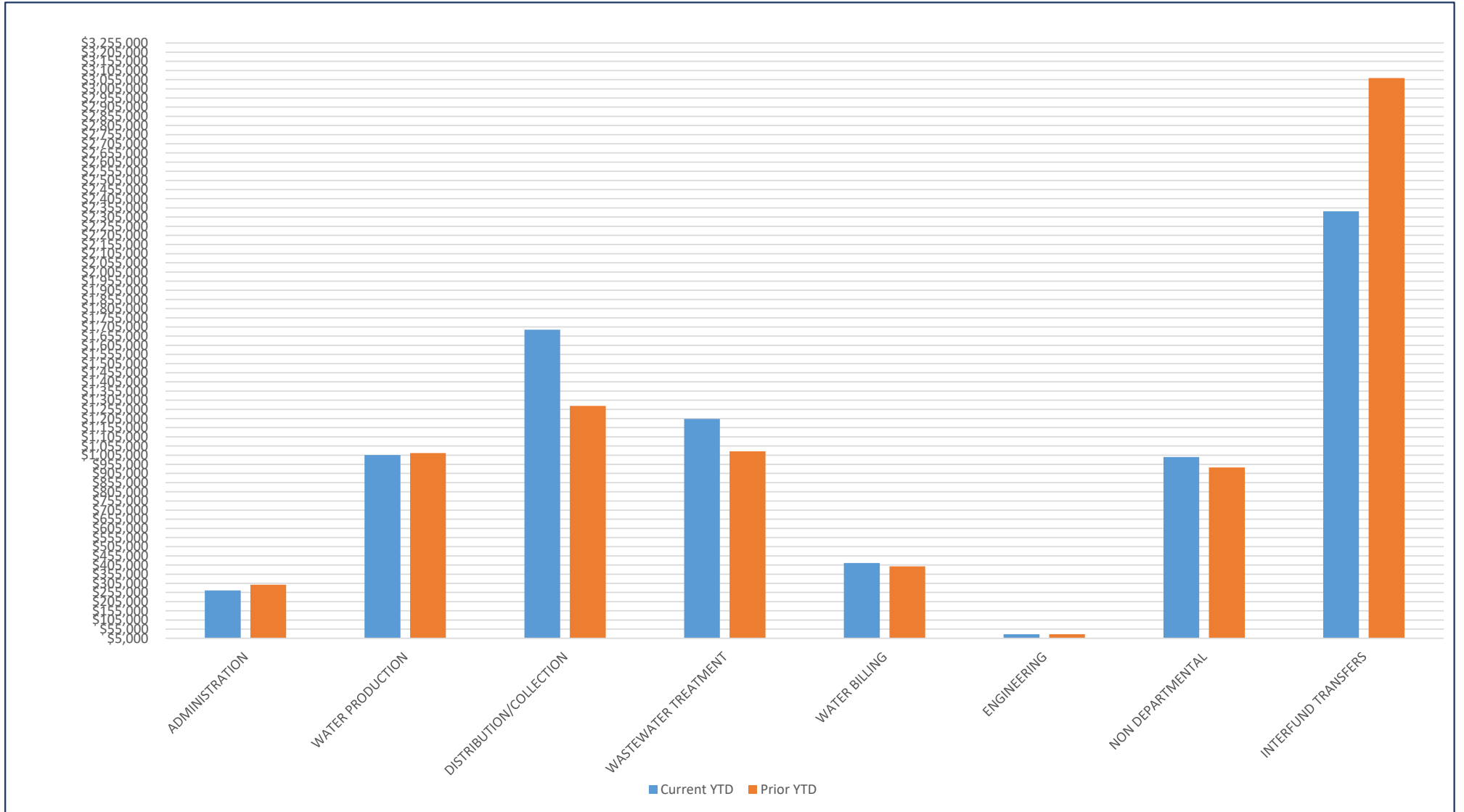
Period Ending: October 2021





FINANCIAL REPORT - WATER & SEWER ENTERPRISE FUND ACTUAL EXPENDITURES

FY 21 vs FY 20 YTD
Period Ending: October 2021





FINANCIAL REPORT - GENERAL FUND

Revenues and Expenditures - Unaudited
Period Ending: November 2021

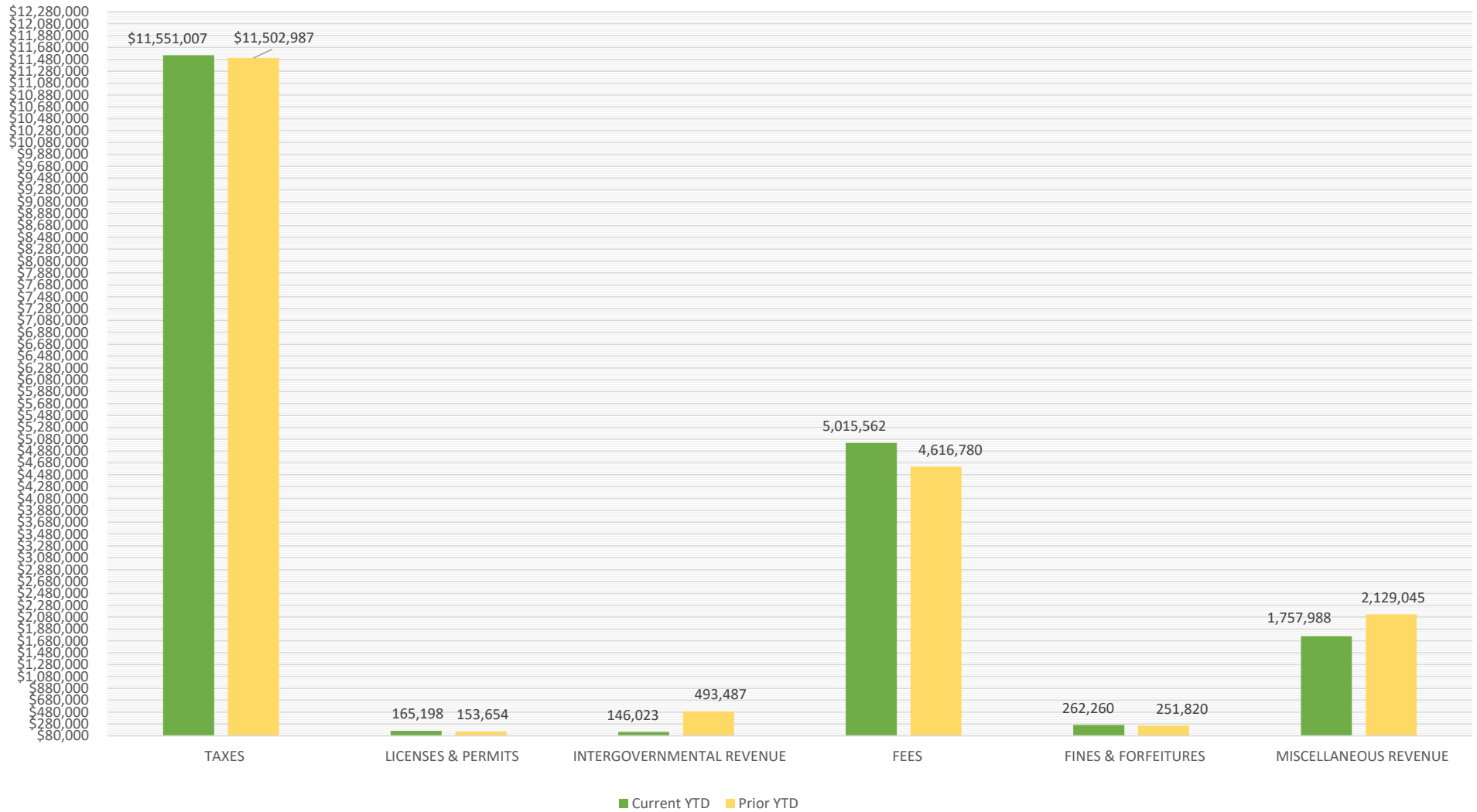
	CURRENT MONTH	ENCUMBRANCE AMOUNT	CURRENT YTD	PRIOR YTD	REVISED ADOPTED BUDGET	ADOPTED BUDGET	11/12 OF ADOPTED BUDGET	PERCENT OF ADOPTED BUDGET	REMAINING BUDGET
GENERAL FUND									
REVENUES:									
TAXES	\$ 1,152,316	\$ -	\$ 11,551,007	\$ 11,502,987	\$ 12,701,087	\$ 12,701,087	\$ 11,642,663	90.95%	\$ 1,150,080
LICENSES & PERMITS	11,929	-	165,198	153,654	195,000	195,000	178,750	84.72%	29,802
INTERGOVERNMENTAL REVENUE	5,178	-	146,023	493,487	166,235	166,235	152,382	87.84%	20,212
FEES	455,942	-	5,015,562	4,616,780	5,393,687	5,393,687	4,944,213	92.99%	378,125
FINES & FORFEITURES	15,977	-	262,260	251,820	500,000	500,000	458,333	52.45%	237,740
MISCELLANEOUS REVENUE	7,036	-	1,757,988	2,129,045	2,318,163	2,318,163	2,124,983	75.84%	560,175
TOTAL GENERAL FUND REVENUE	\$ 1,648,377	\$ -	\$ 18,898,039	\$ 19,147,773	\$ 21,274,172	\$ 21,274,172	\$ 19,501,324	88.83%	\$ 2,376,133
EXPENSES:									
GENERAL GOVERNMENT	\$ 42,789	\$ 12,815	\$ 424,560	\$ 491,753	\$ 536,321	\$ 549,766	\$ 503,952	77.23%	\$ 125,206
FINANCE	45,090	1,333	450,855	441,778	533,677	531,062	486,807	84.90%	80,208
POLICE	396,307	65,309	4,321,282	4,445,845	5,118,373	5,160,503	4,730,461	83.74%	839,221
FIRE	321,721	41,430	3,834,662	3,859,001	4,268,060	4,251,100	3,896,842	90.20%	416,438
PUBLIC WORKS	60,536	14,548	4,463,458	4,101,656	5,350,200	5,080,400	4,657,033	87.86%	616,942
COMMUNITY & ECO DEV	54,840	3,037	508,571	479,044	742,094	667,049	611,462	0.00%	158,478
SUPPORT SERVICES	47,510	19,000	755,315	820,583	860,534	858,934	787,356	0.00%	103,619
TOURISM & CULTURAL ARTS	94,452	75,774	1,025,757	895,003	1,278,548	1,211,093	1,110,169	0.00%	185,336
PARKS & RECREATION	26,084	2,349	334,507	353,485	432,432	425,832	390,346	0.00%	91,325
NON DEPARTMENTAL	123,962	23,178	2,020,144	2,116,874	2,287,121	2,282,121	2,091,944	88.52%	261,977
APPRAISAL DISTRICT	-	-	101,513	93,308	101,513	101,513	93,054	100.00%	-
INTERFUND TRANSFERS	-	-	228,994	318,543	393,793	154,799	141,899	147.93%	(74,195)
CAPITAL OUTLAY	-	-	-	-	-	-	-	-	-
TOTAL GENERAL FUND EXPENSES	\$ 1,213,292	\$ 258,772	\$ 18,469,617	\$ 18,416,874	\$ 21,902,666	\$ 21,274,172	\$ 19,501,324	86.82%	\$ 2,804,555
TOTAL GENERAL FUND	\$ 435,085	\$ (258,772)	\$ 428,422	\$ 730,899	\$ (628,494)	\$ -			



FINANCIAL REPORT - GENERAL FUND ACTUAL REVENUES

FY 21 vs FY 20 YTD

Period Ending: November 2021

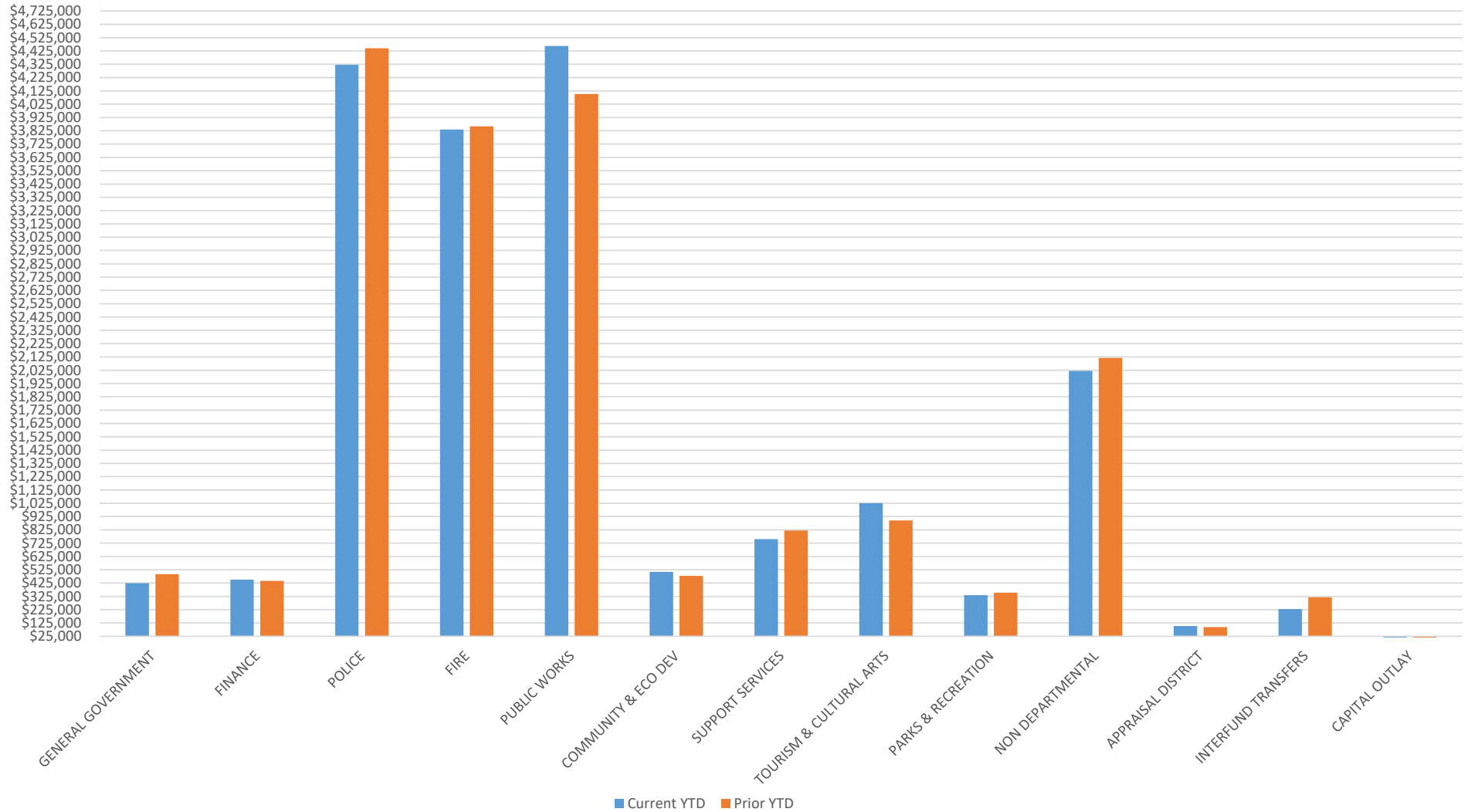


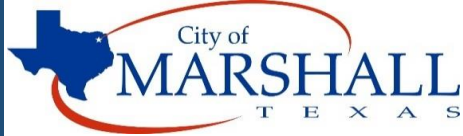


FINANCIAL REPORT - GENERAL FUND ACTUAL EXPENDITURES

FY 21 vs FY 20 YTD

Period Ending: November 2021





FINANCIAL REPORT - WATER & SEWER ENTERPRISE FUND

Revenues and Expenditures - Unaudited

Period Ending: November 2021

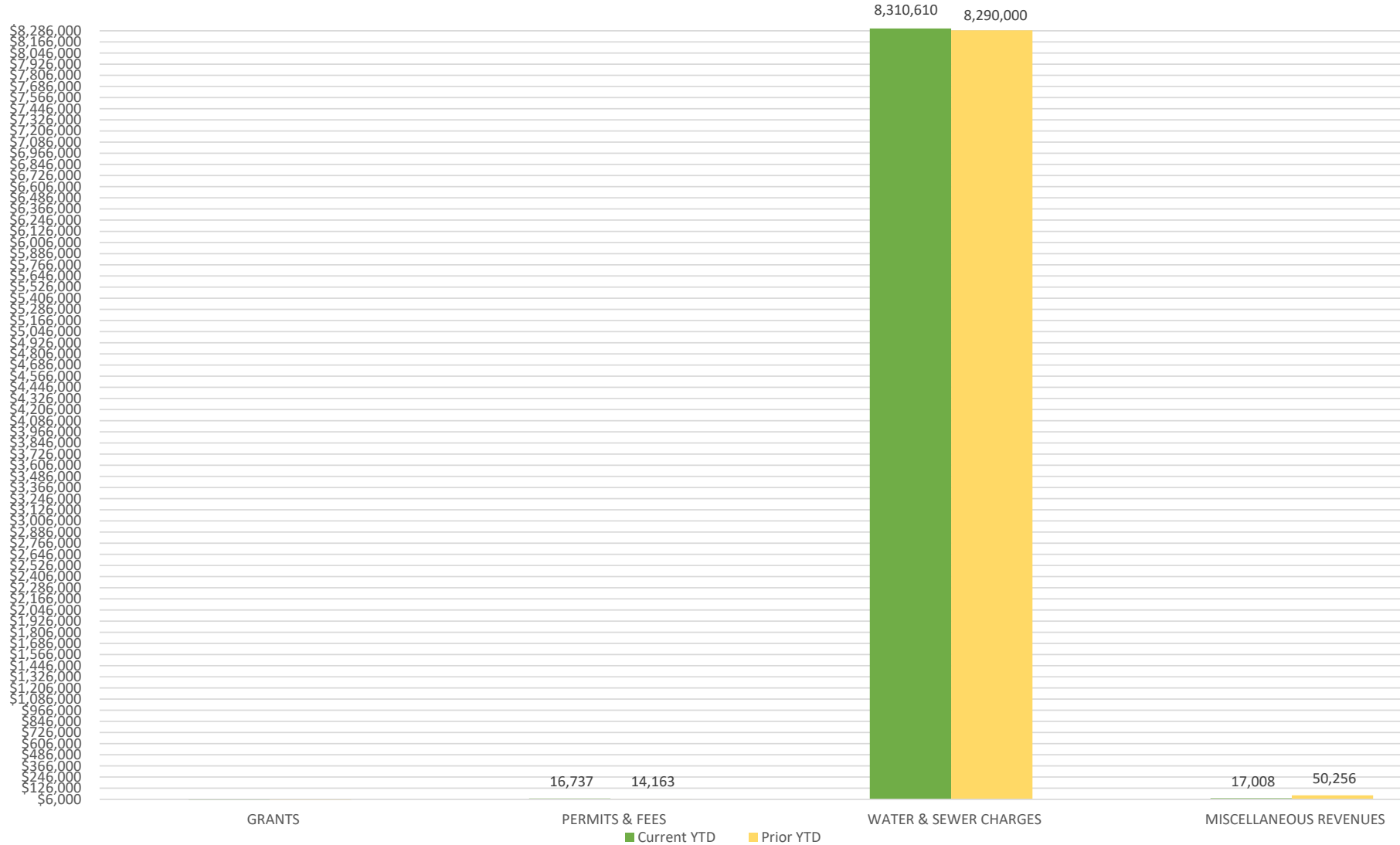
	CURRENT MONTH		CURRENT YTD	PRIOR YTD	REVISED ADOPTED BUDGET	ADOPTED BUDGET	11/12 OF ADOPTED BUDGET	PERCENT OF ADOPTED BUDGET	REMAINING BUDGET
WATER & SEWER ENTERPRISE FUND									
REVENUES:									
GRANTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
PERMITS & FEES	2,747	-	16,737	14,163	11,400	11,400	10,450	146.81%	(5,337)
WATER & SEWER CHARGES	820,765	-	8,310,610	8,290,000	9,487,993	9,487,993	8,697,327	87.59%	1,177,383
MISCELLANEOUS REVENUES	6,134	-	17,008	50,256	42,000	42,000	38,500	40.49%	24,992
TOTAL WATER & SEWER REVENUE	\$ 829,646	\$ -	\$ 8,344,354	\$ 8,354,420	\$ 9,541,393	\$ 9,541,393	\$ 8,746,277	87.45%	\$ 1,197,039
EXPENSES:									
ADMINISTRATION	\$ 25,545	\$ 429	\$ 292,157	\$ 324,313	\$ 325,998	\$ 322,998	\$ 296,082	90.45%	\$ 30,841
WATER PRODUCTION	112,998	26,618	1,118,438	1,222,159	1,332,498	1,242,498	1,138,957	90.02%	124,060
DISTRIBUTION/COLLECTION	90,877	130,458	1,780,971	1,384,489	2,410,960	2,723,210	2,496,276	65.40%	942,239
WASTEWATER TREATMENT	146,827	26,122	1,349,997	1,175,718	1,569,354	1,350,104	1,237,595	99.99%	107
WATER BILLING	43,704	4,198	460,187	440,524	521,343	521,343	477,898	88.27%	61,156
ENGINEERING	3,689	-	30,998	31,114	32,093	32,093	29,419	96.59%	1,095
NON DEPARTMENTAL	82,029	69,318	1,076,922	1,021,898	1,110,336	1,110,336	1,017,808	96.99%	33,414
INTERFUND TRANSFERS	-	-	2,336,431	3,064,029	2,238,811	2,238,811	2,052,243	104.36%	(97,620)
TOTAL WATER & SEWER EXPENSES	\$ 505,669	\$ 257,144	\$ 8,446,099	\$ 8,664,244	\$ 9,541,393	\$ 9,541,393	\$ 8,746,277	88.52%	\$ 1,095,294
TOTAL WATER & SEWER FUND	\$ 323,977	\$ (257,144)	\$ (101,744)	\$ (309,825)	\$ -	\$ -			



FINANCIAL REPORT - WATER & SEWER ENTERPRISE FUND ACTUAL REVENUES

FY 21 vs FY 20 YTD

Period Ending: November 2021

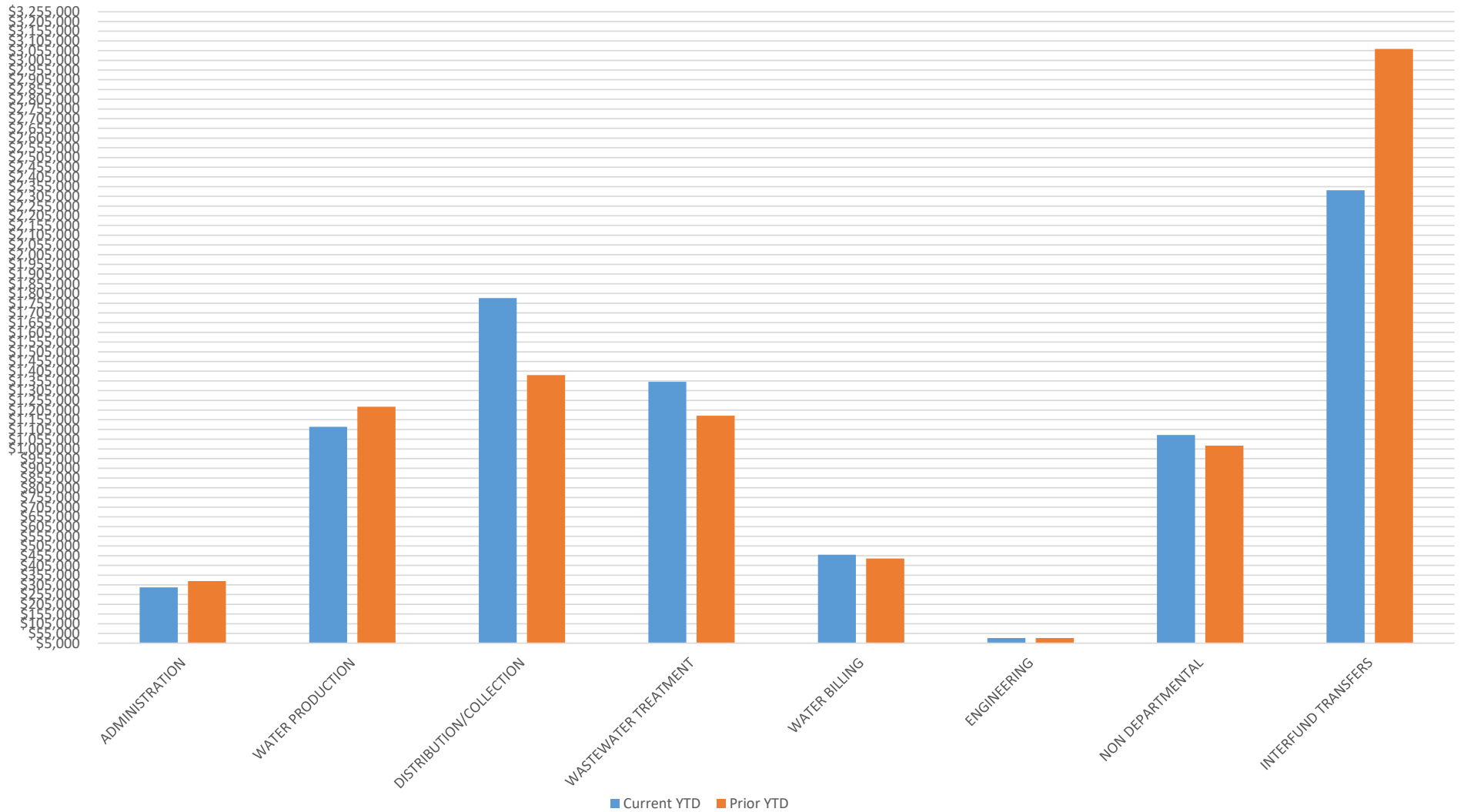




FINANCIAL REPORT - WATER & SEWER ENTERPRISE FUND ACTUAL EXPENDITURES

FY 21 vs FY 20 YTD

Period Ending: November 2021



ITEM 5D

CONSENT AGENDA

MUNICIPAL COURT ACTIVITY REPORT

Cases Filed

STEP Site	Traffic	Penal	City Ordinance	Parking	Other	Total
3	162	24	5	0	3	194

Financial

State Costs	City Costs	Fines	Tech Fund	Bld Security	Total
\$14,106.14	\$7,475.90	\$6,901.30	\$2,585.80	\$12,924.32	\$43,993.46

Trials/Hearings

Jury	Bench	Appealed	Total
0	109	0	109

Warrants

Issued	Recalled	Served	Fees Collected	Amount Collected	Outstanding
104	28	47	\$1,928.44	\$11,207.70	\$2,536,457

Dispositions

Paid	Time Served	Dismissed	Appealed	Total
137	43	90	0	273

Update on Municipal Court recent plan to reduce inactive cases December 2021 Report

The DPS failure to appear program is now operating and the courts is already getting results from letters being sent out from DPS. All court staff has been assigned accounts and training for Web FTA. The court manager is uploading weekly reports to place a hold or release on defendants driver's license. The DL hold will not be lifted until the fine is paid in full. The court has enabled the text-messaging feature so defendants will receive messages regarding their citations, warrants and court dates in advance.

The city website for municipal court has been updated with court dates, forms to request court, and information on how to pay their citations. Office Jose Burciaga is making contact with defendants on the warrant list and serving warrants on defendants while incarcerated. Judge Brendan Roth seen 22 jail defendants that were arrested on warrants and onsite city charges. These inmates were seen from December 1st to December 31st. There were 6 inmates that posted cash bonds before they seen the Judge Roth.

Court for December:

December 8th at 8:30 for Juvenile Plea and Adult plea

Juvenile pleas started at 8:45am with 16 scheduled. There were 4 no shows and 12 were ordered to pay their fine. Juvenile docket ended at 9:18am.

Adult plea started at 9:40am with 37 scheduled. There were 13 no shows, 10 paid fines, 2 were taken inconsideration with their other fines, 1 dismissed due to proof of insurance, 1 dismissed due to proof of placard, 2 were approved for community work service, 1 approved for defensive driving course, and 7 were approved to take the child safety course within 90 days. Court ended at 10:38am

Code docket was held on December 15th at 8:30

Code docket started at 8:40am with 64 scheduled. 37 no shows, 7 were issued fines, 10 were found in compliance, 2 hired a contractor, 2 were ordered to remove vehicles, and there were 6 code cases that were due to be dismissed by code unit. Court ended at 9:50am

Court for January 2022

January 12, 2022 –Adult Plea/Juvenile Plea

January 19, 2022 –Show Cause Docket

January 26, 2022-Bench Trials

February 02, 2022-Adult plea/Show cause hearings

Tara Archield

Municipal Court Administrator

- OCA monthly report data compiled from the **June 2021** report (submitted **07/30/2021**) revealed the following data:

Active cases: 575
Inactive cases: 5,208

- OCA monthly report data compiled from the **July 2021** report (submitted **07/30/2021**) revealed the following data:

Active cases: 595
Inactive cases: 5,156

- OCA monthly report data compiled from the **August 2021** report (submitted **08/30/2021**) revealed the following data:

Active cases: 538
Inactive cases: 5,136

- OCA monthly report data compiled from the **September 2021** report (submitted **09/30/2021**) revealed the following data:

Active cases: 577
Inactive cases: 5,058

- OCA monthly report data compiled from the **October 2021** report (submitted **11/01/2021**) revealed the following data:

Active cases: 551
Inactive cases: 5,015

- OCA monthly report data compiled from the **November 2021** report (submitted **12/02/2021**) revealed the following data:

Active cases:	668
Inactive cases:	4,981

- OCA monthly report data compiled from the **December 2021** report (submitted **01/04/2022**) revealed the following data:

Active cases:	640
Inactive cases:	4,991

ITEM 6A

ORDINANCE

**CONSIDER APPROVAL OF
MODIFICATIONS TO THE ALARM
PERMIT ORDINANCE**



CITY OF MARSHALL

COUNCIL AGENDA INFORMATION SHEET

MEETING DATE: January 13, 2022

PROJECT: Alarm Permit Ordinance Revision

DESCRIPTION: The City of Marshall Alarm Permit Ordinance needs to be modified to reflect changes in operations. The attached document contains those changes.

COST: N/A

RECOMMENDED

ACTION: Approve amended ordinance

CITY CONTACT: Chief Cliff Carruth MPD

cc: File

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF MARSHALL, TEXAS AMENDING CHAPTER 11A OF THE CODE OF ORDINANCES, OF THE CITY, ENTITLED “EMERGENCY ALARMS”, BY AMENDING PERMIT FEES TO ALLOW FOR A REDUCED FEE FOR PERSONS 65 YEARS OF AGE AND OLDER; AND ESTABLISHING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMISSION OF THE CITY MARSHALL, TEXAS: THAT CHAPTER 11A OF THE CODE OF ORDINANCES OF THE CITY OF MARSHALL, TEXAS IS HEREBY AMENDED AS FOLLOWS:

Section 1. That Section 11A-2 of the Code of Ordinances of the City of Marshall, Texas entitled “*Permit – Required; application, transfer and false statements*” is hereby amended as follows: **(underscored text to be added, strikeout text to be deleted):**

Subsection (e) amended as follows:

- (2) ~~Permit good only August 1 through July 31 of each fiscal year.~~ An alarm permit Shall expire one year from the date of issuance

Subsection (f) amended as follows:

- (f) ~~The director of planning and community development~~ Police Department alarm permit administrator for the city shall issue a permit to the person in control of the property to be protected upon submission in person or by mail of a completed application and payment of the appropriate fee, unless any statement made on the application is incomplete or false.

Sec. 11A-4. Same—Suspension.

- (a) ~~The director of planning and community development~~ Police Department alarm permit administrator for the city may suspend or refuse to renew an alarm permit for any violation of this chapter.
- (b) ~~The director of planning and community development~~ Police Department alarm permit administrator for the city shall suspend or refuse to renew an alarm permit if an alarm system generates an excessive number of alarms in a twelve-month period. In each respective category, an excessive number shall be:
- (c) A person commits an offense if he operates an alarm system during a period of suspension or after ~~the director of planning and community development~~ Police Department alarm permit administrator for the city refuses to renew his permit.
- (d) A permit suspended under the provisions of this section may be reinstated or a permit renewed by ~~the director of planning and community development~~ Police Department alarm permit administrator for the city after the person sufficiently shows that the conditions which caused the action have been corrected and it has been reasonably determined that the alarm system will be maintained and operated in a manner in accordance with the provisions of this chapter.

PASSED AND APPROVED AND ADOPTED this ____ day of _____, 2022.

AYES: _____
NOES: _____
ABSTAINED: _____

Amy Ware, Chairman

Nikki Smith
City Secretary

ITEM 6B

ORDINANCE

**CONSIDER APPROVAL OF AN
ORDINANCE GOVERNING WRECKER
SERVICES THAT PERFORM POLICE-
AUTHORIZED TOWS OR NON-
CONSENSUAL TOWS, TOWING
ACTIVITIES AT POLICE SCENES, AND
STORAGE FACILITIES**



CITY OF MARSHALL

COUNCIL AGENDA INFORMATION SHEET

MEETING DATE: January 13, 2022

PROJECT: Amend Article III Wrecker Service

DESCRIPTION: Amend Article III – Wrecker Service to reflect the fact that the Police Department is responsible for the administration of Wrecker Services.

COST: None

RECOMMENDED

ACTION: Approve amendment.

CITY CONTACT: Chief of Police Cliff Carruth

cc: File

ORDINANCE _____

AN ORDINANCE GOVERNING WRECKER SERVICES THAT PERFORM POLICE-AUTHORIZED TOWS OR NON-CONSENSUAL TOWS, TOWING ACTIVITIES AT POLICE SCENES, AND STORAGE FACILITIES TO WHICH VEHICLES TOWED AS POLICE-AUTHORIZED OR NON-SENSUAL TOWS ARE TAKEN.

WHEREAS, the City of Marshall has adopted an ordinance governing vehicles for hire within the corporate city limits of Marshall, TX; and

WHEREAS, this article applies to wrecker services that perform police-authorized or non-consensual tows, towing activities at police scenes, and storage facilities to which vehicles towed as police-authorized or non-consensual tows are taken.; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALL:

1.

PART II - CODE OF ORDINANCES
Chapter 30 - VEHICLES FOR HIRE
ARTICLE III. WRECKER SERVICE

ARTICLE III. WRECKER SERVICE¹

Sec. 30-100. Applicability.

This article applies to wrecker services that perform police-authorized or non-consensual tows, towing activities at police scenes, and storage facilities to which vehicles towed as police-authorized or non-consensual tows are taken.

(Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-101. Definitions.

In this article:

Accident means any occurrence that renders a vehicle wrecked or disabled.

Appeals board means a five (5) member panel to rule on disputes or license issues, which consist of two (2) Marshall City Councilmembers, City manager or his designee, director of Public Works or his designee and the Chief of Police or his designee.

Director means the Chief of Police for the City of Marshall who is charged by the city council to enforce and administer this article or the Chief's authorized representative.

Disabled vehicle means a vehicle that:

- (1) Has been rendered unsafe to drive as the result of some occurrence other than a wreck, including, but not limited to, mechanical failure or breakdown, fire, or vandalism; or
- (2) Is in a safe driving condition, but the owner is not present, able, or permitted to drive; so as to reasonably necessitate that the vehicle be removed by a wrecker.

Emergency wrecker company means a person who owns, controls, or has a financial interest in an emergency wrecker service.

Emergency wrecker service means the business of towing or removing wrecked or disabled vehicles from the streets upon request of the applicable law enforcement agency.

Heavy-duty wrecker means a truck not less than two and one-half (2½) tons in size, equipped with a power operated winch, winch line, and boom, with a factory rated lifting capacity of not less than thirty-two thousand (32,000) pounds, single or double line capacity.

Licensee means a person licensed to engage in emergency wrecker service in the City of Marshall.

Owner means a person who:

- (1) Holds legal title to a vehicle;
- (2) Has legal right of possession of a vehicle, care, custody or control;
- (3) Has legal right of control of a vehicle.

Person means an individual, assumed name entity, partnership, joint venture, association, corporation, or other legal entity.

Rotation means an occasion when the applicable law enforcement agency calls an emergency wrecker from the rotation list to remove a wrecked, disabled or abandoned vehicle.

Street means the entire width between the boundary lines of every way publicly maintained when any part thereof is open to the use of the public for purposes of vehicular travel. Any street, alley, avenue, lane, square, highway, freeway, expressway, or high occupancy vehicle lane within the corporate limits of the city.

Vehicle means every device in, upon, or by which any person or property is or may be transported or drawn upon a street, except a device moved by human power or used exclusively upon stationary rails or tracks.

Wrecked vehicle means a vehicle that has been damaged as the result of overturning or colliding with another vehicle or object so as to reasonably necessitate that a wrecker removes the vehicle.

Wrecker means a vehicle designed to be used primarily for the removal of a wrecked, disabled or abandoned vehicle.

Wrecker rotation list means a list of licensed wrecker companies maintained by the law enforcement agency needing assistance as provided for in this article.

(Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-101.01. Wrecker drivers to obey orders of police officer.

It shall be unlawful for the driver of any wrecker arriving at the place where any accident has occurred or an abandoned vehicle is located to disobey any lawful order given them by any police officer of the city investigating such accident or to interfere in any manner with such officer in the performance of his/her duty.

(Ord. No. O-08-11, § 2, 3-27-2008)

Sec. 30-102. Soliciting by advertising.

No person may solicit any business at or near the scene of an accident which deals directly or indirectly with the towing, removing, repairing, wrecking, storing, trading or purchase of a wrecked or disabled motor vehicle, vehicle, trailer or semi-trailer on the streets or sidewalks of the city, nor may a person solicit the business of towing, removing, repairing, wrecking, storing, trading, buying or offering to buy a wrecked or disabled motor vehicle, vehicle, trailer, or semi-trailer on the streets, sidewalks or

any public place in the city, by distributing an advertisement, advertising a repair shop, garage, or place of business where the wrecked or disabled motor vehicle, vehicle, trailer or semi-trailer may be repaired, stored, wrecked, traded, or purchased. Proof of the unauthorized presence of a person engaged in the business of towing, repairing, wrecking, storing, or offering to purchase or trade for a wrecked or disabled motor vehicle, vehicle, trailer or semi-trailer at or near the scene of an accident is prima facie evidence of solicitation in violation of this section.

(Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-103. Penalty.

Any person who violates, disobeys, omits, neglects or refuses to comply with, or who resists the enforcement of any of the provisions of this article shall be fined not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00).

(Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-104. Driving wrecker to scene of accident prohibited; exception.

No person may drive a wrecker, licensed or unlicensed, to the scene of an accident on the streets of the city unless the person has been called to the scene by the law enforcement agency in command of the incident.

SOLICITING WRECKER BUSINESS AT SCENE OF ACCIDENT PROHIBITED;
PRESENCE AT SCENE AS EVIDENCE OF VIOLATION.

No person may solicit in any manner, directly or indirectly, on the streets of the city, the business of towing a vehicle which is wrecked or disabled on a street, regardless of whether the solicitation is for the purpose of soliciting the business of towing, removing, repairing, wrecking, storing, trading or purchasing the vehicle. Proof of the presence of a person engaged in the wrecker business or the presence of a wrecker or motor vehicle owned or operated by a person engaged in the wrecker business, either as owner, operator, employee or agent, on a street in the city, at or near the scene or site of an accident, which has not been called to the scene by the law enforcement agency in command of the incident, within one (1) hour after the happening of an accident, is prima facie evidence of a solicitation in violation of this section.

(Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-105. Penalty; license required; nontransferable; expiration date; trade name registration; location.

(a) No person, agency or towing business will be placed in the wrecker rotation with the City of Marshall Police Department without first obtaining an emergency wrecker service license from the City of Marshall. Only one (1) license may be issued to each emergency wrecker company. A license is not assignable or transferable. An emergency wrecker company license expires on the thirtieth day of June of each year. The license issued to an emergency wrecker company authorizes the licensee and his bona fide employees to engage in emergency wrecker service.

(b) The owner of an emergency wrecker company shall register with the Police Department the trade name of his wrecker company and shall affix the name to the outside of both doors of each wrecker which is in compliance with the applicable laws of the State of Texas.

(c) A licensee shall maintain a permanent and established place of business where the general zoning ordinance of the city does not prohibit an emergency wrecker service.

(Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-106. License application; renewal.

(a) A person desiring to engage in emergency wrecker service in the city shall file with the Police Department a written application upon a form provided for that purpose, which must be signed by the applicant or an authorized agent. The following information is required in the application.

(1) Trade name, address, and telephone number of the emergency wrecker company.

(2) Number and types of wreckers to be operated. Applicants owning heavy-duty wreckers that will be used for emergency towing must be stated on application if applicant is equipped to be utilized in heavy vehicle recovery.

(3) Name, address, and telephone number of the owner of the emergency wrecker company.

(4) An agreement that the applicant will participate in the wrecker rotation.

a. Upon filing of an initial application for an emergency wrecker company license, the Police Department shall designate a time for city inspection of applicants place of business. A fee of twenty-five dollars

(\$25.00) for processing and inspection of an initial application must be submitted with the application.

b. Should the license be denied, the denied applicant may file an appeal within thirty (30) days with the Police Department in writing requesting a hearing before the appeals board. The appeals board decision is final.

c. In addition to the requirements in subsection a. of this section, an initial applicant shall:

1. Show proof of insurability.

2. Provide an adequate number of emergency wreckers, as determined by the applicable law enforcement agency, that meet the requirements of this article and any rules and regulations promulgated by the applicable law enforcement agency pursuant to this article.

3. The fitness of the applicant to perform an emergency wrecker service as may be indicated by the experience in wrecker operation, the safety record of the applicant, and the applicant's compliance with local, state, and federal laws.

i. After reviewing the application, the Police Department shall, within forty-five (45) days, approve or deny the application based upon findings concerning the applicant's compliance with this article and the public convenience and necessity of the proposed service. The Police Department shall send to the applicant a written statement setting forth the reasons for the approval or denial of the application and the date of the action.

(Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-107. Fee.

(a) The annual fee for an emergency wrecker license is seven hundred fifty dollars (\$750.00) for each emergency wrecker company and a ten dollars (\$10.00) per car fee on all cars towed at the request of the Marshall Police Dispatcher. The fee will be prorated on the basis of whole months. The annual inspection fee is twenty dollars (\$20.00) for each wrecker that is used in the emergency wrecker service. The fee is two dollars (\$2.00) for issuance of a duplicate license if a license is lost, destroyed, or mutilated.

(b) Fees are payable to the City of Marshall upon issuance of the license. No refund of fees will be made.

(Ord. No. O-03-09, § 2, 2-27-2003; Ord. No. O-08-11, § 3, 3-27-2008)

Sec. 30-108. License issuance.

(a) The Police Department shall issue a license to provide emergency wrecker service to an applicant who complies with this article and shall issue an emergency wrecker card to an applicant upon inspection and approval of each vehicle. The emergency wrecker card must remain in the inspected wrecker. Before issuance of an emergency wrecker service license and card, the following requirements must be met:

(1) An applicant shall submit each emergency wrecker that will be used in the service for inspection in a manner determined by the Police Department. Each wrecker must comply with the following minimum requirements:

- a. Each wrecker must be not less than one (1) ton in size with a dual wheel axle and be equipped with booster brakes.
- b. Each wrecker must be equipped with a power operated winch, winch line, and boom, with a factory rated lifting capacity of not less than eight thousand (8,000) pounds, single line capacity.
- c. Each wrecker must carry as standard equipment a tow bar, towing dollies, safety chains, jack stands, a fire extinguisher, a wrecking bar, a broom, a shovel, flares, and a container to carry debris.
- d. Each wrecker and all of its equipment must be in a safe and good working condition and comply with all minimum safety and equipment standards required for a wrecker by Article 6687-9a of Vernon's Texas Civil Statutes, as amended, or by any rule or regulation promulgated under that act.
- e. Each emergency wrecker applicant that is approved as a rotation list wrecker will be issued a radio call number by the Marshall Police Department.
- f. Each wrecker must be equipped with two-way radio equipment that is capable of providing two-way voice communication with the applicable law enforcement agency.
- g. Misuse of Marshall Police Department radio frequency will be cause for suspension.
- h. A minimum of one (1) wrecker submitted by applicant must be equipment with a wheel lift or "roll back" bed.
- i. Marshall Non-Consensual Wrecker Company's storage yard shall be located no more than three (3) miles from the City Limits of Marshall.

- (2) An applicant desiring to engage in heavy vehicle or large truck towing and recovery must comply with the following minimum requirements:
 - a. Each heavy-duty wrecker must be not less than two and one-half (2½) tons in size.
 - b. Each heavy duty wrecker must be equipped with a power operated winch, winch line, and boom, with a factory rated lifting capacity of not less than thirty-two (32,000) pounds, single or double line capacity.
 - (3) Each licensee shall maintain twenty-four-hour wrecker service and operate a two-way radio capable of communicating with applicable law enforcement agencies. The licensee shall keep the business location open from 9:00 a.m. to 5:00 p.m. weekdays except for recognized holidays.
 - (4) A person commits an offense if he operates an emergency wrecker or uses any equipment that fails to comply with all requirements for such equipment required by the State of Texas.
 - (5) The City of Marshall will accept only one (1) call for service number from applicants. Multiple number lists will not be accepted.
 - (6) Emergency wreckers must clean right-of-way and roadway of all debris before leaving the scene of an incident. Emergency wrecker operators must follow instruction of law enforcement personnel supervising incident.
 - (7) Each applicant must provide the City of Marshall Finance Department with proper tax identification for IRS form 1099.
 - (8) Each applicant must comply with all state, local and federal laws for storage yards.
- (Ord. No. O-03-09, § 2, 2-27-2003; Ord. No. O-08-11, § 4, 3-27-2008; Ord. No. O-09-11, § 2, 5-21-2009)

Sec. 30-109. License—Display; duplicates.

- (a) Each license issued pursuant to this article must be posted and kept in a conspicuous place in the wrecker establishment.
- (b) A duplicate license may be issued for one (1) lost, destroyed or mutilated upon application on a form prescribed by the Police Department. Each duplicate license will have the word "duplicate" stamped across its face and will bear the same number as the one it replaces.
- (c) Every licensee shall, within ten (10) days after a partial change of control in ownership, or of management, or of change of address or trade name, notify the Police Department of such changes.

(Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-110. License—Refusal to issue or renew.

The Police Department may refuse to approve issuance or renewal of an emergency wrecker company license for one (1) or more of the following reasons:

- (1) The making of any false statement as to a material matter in an application for a license, or license renewal, or in a hearing concerning the license.
- (2) Revocation of a license, pursuant to this article, of the applicant, or any proprietor, partner or corporate officer of the applicant within eighteen (18) months preceding application.
- (3) Use by the licensee of a trade name for his emergency wrecker company other than the one (1) registered with the Police Department.
- (4) Suspension of the licensee's emergency wrecker company license on three (3) occasions within twelve (12) months for more than three (3) days on each occasion.
- (5) Failure to meet the service standards in the rules and regulations, established by the Police Department and applicable law enforcement agency, with the same consistency as other licensees.
- (6) A licensee, applicant, or his employee is under indictment or has been convicted of a crime involving theft, unauthorized use of a motor vehicle, burglary of an automobile, receiving and concealing stolen property, homicide, aggravated assault, aggravated assault with a motor vehicle, or driving while under the influence of alcohol or drugs unless five (5) years has elapsed since the date of conviction or the date of release from confinement imposed for the conviction, whichever is the later date.

(Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-111. License—Suspension.

A representative of the Police Department or applicable law enforcement agency may suspend an emergency wrecker company license for a period not to exceed ten (10) days or if the deficiency is detrimental to public safety then for a period of time until the deficiency is corrected, for one (1) or more of the following reasons:

- (1) Failure of the licensee to maintain his wrecker or equipment in a good and safe working condition.
 - (2) Violation by the licensee or an employee of the licensee of a provision of this article or of the rules and regulations established for emergency wrecker service by the applicable law enforcement agency and the Police Department.
 - (3) Failure of the licensee's wrecker to arrive at the location of a wrecked or disabled vehicle within the prescribed time after having been notified to do so by the applicable law enforcement agency.
 - (4) Conviction of an emergency wrecker driver of a provision of the motor vehicle or traffic laws of this state or city while in the scope of his employment in the emergency wrecker service.
- (Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-112. License—Appeal from refusal to issue or renew; from decision to revoke.

If the Police Department approves or denies issuance of an initial license or refuses to approve renewal of a license or revokes a license, the applicant or licensee may file an appeal with the appeals board as described in this article. A licensee may appeal a suspension, which is imposed, by the Police Department or applicable law enforcement agency in the following manner:

- (1) A licensee who is suspended by a representative of the applicable law enforcement agency for three (3) days or less may appeal the suspension by written request to the applicable law enforcement agency within ten (10) days after written notification of suspension. The applicable law enforcement agency shall conduct a hearing and may sustain, reverse, or modify the action appealed. The action of the applicable law enforcement agency is final.
- (2) A licensee who is suspended by the Police Department or his designee for three (3) days or less may appeal the suspension by written request to the Police Department within ten (10) days after written notification of suspension. The Police Department shall conduct a hearing and may sustain, reverse, or modify the action appealed. The action of the Police Department is final.
- (3) A licensee who is suspended by the Police Department or the applicable law enforcement agency for more than three (3) days may

appeal the suspension to the appeals board. A written request to the Police Department must be made within ten (10) days after written notice to the license.

- a. The appeals board shall set a time, date, and place for a hearing and the licensee will be notified at least three (3) days prior to the hearing.
 - b. The appeals board may sustain, reverse, or modify the action appealed. The action of the appeals board is final.
- (Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-113. License—Revocation.

The Police Department may revoke an emergency wrecker company license upon notice and hearing for one (1) or more of the following reasons:

- (1) The making of any false statement as to a material matter in an application for a license, license renewal, or in a hearing concerning a license.
 - (2) Use by the licensee of a trade name for his emergency wrecker company other than the one (1) registered with the Police Department.
 - (3) Suspension of a licensee's emergency wrecker company license on three (3) occasions within twelve (12) months for more than three (3) days on each occasion.
 - (4) Suspension of a licensee's emergency wrecker company's license for a deficiency that is detrimental to public safety and twenty (20) days have elapsed without a correction of the deficiency.
 - (5) A licensee or his employee is under indictment or convicted of a crime involving theft, unauthorized use of a motor vehicle, burglary of an automobile, or receiving and concealing stolen property, homicide, attempted homicide, aggravated assault with a motor vehicle, or driving while under the influence of alcohol or drugs unless five (5) years has elapsed since the date of conviction or the date of release from confinement imposed for the conviction, whichever is the later date.
- (Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-114. Insurance.

- (a) A licensee shall procure and keep in full force and effect automobile liability insurance and either garage keeper's liability insurance or tow truck cargo insurance written by an insurance company approved by the State of Texas and acceptable to the city and issued in the standard form approved

by the state board of insurance. All provisions of each policy must be acceptable to the city. The insured provisions of each policy must name the city and its officers and employees as additional insured and the coverage provisions must provide coverage for any loss or damage that may arise to any person or property by reason of the operation of an emergency wrecker service by the licensee.

(b) The automobile liability insurance must provide combined single limits of liability for bodily injury and property damage of not less than five hundred thousand dollars (\$500,000.00) for each occurrence, or the equivalent, for each motor vehicle used by the licensee, with a maximum deductible not to exceed the limits allowed by the Texas Safety Responsibility Act. Aggregate limits of liability are prohibited.

(c) The garage keeper's liability insurance or the tow truck cargo insurance, whichever is maintained, must provide limits of liability for any one loss of not less than twenty-five thousand dollars (\$25,000.00) for each light duty emergency wrecker and fifty thousand dollars (\$50,000.00) for each heavy duty emergency wrecker. The garage keeper's liability insurance must include a provision for direct primary coverage.

(d) If a vehicle is removed from service, the licensee shall maintain the insurance coverage required by this section for the vehicle until the Police Department receives satisfactory proof that all evidence of operation as an emergency wrecker has been removed from the vehicle.

(e) Insurance required under this section must include:

(1) A cancellation provision in which the insurance company is required to notify the Police Department in writing not fewer than thirty (30) days before canceling, failing to renew, or making a material change to the insurance policy; and

(2) A provision to cover all vehicles, whether owned or not owned by the licensee, operated under the license.

(3) Reserved.

(4) A license will not be granted or renewed unless the applicant or licensee furnishes the Police Department with such proof of insurance as the Police Department considers necessary to determine whether the applicant or licensee is adequately insured under this section.

(5) If the insurance of a licensee lapses or is cancelled and new insurance is not obtained, the Police Department may suspend the license until the licensee provides evidence that insurance coverage required by this section

has been obtained. A person shall not operate an emergency wrecker service while a license is suspended under this section whether or not the action is appealed.

(Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-115. Powers and duties of the Police Department.

In addition to the powers and duties elsewhere prescribed in this article, the Police Department is authorized to:

- (1) Administer and enforce all provisions of this article;
- (2) Keep records of all licenses issued, suspended or revoked;
- (3) Keep records of all authorized emergency vehicles;
- (4) Adopt rules and regulations, after reasonable notice to the licensees, not inconsistent with the provisions of this article, with respect to the form and content of applications for licenses, the receipt thereof, the investigation of applicants, and other matters incidental or appropriate to his power and duties as may be necessary for the proper administration and enforcement of the provisions of this article;
- (5) Adopt new emergency wrecker procedures for experimentation on a temporary basis, after reasonable notice to the licensees;
- (6) Conduct, when appropriate, periodic investigations of emergency wrecker companies.
- (7) Require periodic reports as necessary to evaluate each emergency wrecker company's operations.

(Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-116. Powers and duties of the applicable law enforcement agency.

In addition to the powers and duties elsewhere prescribed in this article, the applicable law enforcement agency is authorized to:

- (1) Enforce all provisions of this article;
- (2) Adopt rules and regulations, after reasonable notice to the licensees, not inconsistent with the provisions of this article, with respect to the investigation of applicants, and other matters incidental or appropriate to his powers and duties as may be necessary for the proper enforcement of the provisions of this article;
- (3) Adopt new emergency wrecker procedures for experimentation on a temporary basis, after reasonable notice to the licensees;

- (4) Conduct, when appropriate, periodic investigations of emergency wrecker companies throughout the city; and
 - (5) Keep records of service adequacy and responsiveness of licensees and provide these records to the Police Department upon request.
- (Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-117. Wrecker rotation list procedure.

- (a) An emergency wrecker being called from the wrecker rotation list is referred to as the duty-wrecker. When an emergency wrecker is needed, the investigating police officer will communicate the need for an emergency wrecker immediately to police department dispatch center. On receiving the first communication, the dispatcher must call the emergency wrecker company on duty at that time, to remove the vehicle to a place designated by the applicable law enforcement agency. If additional equipment is required after the duty wrecker's resources are exhausted the dispatcher will call the next wrecker on the rotation list.
 - (b) If the investigating police officer or the dispatcher determines that use of the wrecker rotation list procedure would result in unreasonable delay in clearing the street, the nearest emergency wrecker may be called as an alternative to use of the procedure.
 - (c) A heavy-duty wrecker may be called to the scene of an accident under the following circumstances:
 - (1) The accident involves a tandem axle drive tractor.
 - (2) A safety officer or other appropriate official of a damaged vehicle's company requests a heavy duty wrecker unless honoring the request would result in unreasonable delay in clearing the street.
 - (3) The investigating police officer determines that a heavy-duty wrecker is required. The rotation procedure in this article applies to heavy-duty wreckers as well as all other wreckers.
- (Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-117.01. Wrecker rotation list execution.

- (a) The city will maintain a yearly list of emergency wreckers who are on rotation in June.
- (b) Every Friday the Police Department will notify the police dispatcher the assigned wrecker for the rotation period beginning the next Monday morning at 8:00 a.m. and their assigned backup, as well as heavy duty

wrecker on call. This procedure will continue through the rotation wreckers on the list until all have had a period of rotation.

(Ord. No. O-08-11, § 5, 3-27-2008)

Sec. 30-117.02. Suspension/termination from rotation system.

(a) The Police Department may suspend a rotation wrecker service from the rotation system for any violation of a contract, any applicable city ordinance, any applicable civil statute, or any policy adopted by the Police Department under authority of city ordinance or a contract, or for any criminal offense committed by the service or by any driver, employee or agent of the service, in the course of providing services, whether or not the services are being performed as part of a rotation system call.

(b) A rotation wrecker that is suspended who is suspended by the Police Department for three (3) days or less may appeal the suspension by written request to the Police Department within ten (10) days after written notification of suspension. The Police Department shall conduct a hearing and may sustain, reverse, or modify the action appealed. The action of the Police Department is final.

(c) A rotation wrecker who is suspended by the Police Department for more than three (3) days may appeal the suspension to the appeals board. A written request to the Police Department must be made within ten (10) days after written notice to the licensee.

(1) The appeals board shall set a time, date, and place for a hearing and the licensee will be notified at least three (3) days prior to the hearing.

(2) The appeals board may sustain, reverse, or modify the action appealed. The action of the appeals board is final.

(Ord. No. O-08-11, § 5, 3-27-2008)

Sec. 30-117.03. Emergency situations.

When emergency conditions necessitate, the city reserves the right to request the services of the emergency wrecker service who, in the city's sole opinion, is the best able to handle the situation and/or can reach the scene most expeditiously, regardless of the emergency wrecker service position on the rotation log. If a dispatch is made under these circumstances, the emergency wrecker service making such a response will not forfeit its respective position on the rotation.

(Ord. No. O-08-11, § 5, 3-27-2008)

Sec. 30-118. Requirements and operating procedures for emergency wrecker service.

(a) An emergency wrecker company licensee shall comply with the following requirements and procedures:

- (1) Maintain twenty-four-hour wrecker service.
- (2) Arrive at the accident within a reasonable time after having been notified to do so by the applicable law enforcement agency, such response time generally not to exceed twenty-five (25) minutes.
- (3) Deliver, in every instance, the wrecked or disabled vehicle to a location designated by the applicable law enforcement agency.
- (4) Emergency wrecker that do not comply with State of Texas Motor Vehicle Laws is not allowed to participate in the wrecker rotation list.
- (5) Report to the Police Department all changes in emergency wreckers and equipment used in the licensee's emergency wrecker service and render all additional vehicles for inspection by the Police Department.
- (6) Employ emergency wrecker drivers who are not habitual violators of the traffic laws.
- (7) Upon arrival at the scene of an accident, promptly clear the wreckage and debris from the traveled portion of the roadway or confine it to the smallest possible portion of the traveled roadway while removal is taking place and in a manner to minimize the duration of interference with normal traffic flow and completely remove from the site of the accident all resulting wreckage or debris, including all broken glass, but excluding truck or vehicle cargoes, before leaving the site.
- (8) Nothing in this article shall be construed to permit operation of a wrecker as an authorized emergency vehicle.

(Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-119. Disposition of towed vehicles.

A vehicle towed under the provisions of this article will be kept at a place designated by the applicable law enforcement agency until application for the vehicle's redemption is made by the owner or an authorized agent who will be entitled to the possession of the vehicle upon payment of all costs of removal and storage that may have accrued. If the owner or an authorized agent does not redeem the vehicle, the vehicle will be disposed of in a manner prescribed by law.

(Ord. No. O-03-09, § 2, 2-27-2003)

Sec. 30-120. Maximum fees to be charged for emergency wrecker service or nonconsensual tows.

The maximum fees charged by permit holders performing emergency wrecker service or nonconsent tows shall be set by resolution of the city council and shall reflect fair value of towing services. Itemized receipts shall be provided to owners or operators at the time payment of tow related fees is made. Violations of this provision may result in suspension or removal from the tow rotation list, and criminal penalties against the offender. Towing fees may be reviewed by the city council once annually upon request of a tow company. A towing fee study shall be performed in conjunction with this review.

(Ord. No. O-05-03, § 2, 2-10-2005)

PASSED, APPROVED AND ADOPTED this the ____ day of _____ 2022.

AYES: _____

NOES: _____

ABSTAINED: _____

APPROVED:

CHAIRMAN OF THE CITY COUNCIL
OF THE CITY OF MARSHALL, TEXAS

ATTEST:

CITY SECRETARY

ITEM 6C

ORDINANCE

**CONSIDER APPROVAL OF AN
ORDINANCE DESIGNATING THE
NUMBER OF POSITIONS IN EACH
CLASSIFICATION FOR POLICE
OFFICERS**



CITY OF MARSHALL

COUNCIL AGENDA INFORMATION SHEET

MEETING DATE: January 13, 2022

PROJECT: Police Classification Amendment

DESCRIPTION: Amend Ch. 2.4.1 Classification Plan for firemen and police officers by reclassifying two Police Captains as Assistant Chiefs.

COST: None

RECOMMENDED

ACTION: Approve amendment to City Code Sec. 2.4.1

CITY CONTACT: Chief of Police Cliff Carruth

cc: File

ORDINANCE _____

AN ORDINANCE DESIGNATING THE NUMBER OF POSITIONS IN EACH CLASSIFICATION FOR POLICE OFFICERS

WHEREAS, the City of Marshall has adopted a classification plan for Police Officers; and

WHEREAS, the Civil Service Law applicable to the City of Marshall requires that the governing body designate the number of positions to each classification by Ordinance; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MARSHALL:

1.

The number of positions set forth after the name of each of the following classifications for Police Officers are hereby designated by the Council:

<u>CLASSIFICATION</u>	<u>NUMBER OF POSITIONS</u>	
PROBATIONARY POLICE OFFICERS	AS REQUIRED	
POLICE OFFICERS	THIRTY-FOUR	36
POLICE SERGEANTS	EIGHT	8
POLICE LIEUTENANTS	SEVEN	7
POLICE ASSISTANT CHIEF*	TWO	2
POLICE CHIEF*	ONE	1

*Chief of Police and Assistant Chief of Police are non-civil Service Positions

PASSED, APPROVED AND ADOPTED this the ____ day of _____ 2022.

AYES: _____

NOES: _____

ABSTAINED: _____

APPROVED:

CHAIRMAN OF THE CITY COUNCIL
OF THE CITY OF MARSHALL, TEXAS

ATTEST:

CITY SECRETARY

ITEM 7A

DISCUSSION OF AND CONSIDERATION OF THE 2022 CITY COUNCIL MEETING SCHEDULE

MEMORANDUM

To: Members of the City Council

From: Nikki Smith, City Secretary

Date: January 4, 2022

Subject: Discussion of and Consideration of the 2022 City Council Meeting Schedule

Please find attached a meeting schedule for the year. In addition to the Regular City Council meetings scheduled every 2nd and 4th Thursday of each month, this list consists of known Special-Called meetings that can be scheduled in advance.

Please be aware that this schedule is subject to change due to circumstances or events that we are not aware of at this time.

2022 City Council Meeting Schedule

Date	Time	City Council Meeting Type	Reason
Thursday, January 13, 2022	6:00 p.m.	Regular	
Thursday, January 27, 2022	6:00 p.m.	Regular	
Thursday, February 10, 2022	6:00 p.m.	Regular	
Thursday, February 24, 2022	6:00 p.m.	Regular	
Thursday, March 17, 2022	6:00 p.m.	Special-Called	Spring Break March 7 th – 11 th
Thursday, March 24, 2022	6:00 p.m.	Regular	
Thursday, April 14, 2022	6:00 p.m.	Regular	
Thursday, April 28, 2022	6:00 p.m.	Regular	
Thursday, May 12, 2022	6:00 p.m.	Regular	
Thursday, May 26, 2022	6:00 p.m.	Regular	
Thursday, June 9, 2022	6:00 p.m.	Regular	
Thursday, June 23, 2022	6:00 p.m.	Regular	
Thursday, July 14, 2022	6:00 p.m.	Regular	
Thursday, July 28, 2022	6:00 p.m.	Regular	
Thursday, August 11, 2022	6:00 p.m.	Regular	
Thursday, August 18, 2022	6:00 p.m.	Special-Called	Budget Workshop (if necessary)
Thursday, August 25, 2022	6:00 p.m.	Regular	
Thursday, September 8, 2022	6:00 p.m.	Regular	
Thursday, September 22, 2022	6:00 p.m.	Regular	
Thursday, October 13, 2022	6:00 p.m.	Regular	
Thursday, October 27, 2022	6:00 p.m.	Regular	
Thursday, November 10, 2022	6:00 p.m.	Regular	
Thursday, December 8, 2022	6:00 p.m.		
Date not scheduled		Special-Called	Joint meeting with MEDCO

ITEM 7B

DISCUSSION OF AND CONSIDERATION OF APPROVAL FOR SIGNING BONUS FOR MARSHALL POLICE DEPARTMENT AND COMMUNICATIONS EMPLOYEES

ITEM 8

CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

ITEM 9

ADJOURNMENT