MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF MARSHALL
THURSDAY, DECEMBER 10, 2020
6:00 PM

Mayor Pro-Tem Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 6:00 p.m.

PRESENT:

MAYOR PRO-TEM: Amy Ware, District 4

COUNCIL MEMBERS:
Marvin Bonner, District 1
Leo Morris, District 2
Vernia Calhoun, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

ABSENT: Terri Brown, District 3 (excused Motion: Morris Second: Abraham vote 6:0)

ADMINISTRATIVE STAFF PRESENT:
Mark Rohr, City Manager
Reggie Cooper, Fire Chief
Scott Rectenwald, Acting City Attorney
Cliff Carruth, Police Chief
Randy Pritchard, Support Services Superintendent
Glenna Williams, Acting City Secretary/Finance Director
Eric Powell, Public Works Director
Fabio Angell, Community & Economic Development Director
Mallori James, Tourism & Cultural Arts Director
Rachel Skowronek, Main Street Manager
Stormy Nickerson, Management Analysis/Communications Coordinator
Nikki Smith, Deputy City Secretary/Payroll Accountant

INVOCATION & PLEDGE:

263. **CITIZEN COMMENTS**

There were no citizen comments.

264. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

Item G was withdrawn from the Consent Agenda.

265. **CONSENT AGENDA**

Councilmember Morris made a motion to approve the Consent Agenda. Councilmember Calhoun seconded the motion, which passed with a vote of 6:0.

A. Consider approval of the minutes from the November 12, 2020 Regular meeting.

B. Monthly financial report.

C. Street Sweeping Activity Report.

D. Municipal Court Activity Report.

E. Consider approval of an Interlocal Agreement with Harrison County for Public Library Services.

F. Consider approval of an Interlocal Agreement with Harrison County for Ambulance/Rescue Services.

H. Consider approval of the annual Interlocal Agreement with the Marshall-Harrison County Health District.

ORDINANCES

266. CONSIDER APPROVAL OF AN ORDINANCE AMENDING THE 2020 ANNUAL BUDGET TO APPROPRIATE FUNDS FOR PROJECTS APPROVED BY THE CITY COUNCIL.

Glenna Williams, Acting Finance Director, asked for approval of an ordinance amending the 2020 Annual Budget to appropriate funds for projects approved by the City Council.

Councilmembers asked questions and discussed.

Councilmember Calhoun made a motion to approve an Ordinance amending the 2020 Annual Budget to appropriate funds for projects approved by the City Council. Councilmember Bonner seconded the motion, which passed with a vote of 6:0.

267. CONSIDER APPROVAL OF AN ORDINANCE AMENDING THE 2020 ANNUAL BUDGET TO PROVIDE FOR YEAR-END ADJUSTMENTS IN SELECTED DEPARTMENTS.

Glenna Williams asked for approval of an ordinance amending the 2020 Annual Budget to provide for year-and adjustments in selected departments.

Councilmembers asked questions and discussed.

Councilmember Calhoun made a motion to approve an Ordinance amending the 2020 Annual Budget to provide for year-and adjustments in selected departments. Councilmember Morris seconded the motion, which passed with a vote of 6:0.

SECOND READING OF ORDINANCE

268. CONSIDER APPROVAL OF AN ORDINANCE AMENDING CHAPTER 14, GARBAGE, TRASH, AND WEEDS OF THE CODE OF ORDINANCES, REVISING THE SCHEDULE OF REFUSE RATES, PROVIDING FOR MONTHLY CHARGES, AND ESTABLISHING AN EFFECTIVE DATE OF JANUARY 1, 2021.

Eric Powell, Public Works Director, stated there were no changes to this item.

Councilmember Calhoun made a motion to approve an Ordinance amending Chapter 14, Garbage, Trash, and Weeds of the Code of Ordinances, revising the schedule of refuse rates, providing for monthly charges, and establishing an effective date of January 1, 2021. Councilmember Abraham seconded the motion, which passed with a vote of 6:0.

<u>CITY MANAGER REPORTS AND REQUESTS FOR CITY COUNCIL CONSIDERATION</u>

269. <u>CONSIDER APPROVAL OF SMALL BUSINESS GRANT FUND APPLICATIONS.</u>

Rachel Skowronek asked for approval of $2,500 for each business that completed applications between November 4, 2020 and December 2, 2020.

Councilmember Abraham made a motion to approve $2,500 to each business that completed applications between November 4, 2020 and December 2, 2020. Councilmember Bonner seconded the motion, which passed with a vote of 6:0.

270. <u>CONSIDER APPROVAL OF APPOINTMENTS AND REAPPOINTMENTS TO THE VARIOUS CITY BOARDS, COMMISSIONS, AND COMMITTEES.</u>

Mark Rohr, City Manager, stated an amendment to the Main Street Advisory Board was needed to state the positions for Karen Bickerdike, Joseph Filippazo, Deborah Parker and Deb Sorich are not expiring, Lucy Golladay, Suzanne Carter and Sam Moseley are eligible for reappointment and there are three vacancies needing to be filled.

Councilmember Calhoun made a motion to approve the amendment to the Main Street Advisory Board. Councilmember Bonner seconded the motion, which passed with a vote of 6:0.

Mark Rohr asked for approval of appointments and reappointments of citizens who applied for positions to the various City boards, commissions, and committees as amended.

Councilmember Morris made a motion to approve appointments and reappointments of citizens who applied for positions to various City boards, commissions, and committees as amended. Councilmember Calhoun seconded the motion, which passed with a vote of 6:0.

271. <u>CONSIDER APPROVAL OF TWO APPOINTMENTS TO THE MARSHALL ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS.</u>

Rush Harris, Executive Director of MEDCO, asked for approval of two appointments to the Marshall Economic Development Corporation Board of Directors.

Councilmembers asked questions and discussed.

Councilmember Calhoun made a motion to approve two appointments to the Marshall Economic Development Corporation Board of Directors. Councilmember Abraham seconded the motion, which passed with a vote of 6:0.

272. <u>DISCUSS, CONSIDER, DELIBERATE AND ACT UPON A REQUEST FROM THE HOUSING AUTHORITY OF THE CITY OF MARSHALL TO WAIVE PAYMENT OF AMOUNTS DUE TO THE CITY OF MARSHALL AS PAYMENT IN LIEU OF TAXES (PILOT) FOR YEARS 2017, 2018, 2019, AND 2020.</u>

Mark Rohr stated this item was recently brought to the attention of City Staff. He stated the funds were not budgeted for since they were not anticipated.

Scott Rectenwald, Acting City Attorney, provided information regarding payment due from the Housing Authority. He asked the Council to approve a resolution waiving the payment amounts due to the City of Marshall as Payment in Lieu of Taxes (PILOT) for years 2017, 2018, 2019, and 2020.

Councilmembers asked questions and discussed.

Tom McClurg, Interim Director of the Housing Authority, stated they have a document outlining the duties of the Housing Authority and he would provide that to the Council.

Councilmember Calhoun made a motion to approve a resolution waiving the payment amounts due to the City of Marshall as Payment in Lieu of Taxes (PILOT) for years 2017, 2018, 2019, and 2020. Councilmember Fenton seconded the motion, which passed with a vote of 6:0.

273. STATUS UPDATE ON MUNICIPAL COURT OPERATIONS.

Mark Rohr stated a discussion was needed regarding open dates for the Court.

Glenna Williams asked Brendan Roth, Municipal Judge and Leland Benoit, Municipal Court Administrator to provide an update on Municipal Court operations.

Councilmembers asked questions and discussed.

274. CONSIDER APPROVAL OF THE INTERLOCAL AGREEMENT WITH THE EAST TEXAS COUNCIL OF GOVERNMENTS FOR TRANSPORTATION SERVICES.

Mark Rohr stated the Interlocal Agreement with the East Texas Council of Governments for Transportation Services will expire December 31, 2020. This agreement will be for the term of one year beginning January 1, 2021 with automatic renewals on a year-to-year basis for up to five years. He stated an amendment needed to be made to page 5 of the agreement to insert the annual cost of $35,000.

Councilmember Calhoun made a motion to amend the agreement to insert the annual cost of $35,000 on page 5. Councilmember Morris seconded the motion, which passed with a vote of 6:0.

Councilmember Fenton made a motion to approve the Interlocal Agreement with the East Texas Council of Governments for Transportation Services as amended. Councilmember Bonner seconded the motion, which passed with a vote of 6:0.

275. CONSIDER APPROVAL OF A CONTRACT EXTENSION WITH CHEMPRO SERVICES, INC. FOR 2021 VEGETATION MANAGEMENT SERVICES.

Eric Powell asked for approval of the final extension with ChemPro Services, Inc. for vegetation management services at the same price structure as approved in the original contract.

Councilmember Morris made a motion to approve a contract extension with ChemPro Services, Inc. for 2021 vegetation management services. Councilmember Calhoun seconded the motion, which passed with a vote of 6:0.

276. CONSIDER APPROVAL OF FINANCING FOR A NEW BACKHOE FOR THE PUBLIC WORKS DEPARTMENT.

Eric Powell provided information regarding financing for a new backhoe for the Public Works Department. Eric asked for approval to utilize a lease/purchase option as provided by Associated Supply Company, Inc. at a cost of $24,350 annually for the three year lease term with the option to purchase at the end of the lease.

Councilmembers asked questions and discussed.

Councilmember Bonner made a motion to approve financing for a new backhoe for the Public Works Department. Councilmember Fenton seconded the motion, which passed with a vote of 6:0.

277. REPORT REGARDING A CHECK RECEIVED FROM AEP/SWEPCO, IN THE AMOUNT OF $13,350.00, FOR THE CITY'S PARTICIPATION IN THE 2020 AEP/SWEPCO LOAD MANAGEMENT PROGRAM.

Eric Powell stated the City received a check in the amount of $13,350 in recognition of our participation in the 2020 SWEPCO Load Management Program at the City Water Intake Plant on Big Cypress Bayou.

278. **CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA**

G. Consider approval of an Interlocal Agreement with Harrison County for Inmate Services.

Councilmember Bonner stated his reasons for pulling this item.

Mark Rohr stated inmate services have been utilized in the past and is anticipated to be used in the future for projects such as the animal adoption center.

Councilmember Abraham made a motion to approve Item G of the Consent Agenda. Councilmember Calhoun seconded the motion, which passed with a vote of 6:0.

279. **ADJOURNMENT**

Councilmember Bonner made a motion for adjournment. Councilmember Calhoun seconded the motion, which passed with a vote of 6:0.

APPROVED:

Amie W. Brown

Mayor of the City Council
of the City of Marshall, Texas

ATTEST:

N. Smith

Deputy City Secretary

Ordinances: O-20-27
O-20-28
O-20-29
Resolution: R-20-25