MINUTES OF THE SPECIAL-CALLED MEETING OF THE
CITY COMMISSION OF THE CITY OF MARSHALL
THURSDAY, OCTOBER 3, 2019
6:00 PM

Mayor Terri Brown called the Special-Called meeting to order in the Commission Chambers, City Hall at 6:00 p.m.

PRESENT:

MAYOR: Terri Brown, District 3

COMMISSIONERS:
Marvin Bonner, District 1
Amy Ware, District 4
Vernia Calhoun, District 5
Larry Hurta, District 6

ABSENT: Gail Beil, District 2
Doug Lewis, District 7

ADMINISTRATIVE STAFF PRESENT:
Mark Rohr, City Manager
Reggie Cooper, Fire Chief
Scott Rectenwald, Acting City Attorney
Cliff Carruth, Police Chief
Jack Redmon, Support Services Director
Randy Pritchard, Support Services Superintendant
Wes Morrison, Community & Economic Development Director
Elaine Altman, City Secretary/Finance Director
Eric Powell, Public Works Director

INVOCATION & PLEDGE: Commissioner Hurta & Mayor Brown

271. **CITIZEN COMMENTS**

Leo Morris, 505 S. Carter, stated Memorial City Hall is looking good however, he is disappointed with the lack of diversity in the selected entertainers.

Randy Cox, 3968 FM 3379, expressed his frustration with, what he feels is, a lack of communication and the passing of a food establishment & food truck ordinance that still requires some amending.

272. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

There were no items withdrawn from the Consent Agenda.

273. **CONSENT AGENDA**

Commissioner Calhoun made a motion to approve the Consent Agenda. Commissioner Hurta seconded the motion, which passed with a vote of 5:0.

A. Report regarding the status of the Memorial City Hall renovation project.

SECOND READING OF ORDINANCE

274. CONSIDER APPROVAL OF AN ORDINANCE AMENDING CHAPTER 13A OF THE CODE OF ORDINANCES ENTITLED "FOOD AND FOOD ESTABLISHMENTS".

Wes Morrison, Community & Economic Development Director, highlighted the changes made to this ordinance from the previous meeting and asked for approval from the Commission.

Commissioner Calhoun made a motion to approve an ordinance amending Chapter 13A of the Code of Ordinances entitled "Food and Food Establishments". Commissioner Hurta seconded the motion, which passed with a vote of 5:0.

RESOLUTION

275. CONSIDER APPROVAL OF A RESOLUTION REGARDING NOMINATIONS FOR DIRECTORS OF THE HARRISON CENTRAL APPRAISAL DISTRICT.

Mark Rohr, City Manager, explained this resolution allows the City to nominate up to five individuals for the Harrison Central Appraisal District Board of Directors.

Mayor Brown made a motion to approve a resolution regarding nominations for directors of the Harrison Central Appraisal District. Commissioner Calhoun seconded the motion, which passed with a vote of 5:0.

CITY MANAGER REPORTS AND REQUESTS FOR CITY COMMISSION CONSIDERATION

276. PRESENTATION OF THE SEMI-ANNUAL REPORT BY THE MARSHALL ECONOMIC DEVELOPMENT CORPORATION.

Donna Maisel, Executive Director of MEDCO, presented the semi-annual report for Marshall Economic Development Corporation.

Commissioners asked questions and discussed.

277: CONSIDER AUTHORIZING CITY STAFF TO ADVERTISE A REQUEST FOR QUALIFICATIONS REGARDING THE SALE OF SURPLUS PROPERTY.

Wes Morrison stated staff has advertised the sale of surplus property through a silent bid process on several occasions with no successful bidders for properties known as the Visual Arts Center and the City Hall Annex. He asked for approval to advertise a request for qualifications (RFQ) to engage the services of a professional real estate broker.

Commissioner Hurta made a motion to approve advertising a request for qualification (RFQ) to engage the services of a real estate agent. Commissioner Ware seconded the motion, which passed with a vote of 5:0.

278. CONSIDER APPROVAL OF CHANGE ORDER #2 (ELEMENT #16) TO A CONTRACT WITH CASEY SLONE CONSTRUCTION FOR THE MEMORIAL CITY HALL RENOVATION PROJECT.

Jack Redmon, Support Services Director, asked for approval of Change Order #2 (Element #16) to a contract with Casey Slone Construction at a cost of $1,170 to level the floors.

Commissioners asked questions and discussed.

Commissioner Hurta made a motion to approve Change Order #2 (Element #16) to a contract with Casey Slone Construction at a cost of $1,170 to level the floors. Commissioner Bonner seconded the motion, which passed with a vote of 5:0.

279. CONSIDER APPROVAL OF CHANGE ORDER #4 (ELEMENT #23) TO A CONTRACT WITH SCHINDLER ELEVATOR CORPORATION FOR THE MEMORIAL CITY HALL RENOVATION PROJECT.

Jack Redmon asked for approval of Change Order #4 (Element #23) to a contract with Schindler Elevator Corporation. He stated this is to move the elevator to complete the punch list we were given.

Commissioners asked questions and discussed.

Commissioner Calhoun made a motion to approve Change Order #4 (Element #23) to a contract with Schindler Elevator Corporation. Mayor Brown seconded the motion, which passed with a vote of 5:0.

280. **CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA**

There were no items withdrawn from the Consent Agenda.

281. **ADJOURNMENT**

Commissioner Calhoun made a motion for adjournment. Commissioner Ware seconded the motion, which passed with a vote of 5:0.

APPROVED:

Terri W. Brown

Mayor of the City Commission
of the City of Marshall, Texas

ATTEST:

E Allen

City Secretary

Ordinance: O-19-21
Resolution: R-19-25

Work Session on City Infrastructure