

1. 8-25-2022 Agenda (PDF)

Documents:

[8-25-22 AGENDA.PDF](#)

2. 8-25-2022 Agenda Packet (PDF)

Documents:

[8-25-22 AGENDA PACKET.PDF](#)



**CITY OF MARSHALL, TEXAS
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS, CITY HALL, 401 SOUTH ALAMO
AUGUST 25, 2022, 6:00 P.M.**

This meeting will be conducted utilizing a video and audio conferencing tool, as well as, a standard conference call. Instructions and direct links to view the meeting or speak during Citizen Comment can be found at www.marshalltexas.net.

**AGENDA INFORMATION PACKET IS AVAILABLE FOR THE
PUBLIC TO REVIEW ON THE CITY'S WEB SITE AFTER 8:00 A.M.
ON WEDNESDAY BEFORE THE MEETING AT**

www.marshalltexas.net

1. **CALL TO ORDER AND ROLL CALL**
2. **INVOCATION AND PLEDGES**
3. **CITIZEN COMMENTS**

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on an agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on, or not on, the agenda. Those who wish to speak will have three minutes to do so unless additional time has been requested.

4. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**
5. **CONSENT AGENDA**

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

- A. Consider approval of the minutes from the August 11, 2022 Regular meeting.
- B. Consider approval of transfer of Madi Art by Michelson to East Texas Baptist University.
(Support Services Director)

6. **PUBLIC HEARING**

- A. Public hearing on proposed budget for the 2023 fiscal year and action to adopt the budget or continue consideration of the budget to a future meeting. (City Manager)
- B. Public hearing on the proposed tax rate of \$0.565201 per \$100 valuation in support of the 2023 Annual Budget of the City of Marshall. (City Manager)

7. **CITY MANAGER REPORTS AND REQUESTS FOR CITY COUNCIL CONSIDERATION**

- A. Presentation of Marshall Pet Adoption Center Annual Report. (Police Chief)
- B. Consider an expenditure of a high demand job training grant by Marshall EDC for up to \$150,000. (Marshall EDC)

8. **CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA**

9. **ADJOURNMENT**

Posted: August 22, 2022
5:00 p.m.
N. Smith

This meeting will be conducted in accordance with the Americans with Disabilities Act. Requests for sign interpretive services will be available with at least 72-hour notice prior to the meeting. To make arrangements for these services, please call the City Secretary's Office at 903-935-4446.



**CITY OF MARSHALL, TEXAS
REGULAR CITY COUNCIL MEETING
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**1. CALL TO ORDER AND ROLL CALL
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**2. INVOCATION AND PLEDGES
Page 4**

3. CITIZEN COMMENTS
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Page 6**

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Page 35

Posted: August 22, 2022

5:00 p.m.

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ITEM 1

CALL TO ORDER AND ROLL CALL

ITEM 2

INVOCATION AND PLEDGES

ITEM 3

CITIZEN COMMENTS

ITEM 4

ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

ITEM 5A

CONSENT AGENDA

**CONSIDER APPROVAL OF THE
MINUTES FROM THE AUGUST 11, 2022
REGULAR MEETING**

MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF MARSHALL
AUGUST 11, 2022
6:00 PM

Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 6:00 p.m.

PRESENT:

MAYOR: Amy Ware, District 4

COUNCIL MEMBERS:

Marvin Bonner, District 1
Jennifer Truelove, District 3
Amanda Abraham, District 6

Leo Morris, District 2
Reba Godfrey, District 5
Micah Fenton, District 7

ADMINISTRATIVE STAFF PRESENT:

Terrell Smith, City Manager
Reggie Cooper, Fire Chief
Eric Powell, Public Works Director
Scott Rectenwald, Acting City Attorney
Randy Pritchard, Support Services Director
Daniel Duke, Tourism & Cultural Arts Director
Nikki Smith, City Secretary/Payroll Accountant
Garnett Johnson, Community Development Director

Christol Hall, HR Manager
Cliff Carruth, Police Chief
Dawn Jones, Finance Director

INVOCATION & PLEDGE: Mayor Ware

178. **CITIZEN COMMENTS**

Felicia McFarland, 900 Whetstone, stated the street lights in her area are not working and asked the City to address this issue.

179. **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

There were no items withdrawn from the Consent Agenda.

180. **CONSENT AGENDA**

Councilmember Abraham made a motion to approve the Consent Agenda. Councilmember Truelove seconded the motion, which passed with a vote of 7:0.

A. Consider approval of the minutes from the July 28, 2022 Regular meeting.

B. Consider approval of a resolution authorizing city staff to enter into an agreement with Flock Safety, Inc. for acquisition, installation, maintenance and monitoring eleven (11) fixed, pole mounted ALPR cameras.

PRESENTATION

181. **PRESENTATION OF A PLAQUE IN RECOGNITION OF CITY OF MARSHALL EMPLOYEE.**

Garnett Johnson, Community Development Director, presented a plaque to John Clark in recognition of his 30 years of service to the City of Marshall.

RESOLUTION

182. CONSIDER APPROVAL OF A RESOLUTION SCHEDULING TWO PUBLIC HEARINGS ON THE FISCAL YEAR 2023 BUDGET.

Dawn Jones, Finance Director, asked for approval of a resolution scheduling two public hearings on the Fiscal Year 2023 budget. Dawn Jones stated the public hearings would be held on August 25, 2022 and September 8, 2022 at 6:00 PM at City Hall.

Councilmember Fenton made a motion to approve a resolution scheduling two public hearings on the Fiscal Year 2023 budget. Councilmember Godfrey seconded the motion, which passed with a vote of 7:0.

183. CONSIDER APPROVAL OF A RESOLUTION SCHEDULING TWO PUBLIC HEARINGS ON THE PROPOSED TAX RATE OF \$0.565201 PER \$100 OF VALUATION AND TAX INCREASE.

Dawn Jones asked for approval of a resolution scheduling two public hearings on the proposed tax rate of \$0.565201 per \$100 of valuation and tax increase. Dawn Jones stated the public hearings would be held on August 25, 2022 and September 8, 2022 at 6:00 PM at City Hall.

Councilmember Godfrey made a motion to approve a resolution scheduling two public hearings on the proposed tax rate of \$0.565201 per \$100 of valuation and tax increase. Councilmember Abraham seconded the motion, which passed with a vote of 7:0.

CITY MANAGER REPORTS AND REQUESTS FOR CITY COUNCIL CONSIDERATION

184. DISCUSSION REGARDING FISCAL YEAR 2023 BUDGET AND CAPITAL IMPROVEMENT PROGRAM.

Terrell Smith, City Manager, provided information regarding the direction of the Fiscal Year 2023 proposed budget and ten-year Capital Improvement Program (CIP).

Dawn Jones highlighted the strategy and approach for the Fiscal Year 2023 budget. Dawn Jones discussed accomplishments of and provided a budget review of Fiscal Year 2022, as well as an estimated Fund Balance. Fiscal Year 2023 budget discussion was held regarding revenue, expenditures and departmental requests. Dawn Jones stated the proposed tax rate is lower than the previous year's rate but would raise more revenue due to the M&O tax rate increase, which is provided by Harrison County Appraisal District.

Councilmembers asked questions and discussed.

Eric Powell, Public Works Director, provided information regarding the ten-year CIP and explained what projects are proposed for the first and second years. Eric Powell provided a walk-through of what a CIP is, as well as the benefits, features and development of a CIP.

Councilmembers asked questions and discussed.

185. PRESENTATION REGARDING EXPANSION OF COMMUNITY POLICING PROGRAM.

Cliff Carruth, Police Chief, presented information regarding the expansion of the Community Policing Program stating the core features are community partnership, organizational transformation and problem solving.

Cliff Carruth stated four zones have been created, each with an officer dedicated to that area to enhance communication between the citizens and the Police Department.

186. **CONSIDERATION OF ITEMS WITHDRAWN FROM THE
CONSENT AGENDA**

There were no items withdrawn from the Consent Agenda.

187. **ADJOURNMENT**

Councilmember Godfrey made a motion for adjournment. Councilmember Abraham seconded the motion, which passed with a vote of 7:0.

APPROVED:

**Mayor of the City Council
of the City of Marshall, Texas**

ATTEST:

City Secretary

**Resolutions: R-22-25
R-22-26
R-22-27**

ITEM 5B

CONSENT AGENDA

**CONSIDER APPROVAL OF TRANSFER
OF MADI ART BY MICHELSON TO EAST
TEXAS BAPTIST UNIVERSITY**

TRANSFER OF MADI ART BY MICHELSON TO EAST TEXAS BAPTIST UNIVERSITY

This Agreement is made by and between the City of Marshall ("Marshall"), a Texas Home Rule Municipality and East Texas Baptist University ("ETBU") as follows

1. Transfer of Artwork: Marshall is the owner of the artwork known as the Madi Art, which it has had installed on the wall of the building at 315 E. Houston, Marshall, Texas. By this document, Marshall transfers and conveys the artwork to ETBU, subject to the right of reacquisition set forth under the Gift Transfer by Volf Roitman, the original artist.
2. Obligations of ETBU: ETBU agrees to receive the artwork and to take such actions it deems necessary to maintain the artwork.
3. This agreement shall be bonding upon the parties hereto and their successors and assigns.

EXECUTED THIS ____ DAY OF _____, _____.

CITY OF MARSHALL

By _____
Terrell Smith, City Manager

Nikki Smith, City Secretary

East Texas Baptist University

By _____

ITEM 6A

PUBLIC HEARING

**CONDUCT A PUBLIC HEARING ON THE
PROPOSED BUDGET FOR THE 2023
FISCAL YEAR AND ACTION TO ADOPT
THE BUDGET OR CONTINUE
CONSIDERATION OF THE BUDGET TO A
FUTURE MEETING**

MEMORANDUM

To: Members of the City Council

From: Terrell Smith, City Manager

Date: August 17, 2022

Subject: Public Hearing on proposed budget for 2023 fiscal year and action to adopt the budget or continue consideration of budget to a future meeting

Both the City Charter and the Local Government Code of the State of Texas require that a public hearing be held on the proposed budget for the upcoming fiscal year. This hearing has been placed on the agenda to comply with the requirements.

ITEM 6B

PUBLIC HEARING

**CONDUCT A PUBLIC HEARING ON THE
PROPOSED TAX RATE OF \$0.565201 PER
\$100 VALUATION IN SUPPORT OF THE
2023 ANNUAL BUDGET OF THE CITY OF
MARSHALL**

MEMORANDUM

To: Members of the City Council

From: Terrell Smith, City Manager

Date: August 17, 2022

Subject: Public Hearing on the Proposed Tax Rate of \$0.565201 per \$100 Valuation in Support of the 2023 Annual Budget of the City of Marshall

A tax rate of \$0.565201 per \$100 valuation has been proposed for adoption by the governing body of City of Marshall. This rate exceeds the lower of the no-new-revenue or voter-approval tax rate, and state law requires that a public hearing be held by the governing body before adopting the proposed tax rate.

PROPOSED TAX RATE	\$0.565201 per \$100
PRECEDING YEAR'S TAX RATE	\$0.567160 per \$100
NO-NEW-REVENUE TAX RATE	\$0.509537 per \$100
VOTER-APPROVAL TAX RATE	\$0.604229 per \$100

The no-new-revenue tax rate is the tax rate for the 2022 tax year that will raise the same amount of property tax revenue for City of Marshall from the same properties in both the 2021 tax year and the 2022 tax year.

The voter-approval tax rate is the highest tax rate that City of Marshall may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the voter-approval rate.

The public is urged to attend and express views on the proposed tax rate.

ITEM 7A

PRESENTATION OF MARSHALL PET ADOPTION CENTER ANNUAL REPORT



CITY OF MARSHALL

COMMISSION AGENDA INFORMATION SHEET

MEETING DATE:

PROJECT: Marshall Pet Adoption Center

DESCRIPTION: 12 Month Report

COST:0

RECOMMENDED

ACTION: N/A

CITY CONTACT: Cliff Carruth, Chief of Police

cc: File

ITEM 7B

**CONSIDER AN EXPENDITURE OF A
HIGH DEMAND JOB TRAINING GRANT
BY MARSHALL EDC FOR UP TO \$150,000**



August 17, 2022

The Honorable City Council of Marshall, Texas
P.O. Box 698
Marshall, Texas 75670

The Marshall Economic Development Corporation (Marshall EDC) has requested to appear before the City Council on August 25, 2022, for consideration of an expenditure of up to \$150,000 for Project Management to benefit East Texas Baptist University (ETBU), local Marshall students, and project management professionals working across industry sectors. This program will be located downtown within ETBU's Synergy Park campus. This is a 1 to 1 matching educational grant offered through the Texas Workforce Commission (TWC). TWC has approved this grant out of funds otherwise not allocated from the prior year, pending final contracts. All EDCs across Texas were given the opportunity to apply for these remaining funds. ETBU provide the first completed response to partner with the EDC on a project program. Up to \$150,000 can be matched by the State of Texas through the High Demand Job Training Program (HDJT) for an EDC contribution of \$150,000.

Marshall EDC and ETBU applied for the maximum of \$150,000 through the East Texas Economic Development District Board of Directors and TWC. Both were approved pending final contracts. More details can be found in the following exhibits. In brief, funds from Marshall EDC will contribute to minor facilities renovations to support the project along with expenditures for job training, personnel, participant services, and a portion of the expenses for supplies. TWC will contribute to the purchase equipment and supplies to support the project. ETBU expects 60 students per year will train yearly in the facility. The starting average wage within a 45-minute drive for occupations this program serves is \$45,000, with a median range of \$42,200 to \$106,000 pending experience. Average employment in the same area is approximately 7,100 with a yearly demand of 646 new entrants.

The leveraged funding has been made possible through cooperation between ETBU, East Texas Workforce Solutions, East Texas Economic Development District, East Texas Council of Governments, the Texas Workforce Commission, the Texas Governor's Office, and the WE Align Group.

More details are provided in the enclosed documents. Information regarding the High Demand Job Training Program and other grants can be found online at www.twc.texas.gov. Thank you for the opportunity to present this project before the City Council of Marshall.

Respectfully,

A handwritten signature in blue ink, appearing to read "Rush Harris".

Rush Harris
Executive Director
Marshall Economic Development Corporation

AGREEMENT

MARSHALL ECONOMIC DEVELOPMENT CORPORATION

And

WORKFORCE SOLUTIONS EAST TEXAS BOARD

TEXAS WORKFORCE COMMISSION HIGH DEMAND JOB TRAINING PROGRAM

This Agreement describes the collaboration between Marshall Economic Development Corporation and the Workforce Solutions East Texas Board for implementation of the Texas Workforce Commission High Demand Job Training Program. The intent of the High Demand Job Training Program (HDJT) is to support Workforce Development Boards in partnering with local Economic Development Corporations which use their local economic development sales taxes to promote high demand occupational job training in local workforce areas.

I. Roles and Responsibilities

Using economic development sales tax funding, Marshall Economic Development Corporation (MEDCO) expenditures for minor facilities renovations will be leveraged to support the project along with Marshall EDC investments related to job training, personnel, participant services and a portion of the expenses for supplies as described in project budget.

Responsibilities of Marshall Economic Development Corporation, East Texas Baptist University and the Workforce Solutions East Texas Board are identified below:

Marshall Economic Development Corporation

Responsibilities:

Marshall Economic Development Corporation will collaborate with East Texas Baptist University and the Workforce Solutions East Texas Board making expenditures for minor facilities renovations to support the project along with Marshall EDC along with expenditures for job training, personnel, participant services and a portion of the expenses for supplies. MEDCO will contribute \$150,000 of Sales Tax Funding for these purchases.

Preparation and submission of required quarterly/final reports.

East Texas Baptist University

East Texas Baptist University will utilize Texas Workforce Commission High Demand Job Training funds to purchase equipment and supplies to support the project.

Responsibilities:

Serve as project lead and work with Marshall Economic Development Corporation and the Workforce Solutions East Texas Board to fulfill the requirements of the grant.

Identify students and offer training.

Support the HDJT project by purchasing equipment and supplies and secure any necessary approvals from the Workforce Solutions East Texas Board and as warranted, the Texas Workforce Commission (TWC), prior to spending any HDJT project funds.

Receive equipment and supplies.

Plan and oversee minor facilities renovations.

Submit documentation to the East Texas Council of Governments for reimbursement on the TWC side of the budget.

Maintain equipment and meet inventory requirements.

Workforce Solutions East Texas Board

The Workforce Solutions East Texas Board and its fiscal agent, the East Texas Council of Governments, will serve as grant recipient and administrative agent for the High Demand Job Training Program.

Responsibilities:

Administer the contract with the Texas Workforce Commission.

Administer the contracts with Marshall Economic Development Corporation and East Texas Baptist University, which will be responsible for operation of the project and for activities and deliverables.

Document matching (leveraged) funds expenditures for Marshall Economic Development Corporation.

Offer quality assurance and technical assistance.

II. High Demand Jobs for which Local Economic Development Sales Tax Funds will be used for Training

47-1011 First Line Supervisors: Construction Trades/Extraction Workers

49-1011 First Line Supervisors of Mechanics, Installers, and Repairers

17-3031 Surveying & Mapping Technicians

17-3019 Drafters, All Others

11-9021 Construction Managers

51-1011 First-Line Supervisors of Production & Operating Workers

III. Funds Provided to Board will be used to Match Local Economic Development Sales Tax Funding for Job Training on a dollar for dollar basis, for up to \$150,000 per year.

Marshall Economic Development Corporation is requesting \$149,470 from the Texas Workforce Commission which will be used to support the initiative as described in Section IV of this agreement and the project budget. The funding provided by the Texas Workforce Commission will be matched by Local Economic Development Sales Tax funding expenditures from the Marshall Economic Development Corporation.

IV. Support the Provision of High Demand Job Training

High Demand Job Training funds (leveraged with investments by the Marshall Economic Development Corporation) will be used for the establishment of Synergy Park as a training center for skilled workers to develop and enhance their technical expertise for High Demand occupations. Through the Synergy Park Supervisor and Project Management Training Center, individuals will be prepared for East Texas Targeted and Demand occupations with competitive wages.

Texas Workforce Commission High Demand Job Training Program funds are requested for equipment and supplies to support the training project. These include:

Drafting and classroom supplies, copier/printer setup for program participants; CAD and other modern application access for participants.

Outfitting of space for 30 participants and instructor that can accommodate remote learning and teaching. Includes CPUs, monitors, instructor computer training station, adjustable-height drafting/training tables, training stools, HuddleCam HD auto-tracking camera, Electrovoice in-ceiling speakers, Shure QLXD Series microphone, NetGear Switch, Crestgron 4 series Processor, two whiteboards, and two 86" OneScreen for the Training Center.

As described in the project budget, Local Economic Development Sales Tax funding expenditures from the Marshall Economic Development Corporation will be used for minor facilities renovations to support the project along with Marshall EDC along with expenditures for job training, personnel, participant services and a portion of the expenses for supplies. MEDCO will contribute \$150,000 of Sales Tax Funding for these purchases.

These are described in the project budget.

V. Assurances

Grant funds will not be used to encourage or induce relocation or for customized or skill training or related activities after relocation. (WIOA § 181(d)(1) and (d)(2), 29 U.S.C. § 2931 (d)(1) and (d)(2)).

Project will comply with Texas Government Code, Chapter 2264 (Restrictions on Use of Certain Public Subsidies).

The Workforce Solutions East Texas Board will comply with the Texas Workforce Commission Financial Management Manual for Grants and Contracts.

VI. Estimated Number of Individual to be Trained

The goal is to provide training for High Demand Jobs for approximately 60+ students annually at East Texas Baptist University.

*Note: These funds will not be used to provide direct services to individuals. Expenditures will be limited to equipment. Workforce Innovation and Opportunity Act Eligibility and the WIOA Out of School Youth (OSY) 75% requirement for expenditures will not apply for this project.

VII. Reporting

The Marshall Economic Development Corporation will provide periodic narratives to the Board including, but not limited to, the number of participants trained and/or assessed and the costs expended for each activity conducted during the quarter. The narratives must be incorporated in the periodic reports the Board provides to the Texas Workforce Commission.

VIII. Signature

Marshall Economic Development Corporation

Rush Harris
Executive Director

Signature and Date

Workforce Solutions East Texas Board

Douglas G. Shryock
Executive Director

Signature and Date



APPLICATION SUBMISSION FORM

HIGH DEMAND JOB TRAINING PROGRAM

Application Instructions

1. The application shall not exceed six (6) pages, including this Application Submission Form but not including Section 3 "Signed Agreements between the Board and local area EDCs" and Section 8 "Application Budget and EDC(s) Budget."
2. The Signed Agreements between the Board and local area EDC(s) and the Application Board Budget and EDC(s) Budget must be submitted with the application.

Use the space designated below to complete the Application.

1. Board Contact Information

- 1.1 Board Submitting the Application: East Texas
- 1.2 Name and Title of Board Representative Completing the Application: Carla Gross
- 1.3 E-mail address of Representative: Carla.gross@etcog.org
- 1.4 Telephone Number of Representative: 903-218-6421
- 1.5 Name and Title of Designated Contact for the Board: Carla Gross
- 1.6 E-Mail of Designated Contact: Carla.gross@etcog.org
- 1.7 Telephone Number of the Designated Contact: 903-218-6421

2. Amount requested,

Total amount of WIOA program (not to exceed \$150,000): \$149,470

3. Signed Agreement(s) between the Board and local area EDC(s) are attached to this Application.

The Signed Agreement(s) must: (1) identify each entity that is a party to the attached Agreement; (2) identify the workforce area's high demand jobs for which local economic development sales tax funds

will be used for training; (3) identify and describe the activities and associated costs of the high demand job training of both the Board and the EDC(s); (4) state that funds provided to the Board will be used to match local economic development sales tax funding for job training, on a dollar-for-dollar basis, up to \$150,000 per year; (5) support the provision of high demand job training; (6) provide an assurance that grant funds will not be used to encourage or induce relocation or for customized or skill training or related activities after relocation. (WIOA § 181(d)(1) and (d)(2), 29 U.S.C. § 2931(d)(1) and (d)(2)); (7) provide an assurance regarding complying with Texas Government Code, Chapter 2264; (8) identify the estimated number of individuals to be trained in high demand occupations based on the partnership between the EDC and the Board; (9) provide an assurance regarding compliance with the Financial Manual for Grants and Contracts by the Board; (10) identify that the Boards must provide periodic reports to the Agency using an Agency-provided format; (11) identify that the EDC(s) must provide periodic narratives to the Board including, but not limited to, the number of participants trained and/or assessed and the costs expended for each activity conducted during the quarter. (The EDC(s) narratives must be incorporated in the periodic reports the Board provides to the Agency.); and (12) be signed by both the Board and the EDC(s).

3.1 Official name(s) of Economic Development Corporation(s): Marshall Economic Development Corporation

3.2 Completed - Yes ☒

4. Project Summary

Provide a brief, one (1) paragraph project summary, including: (1) the project's purpose and goals; (2) the identification and description of the activities and associated costs of the high demand job training of both the Board and the EDC(s); and (3) the Board's and EDC's requests and the Total Project Cost amounts. The "EDC's Total Project Share" must be at least equal to the "Board's Total Project Request." Round all amounts to the nearest dollar.

4.1 One-paragraph summary: East Texas Baptist University, in partnership with Marshall Economic Development Corporation, is seeking \$149,470 from the Texas Workforce Commission for the creation of the Synergy Park Supervisor and Project Management Training Center. Marshall EDC will provide the dollar-for-dollar matching funds of \$150,000. The vision for ETBU Synergy Park would encompass a dedicated center for workforce and economic development, educational learning, business workspace cooperative, and community organizational networking, adjacent and connected with ETBU's Marshall Grand facility. Through the High Demand Job Training Program, ETBU plans to educate and train current professionals, college students, dually-enrolled Marshall ISD students from ETBU's Maverick University and TSTC's Maverick Tech, and career seekers through the Supervise and Project Management Training Center. Recruiting will be concentrated on workforce development/skilled technical training within

Harrison County. Occupations to be trained for include: First Line Supervisors: Construction Trades/Extraction Workers, First Line Supervisors of Mechanics, Installers, and Repairers, Surveying & Mapping Technicians, Drafters, All Others, Construction Managers and First-Line Supervisors of Production & Operating Workers. Texas Workforce Commission High Demand Job Training Program funds are requested for equipment and supplies, which would be leveraged by Marshall Economic Development Corporation expenditures for minor facilities renovations related to job training, personnel, participant services and a portion of the supply's expenses.

4.2 Board's Total Project Request Amount: \$149,470

4.3 EDC's Total Project Share: \$150,000

4.4 Total Project Cost: \$299,470

5. Project Objectives

Describe the proposed project's objectives. Information must include the high demand occupations for which training will be provided, the estimated number of individuals to be trained and estimated total number to be served, and descriptions of allowable related services (such as recruitment, job search, job referral; and minor renovation of facilities).

5.1 Project Objectives and Services Provided:

East Texas Baptist University (ETBU) in partnership with the Marshall Economic Development Corporation, seeks to create a Synergy Park, which would extend the University's downtown academic learning footprint in connection with the Marshall Grand and the Teague School of Nursing. (For background see (https://www.marshallnewsmessenger.com/news/marshall-grand-undergoes-repairs-sets-stage-for-etbu-nursing-program/article_d3f04d51-05e1-5932-b3b8-e5c9f293ac4e.htm)). Synergy Park would encompass a dedicated center for workforce and economic development, educational learning, business workspace cooperative, and community organizational networking, adjacent and connected with ETBU's Marshall Grand.

High Demand Job Training funds, leveraged with investments by the Marshall Economic Development Corporation, will be used for the establishment of Synergy Park as a training center for skilled workers to develop and enhance their technical expertise in High Demand occupations, while preparing them for East Texas Targeted and Demand occupations with competitive wages. The projects objectives will be achieved, as training Center graduates will help Harrison County advance as a prime location for industry, logistics, manufacturing, and construction. Local companies will benefit from an increased pool of qualified applicants with enhanced professional and technical training.

The project will strengthen the partnership with Workforce Solutions East Texas by aligning training needs to that of the local workforce. In addition, Marshall High School's dual credit programs with ETBU's Maverick University, and Texas State Technical College's Maverick Tech will also serve as a strong partner.

Program Recruitment:

ETBU will work to recruit current professionals who seek specialist training, skills enhancement, and career advancement in the fields of oil and gas, manufacturing, logistics, construction, and industry through the Supervisor and Project Management Training Center and will also utilize its current partnership with MISD (Maverick University) to recruit and dually enroll high school students in the Supervisor and Project Management Training Center. These will be students who show an interest in the above-mentioned career fields and will benefit from available internships and work experiences through the Training Center. Workforce Solutions East Texas will also serve as a recruiting partner offering training assistance, job referrals and services through its programs.

Facility and Renovations:

With Marshall EDC providing the matching funds to create a state of the art educational training facility, the plan is for an approximately 1,150-square-foot modern training classroom/Computer-Aided Drafting (CAD) space which will allow for both in-person and virtual training to be housed in the central area of the Synergy Park.

Minor renovations are necessary to convert the space such as new flooring, paint, doors, ceilings, LED lighting, minor electrical, wiring upgrades and fiber network to accommodate the demands of the modern classroom facility. These upgrades include new wiring for high-speed internet, integration of cameras for virtual classes, and relocation and upgrading of electrical outlets. The Training Center will also require ETBU to acquire numerous tables, chairs, computers, monitors, and instructor workstations for the training space. Marshall EDC expenditures for these minor facilities renovations will be leveraged to support the project along with Marshall EDC investments related to job training, personnel, participant services and a portion of the expenses for supplies.

Texas Workforce Commission High Demand Job Training Program funds are requested for equipment and supplies to support the training project. These include:

Drafting and classroom supplies, copier/printer setup for program participants; CAD and other modern application access for participants.

Outfitting of space for 30 participants plus an instructor that can accommodate remote learning and teaching. Includes CPUs, monitors, instructor computer training station, adjustable-height drafting/training tables, training stools, HuddleCam HD auto-tracking camera, Electrovoice in-ceiling speakers, Shure QLXD Series microphone, NetGear Switch, Crestgron 4 series Processor, two whiteboards, and two 86" OneScreen for the Training Center.

5.2 List the high demand occupations to be supported by training:

47-1011 First Line Supervisors: Construction Trades/Extraction Workers

49-1011 First Line Supervisors of Mechanics, Installers, and Repairers

17-3031 Surveying & Mapping Technicians

17-3019 Drafters, All Others

11-9021 Construction Managers

51-1011 First-Line Supervisors of Production & Operating Workers

5.3 Estimated total number to be trained (if applicable): 60 plus per year

Note:

These funds will not be used to provide direct services to individuals. Expenditures will be limited to equipment only. Workforce Innovation and Opportunity Act (WIOA) Eligibility and the WIOA Out of School Youth (OSY) 75% requirement for expenditures will not apply for this project.

6. Project Timeline

Provide a timeline of each major activity in the project, and for each activity, specify which partner will have primary responsibility. Project start date should be, at minimum, 2 months from the application submission date.

6.1 Major Activity Timeline: 8 months

- **August 15, 2022** – HDJT Grant contracts with TWC, Marshall EDC and East Texas Baptist University finalized by ETCOG

- **September 1, 2022, to January 31, 2023** – Minor renovations completed by Marshall EDC and East Texas Baptist University

- **September 1, 2022, to January 31, 2023** – Supplies and equipment ordered and received and installed by Marshall EDC and East Texas Baptist University

- **February 1, 2023** – Training begins

- **April 30, 2023** – HDJT Grant project completed, and final report submitted by Marshall EDC

6.2 Estimated project start date: 8/15/2022

6.3 Estimated project end date: 4/30/2023

7. Authorized Signature

By signing below, the Applicant Board agrees to function as the Grantee and Fiscal Entity for the project. The Applicant agrees to adhere to all reporting requirements, as well as the laws and regulations governing this funding, including but not limited to, Workforce Investment Act (WIOA) Statewide Activity Funds, WIOA § 128 and § 133 (29 U.S.C. § 2853 and § 2863); and 20 C.F.R. Parts 665-667. Any grant awarded under this Program shall be governed by the Agency Board Agreement for an Integrated Workforce System (ABA), its attachments, and the terms and conditions in the resulting grant award.

Typed name and title of authorized Board signatory: Douglas G. Shryock Executive Director

Date signed:

Board Authorized Signature: _____

**TEXAS WORKFORCE COMMISSION
HIGH DEMAND JOB TRAINING PROGRAM**

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8. BOARD BUDGET:

8.1 Provide estimated budget amounts and a brief justification for each.

8.2 Add rows under the Contractual Costs and Other categories as necessary.

8.3 No single request may exceed \$150,000.

8.4 Administration is not an allowable cost under this program.

8.5 Round all figures to the nearest dollar.

APPLICANT BOARD:	East Texas	
PROGRAM COSTS Budget Categories and Items	Estimated Board Grant Budget	Description/Justification
Personnel	\$0.00	
Fringe Benefits	\$0.00	
In-State Travel	\$0.00	
Supplies	\$24,000.00	Drafting and classroom supplies, copier/printer setup for program participants; CAD and other modern application access for participants.
Equipment	\$125,470.00	Modern outfitting of space for 30 participants and instructor that can accommodate remote learning and teaching. Includes CPUs, monitors, instructor computer training station, adjustable-height drafting/training tables, training stools, HuddleCam HD auto-tracking camera, Electrovoice in-ceiling speakers, Shure QLXD Series microphone, NetGear Switch, Crestgron 4 series Processor, two whiteboards, and two 86" OneScreen for the Training Center.
Contractual Costs	\$0.00	
Other		
Job Training Costs (Describe)	\$0.00	
Other Participant Services such as participant recruitment; skills assessment; job search skills improvement; job search; job referral (Describe if applicable)	\$0.00	
*Participant Supportive Services (Describe if applicable)	\$0.00	
Minor Facilities Renovations Related to Job Training	\$0.00	
TOTAL REQUEST	\$149,470.00	

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8. EDC BUDGET:

8.1 Provide estimated budget amounts and a brief justification for each.

8.2 Add rows under the Contractual Costs and Other categories as necessary.

8.3 Administration is not an allowable cost under this program.

8.4 Round all figures to the nearest dollar.

ECONOMIC DEVELOPMENT CORPORATION(S) BUDGET:	Marshall EDC	
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PROGRAM COSTS Budget Categories and Items	Estimated Board Grant Budget	Description/Justification
Personnel	\$40,000.00	
Fringe Benefits		
In-State Travel	\$4,500.00	Travel for guest speakers.
Supplies	\$4,000.00	Drafting and classroom supplies, copier/printer setup for program participants; CAD and other modern application access for participants.
Equipment	\$0.00	
Contractual Costs	\$0.00	
Other	\$0.00	
Job Training Costs (Describe)	\$0.00	
<u>Other Participant Services</u> such as participant recruitment; skills assessment; job search skills improvement; job search; job referral (Describe if applicable)	\$15,750.00	Marketing and recruiting within Harrison County with a focus on Marshall ISD, local employers, and Workforce Solutions East Texas.
Participant Supportive Services (Describe if applicable)	\$0.00	
Minor Facilities Renovations Related to Job Training	\$85,750.00	Removal of old flooring, doors, ceiling, lighting, outlets, and electrical wiring. Installation the following included: Sound attenuating doors; suspended ceiling grid and acoustic tiles with sound-absorbing material; 30 24" Lithonia LED Troffer fixture dimmable ceiling lights (120V; 20 watt; 5000 Kelvin light level conducive for classroom training); 24"x24" carpet modulated tiles for Training Center and office, LVT for storage/server room; new/upgraded fiber wire for Training Center.
TOTAL REQUEST	\$150,000.00	

ITEM 8

CONSIDERATION OF ITEMS WITHDRAWN FROM THE CONSENT AGENDA

ITEM 9

ADJOURNMENT