

**Jean Birmingham Council
Chambers, City Hall**
401 South Alamo
Marshall, TX 75670
903-935-4421



Members
Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

PLEASE SILENCE ALL DEVICES
REGULAR CITY COUNCIL MEETING
May 14, 2026
6:00 PM

- 1. Call to Order and Roll Call**
- 2. Invocation and Pledges**
- 3. Oath of Office**
 - A. Issue Oath of Office for Council members representing Districts 5, 6, and 7. (City Attorney)
- 4. Executive Session**
 - A. Pursuant to the Open Meetings Act, Texas Government Code, Section 551.074 (Personnel) – Discussion of Mayor, and Mayor Pro-Tem, for the City Council.
- 5. Election of Mayor and Mayor Pro-Tem**
 - A. Consider election of the Mayor for the City Council. (City Attorney)
 - B. Consider election of the Mayor Pro-Tem for the City Council. (City Attorney)
- 6. Presentations & Proclamations**
 - A. Proclamation Declaring May 17–23, 2026 Annual Public Works Week for 2026. (Public Works)
 - B. Presentation of the Employee of the Month - May. (Employee Engagement Committee)
 - C. Proclamation declaring May 16, 2026, as "Status of Women Day" in Marshall, Texas.
- 7. Citizen Comments**

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.
- 8. Items to be Withdrawn From Consent Agenda**
- 9. Consent Agenda**

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of

the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

- A. Consider approval of the minutes from the April 16, 2026, Special-Called City Council Meeting. (City Secretary)
- B. Consider approval of the minutes from the April 23, 2026, Special-Called City Council Meeting. (City Secretary)
- C. Consider approval of the minutes from the April 23, 2026, Regular City Council Meeting. (City Secretary)
- D. Consider approval of the minutes from the April 27, 2026, Special-Called City Council Meeting. (City Secretary)
- E. Consider approval of the minutes from the April 28, 2026, Special-Called City Council Meeting. (City Secretary)
- F. Consider approval of the minutes from the April 30, 2026, Special-Called City Council Meeting. (City Secretary)
- G. Consider approval of the minutes from the May 1, 2026, Special-Called City Council Meeting. (City Secretary)
- H. Consider approval of a resolution updating the authorized representatives for Texpool. (Finance)
- I. Consider approval of a resolution updating authorized representatives at the City's depository bank. (Finance)
- J. Consider Approval to enter into a 36 Month Lease Agreement with Deep South JCB for the Leasing of 3 JCB 35Z-1 Mini Excavators and 1 JCB 35Z-1 Mini Excavator with a 48" Ditching Bucket & 12" Tooth Bucket. (Public Works)

10. Consideration of Items Withdrawn From the Consent Agenda

11. Action Items for City Council Consideration

- A. Consider approval of the proposal to repair a 16-inch water main on Highway 80 East. (Public Works)
- B. Consider approval of the proposal to perform repairs to an existing 24-inch concrete cylinder water main located on Spring Street. (Public Works)

12. Discussion and Reports for City Council Consideration and Direction

- A. Discussion and Direction for Wrecker Ordinance Modernization and Fee Schedule Update. (Police)
- B. Presentation of the 2025 City of Marshall Year End Report. (Communications and Community Engagement)
- C. Discussion to review and discuss the findings of the Downtown Traffic Signal Report. (Public Works)
- D. Discussion regarding Convention Center lighting. (Facilities)

13. Executive Session

- A. An executive session pursuant to Texas Government Code 551.072, permitting a governmental body to conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third

person; to wit, exchange of properties located within the 200-300 blocks of N. Wellington and N. Washington.

14. Action Item Following Executive Session

A. Consider action regarding discussion from the executive session.

15. Adjournment

Posted: May 8, 2026
5:00 PM
N. Smith

This meeting will be conducted in accordance with the Americans with Disabilities Act. Requests for sign interpretive services will be available with at least 72-hour notice prior to the meeting. To make arrangements for these services, please call the City Secretary's Office at 903-935-4446.



TO: City Council
DATE: May 14, 2026
ITEM #: 6.A
SUBJECT: Proclamation Declaring May 17–23, 2026 Annual Public Works Week for 2026. (Public Works)

Recommendation for Action: None

Executive Summary:

Focus Area(s): This item aligns with the following council adopted focus area(s): Investing in our Workforce

Budget Cost:

Staff Contact: Douglas Box, Interim Director of Public Works

Attachments: 1. National Public Works Week Proclamation



National Public Works Week Proclamation

May 17–23, 2026

“Rooted in Service, Powered by Community”

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life, and well-being of the people of the City of Marshall and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in **the City of Marshall** to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2026 marks the 66th annual National Public Works Week sponsored by the American Public Works Association, be it now,

RESOLVED, I, **Mayor Amy Ware**, do hereby designate the week of May 17–23, 2026, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees, and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City (to be affixed),

DONE at the **City of Marshall, Texas Council meeting** this 14th day of May 2026.



TO: City Council
DATE: May 14, 2026
ITEM #: 6.B
SUBJECT: Presentation of the Employee of the Month - May.
(Employee Engagement Committee)

Recommendation for Action:

Executive Summary:

Focus Area(s):

Budget Cost:

Staff Contact:

Attachments: None



TO: City Council
DATE: May 14, 2026
ITEM #: 6.C
SUBJECT: Proclamation declaring May 16, 2026, as "Status of Women Day" in Marshall, Texas.

Recommendation for Action:

Executive Summary:

Focus Area(s): This item aligns with the following council adopted focus area(s):

Budget Cost:

Staff Contact:

Attachments: 1. Top Ladies of Distinction, Incorporated 2026

PROCLAMATION



Status of Women Day

Whereas, Top Ladies of Distinction, Incorporated is a national organization established in 1964 and today has more than 125 Chapters across the U.S. with over 7,500 members and 3,500 teens; and

Whereas, Their purpose is to enrich the lives of youth and adults through community projects and service. TLOD programs include Top Teens of America, Senior Citizens, Status of Women, Literacy, Beautification, Community Partnerships, United Negro College Fund, Sickle Cell Awareness, NAACP, National Council of Negro Women, March of Dimes and St. Jude; and

Whereas, the Marshall All America City Chapter was chartered on March 14, 1982 and many of her leaders have served this great community including Lady Jean Birmingham whose name is inscribed on the wall of Council Chambers in recognition of her legacy of service; and

Whereas, on May 16, 2026, Top Ladies of Distinction will host its Status of Women Luncheon in Marshall, Texas and honor the contributions of 14 leaders in our community, including District 5 City Council Member Reba Godfrey. The Marshall community is invited to join us to celebrate and elevate. We stand proud to continue our service and make a profound impact in the Marshall All America City.

Now therefore, the Marshall City Council does hereby proclaim Saturday, May 16, 2026 as "Status of Women Day" in Marshall, Texas.

Mayor
Marshall City Council





TO: City Council
DATE: May 14, 2026
ITEM #: 9.A
SUBJECT: Consider approval of the minutes from the April 16, 2026, Special-Called City Council Meeting. (City Secretary)

Recommendation for Action: Motion to approve the minutes from the April 16, 2026, Special-Called City Council Meeting.

Executive Summary: Minutes from the April 16, 2026, Special-Called City Council Meeting.

Focus Area(s): Improving Communication

Budget Cost: N/A

Staff Contact: Nikki Smith, City Secretary

Attachments: 1. 4.16.26 City Council Special-Called Meeting Minutes

**Jean Birmingham Council
Chambers, City Hall**
401 South Alamo
Marshall, TX 75671
903-935-4421



Members
Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

MINUTES
PLEASE SILENCE ALL DEVICES
SPECIAL-CALLED CITY COUNCIL MEETING
April 16, 2026
5:00 PM

1. Call to Order and Roll Call

Mayor Amy Ware called the Special-Called meeting to order in the Council Chambers, City Hall at 5:05 PM.

PRESENT:

Mayor and Council Members:

Mayor Amy Ware
Councilmember Leo Morris
Councilmember Reba Godfrey
Councilmember Amanda Abraham
Councilmember Micah Fenton
Councilmember Risa Jordan-Anderson

ABSENT: Councilmember Dathaniel **Campbell Motion to Excuse: Mayor Ware**
Second: Councilmember Godfrey Vote: 6:0

ADMINISTRATIVE STAFF PRESENT:

Melissa Vossmer, City Manager
Scott Rectenwald, City Attorney
Randy Pritchard, Support Services Director
Nikki Smith, City Secretary

2. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

There were no citizen comments.

3. Action Items for City Council Consideration

- A. Consideration and Award of Contract for ERP Software. (Council IT Committee / Support Services / Mike Searight, Consultant)
This item was withdrawn from the agenda.

4. Executive Session

Councilmember Morris made a motion to convene into Executive Session. Councilmember Godfrey seconded the motion, which passed by a vote of 6:0. The time was 5:07 PM.

- A. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel Matters: City Manager Recruitment.

5. Adjournment

The meeting was adjourned due to a lack of quorum following the Executive Session. The time was 5:56 PM.

APPROVED:

Mayor of the City Council
of the City of Marshall, Texas

ATTEST:

City Secretary



TO: City Council
DATE: May 14, 2026
ITEM #: 9.B
SUBJECT: Consider approval of the minutes from the April 23, 2026, Special-Called City Council Meeting. (City Secretary)

Recommendation for Action: Motion to approve the minutes from the April 23, 2026, Special-Called City Council Meeting.

Executive Summary: Minutes from the April 23, 2026, Special-Called City Council Meeting.

Focus Area(s): Improving Communication

Budget Cost: N/A

Staff Contact: Nikki Smith, City Secretary

Attachments: 1. 4.23.26 City Council Special-Called Meeting Minutes

**Jean Birmingham Council
Chambers, City Hall**
401 South Alamo
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Members
Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

MINUTES
PLEASE SILENCE ALL DEVICES
SPECIAL-CALLED CITY COUNCIL MEETING
April 23, 2026
4:15 PM

1. Call to Order and Roll Call

Mayor Amy Ware called the Special-Called meeting to order in the Council Chambers, City Hall at 4:17 PM.

PRESENT:

Mayor and Council Members:

Mayor Amy Ware
Councilmember Leo Morris
Councilmember Reba Godfrey
Councilmember Amanda Abraham
Councilmember Micah Fenton
Councilmember Dathaniel Campbell
Councilmember Risa Jordan-Anderson

ADMINISTRATIVE STAFF PRESENT:

Melissa Vossmer, City Manager	Cliff Carruth, Police Chief
Scott Rectenwald, City Attorney	Nikki Smith, City Secretary
Randy Pritchard, Support Services Director	
Cory Owen, Assistant Public Works Director	
Cheryl Carpenter, Community Engagement	

2. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

There were no citizen comments.

3. Discussion and Reports for City Council Consideration and Direction

- A. Discussion Regarding Noise, Block Parties & Large Gatherings. (Councilmembers Jordan – Anderson & Morris / Chief Carruth / Chief Rainwater / Assistant City Manager) Cliff Carruth, Police Chief, provided background information regarding events that have occurred and stated that, upon speaking with other Police Chiefs, similar issues have been occurring in other cities. Cliff Carruth spoke of measures taken to respond to noise complaints, block parties and larger gatherings, including arresting individuals engaged in unlawful activities. An option of drafting an ordinance for accountability purposes was discussed, along with the option to create a permit for hosting large gatherings.

Council discussed the permit option with staff, including possible time limits, having security, defining an unruly party and who the responsible person(s) would be. The cost of additional staff being called in to have officers able to respond to unruly individuals at large gatherings was discussed, and who should be responsible for those costs.

Melissa Vossmer, City Manager, spoke about the past events that led to this discussion and stated the goal is not to infringe on the right to gather but to protect the safety of the public and be able to hold someone accountable for any damages or illegal activity.

Councilmembers expressed their support of a permit if parameters were in place for things such as time limits, number of people per square foot, and enough restrooms for a large gathering. The council expressed concern for residents in the areas of large gatherings, as it makes some people leave their homes when they know ahead of time, in order to avoid any unlawful behavior from the attendees.

Council was asked to think about ways to try to control violence through legislation and ways to be more proactive about events to give young adults something to do and send information to the City Manager for dissemination to council for future discussions.

- B. Discussion Regarding the Water Supply and Infrastructure Grant (WSIG) Projects Concerning the Stabilization and Control of the City of Marshall's Water System. (Public Works)

Melissa Vossmer stated that council is familiar with the Water Supply and Infrastructure Grant (WSIG) and the need to get projects shovel ready.

Stan Hayes, Hayes Engineering, stated we have the Water Development Board Grant application and the CIP. This discussion will be about the grant. Stan Hayes provides a brief recap of HB 500, including looking at communities with high water loss; our water loss is over 30% while the national average is about 15%. The tentative schedule for the grant was discussed, with the application being due July 30, 2026, selection by September–October 2026, contracts signed in January 2027 and funding in the first quarter of 2027. Stan Hayes also explained the scoring system and highlighted some of the FAQs. The grant is 100% funded, no match is required. Stan Hayes stated what types of projects are eligible and that we want to submit projects that check all the boxes. The age of the waterlines was discussed as Marshall is one of the oldest towns in Texas. The cost of the WSIG projects is \$20,500,000, to include four (4) projects: East End Blvd to West End Blvd, Replace Original Small Diameter Water Mains, TCEQ Water Mains, and Water Mains with Excessive Leak History.

Melissa Vossmer reminded council that the \$1.56 million dollar WSIG preparations are not reimbursable but are projects that need to be done whether we are awarded the

grant or not, so the funds and work will not be wasted. The \$1.56 million is for the drawing and specifications for the projects. While we have grant projects and the CIP, we also have plans in place for stabilization.

4. Adjournment

Councilmember Fenton made a motion to adjourn. Councilmember Abraham seconded the motion, which passed by a vote of 7:0.

APPROVED:

Mayor of the City Council
of the City of Marshall, Texas

ATTEST:

City Secretary



TO: City Council
DATE: May 14, 2026
ITEM #: 9.C
SUBJECT: Consider approval of the minutes from the April 23, 2026, Regular City Council Meeting. (City Secretary)

Recommendation for Action: Motion to approve the minutes from the April 23, 2026, Regular City Council Meeting.

Executive Summary: Minutes from the April 23, 2026, Regular City Council Meeting.

Focus Area(s): Improving Communication

Budget Cost: N/A

Staff Contact: Nikki Smith, City Secretary

Attachments: 1. 4.23.26 City Council Regular Meeting Minutes

**Jean Birmingham Council
Chambers, City Hall**
401 South Alamo
Marshall, TX 75670
903-935-4421



Members
Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

**MINUTES
PLEASE SILENCE ALL DEVICES
REGULAR CITY COUNCIL MEETING**

**April 23, 2026
6:00 PM**

1. Call to Order and Roll Call

Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 6:03 PM.

PRESENT:

Mayor and Council Members:

Mayor Amy Ware
Councilmember Leo Morris
Councilmember Reba Godfrey
Councilmember Amanda Abraham
Councilmember Micah Fenton
Councilmember Dathaniel Campbell
Councilmember Risa Jordan-Anderson

ADMINISTRATIVE STAFF PRESENT:

Melissa Vossmer, City Manager	Cliff Carruth, Police Chief
Scott Rectenwald, City Attorney	Nikki Smith, City Secretary
Lisa Pepi, Finance Director	David Rainwater, Fire Chief
Cory Owen, Assistant Public Works Director	
Randy Pritchard, Support Services Director	

2. Invocation and Pledges

Mayor Ware

3. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

There were no citizen comments.

Melissa Vossmer, City Manager, introduced Lisa Pepi, Finance Director, and provided information regarding her professional background.

4. Items to be Withdrawn From Consent Agenda

There were no items withdrawn from the Consent Agenda.

5. Consent Agenda

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

Councilmember Abraham made a motion to approve the Consent Agenda.

Councilmember Fenton seconded the motion, which passed by a vote of 7:0.

- A. Consider approval of the minutes from the April 9, 2026, Special-Called City Council Meeting. (City Secretary)
- B. Consider approval of the minutes from the April 9, 2026, Regular City Council Meeting. (City Secretary)
- C. Consider approval of an agreement with Dr. Jeffrey McWilliams for Physician Director Services for the Emergency Medical Services System for a remaining CY 2026 cost of \$13,200. (Fire)

6. Consideration of Items Withdrawn From the Consent Agenda

There were no items withdrawn from the Consent Agenda.

8. Resolution

- A. Consider and Act on a Resolution Directing Publication of Notice of Intention to Issue Combination Tax and Revenue Certificates of Obligation, Series 2026.

Item 8A was taken out of order.

Melissa Vossmer provided a continuation of information from the work session meeting, stating there are three issues being the first year of the CIP, the interim projects for stabilization and the issuance of debt for other projects. The difficulty faced is that, at this time, we are unsure of what the Water Supply and Infrastructure Grants (WSIG) will include. The recommendation is for a \$20 million level of financing. It was noted that the intention to issue debt is not a finalization of debt issued.

Michael Martin, Hilltop Securities, stated a resolution is required for the notice of intent to issue debt and provided a schedule, indicating the sale of debt would be in June 2026.

Melissa Vossmer explained the method of use for the funds. Phase 1 would be \$1.55 million for stabilization, Phase 2 would be \$20 million, to include the reimbursement for WSIG, and \$16 million of projects not included with the WSIG funding from the 2018 water plan.

Councilmember Abraham requested a list of all issues we are facing, with a priority listing and a 5-year plan.

Stan Hayes, Hayes Engineering, provided information regarding the watermain projects and pricing, stating there are 13 projects listed and the WSIG would address items 5–8 on the list.

Council discussed project completion and funding. It was stated that each project could take a couple of years to complete, but depending on funding availability, the projects could be done at the same time and be completed in about five years. There is currently \$10 million assigned for the projects, the WSIG could be an additional \$20 million, and the debt issuance would be for an additional \$20 million. The total of the projects is approximately \$81,350,000, so funding would still be short approximately \$30 million, but 11 and 13 on the list could be replaced after the other items are completed, if they were needed. The pricing for the projects would be bid out, and the cost estimates do factor in future costs.

Councilmember Godfrey made a motion to approve a Resolution Directing Publication of Notice of Intention to Issue Combination Tax and Revenue Certificates of Obligation, Series 2026. Councilmember Abraham seconded the motion, which passed by a vote of 7:0.

7. Public Hearing & Ordinance

- A. Conduct a public hearing and consider approval of an ordinance to rezone 1603 S Washington Parcel R000030776, a 0.2750 acre lot SUBD: SUNNYSIDE, BLK 3, LOT 2, HSE from R-2 (Single Family Detached) to O (Office). (Development Services)
- Mark Priestner, Halff, introduced the item stating the future land use map shows residential in the area, but transitioning to offices. The Planning & Zoning Commission approved the change with a unanimous vote.

Mayor Ware opened the public hearing.

No one came forward to speak.

Mayor Ware closed the public hearing.

Councilmember Godfrey made a motion to approve an ordinance to rezone 1603 S Washington Parcel R000030776, a 0.2750 acre lot SUBD: SUNNYSIDE, BLK 3, LOT 2, HSE from R-2 (Single Family Detached) to O (Office). Councilmember Fenton seconded the motion, which passed by a vote of 7:0.

- B. Conduct a public hearing and consider approval of an ordinance to rezone a property on FM 449 Parcel R000013772, a 2.5800 acre lot ABST: 441 H MORGAN, V from A-E (Agriculture & Estate) to MH (Mobile Home). (Development Services)

Mark Priestner stated this property is on the west side of town, adjacent to the city limits, and while the area may develop more commercial property, a mobile home is not detrimental. The Planning & Zoning Commission approved the change with a unanimous vote.

Mayor Ware opened the public hearing.

No one came forward to speak.

Mayor Ware closed the public hearing.

Councilmember Godfrey made a motion to approve an ordinance to rezone a property on FM 449 Parcel R000013772, a 2.5800 acre lot ABST: 441 H MORGAN, V from A-E (Agriculture & Estate) to MH (Mobile Home). Councilmember Campbell seconded the motion, which passed by a vote of 7:0.

- C. Conduct a public hearing and consider approval of an ordinance to rezone the R-2 section of 315 Buck Sherrod Road Parcel R010096215 of the 5 acre lot ABST: 20 B ROGERS, HSE from R-2 (Single Family Detached) to PD (Planned Development). (Development Services)

Mark Priestner stated this item looks at the potential for development. The requestor wants to create a family compound and, looking at long-term use, the Planned Development (PD) designation can restrict the property to that use. The Planning & Zoning Commission approved the change with a unanimous vote.

Mayor Ware opened the public hearing.

Joseph Jenckes, stated he is requesting this change to be able to be close to his parents and he understood he would have to bring the planned development to the council.

Mayor Ware closed the public hearing.

Councilmember Godfrey made a motion to approve an ordinance to rezone the R-2 section of 315 Buck Sherrod Road Parcel R010096215 of the 5 acre lot ABST: 20 B ROGERS, HSE from R-2 (Single Family Detached) to PD (Planned Development). Councilmember Fenton seconded the motion, which passed by a vote of 7:0.

9. Action Items for City Council Consideration

- A. Consider approval of a Grant Application for Waterline Replacement and Engineering Services. (Public Works)

Melissa Vossmer stated the projects provided to be incorporated into the WSIG application and the next item were part of the discussion during the special meeting.

Councilmember Godfrey made a motion to approve a Grant Application for Waterline Replacement and Engineering Services. Councilmember Abraham seconded the motion, which passed by a vote of 7:0.

- B. Consider approval of two work orders for the City Engineer of Record, Stan Hayes, to develop the project design and specifications for the Water Supply and Infrastructure Grants (WSIG). (Public Works)
This item was part of the special meeting discussion.

Councilmember Campbell was out during the vote on this item.

Councilmember Godfrey made a motion to approve two work orders for the City Engineer of Record, Stan Hayes, to develop the project design and specifications for the Water Supply and Infrastructure Grants (WSIG). Councilmember Fenton seconded the motion, which passed by a vote of 6:0.

- C. Consideration and Award of Contract for ERP Software. (Council IT Committee / Support Services / Mike Searight, Consultant)
Mayor Ware thanked staff and council for their work on this project.

Randy Pritchard, Support Services Director, provided background information on this item, stating the committee narrowed the choices down from six vendors to three, then the staff viewed presentations and narrowed it down to two vendors. The committee decided to go with OpenGov. Councilmember Abraham reviewed the contract and highlighted that this is a five-year contract, that OpenGov will continue to support operations of the current software, an extra module was included at no extra cost, upgrades are included, support and onsite training will be provided. There is a yearly fee for additional support that will be used to train any new employees. The cost for the first year breakdown was provided with an amount not to exceed \$393,372.53.

Councilmember Godfrey made a motion to approve and award a Contract for ERP Software. Councilmember Campbell seconded the motion, which passed by a vote of 7:0.

Melissa Vossmer stated this item was not on the reader and thanked council for working with staff to create the committee, hire the consultant, incorporate users, and work to bring this item forward.

- D. Consider Approval of the Final Report from the City Council FY27 Budget Planning Session.
Melissa Vossmer stated this item was to wrap up the work of the council and to help staff identify the priorities for FY27.

Ron Cox, Cox Consulting, provided the final report for FY27 Budget Planning highlighting the work done reviewing the vision and mission statements and core values. Ron Cox also provided information regarding the expectations for the position and relationship with the new city manager. The approach for FY 26-27 planning was to review what is better, what can be done better and what's next. The priorities from FY25-26 did not change, but projects were added to the list. The March 4th staff session was also reviewed regarding the plans for the transition to the new city manager, maintaining staff momentum, and the expectations of the new city manager's experience and relationship with staff. Ron Cox stated there was great positive momentum and encouraged a Staff Development Plan utilizing work done in the Strategic Plan.

Councilmember Godfrey made a motion to approve the Final Report from the City Council FY27 Budget Planning Session. Councilmember Abraham seconded the motion, which passed by a vote of 7:0.

10. Executive Session

Councilmember Campbell made a motion to convene into Executive Session. Councilmember Godfrey seconded the motion, which passed by a vote of 7:0. The time was 7:44 PM.

- A. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel Matters: Discuss or deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Secretary
- B. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel Matters: City Manager Recruitment.

The council reconvened from the Executive Session. The time was 8:23 PM.

11. Action Item Following Executive Session

- A. Consider action regarding discussion from the executive session.
No action was taken.

12. Adjournment

Councilmember Fenton was not present during the adjournment.

Councilmember Godfrey made a motion to adjourn. Councilmember Abraham seconded the motion, which passed by a vote of 6:0.

APPROVED:

Mayor of the City Council
of the City of Marshall, Texas

ATTEST:

City Secretary



TO: City Council
DATE: May 14, 2026
ITEM #: 9.D
SUBJECT: Consider approval of the minutes from the April 27, 2026, Special-Called City Council Meeting. (City Secretary)

Recommendation for Action: Motion to approve the minutes from the April 27, 2026, Special-Called City Council Meeting.

Executive Summary: Minutes from the April 27, 2026, Special-Called City Council Meeting.

Focus Area(s): Improving Communication

Budget Cost: N/A

Staff Contact: Nikki Smith, City Secretary

Attachments: 1. 4.27.26 City Council Special-Called Meeting Minutes

**Second Floor Conference
Room, City Hall**
401 South Alamo
Marshall, TX 75671
903-935-4421



Members

Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

**MINUTES
PLEASE SILENCE ALL DEVICES
SPECIAL-CALLED CITY COUNCIL MEETING
April 27, 2026
8:30 AM**

1. Call to Order and Roll Call

Mayor Amy Ware called the Special-Called meeting to order in the Second Floor Conference Room, City Hall at 8:35 AM.

PRESENT:

Mayor and Council Members:

Mayor Amy Ware
Councilmember Leo Morris
Councilmember Reba Godfrey
Councilmember Amanda Abraham
Councilmember Micah Fenton
Councilmember Dathaniel Campbell
Councilmember Risa Jordan-Anderson

ADMINISTRATIVE STAFF PRESENT:

Melissa Vossmer, City Manager

Nikki Smith, City Secretary

2. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

There were no citizen comments.

3. Executive Session

**Councilmember Abraham made a motion to convene into Executive Session.
Councilmember Godfrey seconded the motion, which passed by a vote of 7:0. The time was 8:36 AM.**

- A. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel Matters: Interviews with City Manager candidates.

Councilmember Morris left at 4:59 PM.

Councilmember Godfrey made a motion to reconvene from Executive Session. Councilmember Jordan-Anderson seconded the motion, which passed by a vote of 6:0. The time was 5:00 PM.

4. Adjournment

Councilmember Fenton made a motion to adjourn. Councilmember Campbell seconded the motion, which passed by a vote of 6:0.

APPROVED:

Mayor of the City Council
of the City of Marshall, Texas

ATTEST:

City Secretary



TO: City Council
DATE: May 14, 2026
ITEM #: 9.E
SUBJECT: Consider approval of the minutes from the April 28, 2026, Special-Called City Council Meeting. (City Secretary)

Recommendation for Action: Motion to approve the minutes from the April 28, 2026, Special-Called City Council Meeting.

Executive Summary: Minutes from the April 28, 2026, Special-Called City Council Meeting.

Focus Area(s): Improving Communication

Budget Cost: N/A

Staff Contact: Nikki Smith, City Secretary

Attachments: 1. 4.28.26 City Council Special-Called Meeting Minutes

**Second Floor Conference
Room, City Hall**
401 South Alamo
Marshall, TX 75671
903-935-4421



Members

Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

MINUTES
PLEASE SILENCE ALL DEVICES
SPECIAL-CALLED CITY COUNCIL MEETING
April 28, 2026
7:30 AM

1. Call to Order and Roll Call

Mayor Amy Ware called the Special-Called meeting to order in the Second Floor Conference Room, City Hall at 7:43 AM.

PRESENT:

Mayor and Council Members:

Mayor Amy Ware
Councilmember Leo Morris
Councilmember Reba Godfrey
Councilmember Amanda Abraham
Councilmember Micah Fenton
Councilmember Dathaniel Campbell
Councilmember Risa Jordan-Anderson

ADMINISTRATIVE STAFF PRESENT:

Melissa Vossmer, City Manager	Cliff Carruth, Police Chief
Lisa Pepi, Finance Director	Nikki Smith, City Secretary
David Rainwater, Fire Chief	Randall Jeans, Assistant Fire Chief
Rush Harris, Marshall EDC Director	
Doug Box, Interim Public Works Director	
Cory Owen, Assistant Public Works Director	
Reggie Cooper, Neighborhood Code Enforcement Director	
Alex Agnor, Asst. City Manager/Econ. Dev. & Strat. Init. Director	
Tom Forrest, Interim Planning and Development Services Director	

2. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

There were no citizen comments.

3. Executive Session

Councilmember Abraham made a motion to convene into Executive Session.

Councilmember Jordan-Anderson seconded the motion, which passed by a vote of 7:0.

The time was 7:45 AM.

- A. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel Matters: Discuss City Manager candidates.

Councilmember Abraham made a motion to reconvene from Executive Session.

Councilmember Campbell seconded the motion, which passed by a vote of 7:0.

The time was 11:53 AM.

4. Adjournment

Councilmember Godfrey made a motion to adjourn. Councilmember Abraham seconded the motion, which passed by a vote of 7:0.

APPROVED:

Mayor of the City Council
of the City of Marshall, Texas

ATTEST:

City Secretary



TO: City Council
DATE: May 14, 2026
ITEM #: 9.F
SUBJECT: Consider approval of the minutes from the April 30, 2026, Special-Called City Council Meeting. (City Secretary)

Recommendation for Action: Motion to approve the minutes from the April 30, 2026, Special-Called City Council Meeting.

Executive Summary: Minutes from the April 30, 2026, Special-Called City Council Meeting.

Focus Area(s): Improving Communication

Budget Cost: N/A

Staff Contact: Nikki Smith, City Secretary

Attachments: 1. 4.30.26 City Council Special-Called Meeting Minutes

**Second Floor Conference
Room, City Hall
401 South Alamo
Marshall, TX 75671
903-935-4421**



Members
Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

**MINUTES
AMENDED
PLEASE SILENCE ALL DEVICES
SPECIAL-CALLED CITY COUNCIL MEETING**

**April 30, 2026
7:30 AM**

1. Call to Order and Roll Call

Mayor Amy Ware called the Special-Called meeting to order in the Second Floor Conference Room, City Hall at 7:44 AM.

PRESENT:

Mayor and Council Members:

Mayor Amy Ware
Councilmember Leo Morris
Councilmember Reba Godfrey
Councilmember Amanda Abraham
Councilmember Micah Fenton
Councilmember Dathaniel Campbell
Councilmember Risa Jordan-Anderson

ADMINISTRATIVE STAFF PRESENT:

Melissa Vossmer, City Manager
Scott Rectenwald, City Attorney

Nikki Smith, City Secretary

2. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

There were no citizen comments.

3. Executive Session

**Councilmember Abraham made a motion to convene into Executive Session.
Councilmember Morris seconded the motion, which passed by a vote of 7:0. The time was 7:45 AM.**

- A. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel Matters: Discuss City Manager candidates.
- B. An executive session pursuant to Texas Govt. Code Section 551.074, "Personnel Matters" to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; to wit, the appointment of an associate municipal judge.
Councilmember Abraham made a motion to reconvene from Executive Session. Councilmember Campbell seconded the motion, which passed by a vote of 7:0. The time was 9:06 AM.

4. Action Item Following Executive Session

- A. Consider authorizing the City Attorney to negotiate a contract with the City Manager candidate as discussed in the Executive Session.
There was no action taken regarding this item.
- B. Consider action regarding discussion from the executive session.
Councilmember Abraham made a motion to allow the City Attorney to enter into contract negotiations with the attorneys as discussed in Executive Session. Councilmember Godfrey seconded the motion, which passed by a vote of 7:0.

5. Adjournment

Councilmember Abraham made a motion to adjourn. Councilmember Godfrey seconded the motion, which passed by a vote of 7:0.

APPROVED:

Mayor of the City Council
of the City of Marshall, Texas

ATTEST:

City Secretary



TO: City Council
DATE: May 14, 2026
ITEM #: 9.G
SUBJECT: Consider approval of the minutes from the May 1, 2026, Special-Called City Council Meeting. (City Secretary)

Recommendation for Action: Motion to approve the minutes from the May 1, 2026, Special-Called City Council Meeting.

Executive Summary: Minutes from the May 1, 2026, Special-Called City Council Meeting.

Focus Area(s): Improving Communication

Budget Cost: N/A

Staff Contact: Nikki Smith, City Secretary

Attachments: 1. 5.1.26 City Council Special-Called Meeting Minutes

**Second Floor Conference
Room, City Hall**
401 South Alamo
Marshall, TX 75671
903-935-4421



Members

Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

**MINUTES
PLEASE SILENCE ALL DEVICES
SPECIAL-CALLED CITY COUNCIL MEETING
May 1, 2026
7:30 AM**

1. Call to Order and Roll Call

Mayor Amy Ware called the Special-Called meeting to order in the Second Floor Conference Room, City Hall at 7:38 AM.

PRESENT:

Mayor and Council Members:

Mayor Amy Ware
Councilmember Leo Morris
Councilmember Reba Godfrey
Councilmember Amanda Abraham
Councilmember Dathaniel Campbell
Councilmember Risa Jordan-Anderson

ABSENT: Councilmember Micah Fenton

ADMINISTRATIVE STAFF PRESENT:

Melissa Vossmer, City Manager

Nikki Smith, City Secretary

2. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

There were no citizen comments.

3. Executive Session

Councilmember Abraham made a motion to convene into Executive Session.

Councilmember Godfrey seconded the motion, which passed by a vote of 6:0. The time was 7:39 AM.

- A. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel Matters: Discuss City Manager candidates.

Councilmember Godfrey made a motion to reconvene from Executive Session. Councilmember Campbell seconded the motion, which passed by a vote of 6:0. The time was 10:13 AM.

4. Action Item Following Executive Session

- A. Consider authorizing the City Attorney to negotiate a contract with the City Manager candidate as discussed in the Executive Session.

Councilmember Godfrey made a motion to approve authorizing the City Attorney to enter into contract negotiations with the finalist for City Manager as discussed in the executive session. Councilmember Abraham seconded the motion, which passed by a vote of 6:0.

5. Adjournment

Councilmember Godfrey made a motion to adjourn. Councilmember Abraham seconded the motion, which passed by a vote of 6:0.

APPROVED:

Mayor of the City Council
of the City of Marshall, Texas

ATTEST:

City Secretary



TO: City Council
DATE: May 14, 2026
ITEM #: 9.H
SUBJECT: Consider approval of a resolution updating the authorized representatives for Texpool. (Finance)

Recommendation for Action: Staff Recommends approval of the resolution updating the authorized representatives for Texpool

Executive Summary: This item requests approval to update the City's authorized representatives for TexPool, the City's local government investment pool. The update is necessary due to recent personnel changes within the City.

The authorized representatives on file with TexPool are responsible for initiating transactions, accessing account information, and communicating with TexPool on behalf of the City. As part of this update, staff is establishing both transaction authority and view-only access levels to align responsibilities with current roles.

Transaction authority will be limited to designated personnel responsible for cash and investment management, while additional staff will be granted view-only access for monitoring, reconciliation, and oversight purposes. Maintaining an accurate and properly tiered list of authorized users strengthens internal controls and supports compliance with the City's investment policy and the Texas Public Funds Investment Act (Chapter 2256, Texas Government Code).

This action will remove former personnel and designate current staff to ensure proper oversight, transparency, and continuity of operations.

Focus Area(s): This item aligns with the following council adopted focus area(s):

Budget Cost: No Fiscal Impact

Staff Contact: Lisa Pepi, Director of Finance

Attachments:

1. 2026_05_14_Texpool_Resolution
2. 2026_05_14_Texpool_Resolution_EDC



Resolution Amending Authorized Representatives

Please complete this form to amend or designate Authorized Representatives. *This document supersedes all prior Authorized Representative forms.*

* Required Fields

1. Resolution

WHEREAS,

City of Marshall

Participant Name*

7 7 7 0 5

Location Number*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool / Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Lisa Pepi Finance Director

Name

Title

9 0 3 9 3 5 4 5 1 9

Phone

Fax

pepi.lisa@marshalltexas.net

Email

Signature

2. Alex Agnor Assistant City Manager

Name

Title

9 0 3 9 3 5 4 5 2 6

Phone

Fax

agnor.alex@marshalltexas.net

Email

Signature

3. Name Title

Phone

Fax

Email

Signature

1. Resolution (continued)

4.

Name Title

Phone Fax Email

Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Lisa Pepi
Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. *This limited representative cannot perform transactions.* If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Julia Ruzicka										Accounts Payable Specialist																			
Name										Title																			
9	0	3	9	3	5	4	4	7	4											Ruzicka.Julia@marshalltexas.net									
Phone										Fax										Email									

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the day of , **2 0** .

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

City of Marshall
Name of Participant*

SIGNED

Signature*

Printed Name*

Title*

ATTEST

Signature*

Printed Name*

Title*

2. Delivery Instructions

Please return this document to **TexPool Participant Services:**

Email: texpool@dstsystems.com

Fax: 866-839-3291



Resolution Amending Authorized Representatives

Please complete this form to amend or designate Authorized Representatives. *This document supersedes all prior Authorized Representative forms.*

* Required Fields

1. Resolution

WHEREAS,

Marshall Economic Development Corporation

Participant Name*

7 9 8 7 4

Location Number*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool / Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Lisa Pepi Finance Director
Name Title
9 0 3 9 3 5 4 5 1 9 pepi.lisa@marshalltexas.net
Phone Fax Email

Signature
2. Alex Agnor Assistant City Manager
Name Title
9 0 3 9 3 5 4 5 2 6 agnor.alex@marshalltexas.net
Phone Fax Email

Signature
3. Rush Harris Executive Director
Name Title
9 0 3 9 3 4 8 0 3 5 rushharros@marshalledc.org
Phone Fax Email

Signature

1. Resolution (continued)

4.
Name Title

Phone Fax Email

Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Lisa Pepi

Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. *This limited representative cannot perform transactions.* If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Julia Ruzicka Accounts Payable Specialist

Name

Title

9 0 3 9 3 5 4 4 7 4 Ruzicka.Julia@marshalltexas.net
Phone Fax Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the day of , 2 0.

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

Marshall Economic Development Corporation

Name of Participant*

SIGNED

Signature*

Printed Name*

Title*

ATTEST

Signature*

Printed Name*

Title*

2. Delivery Instructions

Please return this document to **TexPool Participant Services:**

Email: texpool@dstsystems.com

Fax: 866-839-3291



TO: City Council
DATE: May 14, 2026
ITEM #: 9.1
SUBJECT: Consider approval of a resolution updating authorized representatives at the City's depository bank. (Finance)

Recommendation for Action: Staff recommends approval of the Resolution updating depository bank signatories, and authorizing designated representatives to execute and manage the City's banking, treasury, and fraud prevention services.

Executive Summary:

This item authorizes the update of designated signatories for the City's depository bank accounts to align with current staffing and operational needs.

In addition, this item designates authorized representatives to act on behalf of the City in its relationship with the depository bank. This includes the authority to execute banking services agreements, establish and maintain bank accounts, access account information, initiate and manage treasury-related transactions, and administer banking, cash management, and fraud prevention services necessary for the City's day-to-day financial operations.

This action strengthens internal controls, operational continuity, and safeguards over public funds.

Focus Area(s): This item aligns with the following council adopted focus area(s):

Budget Cost: No fiscal impact

Staff Contact: Lisa Pepi, Finance Director

Attachments: 1. 2026_05_14_Banking_Resolution

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARSHALL, TEXAS, AUTHORIZING UPDATED SIGNATORIES FOR THE CITY'S DEPOSITORY BANK ACCOUNTS; ESTABLISHING DUAL SIGNATURE REQUIREMENTS; DESIGNATING AUTHORIZED REPRESENTATIVES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Marshall, Texas (the "City"), maintains various depository bank accounts for the purpose of conducting its financial operations; and

WHEREAS, from time to time it is necessary to update the list of authorized signatories and representatives to ensure proper internal controls, continuity of operations, and alignment with current staffing; and

WHEREAS, prior independent audit processes have recommended the implementation of dual-signature requirements; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL, TEXAS:

SECTION 1. AUTHORIZED SIGNATORIES.

The following individuals are hereby authorized as official signatories on the City's depository bank accounts:

- Melissa Vossmer, City Manager
- Alex Agnor, Assistant City Manager
- Lisa Pepi, Finance Director

SECTION 2. DUAL SIGNATURE REQUIREMENT.

All checks, drafts, or other instruments for the disbursement of City funds shall require the signatures of **two (2) authorized signatories**.

SECTION 3. AUTHORIZED REPRESENTATIVES.

The following individuals are hereby designated as authorized representatives of the City for purposes of executing banking services agreements, and managing treasury-related services:

- Lisa Pepi, Finance Director

SECTION 4. PRIOR AUTHORIZATIONS REVOKED.

All prior resolutions, signature cards, or other authorizations designating signatories or representatives for the City's depository accounts are hereby revoked and replaced by this Resolution, effective upon adoption.

SECTION 5. BANK RELIANCE.

The City's depository bank is authorized to rely upon this Resolution until it receives written notice of amendment or rescission, duly adopted by the City Council.

SECTION 6. EFFECTIVE DATE.

This Resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED by the City Council of the City of Marshall, Texas, on this the ____ day of _____, 2026.

Mayor

ATTEST:

Nikki Smith, City Secretary



TO: City Council
DATE: May 14, 2026
ITEM #: 9.J
SUBJECT: Consider Approval to enter into a 36 Month Lease Agreement with Deep South JCB for the Leasing of 3 JCB 35Z-1 Mini Excavators and 1 JCB 35Z-1 Mini Excavator with a 48" Ditching Bucket & 12" Tooth Bucket. (Public Works)

Recommendation for Action: Motion to Approve the City to enter into a Lease Agreement with Deep South JCB for the Leasing of 3 JCB 35Z-1 Mini Excavators and 1 JCB 35Z-1 Mini Excavator with a 48" Ditching Bucket & 12" Tooth Bucket.

Executive Summary:

City staff solicited pricing for the acquisition of four (4) JCB 35Z-1 mini excavators to support Public Works operations through the use of Sourcwell Contract #020223-JCB. The equipment includes three standard units and one unit equipped with additional ditching and tooth buckets, along with hydraulic thumbs, quick hitches, and other operational features to improve efficiency and versatility in the field.

The total purchase price for all four machines is **\$167,575**, with delivery included. Each unit comes with a **3-year/3,000-hour factory warranty** and **5 years of LiveLink monitoring**.

As an alternative to outright purchase, the vendor has provided a **36-month fair market value (FMV) lease option** based on 1,000 hours per year. The total monthly lease cost for all four units is **\$2,753.70**.

These units will be used in the day-to-day operations of the City's Public Works Department to support maintenance, repair, and infrastructure projects. The acquisition will enhance operational efficiency, reduce downtime, and replace or supplement aging equipment.

Staff recommends approval of this procurement to ensure continued reliable service delivery.

Focus Area(s): This item aligns with the following council adopted focus area(s): Improving Infrastructure

Budget Cost: Lease cost for all four units is **\$2,753.70/month** for 36 months.

Staff Contact: Douglas Box, Interim Director of Public Works

Attachments: 1. JCB 35Z MINI EX QUOTE UPDATED 5-5-26

DEEP SOUTH

JCB

Shreveport - Baton Rouge - East Texas - Jackson MS - MS Gulf Coast

EQUIPMENT PROPOSAL

PREPARED FOR:
CITY OF MARSHALL
KERVIN CRAWFORD

Quote no.	03132026
Date:	03/13/2026
Sales Rep	BROCK HERNANDEZ

SOURCEWELL CONTRACT: #020223-JCB

QTY.	DESCRIPTION	UNIT PRICE	TOTAL
3	JCB 35Z-1 MINI EX	\$ 41,585.00	\$ 124,755.00
1	JCB 35Z-1 MINI EX WITH 48" DITCHING BUCKET & 12" TOOTH BUCKET	\$ 42,820.00	\$ 42,820.00
	JCB TRACKMASTER PLUS RUBBER TRACKS 300MM (12IN)		
	ISO CONTROL PATTERN: HIGH FLOW DOUBLE ACTING ELECPROP THUMB CONTROLLED AUX		
	HIGHBACK VINYL SEAT WITH BLACK RETRACTABLE SEATBELT		
	STANDARD 1300MM DIPPER / LED AMBER BEACON		
	STANDARD 2-WAY DOZER BLADE / DOZER FLOAT FOR 2-WAY BLADE		
	ISO/SAE CHANGEOVER CONTROL PATTERN FOR CANOPY MACHINE		
	LIVELINK FOR CANOPY BUILD 5 YEARS		
	3 YEAR / 3,000 HOUR FULL FACTORY WARRANTY		
	HYDRAULIC THUMB WITH 24" TOOTH BUCKET		
	MECHANICAL QUICK HITCH		
	36 MONTH FMV LEASE PER UNIT X 3 (1000HRS/YR)	\$ 686.56	
	36 MONTH FMV LEASE PER UNIT X 1 (1000HRS/YR)	\$ 694.02	
	TOTAL MONTHLY PAYMENT FOR 4 MACHINES	\$2,753.70	
	DELIVERY INCLUDED		

ALL QUOTED PRICING IS PRE ANY APPLICABLE TAXES

STANDARD MANUFACTURERS WARRANTY APPLIES. PRICES ARE APPLICABLE
AND VALID FOR ____ DAYS FROM THE DATE OF THIS PROPOSAL

APPLICABLE SALES TAX WILL BE IN ADDITION TO THE PRICES QUOTED. THIS QUOTATION IS
SUBJECT TO THE TERMS AND CONDITIONS ON THE ORDER UNLESS OTHERWISE STATED.
ALL QUOTED PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE, AND THOSE IN EFFECT
ON DAYS OF SHIPMENT WILL PREVAIL.

DELIVERY: DELIVERY CAN BE MADE WITHIN ____ DAYS OF RECIEPT OF
WRITTEN PURCHASE ORDER. SUN=BJECT TO STRIKES, ACT OF GOD,ACTIONS OF THE
GOVERNMENT OR OTHER CAUSES BEYOND THE CONTROL OF DEEP SOUTH EQUIPMENT

QUOTED PRICE	\$ 167,575.00
OTHER CHARGES	
APPLICABLE TAXES	
____%	
QUOTED TOTAL	\$ 167,575.00

F.O.B.:



TO: City Council
DATE: May 14, 2026
ITEM #: 11.A
SUBJECT: Consider approval of the proposal to repair a 16-inch water main on Highway 80 East. (Public Works)

Recommendation for Action: Motion to approve the proposal to repair a 16-inch water main on Highway 80 East in the amount of \$131,298.

Executive Summary:

RBIS, LLC submitted a proposal to the City of Marshall to repair a 16-inch water main on Highway 80 East. The work includes furnishing all labor, materials, and equipment to replace approximately 20 to 60 feet of existing 16-inch water line with new PVC pipe, along with installation of a new 16-inch gate valve and a Hydro-Stop system to control water flow during the repair. The total cost for the project is **\$131,298**.

As discussed at the April 23rd Council meeting, this project is considered an emergent need to stabilize the City's water system. The work is critical to maintaining reliable water service, reducing the risk of future failures, and addressing infrastructure deficiencies exposed by the emergency event. This action is authorized under Texas Local Government Code § 252.022, General Exemptions, including: (a)(2) procurement necessary to preserve or protect public health or safety; (a)(3) procurement necessary due to unforeseen damage to public property; and (a)(5) procurement for work performed and paid on a day-to-day basis as the work progresses.

Focus Area(s): This item aligns with the following council adopted focus area(s): Improving Infrastructure

Budget Cost: \$131,298

Staff Contact: Douglas Box, Interim Director of Public Works

Attachments: 1. Proposal to Repair 16in Waterline - Marshall - 4-13-26



RBIS, LLC.

PO Box 1364 ~ Texarkana, Tx. 75504
Phone: (903) 701-3110 or (903) 701-3111
Fax: (870)-772-0654
bk.rbis@gmail.com



PROPOSAL TO REPAIR 16" WATER MAIN ON HWY 80 WEST

April 13, 2026

Corey Owens & Douglas Box
City of Marshall, Texas
401 South Alamo Blvd
Marshall, Tx. 75671

Phone: 903-934-7863
Mbl: 903-578-3867

Job Name: **Repair 16" Waterline on Hwy 80 East per Discussions**
Job Location: **Marshall, Tx. – Highway 80 East**

RBIS, LLC proposes to furnish material, labor, and equipment to repair the existing 16" water line with new 16" PVC pipe per your request. We will replace approximately 20' to 60' of 16" water main along with a new 16" Gate Valve and a 16" Hydro-Stop to stop the flow of water.

Total Quoted Price for 16" Repair - \$ 131,298.00

Exceptions: Exclusions:

Bonds & Permits
TxDot Highway Permit
Storm Drain or Inlet Box Work of any Kind
Concrete or Asphalt Work/Repair of Any Kind

Payment to be made as follows:

Due upon completion.

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner, according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner is to carry fire, tornado, and other necessary insurance.

Note: We reserve the right to withdraw this proposal if not accepted within 30 calendar days.

RBIS, LLC., Authorized Signature _____

Acceptance of Proposal: The above process, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date of Acceptance: _____



TO: City Council
DATE: May 14, 2026
ITEM #: 11.B
SUBJECT: Consider approval of the proposal to perform repairs to an existing 24-inch concrete cylinder water main located on Spring Street. (Public Works)

Recommendation for Action: Motion to approve the proposal to perform repairs to an existing 24-inch concrete cylinder water main located on Spring Street.

Executive Summary:

On March 17, 2026, the City of Marshall experienced a failure of a 24-inch concrete cylinder water main located on Spring Street. Following the initial break, the condition of the line rapidly deteriorated, resulting in an immediate threat to system reliability and public health, and caused a multi-day citywide water outage. This necessitated the issuance of a boil water notice, requiring the City to take emergency action to stabilize water service. In response, the City engaged RBIS, LLC to perform emergency temporary repairs to restore partial system operability while a permanent solution was evaluated.

RBIS, LLC has since submitted a proposal for permanent repairs to the damaged segment of water main. The proposed scope includes furnishing all labor, materials, and equipment necessary to remove and replace approximately 40 linear feet of the failed 24-inch concrete cylinder pipe with new 24-inch PVC pipe. The project also includes installation of line stops to maintain flow control during construction, a new 24-inch in-line valve, and concrete cylinder adapters to ensure proper integration with the existing water system.

The total proposed cost for the permanent repair is \$316,700, and is authorized under Texas Local Government Code § 252.022, General Exemptions, including: (a)(2) procurement necessary to preserve or protect public health or safety; (a)(3) procurement necessary due to unforeseen damage to public property; and (a)(5) procurement for work performed and paid on a day-to-day basis as the work progresses.

This project represents an emergency infrastructure response necessary to restore long-term system stability and reliability, protect public health, and mitigate the risk of future failures at this critical location.

Focus Area(s): This item aligns with the following council adopted focus area(s): Improving Infrastructure

Budget Cost: \$316,700

Staff Contact: Douglas Box, Interim Director of Public Works

Attachments: 1. Proposal to Repair 24in Conc Cyl 40ft - Marshall - 5-01-26



RBIS, LLC.

PO Box 1364 ~ Texarkana, Tx. 75504
Phone: (903) 701-3110 or (903) 701-3111
Fax: (870)-772-0654
bk.rbis@gmail.com



PROPOSAL TO REPAIR 24" CONCRETE CYLINDER WATER MAIN

May 1, 2026

Corey Owens & Douglas Box
City of Marshall, Texas
401 South Alamo Blvd
Marshall, Tx. 75671

Phone: 903-934-7863
Mbl: 903-578-3867

Job Name: **Repair Approx 40' of 24" Concrete Cylinder Waterline per Discussions**
Job Location: **Marshall, Tx. – Spring Street**

RBIS, LLC proposes to furnish material, labor, and equipment to repair the existing 24" concrete cylinder water line with new approximately 40' of 24" PVC pipe, along with the needed line stops, New 24" in-line Valve, and Concrete Cylinder Adapters per your request.

Total Quoted Price for 24" Repair - \$ 316,700.00

Exceptions: Exclusions:

Bonds & Permits
TxDot Highway Permit
Storm Drain or Inlet Box Work of any Kind
Concrete or Asphalt Work/Repair of Any Kind

Payment to be made as follows:

Due upon completion.

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner, according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner is to carry fire, tornado, and other necessary insurance.

Note: We reserve the right to withdraw this proposal if not accepted within 30 calendar days.

RBIS, LLC., Authorized Signature _____

Acceptance of Proposal: The above process, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date of Acceptance: _____



TO: City Council
DATE: May 14, 2026
ITEM #: 12.A
SUBJECT: Discussion and Direction for Wrecker Ordinance
Modernization and Fee Schedule Update. (Police)

Recommendation for Action:

At this time, no formal action is recommended by staff regarding the proposed updates to the Wrecker Ordinance and associated fee schedule. The item is being presented for informational purposes, discussion, and direction from the City Council.

Staff will incorporate any feedback provided and return with a formal recommendation at a future meeting, if directed.

Executive Summary:

The City of Marshall's current wrecker ordinance has not been substantially updated in several years. During that time, the towing industry, vehicle technology, and incident management practices have continued to evolve. As a result, portions of the existing ordinance are now outdated, lack clarity, and do not fully address the operational realities faced by law enforcement, towing providers, or the public.

The proposed ordinance represents a comprehensive modernization of Chapter 30, Article III of the City Code, with a focus on improving public safety, enhancing transparency, and establishing clear, enforceable standards for wrecker services operating within the city.

A comparative analysis of the current and proposed ordinance, as outlined in the accompanying presentation, highlights several key areas of improvement. These include expanded and modernized definitions, clearer distinctions between consent and non-consent towing, and the introduction of detailed operational standards to better support incident management and roadway clearance.

The proposed ordinance also establishes a clearly defined and standardized fee schedule, replacing the more limited and less transparent structure currently in place. This includes maximum allowable rates by towing classification, standardized billing increments, and strict limitations on unauthorized fees. These changes are designed to protect consumers, reduce disputes, and ensure fairness across all towing operations.

In addition, the updated ordinance strengthens regulatory oversight by enhancing licensing requirements, establishing performance expectations such as response times, and reinforcing accountability through enforcement provisions. It also promotes improved coordination between the Marshall Police Department and wrecker services, ultimately supporting faster roadway clearance, reducing traffic congestion, and minimizing the risk of secondary accidents.

Overall, the proposed updates align the City of Marshall with current industry standards and best practices observed in comparable Texas municipalities. Adoption of this ordinance will

provide a modern, structured framework that supports public safety, operational efficiency, and consumer protection while ensuring that wrecker services operate under clear and consistent expectations.

Focus Area(s): This item aligns with the following council adopted focus area(s): Improve Customer Service and Improve Communication

Budget Cost: The proposed updates to the Wrecker Ordinance and associated fee schedule are not expected to have any fiscal impact on the City's budget.

Staff Contact: Chief of Police Cliff Carruth

Attachments: None



TO: City Council
DATE: May 14, 2026
ITEM #: 12.B
SUBJECT: Presentation of the 2025 City of Marshall Year End Report. (Communications and Community Engagement)

Recommendation for Action: No Action is required.

Executive Summary: The FY2025 End of the Year Report was developed to inform and celebrate some of what was accomplished during the 2025 fiscal year. This End of the Year Report captures a variety of activities, programs and projects across the organization but should not be viewed as a complete presentation of what has been accomplished. Our work was driven by the strategic leadership provided by the City Council and executed by a committed and talented pool of City employees, who, together with the City Council, have the honor of serving the Marshall community.

If an End of the Year Report has been published in the past, it has not been within recent memory. It is hoped that the End of the Year Report will become an important part of documenting and celebrating Marshall's success.

Focus Area(s): This item aligns with the following City Council approved Focus Areas: Improving Infrastructure; Improving Community Appearance; Investing in our Workforce; Improving Customer Service and Improving Communications.

Budget Cost: There is no cost associated with the presentation of the 2025 Year End Report

Staff Contact: Melissa Byrne Vossmer, City Manager and Cheryel Carpenter, Communications and Community Engagement

Attachments: 1. FINAL 2025 YEAR END REPORT

CITY OF MARSHALL, TEXAS

YEAR END REPORT

2025



LOCAL GOVERNMENT ADDRESSING LOCAL NEEDS

Phone Number
903-935-4421

Website
www.MarshallTexas.net

Follow us on Facebook
[@CityofMarshall](https://www.facebook.com/CityofMarshall)

E-mail
CityInfo@MarshallTexas.net



The Depot is a historic rail station in downtown Marshall.

Marshall, Texas USA

Founded in 1841, Marshall, Texas, was famous for its role as a major railroad center. A lot has changed in 185 years. City leaders are investing millions of dollars to rebuild streets, replace aging infrastructure and improve city parks and quality of life.

Located in the beautiful piney woods of East Texas, Marshall is a two-hour drive east of Dallas and a three-hour commute north of Houston. Marshall is about 45 minutes west of Shreveport in a tri-state region that includes Texas, Louisiana and Arkansas.

With a population of nearly 24,492, Marshall is the county seat of Harrison County, which has a total population of about 71,736 people. Since 1980, Harrison County has grown more than 50 percent. Major employers in Marshall include Eastman Chemical Company, Trinity Industries, Marshall Independent School District, Christus Good Shepherd Medical Center and Blue Cross Blue Shield of Texas. Marshall ISD serves over 5,000 students and higher education is supported locally by East Texas Baptist University, Wiley University, Texas State Technical College and Panola College.

Marshall has been a two-time recipient of the All-America City Award from the National Civic League. Marshall is also an accredited Main Street America City and downtown revitalization aligns with revitalization and historic preservation. Well known for the Wonderland of Lights at Christmas time, Marshall is also officially certified as a Music-Friendly City.

The city's history is deeply rooted in music - guitar picking, electric jam and gospel. Every year, Marshall is the host city for the Texas Sounds International Country Music Awards at Memorial City Hall and annual festivals on the town square such as Rueggfest, Boogie Woogie and Fire Ant - draw people from near and far.



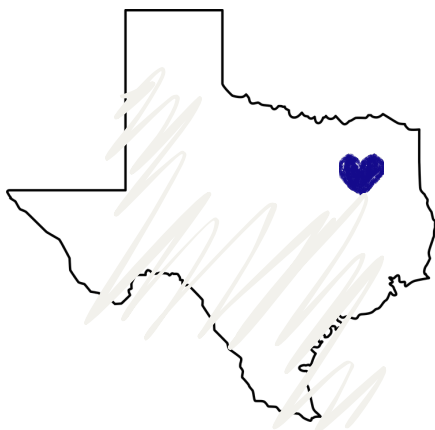
The Harrison County Courthouse is located on the town square.

Our Vision

The City of Marshall is a safe, well-maintained, responsive, innovative and financially-sound community that welcomes businesses, celebrates family and provides an exceptional quality of life.

Our Mission Statement

The City of Marshall is dedicated to providing equitable and excellent services, preserving Marshall as a historic and growing community in which to live, work and play.



Our Core Values

- Customer Service
- Excellence
- Honesty
- Innovation
- Efficiency

2025 Year End Review



City Manager

The role of municipal government is to provide the core services and programs that address local issues – infrastructure, public safety and quality of life.

The City Manager is the Chief Executive Officer charged with the development and management of the operating budget and the delivery of these essential programs and services. Local government touches the lives of Marshall residents daily from the roads we drive on, parks we visit and the emergency services who answer the call when every second counts.



MELISSA BYRNE VOSSMER

The City of Marshall's vision for a safe, well-maintained, responsive, innovative and financially sound community provides the framework for the quality of life we work every day to provide our community. In 2025, the operating budget that funds this vision focused on improvements to our infrastructure, investments in our City employees and enhancements to communication and customer service. The City's aging infrastructure required us to make bold investments in streets, water and wastewater, and the City Council took the necessary steps to make this happen! This was apparent with the approval of the Fiscal Year 2025 Capital Improvement Program that invested in technology, streets, and public safety equipment. In addition, the City Council approved a water and wastewater rate structure in 2025 and authorized moving forward with an additional \$56 million in critical infrastructure improvements to our water and wastewater systems that became effective in early 2026.

In 2025, we tackled the problems of illegal dumping by developing a weekend clean-up program. We sold 29 out-of-service vehicles that had been parked and included on our inventory. We contracted with qualified individuals to fill key departmental vacancies to keep work flowing and city services and programs moving forward. We recognized our city volunteers and the critical role they play in our operations. We completed the required master plan for the public library and maintained our certification. The Marshall City Council set the stage for the acquisition of a new financial management system which is absolutely essential. The list of forward-moving projects goes on and on.

The pages that follow highlight only a sample of what was achieved in 2025. This Year End Report captures the highlights of our services, programs and the work of our dedicated employees of the City of Marshall. This is not the full story of what we do every day – 365 days a year.

I am thankful for the opportunity the City Council gave me to serve as the City Manager, and I am thankful for our hardworking employees. Marshall is a community to be proud of, and I am very appreciative of the opportunity I was given to serve you.

2025 Captured Moments



Roadway construction on Scotts Quarter Road and Hudson Street

Celebrating the start of the 2025 Street Improvement Program with the community



Infrastructure improvements on State Highway 80



Replacing aging pipelines



Public Works crew members maintaining streets



Signs of progress

2025 Captured Moments



Keep Marshall Beautiful Litter Pickup with ETBU



Providing excellent customer service



Snow Day fun at the Marshall Mercantile



Boogie Woogie 2025



#Shop Local Campaign

2025 Captured Moments



Rueggfest 2025 Opening Ceremony



The Marshall City Council



Kid Fishing event at the Arena Pond



The 2025 Return of the Clydesdales to Marshall



Miss Juneteenth



The Cruise Night Car Show on Main Street

2025 Captured Moments



Main Street beautification



Greater Marshall Chamber of Commerce
Law Enforcement and Firefighters Appreciation



Celebrating the City of Marshall Employee of the Year 2025



Neighborhood pride - Yard of the Month

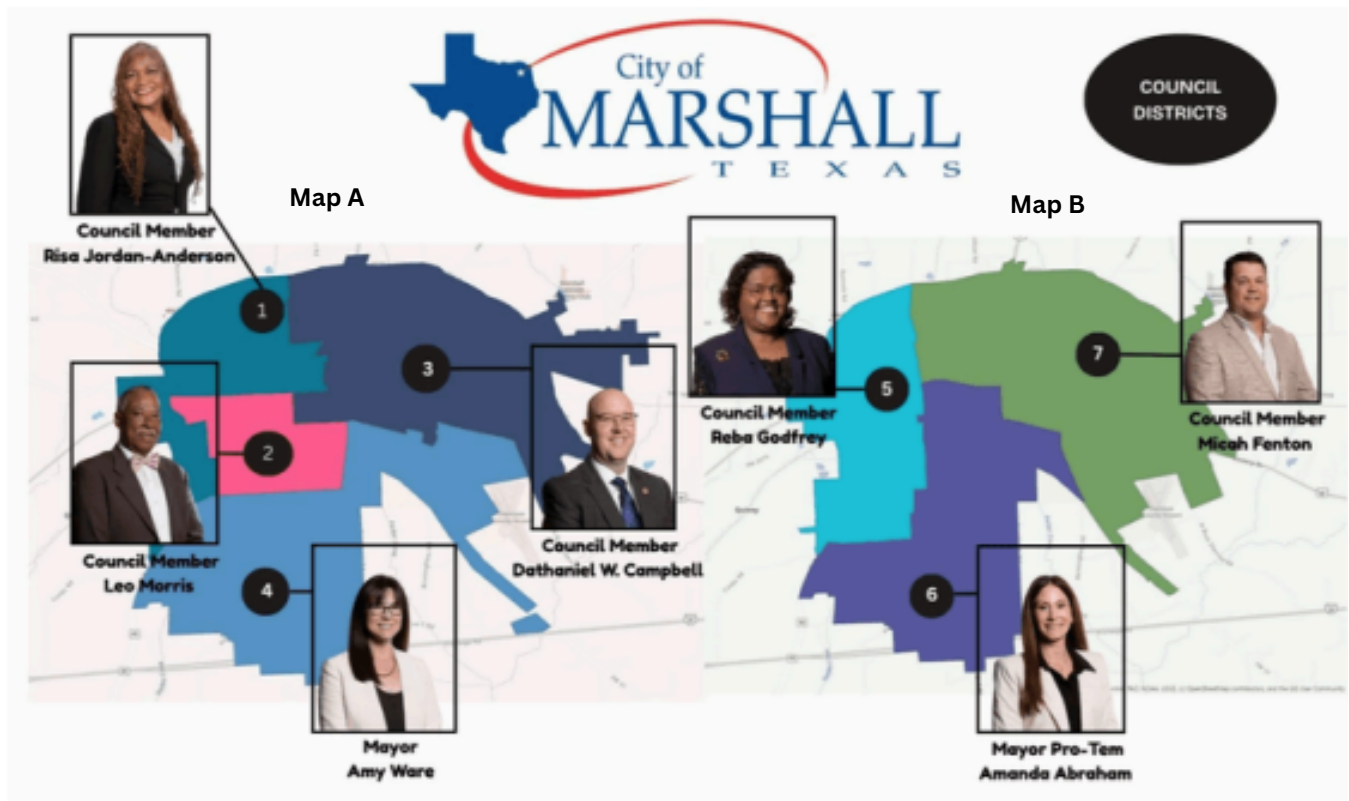


Employee Appreciation Day Chilli Cook-Off winner



Inaugural Volunteer Appreciation Holiday Reception

The Marshall City Council 2025-26



The City of Marshall is comprised of seven City Council districts. Map A shows Council Districts 1-4. Map B shows Council Districts 5-7. Every resident in Marshall is represented by two City Council members. From its members, the City Council elects the Mayor and Mayor Pro Tem.

Marshall City Council priorities are: Customer Service, Infrastructure, Community Appearance, Employee Communications, Community Communications and the City of Marshall Workforce.

Mayor

Amy Ware, District 4

Mayor Pro Tem

Amanda Abraham, District 6

District 1

Council Member Risa Jordan-Anderson

District 2

Council Member Leo Morris

District 3

Council Member Dathaniel Campbell

District 5

Council Member Reba Godfrey

District 7

Council Member Micah Fenton

The Marshall City Council meets the First and Third Thursday of the month in the Jean Birmingham Council Chamber located at 401 S. Alamo Street.

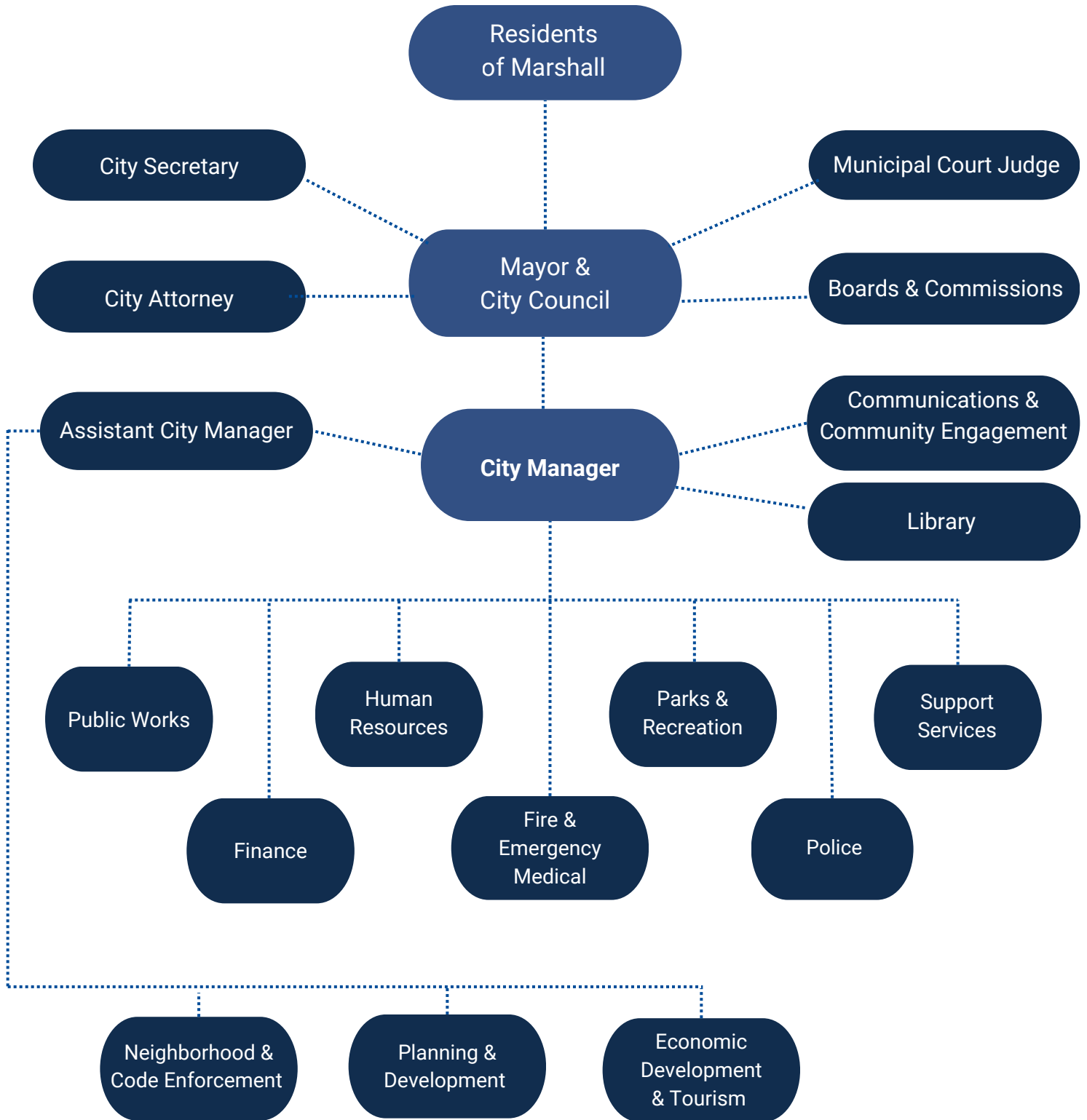


www.MarshallTexas.net

Local Government Structure

The City of Marshall has a council-manager form of local government. The residents are the foundation of the local government structure. The Mayor and City Council appoint the city manager to oversee the daily operations of local government programs and services.

The City Council adopts the budget, enacts legislation, determines policies and appoints the city manager, city secretary, municipal judge and city attorney.



Marshall, Texas Facts and Figures 2025



1841

City of Marshall
is founded



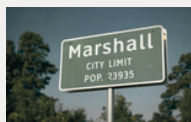
29.66

Square miles
within city limits



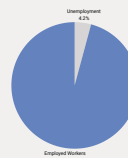
71,736

Population of Harrison
County



24,492

Population of Marshall



4.2 percent

Unemployment rate



\$36,533

Per capita income/
average income per person



\$55,089

Median household income



460,000

Labor force within a
45-minute drive of Marshall



\$236,000

Median home value



32.7

Median age



788,600

Visitors to Marshall
in 2025

Sources: U.S. Census, Marshall Economic Development Corporation,
U.S. Bureau of Labor Statistics and Redfin

City of Marshall Department Highlights

2025

Human Resources

The Human Resources function in local government manages the city's workforce and handles recruiting, hiring, training and benefits. It is a bridge between city management and employees, balancing efficiency with legal requirements and public accountability.



Employees of the Month are recognized by the Mayor and City Council.

2025 Highlights

The Human Resources Department put a renewed focus on employee training in 2025.

Harassment prevention and customer service training ensures compliance with laws and strengthens the knowledge and skills to deliver exceptional customer experiences. Supervisor training and Workman's Compensation were other professional development opportunities.

The open enrollment process for insurance and benefits was completed in just four days for 244 employees, maintaining accuracy and providing timely support for the workforce.

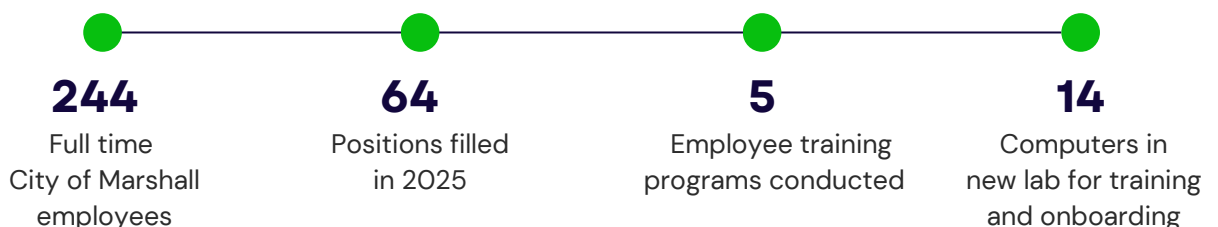
The Human Resources department organized and streamlined Risk Management files and processes in 2025, introducing new fillable digital forms to improve accessibility and workflow efficiency throughout the organization.

New Hire Orientation sessions were conducted monthly in the new Training Room, improving onboarding processes and employee engagement in the workplace.

Engaged employees are productive and committed to staying. In 2025, the Employee Engagement Committee led activities to motivate and enhance emotional commitment to the City of Marshall.

In 2025, 20 new positions were filled through Civil Service guidelines enacted for the Police and Fire departments.

2025 STATS



Public Works

Public Works is responsible for the physical assets of the city, its public buildings and maintenance of utilities such as water and sewer.

2025 Highlights

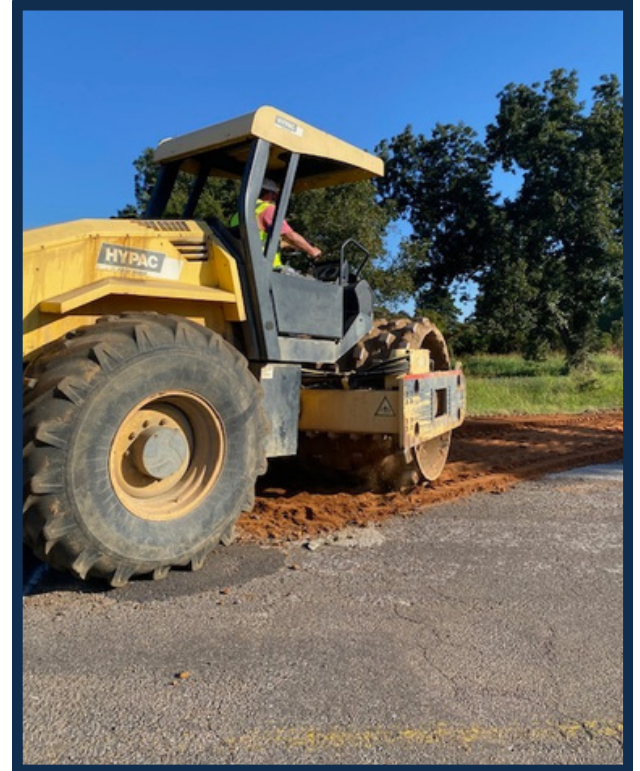
With street improvements and infrastructure City Council priorities in 2025, the Public Works Department focused its attention on projects that are essential for the health and welfare of the city, its residents and businesses.

The department fixed drainage problems across the city and prioritized equipment maintenance and repair at the Water Treatment Plant and Wastewater Treatment Plant.

A Water Rate Study was completed in 2025 and identified \$56 million in critical infrastructure needs in the water utility system. The study was completed by New Gen Strategies who found that previous water rates were insufficient to cover repair and replacement costs of critical infrastructure. According to the study, operating equipment at the wastewater treatment plant is 25 to 50 years old and water distribution mains and equipment at the Water Treatment plant are more than 70 years old. New water and sewer rates will fund improvements over the next five years. The City Council approved new water and sewer rates in September 2025, which became effective in January 2026.

The Public Works Department renewed its state permit from the Texas Commission on Environmental Quality for wastewater discharge after completing a state audit of treatment operations.

When a cave-in occurred on Texas State Highway 80 (also known as Grand Avenue) in November 2025, the City Council allocated \$339,000 for the emergency repair of the culvert, pavement and drainage with funding support from the Texas Department of Transportation. The collapse was caused by a failed 72-inch metal culvert located beneath the highway.

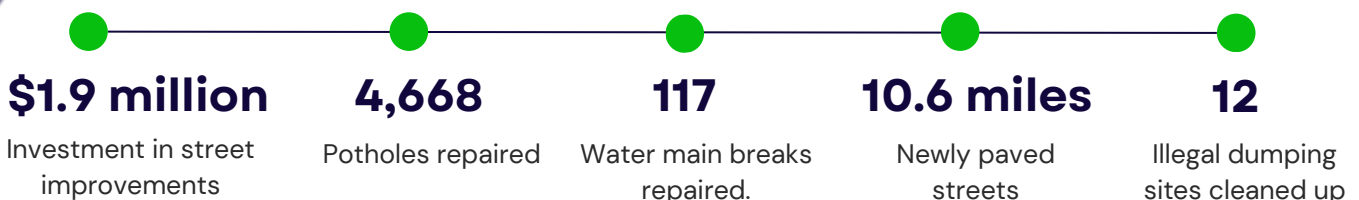


The City Council prioritized its commitment to improving neighborhood streets in 2025.

In 2025, drainage projects were completed at the Oak Lawn Municipal Golf Course and Airport Park. Other areas across the city were upgraded, including Oris and Speed Streets.

Fire hydrants are an essential part of the safety infrastructure in Marshall. They connect to underground water mains for reliable and pressurized water. In 2025, a total of 32 hydrants were replaced and 22 were put back in service, strengthening the City's fire protection system.

2025 STATS



Support Services

Support services in local government is critical infrastructure, parks, recreation, fleet operations and municipal court.

2025 Highlights:

The Support Services team focus in 2025 was on critical infrastructure and inter-agency communication throughout the City of Marshall.

Major facility improvements were completed at the Convention Center, including repairs to the roof, air conditioning system, and foundation. Corrective measures against water intrusion were completed at the Police Department. Support Services reached a major milestone by achieving 90 percent completion on the new Radio Project, a joint effort to improve communication across multiple agencies.

Fiscal Year 2025 was a year of active inventory management and operational efficiency for Fleet Services. This area streamlined its repair processes to reduce down time and successfully modernized the city's fleet by issuing 23 new vehicles to staff. Additionally, the department managed asset recovery by selling 29 of the most valuable vehicles from reserves. Fleet worked with Risk management to reduce insurance costs by updating the working inventory.

The Information Technology Department prioritized connectivity and digital modernization in 2025. A key accomplishment included improving Voice Over Internet Protocol technology at the Wastewater Treatment Plant.



The Information Technology Department prioritized connectivity and digital upgrades in 2025.

The Support Services Department laid the groundwork for future efficiency by initiating the move to Office 365 and launching the Request for Proposal (RFP) process for a new enterprise resource planning system to integrate the management of main business processes. The City's website change from .net to .gov is underway and the department is preparing the City for more technology advancements in 2026.

The Municipal Court underwent significant leadership and technological transitions in 2025. Following the appointment of a new judge, the department overhauled its digital infrastructure by implementing new software solutions.

To further streamline operations and data entry, new ticket writers were successfully deployed.

2025 STATS

90 percent

Radio Project
Status

12

New ticket writers
purchased

23

New vehicles added
to City's fleet

Parks and Recreation

Parks and recreation are the local services provided for leisure, entertainment and physical activity. Public spaces like parks, golf courses and sports fields aim to improve community health and overall quality of life in the community.

Airport Park

As part of a CO debt issuance, significant upgrades were completed across Airport Park ballpark, including a geotechnical study, field drainage system improvements and installation of turf on all 11 fields. New in-line backstops, foul poles, dugouts, roofs and the addition of new fencing and gates were also completed. LED lighting was installed throughout the complex, and rebate funds from SWEPCO were used to support additional improvements to plumbing and concession stands.

Airport Park hosted more than 20 tournaments between March and December 2025, bringing in over 500 teams and more than 12,000 visitors to Marshall.

Recreation Programs

In collaboration with local organizations and volunteers, community recreation programming offered a wide range of activities for residents of all ages in 2025. Signature events included Arts in the Park, Superhero Day, and the Mother and Son Superhero Dance. The Princess Dance Party, Tee Time with Dad, and Community Resource Fairs were popular programs in 2025.



The Princess Dance Party



Airport Park 2025 Improvements

City Arena

In coordination with Facility Maintenance, electrical and plumbing work was completed to install new RV pedestals, increasing the number of hook-ups to a total of 55. In coordination with Halff and Associates, a preliminary master plan, featuring a conceptual site layout and an opinion of probable construction cost, has been completed and is currently under review. To address ongoing leaks within the facility, critical patchwork and repairs were completed on the roof.

Oak Lawn Golf Course

In 2025, several course improvements were made including the installation of new new sprinkler heads to enhance irrigation of the greens; preventative maintenance and removal of four dead trees to prevent potential damage to the facility. Tee Box #13 was rebuilt with plans underway to rebuild the remaining tee boxes.



2025 STATS

\$4.583 million

Investment in Airport
Park Improvements

12,875

Visitors to Airport Park
in 2025

8,679

Rounds of golf played
at Oak Lawn

Finance

The finance department in local government manages the budget, collects revenues, tracks and reports financial activity, oversees spending, and supports planning and accountability to ensure public funds are used responsibly.

2025 Highlights

In 2025, the City Finance Department secured an interim director through a structured contracting process to ensure continuity in financial leadership. By engaging an interim director on a contractual basis, the city maintained stable operations, upheld financial oversight, and allowed time to conduct a thorough search for a permanent director.

The City of Marshall Finance Department also successfully completed all financial reconciliations for fiscal year 2025, ensuring that account balances were accurate and aligned across all systems. By finalizing these reconciliations, the department strengthened internal controls, supported accurate financial reporting, and ensured compliance with auditing standards and regulatory requirements.



Financial reporting, compliance and transparency

In 2025, the Interim Budget Manager along with the City Manager and the City Finance Department led the development and approval of the 2026 budget by coordinating closely with all departments to gather funding requests, analyze projected revenues, and prioritize expenditures based on the city's strategic goals. The department prepared a balanced budget proposal, presented it to city leadership and the City Council, and incorporated feedback throughout the review process. The Finance Department ensured transparency, fiscal responsibility, and successful adoption of the final 2026 budget.

2025 STATS

10,000+

Utility Accounts

329

New water meters
installed and completed

4,489

Checks written to
conduct city business

Police

Local police have a critical role in making the city safe. They enforce laws, protect life and property while investigating crime, and building community partnerships.

2025 Highlights

The Patrol Division of the Marshall Police Department continued to put the community first in 2025. The department kept its focus on public safety and conducted over 1,700 safety checks at city parks, neighborhoods and events in Marshall.

The department hired 10 officers in 2025 and five of them were certified with prior law enforcement experience.

Advanced officer training and leadership development were completed for supervisors and multiple officers attained high-level proficiency certifications.

Officers apprehended multiple suspects involved in in-progress crimes in 2025. They arrested wanted offenders through coordinated patrol strategies and improved its criminal case clearance rates through enhanced on-scene investigative practices.

In 2025, Special Service operations were improved by new license plate recognition technology. Using cameras and optical software, officers are able to identify vehicles linked to crimes and missing persons.



The Marshall Police Department puts community first.

The Criminal Investigations Division introduced new policies in 2025, instituting weekly division-wide meetings to improve communications and weekly supervisor meetings to monitor case progress. Computer laptops were issued to all detectives in 2025 and a new audio and video recording system was installed in the Interview Room. This division also implemented a new digital warrant submission system, improving internal communication and regional coordination.

This division saw operational achievements with its Sex Offender Compliance program. Task Force operations targeted narcotics trafficking, violent crime and illegal gambling. Surge operations in 2025 addressed crime spikes and captured habitual offenders.

The Marshall Police Department is also responsible for animal safety in the city and the operations of the Marshall Pet Adoption Center which is dedicated to improving the lives of shelter animals through adoption and community programs. Positive outcomes increased in 2025.

2025 STATS



Neighborhood & Code Enforcement

The Code Enforcement Department oversees compliance with city ordinances that ensure the overall health and safety of neighborhoods.

2025 Highlights

Code Enforcement operations were strengthened in 2025 through staffing and professional development training. Code enforcement plays a vital role in community health and safety.

The Marshall City Council adopts ordinances, rules and regulations that take into the consideration the safety and well-being of the public. Enforcement is essential to safe and healthy living

Blight reduction was a priority in 2025 and the Code Enforcement Department facilitated the demolition of eight substandard structures.

The Code Enforcement team expanded in 2025 with the addition of a new enforcement official. This addition is also strengthening customer service.

In 2025, Code Enforcement translated all Code Enforcement notices and forms into Spanish.

The department also implemented formal standard operating procedures to provide documented step by step instructions to standardize routine tasks and operational processes. The process ensures consistency, efficiency, safety and quality control across the department.

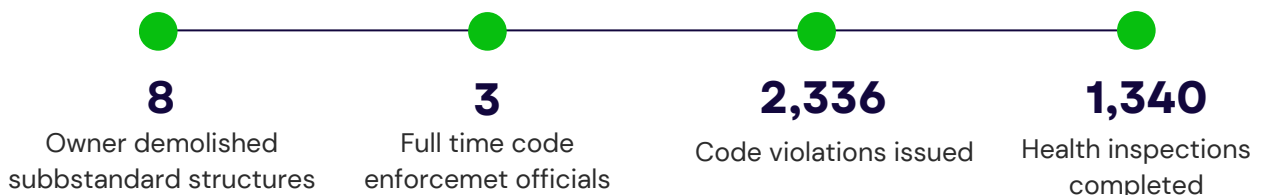
The department also assumed responsibility for building maintenance and city janitorial services.



Code Enforcement: Community Safety

Code Enforcement has a goal to protect the safety of residents through its Consumer Health program. Enforcing regulations on food establishments and commercial kitchens, this department conducts health inspections and issues permits to food service businesses within the city and county, including public events, schools and day care facilities.

2025 STATS



Planning and Development

Planning and development proactively guides community growth by creating long-term master plans and policies that manage land use and achieves sustainable development.

2025 Highlights

In 2025, the services provided by the Planning and Development Department were re-organized. Today's Planning and Development Department is planning, zoning, building services, permits and inspections. A new interim director joined the department in 2025 and the focus is on everyone working together to meet the local demands of the community.

Marshall is experiencing a renewed interest in commercial, industrial, and residential development. Updating city regulations, procedures and processes including zoning, maps, development standards and building and safety codes supports economic competitiveness.



Updating zoning regulations and more.



New home construction in 2025 near Airport Park.

The City of Marshall Planning and Development Department is on a course to updating its operations. In 2026, the department will make all updated regulations available online in a searchable format and easily understood Unified Development Code that aligns with modern planning practices and the City's Comprehensive Plan.

As development pressure increases and economic opportunities continue to evolve across Marshall and Harrison County, this department is working to ensure that its regulatory framework, processes, and community engagement practices align with the needs of the city and its long-term growth.

2025 STATS



Tourism and Main Street

Local government plays an important role in tourism. This department works collaboratively with others to help ensure that visitor spending supports the local economy, balancing economic growth with historic preservation and sustainability.

2025 Highlights

The Tourism and Main Street Department recorded many successes in 2025. The Department was expanded, improving support for tourism, events and Main Street initiatives. Social media presence, reach, and follower engagement increased across all Visit Marshall and Marshall Main Street Facebook platforms, providing content and campaigns throughout the year to spotlight business and fuel excitement for local events and activities.

Revitalization continued in 2025 signaling strong momentum in downtown redevelopment. A building that sat vacant for more than five years on Main Street was purchased and partially renovated. Plans are underway to complete the upstairs space, which has not been used since the 1970s.

This department worked with four properties in 2025 who received Certificates of Appropriateness or grants to help facilitate façade improvements and downtown preservation efforts. The department worked with a consultant to develop a communication and tourism plan. When completed, the plan will guide messaging, branding and promotional strategies for all of Marshall.

Participation in the Texas Music Friendly Program included attendance at statewide conferences and events to promote Marshall's Music Friendly designation and elevate the profile of Memorial City Hall within the broader Texas music community.



The Clydesdales return to Marshall in 2025 brought excitement to town for the holidays.

In 2025, promoters brought sold out concerts to the Memorial City Hall. This state-of-the-art performance hall saw increases in the number of season ticket holders, growing community interest in the performance season. The 2025–2026 performance season includes top-charting artists and music talent representing diverse genres and backgrounds. This venue also saw notable increases in rentals by local organizations.

The Wonderland of Lights 2025 season was a success with 31 days of holiday excitement, including ice skating, train rides, smores, reindeer and more than 6,000 visitors on the town square to welcome the return of the world famous Clydesdales to the city. Overall attendance for Wonderland 2025 was estimated to be about 75,000 people. More than 11,000 attended the Christmas parade.

2025 STATS

788,600

Visitors to Marshall

75,000

Attendance at
Wonderland of Lights

6,000

Visitors
Downtown for
the Clydesdales

2025

Marshall Main Street
program is Accredited
by Texas Main Street

Fire Department Emergency Medical

The Fire Department is a crucial public safety agency responsible for emergency medical services, rescue operations, disaster management and fire prevention through public education and inspection.

2025 Highlights

The Marshall Fire Department was restored to full staffing levels with the hiring of 15 new firefighters in 2025. Thirteen of the new firemen are currently enrolled in or completing paramedic certification with a focus on completing all required training for firefighter, emergency medical and paramedic certifications.

In 2025, the department promoted the assistant chief and advanced internal leadership by promoting one Battalion Chief, one Captain, and four Lieutenants, developing leadership from within and strengthening command structure.

Emergency Operations Plans were updated and Outdoor Warning Sirens were upgraded to improve operational efficiency.

The department capitalized on technology to modernize operations in 2025. Computer Aided Dispatch integration with Fire reporting software and mobile data computers with CAD provides real-time response coordination. New training software for comprehensive training management was also implemented.

Asset management software will assist with equipment inspections and compliance. New scheduling software for the department in 2025 improves payroll cost recovery and policy management processes.



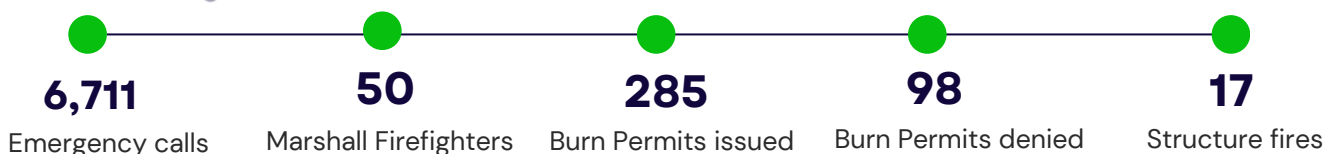
2025 Life-Saving Award Recipients

The department established a High School Fire Academy in 2025 in a partnership with Marshall Independent School District and Kilgore College, creating a recruitment pipeline and providing career pathway opportunities for area students.

The new Integrated Public Alert and Warning System was implemented in 2025, providing wireless emergency technology. PAWS delivers emergency notifications to cellular phones, similar to the way Amber alerts are distributed for abducted children.

The department filed a lemon law claim for an ambulance, ensuring accountability for substandard performance. Refunds were used to purchase two new ambulances currently in production with a Springtime delivery date. The Fire Department also placed a new water pumper and ambulance in service.

2025 STATS



Public Library

The Marshall Public Library provides the community with free access to a wide range of materials, including digital media, internet access and educational programming.

2025 Highlights

The Marshall Public Library completed its Five-Year Strategic Plan in 2025. The plan includes community input and was approved by the Marshall City Council as a long-term blueprint for success. Community surveys gathered data from residents on the needs and opinions of the library. More e-books, movies, Spanish-language materials, writing workshops, along with technology improvements such as self checkouts, laptops and kindles were among the top community needs identified in the strategic plan. Review the 2026-2030 Marshall Public Library Strategic Plan at www.MarshallTexas.net.

In 2025, the Marshall Public Library became a fine-free library. This operational change has generated the return of many long overdue books and produced a community of happy library patrons.

Thanks to the work of the Friends of The Public Library, book sales in 2025 raised more than \$10,000 for the Library. Community Blood Drives were held at the library in 2025 and 105 lives were saved by the 35 units received.

More community giving drives were organized at the library to benefit families served by Mission Marshall. The library hosted a number of community events in 2025, collecting items such as socks, peanut butter, jelly, dental hygiene and nonperishable food items for Thanksgiving and Christmas.

According to Library officials, Marshall and Harrison County area patrons saved \$733,476 in 2025 by using their Marshall Public Library.



Marshall Public Library is books and more!

The Summer Reading Club was among the most popular programs at the Marshall Public Library in 2025 with 289 registered youth of all ages participating in activities that engages and encourages reading habits. Participants track their reading progress, attend special events and earn rewards.

2025 STATS



61,967

Number of
Library visitors

52,514

Number of books
checked out

10,394

Number of e-books
checked out

11,410

Computer sessions
completed at the Library

City Secretary

The City Secretary is a statutory position required by State Law and City Charter to be responsible for governmental procedures and serving as a records management officer.

2025 Highlights

The City Secretary serves the citizens of Marshall by assisting the Mayor and City Council in fulfilling their duties and responsibilities.

In 2025, the City Secretary participated in training sessions led by the Texas State Library and Archives Commission and attended the Texas Municipal League Annual Conference.

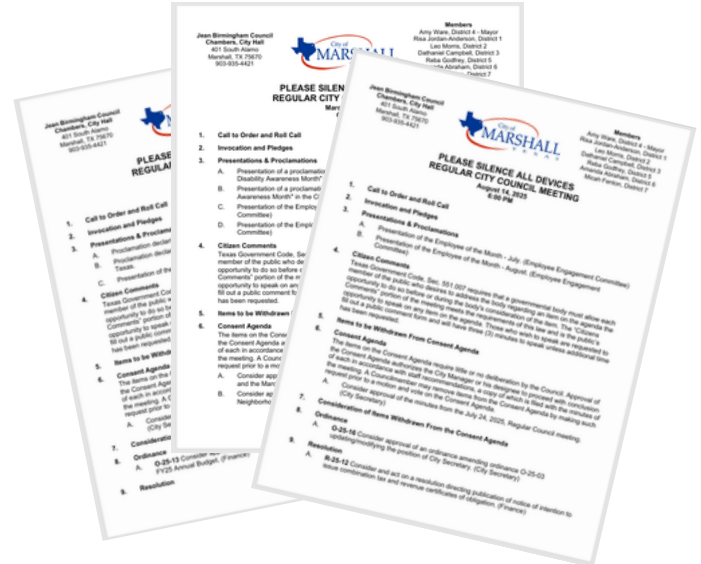
The City Secretary's Office produced 39 City Council meeting agenda packets in 2025, which included compiling minutes from those meetings. This work also included the preparation of 23 City Council resolutions.

In 2025, the City Secretary worked to improve public access to municipal records, which includes the Code of Ordinances. This office processed vendor and alcohol permits issued by the Texas Alcohol and Beverage Commission.

The preservation and disposal of City of Marshall records are managed in accordance with the Texas State Library and Archive Commission requirements.

The City Secretary also manages compliance with the Texas Public Information Act to ensure governmental information is accessible.

This office provides assistance to the elections administrator when it's time for the voters to go to the polls. City Council elections are held every two years in May.



City Council Meeting Agendas and Minutes



Records Management

2025 STATS



39

City Council agenda packets completed



7

TABC licensing permit applications reviewed



23

City resolutions completed



35

City ordinances completed

Community Engagement & Communications

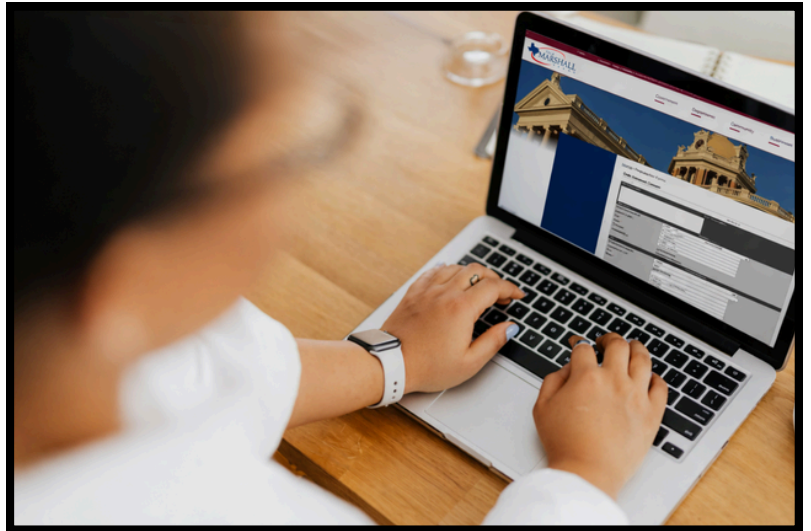
Communications is responsible for the timely distribution of information that highlights accountability and builds community engagement and progress toward shared goals.

2025 Highlights

The City of Marshall measured progress in efforts to prioritize communications in 2025. The Community Engagement and Communications function was contracted in September 2025. This effort is led by two veteran journalists who bring many years of municipal government communication experience to the City of Marshall.

The scope of work began with a communication assessment to evaluate City efforts to effectively exchange information, ideas and messages.

In 2025, more meaningful content on City of Marshall Facebook pages engaged residents in conversations that helped the city to prioritize issues. Facebook posts about waterline repair projects and street improvements were hot topics in the community. Residents used social media to ask questions about projects and communicate directly with City Hall on issues of importance to them. The Facebook page and web site were used to track the progress of the 2025 Street Improvement Program.



See what's new online at www.MarshallTexas.net

The City of Marshall website was re-organized and streamlined in 2025 for a more user-friendly experience. Navigational improvements make it easier to find city department pages, City Council meeting agendas and City news announcements. Residents can sign up to receive emergency alerts and notifications. A systematic evaluation of City web pages continues in 2026.

Relationships with the news media organizations were strengthened in 2025, promoting credibility and transparency to counteract misinformation and ensure residents are informed in a timely manner.

Working together with City departments and city staff, the inaugural volunteer reception was organized in 2025. This appreciation event was for residents who serve on City Boards and Commissions. This event also included high school and college students who volunteer at Wonderland of Lights and participate in litter pick-up events and in many other areas of the city. The Harrison County Master Gardeners plant flowers on Main Street and were also recognized for their volunteer contributions to helping to beautify the city.

2025 STATS

462,142

Website views

508%

Engagement increase
on Facebook

18,020

City of Marshall
Facebook Followers

15,000

Facebook views on the emergency
repair to the pavement collapse
on U.S. Highway 80

Marshall Economic Development Corporation

The Marshall Economic Development Corporation provides comprehensive support to companies, assisting with site selection, financing, workforce training and coordination of permitting and licensing processes.

2025 Highlights

The Marshall Economic Development Corporation invested \$420,000 to secure a High Demand Job Training Grant, advancing manufacturing and engineering career pathways at Marshall High School through a partnership with Texas State Technical College.

A Career Expo in 2025 attracted over 750 students, 50 companies and seven area colleges.

In 2025, the Marshall Economic Development Corporation recognized nine students as Career and Technical Education Students of the Month.

A Science, Technology, Engineering and Mathematics camp introduced students to hands-on robotics, coding, chemistry, biology and entrepreneurship opportunities. The Principal for a Day program pairs business leaders and education administrators for success.

In 2025, the Downtown Public Wi-Fi Project was launched and led by Connect Marshall, Inc. with \$27,000 in MEDC contributions. The new project provides wi-fi connectivity around the Harrison County Courthouse square and throughout the Main Street/Downtown District aimed at boosting tourism and enhancing the visitor experience.



Marshall Economic Development Corporation 2025

One-hundred plus acres of MEDC-owned industrial property moved toward shovel-ready status in 2025 and work began on the five-year strategic plan aimed at aligning economic growth with existing community needs. The plan will guide development and strengthen local investment opportunities in Marshall.

Community engagement was expanded in 2025 with the Inaugural Marshall Economic Development Annual Meeting and the 2025 Annual Report highlighting a year of strategic growth, workforce development and economic progress. The Marshall Economic Development Corporation is located at 100 North Bolivar Street, Suite 206 in downtown Marshall.

2025 STATS



City Volunteer Impact 2025

In 2025, the City of Marshall had more than 80 dedicated residents serving and leading in various volunteer roles. Many of these volunteers were appointed by the Marshall City Council to fulfill duties and responsibilities on a City Board or Commission. The City has 13 boards and commissions and all have an important role in helping to shape important decisions related to local issues such as zoning, parks and tourism.

Dedicated volunteers can be found at the Marshall Pet Adoption Center and others are downtown, supporting Wonderland of Lights and planting flowers on Main Street.

Corey Brown joined Keep Marshall Beautiful to organize community groups to pick up litter on streets and in parks.

"Litter is a problem and I wanted to be a part of a solution," Brown said. "Instead of complaining, I chose to get involved."

Brown also joined the Main Street Advisory Board and was instrumental in bringing the Clydesdales back to Marshall for Wonderland of Lights.

Volunteer opportunities are available. The statements below were shared during the 2025 Volunteer Appreciation Reception held at the Marshall Convention Center.



Marshall resident Corey Brown is an active volunteer in our city.

“

To see the growth of our downtown district has been the best part of serving on the Main Street Board. To see the residents' reactions to visiting downtown if they haven't been in a while has been awesome to witness. Visitors from out of town and out of state are returning more often and telling their friends to come, too!

- **Mary Lynne O'Neal**, Main Street Board

”

“

We love the pride homeowners and businesses put into caring for the properties. More people are becoming aware of the Keep Marshall Beautiful initiatives. We have had so much support from the community for clean-up days, and it builds appreciation for the community and awareness of litter in our beautiful city.

- **Judith Journey**, Keep Marshall Beautiful

”

“

I absolutely love volunteering. It warms my heart to know that I'm using my time to help my community. We need more youth and teens out making a positive impact and I am elated to be one of them.

- **Damyria Williams**, Marshall High School
Marshall Youth Advisory Council & Top Teens of America

”

Thank You!

City Boards & Commissions

Visit Marshall
Keep Marshall Beautiful
Main Street
Community Development
Historic Landmark Preservation
Marshall Downtown Development
Marshall Public Library
Parks Advisory
Planning & Zoning
Tax Increment Reinvestment
Zoning Board of Adjustment
Youth Advisory Council

Make a difference where you live.

Complete an application at
www.MarshallTexas.net

Join us!



TO: City Council
DATE: May 14, 2026
ITEM #: 12.C
SUBJECT: Discussion to review and discuss the findings of the Downtown Traffic Signal Report. (Public Works)

Recommendation for Action: None

Executive Summary:

At each intersection, 24-hour traffic counts and AM/PM peak-hour turning movement counts were collected and analyzed to support the Traffic Signal Warrant Evaluation and/or Signal Timing Adjustment recommendations.

Houston Street and Grove Street

- Traffic signal warrants are **not satisfied**.
- Traffic volumes do **not justify** a multi-way stop.
- Recommendation: Remove the existing traffic signal, as warrants are not met. Install multi-way stop control, despite not meeting warrant thresholds, due to limited driver sight distance, driver expectations, and to improve overall operational safety and level of service.

Alamo Boulevard and Houston Street

- Traffic signal warrants are **not satisfied**.
- Traffic volumes **justify** a multi-way stop.
- Recommendation: Implement multi-way stop control.

Alamo Boulevard and Travis Street

- Traffic signal warrants are **not satisfied**.
- Traffic volumes **justify** a multi-way stop.
- Recommendation: Implement multi-way stop control.

Washington Avenue and Travis Street

- Traffic signal warrants are **not satisfied**.
- Traffic volumes meet the thresholds for a multi-way stop.

- Recommendation: Maintain the existing traffic signal. The intersection geometry is not ideal for multi-way stop operations, and retaining the signal is expected to provide safer and more efficient traffic control.

Travis Street / Bolivar Street / Post Office Street

- Traffic signal warrants are **not satisfied**.
- Traffic volumes do **not satisfy** the thresholds for a multi-way stop.
- The intersection is irregular in geometry and does not function as a uniform intersection. The existing traffic signal currently operates at an acceptable level of service and does not significantly hinder traffic flow.
- Recommendation: Maintain the existing traffic signal.

Focus Area(s): This item aligns with the following council adopted focus area(s): Improving Infrastructure

Budget Cost: \$98,500

Staff Contact: Douglas Box, Interim Director of Public Works
James Cowart, CW Engineering
Brian Pritchett, KSA Engineering

Attachments:

1. 3364_001
2. 3361_001

north and south through the intersection. Total Houston St. approach volume (both directions) was 136 vehicles. Houston St. eastbound and westbound approach volumes were also relatively balanced with majority of vehicles continuing east and west through the intersection. As reflected in the turning movement count Grove St. is the major street approach of the intersection.

		GROVE ST						HOUSTON ST					
TIME BEG	TIME END	NBL	NB	NBR	SBL	SB	SBR	EBL	EB	EBR	WBL	WB	WBR
12:00 PM	12:15 PM	4	47	3	2	31	7	7	7	3	1	10	4
12:15 PM	12:30 PM	5	19	0	2	17	6	6	7	3	3	16	1
12:30 PM	12:45 PM	9	25	6	4	28	7	9	6	4	1	9	7
12:45 PM	1:00 PM	4	29	2	1	38	10	5	14	9	1	3	0
TOTAL		22	120	11	9	114	30	27	34	19	6	38	12
TOTAL		153			153			80			56		
TOTAL		306						136					

Table 1: Existing Turning Movement Counts (05-13-2025)

Houston/Grove

TRAFFIC SIGNAL WARRANT ANALYSIS

CWE prepared a signal warrant study to determine if the existing signals are still justified. CWE combined peak hour turning movements above with 24-hour approach data from the TxDOT STARS II Database to use in all signal warrant evaluations. TxDOT STARS II data is included in appendix A. Not all traffic signal warrants are applicable for the Houston St. at Grove St. intersection. Of the 9 signal warrants in the TMUTCD, 5 were not satisfied and the remaining 4 were not applicable. Traffic signal warrants 2-4 are in Appendix B.

Warrant 1, Eight-Hour Vehicular Volume provided in the TMUTCD is based on large volumes of intersecting traffic or heavy major street traffic that causes excessive delays to the minor street approaches for any 8 hours of an average day. Condition A sets a total major street approach volume at 600 vehicles per hour (vph) and a minor street highest approach volume at 150 vehicles per hour (vph). The major street approach, Grove St., NEVER reaches the minimum threshold of 600 vehicles per hour and the minor street NEVER reaches the minimum threshold of 150 vehicles per hour. Condition A is NOT met. Condition B is similar but uses 900 vph and 75 vph, respectively. There were 0 hours meeting the major street volume thresholds and 5 hours meeting the minor street volume thresholds. Condition B is NOT met. A combination of these conditions can also be analyzed. This would include meeting 80% of condition A and 80% of condition B. There were 0-hours meeting 80% of condition A. Signal Warrant 1 is NOT satisfied. Below in Table 2 is the traffic signal warrant 1 data results.

Warrant 2, Four-Hour Vehicular Volume provides minimum volume thresholds for both the highest minor street approach and total major street approach simultaneously for any 4 hours of an average day. There were 0 hours met for warrant 2.

Warrant 3, Peak Hour is intended for use where traffic conditions are such that for a minimum of 1 hour of an average day, the minor-street traffic suffers undue delay when entering or crossing the major street. According to the TMUTCD, this signal warrant shall be applied only in unusual cases, such as office complexes, manufacturing plants, industrial complexes, or high-occupancy vehicle facilities that attract or discharge large numbers of vehicles over a short time. Warrant 3 is NOT applicable to the intersection of Houston St. at Grove St. and was determined to be NOT satisfied.

Warrant 4, Pedestrian Volume takes into consideration vehicle volume on the major street and pedestrians per hour crossing the major street for any 4 hours of an average day and/or the pedestrian peak hour. The minimum pedestrian volume thresholds were not met for any hours of the day. Warrant 4 is NOT satisfied.

Warrant 5, School Crossing is NOT applicable as the intersection of Houston St. and Grove St. is not within an established school zone and the main reason for consideration is students crossing the major street.

Warrant 6, Coordinated Signal System provides consideration for installation of a traffic signal based on providing the necessary degree of platooning to maintain progressive movement in a coordinated system. Warrant 6 is NOT applicable as a vehicular platooning is not a necessity along Houston St. or along Grove St. in the intersection vicinity.

Warrant 7, Crash Experience takes into consideration the severity of crashes as well as the frequency of the crashes. The minimum threshold of 5 or more reported crashes of the types susceptible to correction by a traffic signal within a 12-month period. There were no 12-month periods with 5 or more crashes reported. Warrant 7 is NOT satisfied.

Warrant 8, Roadway Network is NOT applicable to the intersection of Houston St. and Grove St. as it is not an intersection with 2 or more major routes.

Warrant 9, Intersection Near a Grade Crossing is NOT applicable to Houston St. at Grove St. as it is not in proximity to a grade crossing on an intersection approach.

CONCLUSION:

The Signal Removal Study at the intersection of Houston St. and Grove St. included a traffic signal warrant analysis for existing conditions based on provisions in the TMUTCD. The traffic signal warrant analysis involved the analysis of existing vehicular volume, pedestrian volume, and stopped time delay. The traffic signal warrants applicable to this intersection were NOT satisfied.

Following the signal warrant study, a multi-way stop application was analyzed using the minimum volume thresholds in the TMUTCD. Based on the existing volumes of the intersection the volume thresholds for a multi-way stop were not met.

Additionally, an intersection capacity analysis was also included as part of the signal removal study using SYNCHRO for existing conditions, as well as for the recommended multi-way stop. The existing signalized intersection functions well with an acceptable level-of-service (LOS) of B. The proposed multi-way stop, when evaluated, shows improved delay times (s/veh) and an increase in level-of-service (LOS) to an A.

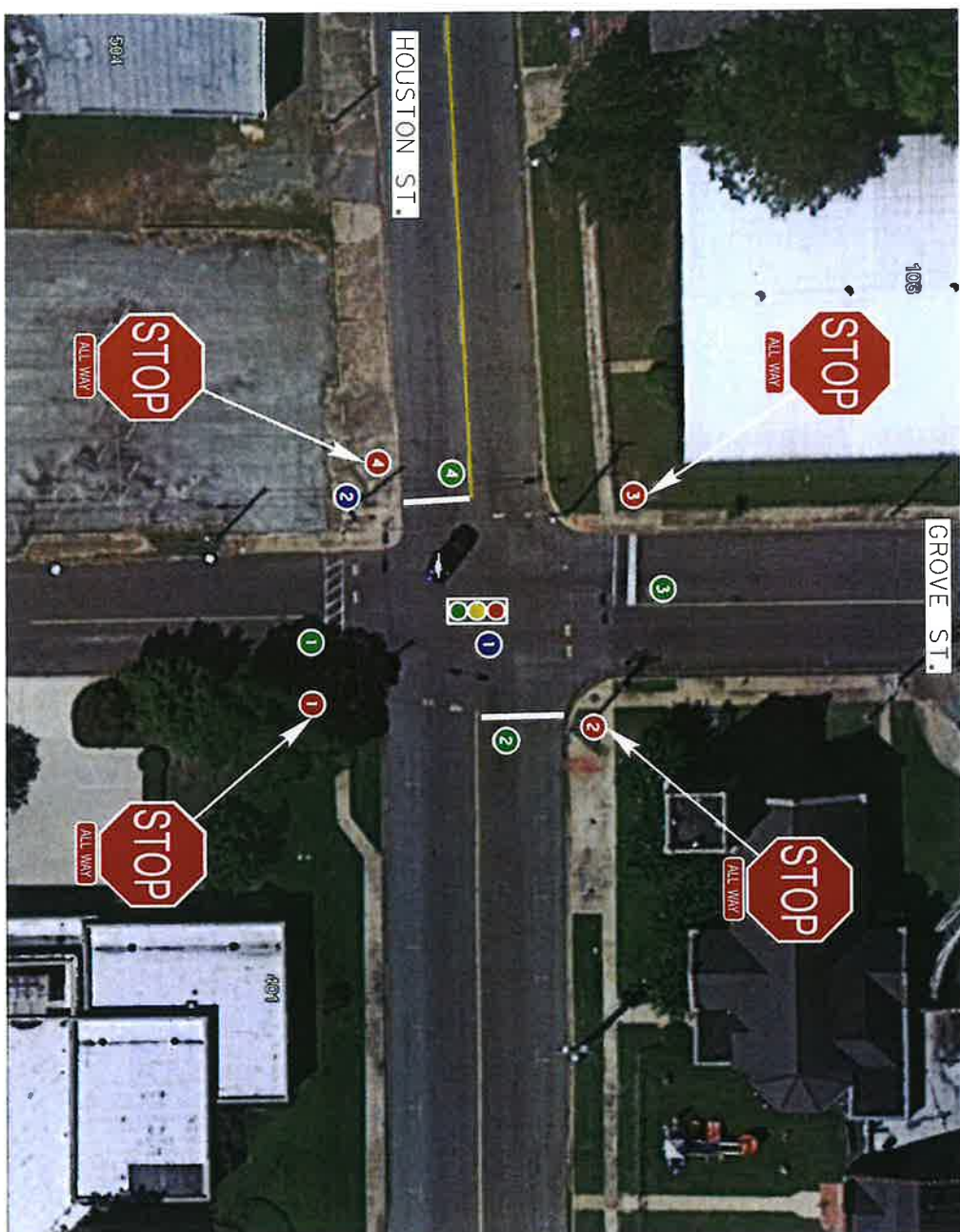
Based on the results of the signal removal study it is recommended that the traffic control signal at the intersection of Houston St. and Grove St. be removed as it is no longer justified under current conditions. The multi-way stop warrant was also not satisfied given the existing volumes. The TMUTCD outlines exceptions to multi-way stop applications such as Item C from Section 2 stating, Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop. **CWE** recommends a multi-way stop control be implemented even though it is not warranted due to drivers' sight distance, expectations, and an improved level-of-service (LOS) to an A.

The TMUTCD states If the engineering study indicates that the traffic control signal is no longer justified, and a decision is made to remove the signal, removal should be accomplished using the following steps:

- A. Determine the appropriate traffic control to be used after removal of the signal.
- B. Remove any sight-distance restrictions as necessary.
- C. Inform the public of the removal study.
- D. Flash or cover the signal heads for a minimum of 90 days and install the appropriate stop control or other traffic control devices.
- E. Remove the signal if the engineering data collected during the removal study period confirms that the signal is no longer needed.

A signal removal plan reflecting the recommendations made as part of this signal removal study is included below.

HOUSTON AT GROVE INTERSECTION



LEGEND

INTERSECTION CONSTRUCTION RECOMMENDATIONS

- 1 REMOVE EXISTING SPAN WIRE AND ALL EXISTING SIGNAL HEADS
- 2 REMOVE EXISTING SIGNAL CABINET

INTERSECTION SIGNING RECOMMENDATIONS

- 1 2 3 4 INSTALL 30"X30" STOP (R1-1) SIGN WITH SUPPLEMENTAL ALL WAY (R1-5P) PLAQUE

POTENTIAL STRIPING IMPROVEMENTS

- 1 2 3 RE-PAINT EXISTING PAVEMENT STRIPING AS IS
- 4 NEW SOLID YELLOW CENTERLINE AND RE-PAINT STOP BAR AS IS

CITY OF MARSHALL TRAFFIC SIGNAL REMOVAL PLAN

		ALAMO ST						HOUSTON ST					
TIME BEG	TIME END	NBL	NB	NBR	SBL	SB	SBR	EBL	EB	EBR	WBL	WB	WBR
11:00 AM	11:15 AM	3	31	13	4	23	2	1	17	7	12	19	3
11:15 AM	11:30 AM	1	27	7	1	27	2	1	14	6	6	26	4
11:30 AM	11:45 AM	7	44	13	7	38	0	3	17	8	8	13	7
11:45 AM	12:00 PM	4	39	16	6	34	1	3	14	10	14	18	4
TOTAL		15	141	49	18	122	5	8	62	31	40	76	18
TOTAL		205			145			101			134		
TOTAL		350						235					

Table 1: Existing Turning Movement Counts (05-15-2025)

Houston/Alamo

TRAFFIC SIGNAL WARRANT ANALYSIS

CWE prepared a signal warrant study to determine if the existing signals are still justified. CWE combined peak hour turning movements above with 24-hour approach data from the TxDOT STARS II Database to use in all signal warrant evaluations. TxDOT STARS II data is included in appendix A. Not all traffic signal warrants are applicable for the Alamo St. at Houston St. intersection. Of the 9 signal warrants in the TMUTCD, 5 were not satisfied and the remaining 4 were not applicable. Traffic signal warrants 2-4 are in Appendix B.

Warrant 1, Eight-Hour Vehicular Volume provided in the TMUTCD is based on large volumes of intersecting traffic or heavy major street traffic that causes excessive delays to the minor street approaches for any 8 hours of an average day. Condition A sets a total major street approach volume at 600 vehicles per hour (vph) and a minor street highest approach volume at 150 vehicles per hour (vph). The major street approach, Alamo St., NEVER reaches the minimum threshold of 600 vehicles per hour and the minor street reaches the minimum threshold of 150 vehicles per hour only once. Condition A is NOT met. Condition B is similar but uses 900 vph and 75 vph, respectively. There were 0 hours meeting the major street volume thresholds with 10 hours meeting the minor street volume thresholds. Condition B is NOT met. A combination of these conditions can also be analyzed. This would include meeting 80% of condition A and 80% of condition B. There were 0-hour meeting 80% of condition A. Signal Warrant 1 is NOT satisfied. Below in Table 2 is the traffic signal warrant 1 data results.

Warrant 2, Four-Hour Vehicular Volume provides minimum volume thresholds for both the highest minor street approach and total major street approach simultaneously for any 4 hours of an average day. There were 0 hours met for warrant 2.

Warrant 3, Peak Hour is intended for use where traffic conditions are such that for a minimum of 1 hour of an average day, the minor-street traffic suffers undue delay when entering or crossing the major street. According to the TMUTCD, this signal warrant shall be applied only in unusual cases, such as office complexes, manufacturing plants, industrial complexes, or high-occupancy vehicle facilities that attract or discharge large numbers of vehicles over a short time. Warrant 3 is NOT applicable to the intersection of Alamo St. at Houston St. and was determined to be NOT satisfied.

Warrant 4, Pedestrian Volume takes into consideration vehicle volume on the major street and pedestrians per hour crossing the major street for any 4 hours of an average day and/or the pedestrian peak hour. The minimum pedestrian volume thresholds were not met for any hours of the day. Warrant 4 is NOT satisfied.

Warrant 5, School Crossing is NOT applicable as the intersection of Alamo St. and Houston St. is not within an established school zone and the main reason for consideration is students crossing the major street.

Warrant 6, Coordinated Signal System provides consideration for installation of a traffic signal based on providing the necessary degree of platooning to maintain progressive movement in a coordinated system. Warrant 6 is NOT applicable as a vehicular platooning is not a necessity along Houston St. or along Alamo St. in the intersection vicinity.

Warrant 7, Crash Experience takes into consideration the severity of crashes as well as the frequency of the crashes. The minimum threshold of 5 or more reported crashes of the types susceptible to correction by a traffic signal within a 12-month period. There were no 12-month periods with 5 or more crashes reported. Warrant 7 is NOT satisfied.

Warrant 8, Roadway Network is NOT applicable to the intersection of Alamo St. and Houston St. as it is not an intersection with 2 or more major routes.

Warrant 9, Intersection Near a Grade Crossing is NOT applicable to Alamo St. at Houston St. as it is not in proximity to a grade crossing on an intersection approach.

CRASH DATA

Crash statistics and reports for a 5-year study period from 2020 through 2025 were collected from Texas Peace Officer's Crash Reports. The crash reports reviewed covered all crashes within a 0.10-mile radius of the intersection. The TMUTCD Traffic Signal Warrant 7, Crash Experience states the need for a traffic control signal should be considered if an engineering study finds that 5 or more reported crashes of types susceptible to correction by a traffic control signal have occurred within a 12-month period. Crash statistic results showed multiple non-fatal accidents throughout years 2022 and 2023. Majority of these accidents were caused by permissive left-turn drivers failing to yield right of way to on-coming traffic.

INTERSECTION CAPACITY ANALYSIS:

Additionally, CWE used SYNCHRO to analyze the different levels of service between the existing signal and a MULTI-WAY STOP. The Intersection Capacity Analysis was completed with the phasing input as a pre-timed signal operating in two-phases with a cycle length of 70 seconds and all permissive left-turns. The results show acceptable level-of-service (LOS) for all approaches with an overall intersection level-of-service of B and intersection delay of 12.3s/veh. The Intersection Capacity Analysis for the multi-way stop resulted in improved level-of-service (LOS) for EB, NB, SB left-turns, SB through movements, EB, WB, and NB right turns. The overall intersection increased from level-of-service (LOS) B to (LOS) A. Results also show a slight decrease in the overall intersection delay to 9.7s/veh. Below in table 4 is the level of service comparison. Additional SYNCHRO reports for existing and recommended conditions are included in Appendix C.

	HOUSTON @ ALAMO							
	EXISTING LOS (LEVEL OF SERVICE)				PROPOSED LOS (LEVEL OF SERVICE)			
	EXISTING PRE-TIMED SIGNAL				MULTI WAY STOP			
	LEFT	THROUGH	RIGHT	TOTAL	LEFT	THROUGH	RIGHT	TOTAL
EASTBOUND	B	A	B	B	A	A	A	A
WESTBOUND	B	A	B	B	B	B	A	B
NORTHBOUND	B	B	B	B	A	B	A	A
SOUTHBOUND	B	B	A	B	A	A	A	A
INTERSECTION	B (12.3s/veh)				A (9.7s/veh)			

Table 4: Existing vs. Proposed Level of Service Comparison

CONCLUSION:

The Signal Removal Study at the intersection of Alamo St. and Houston St. included a traffic signal warrant analysis for existing conditions based on provisions in the TMUTCD. The traffic signal warrant analysis involved the analysis of existing vehicular volume, pedestrian volume, and stopped time delay. The traffic signal warrants applicable to this intersection were NOT satisfied.

Following the signal warrant study, a multi-way stop application was analyzed using the minimum volume thresholds in the TMUTCD. Based on the existing volumes of the intersection the volume thresholds for a multi-way stop were met.

Additionally, an intersection capacity analysis was also included as part of the signal removal study using SYNCHRO for existing conditions, as well as for the proposed multi-way stop. The existing signalized intersection functions well with an acceptable level-of-service (LOS) of B. The proposed multi-way stop, when evaluated, shows improved delay times (s/veh) and an increase in level-of-service (LOS) to an A.

CWE reviewed and analyzed the crash data and statistics at the intersection for a 5-year period. Although there were multiple accidents within a 12-month period, majority of the accidents were due to permissive left-turns failing to yield right of way to on-coming traffic. A multi-way stop condition is more likely to reduce this type of right-of-way confusion.

Based on the results of the signal removal study it is recommended that the traffic control signal at the intersection of Alamo St. and Houston St. be removed as it is no longer justified under current conditions. Both criteria's for the multi-way stop were satisfied by the existing volumes of the intersection. CWE recommends a multi-way stop control be implemented.

The TMUTCD states If the engineering study indicates that the traffic control signal is no longer justified, and a decision is made to remove the signal, removal should be accomplished using the following steps:

- A. Determine the appropriate traffic control to be used after removal of the signal.
- B. Remove any sight-distance restrictions as necessary.
- C. Inform the public of the removal study.
- D. Flash or cover the signal heads for a minimum of 90 days and install the appropriate stop control or other traffic control devices.
- E. Remove the signal if the engineering data collected during the removal study period confirms that the signal is no longer needed.

A plan reflecting the recommendations made as part of this signal removal study are included below.

ALAMO AT HOUSTON INTERSECTION



LEGEND

INTERSECTION CONSTRUCTION RECOMMENDATIONS

- 1 REMOVE EXISTING SPAN WIRE AND ALL EXISTING SIGNAL HEADS
- 2 REMOVE EXISTING SIGNAL CABINET

INTERSECTION SIGNING RECOMMENDATIONS

- 1 2 3 4 INSTALL 30"x30" STOP (RI-1) SIGN WITH SUPPLEMENTAL ALL WAY (RI-3P) PLAQUE

POTENTIAL STRIPING IMPROVEMENTS

- 1 2 3 4 RE-PAINT EXISTING PAVEMENT STRIPING AS IS

CITY OF MARSHALL TRAFFIC SIGNAL REMOVAL PLAN

approximately two-thirds of traffic approaching the intersection from the west. As reflected in the turning movement count Travis St. is the major street approach of the intersection.

		ALAMO ST						TRAVIS ST					
TIME BEG	TIME END	NBL	NB	NBR	SBL	SB	SBR	EBL	EB	EBR	WBL	WB	WBR
11:00 AM	11:15 AM	4	11	3	8	22	9	15	34	1	1	33	2
11:15 AM	11:30 AM	3	12	2	10	15	8	24	22	3	0	26	12
11:30 AM	11:45 AM	3	16	2	9	16	16	17	34	4	1	22	4
11:45 AM	12:00 PM	9	9	3	6	22	12	23	39	3	0	23	4
TOTAL		19	48	10	33	75	45	79	129	11	2	104	22
TOTAL		77			153			219			128		
TOTAL		230						347					

Table 1: Existing Turning Movement Counts (05-14-2025)

Alamo/Travis

TRAFFIC SIGNAL WARRANT ANALYSIS

CWE prepared a signal warrant study to determine if the existing signals are still justified. CWE combined peak hour turning movements above with 24-hour approach data from the TxDOT STARS II Database to use in all signal warrant evaluations. TxDOT STARS II data is included in appendix A. Not all traffic signal warrants are applicable for the Alamo St. at Travis St. intersection. Of the 9 signal warrants in the TMUTCD, 5 were not satisfied and the remaining 4 were not applicable. Traffic signal warrants 2-4 are in Appendix B.

Warrant 1, Eight-Hour Vehicular Volume provided in the TMUTCD is based on large volumes of intersecting traffic or heavy major street traffic that causes excessive delays to the minor street approaches for any 8 hours of an average day. Condition A sets a total major street approach volume at 600 vehicles per hour (vph) and a minor street highest approach volume at 150 vehicles per hour (vph). The major street approach, Travis St., NEVER reaches the minimum threshold of 600 vehicles per hour and the minor street reaches the minimum threshold of 150 vehicles per hour for 6 hours. Condition A is NOT met. Condition B is similar but uses 900 vph and 75 vph, respectively. There were 0 hours meeting the major street volume thresholds with 12 hours meeting the minor street volume thresholds. Condition B is NOT met. A combination of these conditions can also be analyzed. This would include meeting 80% of condition A and 80% of condition B. There were 0-hours meeting 80% of condition A and 0-hours meeting 80% of condition B. Signal Warrant 1 is NOT satisfied. Below in Table 2 is the traffic signal warrant 1 data results.

Warrant 2, Four-Hour Vehicular Volume provides minimum volume thresholds for both the highest minor street approach and total major street approach simultaneously for any 4 hours of an average day. There were 0 hours met for warrant 2.

Warrant 3, Peak Hour is intended for use where traffic conditions are such that for a minimum of 1 hour of an average day, the minor-street traffic suffers undue delay when entering or crossing the major street. According to the TMUTCD, this signal warrant shall be applied only in unusual cases, such as office complexes, manufacturing plants, industrial complexes, or high-occupancy vehicle facilities that attract or discharge large numbers of vehicles over a short time. Warrant 3 is NOT applicable to the intersection of Alamo St. at Travis St. and was determined to be NOT satisfied.

Warrant 4, Pedestrian Volume takes into consideration vehicle volume on the major street and pedestrians per hour crossing the major street for any 4 hours of an average day and/or the pedestrian peak hour. The minimum pedestrian volume thresholds were not met for any hours of the day. Warrant 4 is NOT satisfied.

Warrant 5, School Crossing is NOT applicable as the intersection of Alamo St. and Travis St. is not within an established school zone and the main reason for consideration is students crossing the major street.

Warrant 6, Coordinated Signal System provides consideration for installation of a traffic signal based on providing the necessary degree of platooning to maintain progressive movement in a coordinated system. Warrant 6 is NOT applicable as a vehicular platooning is not a necessity along Travis St. or along Alamo St. in the intersection vicinity.

Warrant 7, Crash Experience takes into consideration the severity of crashes as well as the frequency of the crashes. The minimum threshold of 5 or more reported crashes of the types susceptible to correction by a traffic signal within a 12-month period. There were no 12-month periods with 5 or more crashes reported. Warrant 7 is NOT satisfied.

Warrant 8, Roadway Network is NOT applicable to the intersection of Alamo St. and Travis St. as it is not an intersection with 2 or more major routes.

Warrant 9, Intersection Near a Grade Crossing is NOT applicable to Alamo St. at Travis St. as it is not in proximity to a grade crossing on an intersection approach.

MULTI-WAY STOP APPLICATION

Next, CWE prepared a Multi-Way Stop Application analysis based on Section 2 of the current TMUTCD. Multi-Way Stop Applications take into consideration the total major street approach volumes and the minor street approach vehicle and pedestrian volumes. The first criterion for a multi-way stop is the average of the 8 highest vehicular volumes from the total of both major street approaches have a minimum threshold of 300 vehicles per hour (vph) and the average total of both minor street vehicular and pedestrian approach volumes, corresponding to the same 8 hours pulled from the major street, must have a minimum threshold of 200 vehicles per hour (vph).

The second criterion for a multi-way stop is the average total of both minor street vehicular and pedestrian approach volumes have a minimum threshold of 200 vehicles per hour (vph) and the average of the vehicular volumes from the total of both major street approaches, corresponding to the same 8 hours pulled from the minor street, must have a minimum threshold of 300 vehicles per hour (vph).

The results of the Multi-Way Stop analysis, looking at criteria 1, show the major street volume average at 426 vph meeting the minimum threshold of 300 vph. Additionally, the average minor street volume is approximately 389 vph and meets the minimum threshold of 200 vph.

Looking at criteria 2, the average minor street volume is approximately 405 vph which meets the 200 vph threshold. Additionally, the corresponding hours of the major street average volume is 424 vph meeting the 300 vph threshold. Based on the existing volumes the intersection SATISFIES the application requirements. Below in Table 3 are the results of the analysis.

CRASH DATA

Crash statistics and reports for a 5-year study period from 2020 through 2025 were collected from Texas Peace Officer's Crash Reports. The crash reports reviewed covered all crashes within a 0.10-mile radius of the intersection. The TMUTCD Traffic Signal Warrant 7, Crash Experience states the need for a traffic control signal should be considered if an engineering study finds that 5 or more reported crashes of types susceptible to correction by a traffic control signal have occurred within a 12-month period. Although the traffic control signal is already existing, it should be noted that there is not a pattern of crashes that include 5 or more reported crashes within a 12-month period of the type susceptible to correction at the study intersection.

INTERSECTION CAPACITY ANALYSIS:

Additionally, CWE used SYNCHRO to analyze the different levels of service between the existing signal and a MULTI-WAY STOP. The Intersection Capacity Analysis was completed with the phasing input as a pre-timed signal operating in two-phases with a cycle length of 90 seconds and all permissive left-turns. The results show acceptable level-of-service (LOS) for all approaches with an overall intersection level-of-service of B and intersection delay of 15.0s/veh. The Intersection Capacity Analysis for the multi-way stop resulted in improved level-of-service (LOS) for all movements not already at a LOS A. The overall intersection increased from level-of-service (LOS) B to (LOS) A. Results also show a slight decrease in the overall intersection delay to 9.7s/veh. Below in table 4 is the level of service comparison. Additional SYNCHRO reports for existing and recommended conditions are included in Appendix C.

TRAVIS @ ALAMO								
EXISTING LOS (LEVEL OF SERVICE)					PROPOSED LOS (LEVEL OF SERVICE)			
EXISTING PRE-TIMED SIGNAL					MULTI WAY STOP			
	LEFT	THROUGH	RIGHT	TOTAL	LEFT	THROUGH	RIGHT	TOTAL
EASTBOUND	B	A	B	B	A	A	A	A
WESTBOUND	B	A	B	B	A	A	A	A
NORTHBOUND	B	B	B	B	A	A	A	A
SOUTHBOUND	B	B	B	B	A	A	A	A
INTERSECTION	B (15.0s/veh)				A (9.7s/veh)			

Table 4: Existing vs. Proposed Level of Service Comparison

CONCLUSION:

The Signal Removal Study at the intersection of Alamo St. and Travis St. included a traffic signal warrant analysis for existing conditions based on provisions in the TMUTCD. The traffic signal warrant analysis involved the analysis of existing vehicular volume, pedestrian volume, and stopped time delay. The traffic signal warrants applicable to this intersection were NOT satisfied.

Following the signal warrant study, a multi-way stop application was analyzed using the minimum volume thresholds in the TMUTCD. Based on the existing volumes of the intersection the volume thresholds for a multi-way stop were met.

Additionally, an intersection capacity analysis was also included as part of the signal removal study using SYNCHRO for existing conditions, as well as for the proposed multi-way stop. The existing signalized intersection functions well with an acceptable level-of-service (LOS) of B. The proposed multi-way stop, when evaluated, shows improved delay times (s/veh) and an increase in level-of-service (LOS) to an A.

Based on the results of the signal removal study it is recommended that the traffic control signal at the intersection of Alamo St. and Travis St. be removed as it is no longer justified under current conditions. Both criteria's for the multi-way stop were satisfied by the existing volumes of the intersection. CWE recommends a multi-way stop control be implemented.

The TMUTCD states If the engineering study indicates that the traffic control signal is no longer justified, and a decision is made to remove the signal, removal should be accomplished using the following steps:

- A. Determine the appropriate traffic control to be used after removal of the signal.
- B. Remove any sight-distance restrictions as necessary.
- C. Inform the public of the removal study.
- D. Flash or cover the signal heads for a minimum of 90 days and install the appropriate stop control or other traffic control devices.
- E. Remove the signal if the engineering data collected during the removal study period confirms that the signal is no longer needed.

A plan reflecting the recommendations made as part of this signal removal study are included below.

ALAMO AT TRAVIS INTERSECTION



LEGEND

- INTERSECTION CONSTRUCTION RECOMMENDATIONS
- 1 REMOVE EXISTING SPAN WIRE AND ALL EXISTING SIGNAL HEADS
 - 2 REMOVE EXISTING SIGNAL CABINET

- INTERSECTION SIGNING RECOMMENDATIONS
- 1 2 3 4 INSTALL 30"x30" STOP (R1-1) SIGN WITH SUPPLEMENTAL ALL WAY (R1-3P) PLAQUE

- POTENTIAL STRIPING IMPROVEMENTS
- 1 2 3 4 RE-PAINT EXISTING PAVEMENT STRIPING AS IS

CITY OF MARSHALL TRAFFIC SIGNAL REMOVAL PLAN

approaching the intersection from the south. Total Travis St. approach volume (both directions) was 340 vehicles. Travis St. eastbound and westbound approach volumes were predominantly balanced. As reflected in the turning movement count Travis St. is the major street approach of the intersection.

		WASHINGTON ST						TRAVIS ST					
TIME BEG	TIME END	NBL	NB	NBR	SBL	SB	SBR	EBL	EB	EBR	WBL	WB	WBR
12:00 PM	12:15 PM	6	16	49	3	12	0	1	30	22	26	21	5
12:15 PM	12:30 PM	9	20	43	6	7	1	0	16	12	36	15	5
12:30 PM	12:45 PM	9	14	27	5	6	0	1	11	12	32	10	1
12:45 PM	1:00 PM	13	21	39	2	14	1	1	11	24	31	15	2
TOTAL		37	71	158	16	39	2	3	68	70	125	61	13
TOTAL		266			57			141			199		
TOTAL		323						340					

Table 1: Existing Turning Movement Counts (05-14-2025)

Junior / Wash St

TRAFFIC SIGNAL WARRANT ANALYSIS

CWE prepared a signal warrant study to determine if the existing signals are still justified. CWE combined peak hour turning movements above with 24-hour approach data from the TxDOT STARS II Database to use in all signal warrant evaluations. TxDOT STARS II data is included in appendix A. Not all traffic signal warrants are applicable for the Travis St. at Washington St. intersection. Of the 9 signal warrants in the TMUTCD, 5 were not satisfied and the remaining 4 were not applicable. Traffic signal warrants 2-4 are in Appendix B.

Warrant 1, Eight-Hour Vehicular Volume provided in the TMUTCD is based on large volumes of intersecting traffic or heavy major street traffic that causes excessive delays to the minor street approaches for any 8 hours of an average day. Condition A sets a total major street approach volume at 600 vehicles per hour (vph) and a minor street highest approach volume at 200 vehicles per hour (vph). The major street approach, Travis St., NEVER reaches the minimum threshold of 600 vehicles per hour and the minor street reaches the minimum threshold of 200 vehicles per hour for multiple hours. Condition A is NOT met. Condition B is similar but uses 900 vph and 100 vph, respectively. There were 0 hours meeting the major street volume thresholds with multiple hours meeting the minor street volume thresholds. Condition B is NOT met. A combination of these conditions can also be analyzed. This would include meeting 80% of condition A and 80% of condition B. There were 0-hours meeting 80% of condition A and 0-hours meeting 80% of condition B. Signal Warrant 1 is NOT satisfied. Below in Table 2 is the traffic signal warrant 1 data results.

Warrant 2, Four-Hour Vehicular Volume provides minimum volume thresholds for both the highest minor street approach and total major street approach simultaneously for any 4 hours of an average day. There were 0 hours met for warrant 2.

Warrant 3, Peak Hour is intended for use where traffic conditions are such that for a minimum of 1 hour of an average day, the minor-street traffic suffers undue delay when entering or crossing the major street. According to the TMUTCD, this signal warrant shall be applied only in unusual cases, such as office complexes, manufacturing plants, industrial complexes, or high-occupancy vehicle facilities that attract or discharge large numbers of vehicles over a short time. Warrant 3 is NOT applicable to the intersection of Washington St. at Travis St. and was determined to be NOT satisfied.

Warrant 4, Pedestrian Volume takes into consideration vehicle volume on the major street and pedestrians per hour crossing the major street for any 4 hours of an average day and/or the pedestrian peak hour. The minimum pedestrian volume thresholds were not met for any hours of the day. Warrant 4 is NOT satisfied.

Warrant 5, School Crossing is NOT applicable as the intersection of Washington St. and Travis St. is not within an established school zone and the main reason for consideration is students crossing the major street.

Warrant 6, Coordinated Signal System provides consideration for installation of a traffic signal based on providing the necessary degree of platooning to maintain progressive movement in a coordinated system. Warrant 6 is NOT applicable as a vehicular platooning is not a necessity along Washington St. or along Travis St. in the intersection vicinity.

Warrant 7, Crash Experience takes into consideration the severity of crashes as well as the frequency of the crashes. The minimum threshold of 5 or more reported crashes of the types susceptible to correction by a traffic signal within a 12-month period. There were no 12-month periods with 5 or more crashes reported. Warrant 7 is NOT satisfied.

Warrant 8, Roadway Network is NOT applicable to the intersection of Washington St. and Travis St. as it is not an intersection with 2 or more major routes.

Warrant 9, Intersection Near a Grade Crossing is NOT applicable to Washington St. and Travis St. as it is not in proximity to a grade crossing on an intersection approach.

MULTI-WAY STOP APPLICATION

Next, CWE prepared a Multi-Way Stop Application analysis based on Section 2 of the current TMUTCD. Multi-Way Stop Applications take into consideration the total major street (Travis St.) approach volumes and the minor street approach vehicle and pedestrian volumes. The first criterion for a multi-way stop is the average of the 8 highest vehicular volumes from the total of both major street approaches have a minimum threshold of 300 vehicles per hour (vph) and the average total of both minor street vehicular and pedestrian approach volumes, corresponding to the same 8 hours pulled from the major street, must have a minimum threshold of 200 vehicles per hour (vph).

The second criterion for a multi-way stop is the average total of both minor street vehicular and pedestrian approach volumes have a minimum threshold of 200 vehicles per hour (vph) and the average of the vehicular volumes from the total of both major street approaches, corresponding to the same 8 hours pulled from the minor street, must have a minimum threshold of 300 vehicles per hour (vph).

The results of the Multi-Way Stop analysis, looking at criteria 1, show the major street volume average at 344 vph meeting the minimum threshold of 300 vph. Additionally, the average minor street volume is approximately 336 vph and meets the minimum threshold of 200 vph.

Looking at criteria 2, the average minor street volume is approximately 346 vph which meets the 200 vph threshold. Additionally, the corresponding hours of the major street average volume is 312 vph meeting the 300 vph threshold. Based on the existing volumes the intersection SATISFIES the application requirements. Below in Table 3 are the results of the analysis.

CONCLUSION:

The Signal Removal Study at the intersection of Washington St. and Travis St. included a traffic signal warrant analysis for existing conditions based on provisions in the TMUTCD. The traffic signal warrant analysis involved the analysis of existing vehicular volume, pedestrian volume, and stopped time delay. The traffic signal warrants applicable to this intersection were NOT satisfied.

Following the signal warrant study, a multi-way stop application was analyzed using the minimum volume thresholds in the TMUTCD. Based on the existing volumes of the intersection the volume thresholds for a multi-way stop were met. Although the multi-way stop application was satisfied, CWE used engineering judgement and found the geometrics of the intersection to not be ideal for a multi-way stop. CWE continued the signal removal study.

Additionally, an intersection capacity analysis was also included as part of the signal removal study using SYNCHRO for existing conditions, proposed multi-way stop condition, proposed optimized pre-timed traffic signal, and proposed fully camera-actuated traffic signal. Although the westbound left-turns function with a level-of-service (LOS) E, the existing signalized intersection functions well with an acceptable overall level-of-service (LOS) of C. The proposed multi-way stop, when evaluated, shows improved delay times (s/veh) and an increase in level-of-service (LOS) to an A. The capacity analysis for the optimized pre-timed signal results show the intersection functioning fairly similar to the existing conditions with an increase in level-of-service (LOS) to only the WB left-turns from LOS E to LOS D and a slight decrease in the overall intersection delay (s/veh). The fully camera-actuated signal capacity analysis results show an increase in LOS for northbound approaches from LOS C to LOS B, in the worst case, and an increase in level-of-service (LOS) of the WB left-turns from LOS E to a LOS C.

The TMUTCD states an engineering study of traffic conditions, pedestrian characteristics, and physical characteristics of the location shall be performed to determine whether installation of a traffic control signal is justified at a particular location. CWE reviewed the physical characteristics of the intersection after completing the signal removal study to determine the optimal traffic control at the intersection based on current traffic volumes.

The existing intersection is not a uniform intersection. The horizontal alignment of Washington St. has a reverse curve going through the intersection making the intersection wider than normal and partially offset to Travis St. Furthermore, the current traffic signal functions with an acceptable level-of-service meaning the traffic signal is not hindering the current flow of traffic in any major way. As reflected in the signal removal study, optimizing signal timing would improve the intersections peak hour functionality. Additionally, installing fully camera-actuated signals improves functionality not only in peak hour but throughout all hours of the day. Therefore, even though the traffic signal warrants were not satisfied by the existing volumes and criteria for the multi-way stop was satisfied, CWE recommends the traffic signal stay in place.

TIME BEG	TIME END	TRAVIS ST						BOLIVAR ST		POST OFFICE		
		EBL	EB	EBR	WBL	WB	WBR	NBL	NBR	NBL	NB	NBR
12:00 PM	12:15 PM	1	60	10	9	39	4	0	1	2	1	11
12:15 PM	12:30 PM	3	48	6	6	25	2	0	0	2	3	7
12:30 PM	12:45 PM	3	37	9	10	54	6	0	0	5	3	6
12:45 PM	1:00 AM	2	44	5	9	61	9	0	0	1	0	7

TOTAL	9	189	30	34	179	21	0	1	10	7	31
TOTAL	228			234			1		48		
TOTAL	462						49				

Table 1: Existing Turning Movement Counts (05-15-2025)

Travis Bolivar

TRAFFIC SIGNAL WARRANT ANALYSIS

CWE prepared a signal warrant study to determine if the existing signals are still justified. CWE combined peak hour turning movements above with 24-hour approach data from the TxDOT STARS II Database to use in all signal warrant evaluations. TxDOT STARS II data is included in appendix A. Not all traffic signal warrants are applicable for the Travis St. at Bolivar St. intersection. Of the 9 signal warrants in the TMUTCD, 5 were not satisfied and the remaining 4 were not applicable. Traffic signal warrants 2-4 are in Appendix B.

Warrant 1, Eight-Hour Vehicular Volume provided in the TMUTCD is based on large volumes of intersecting traffic or heavy major street traffic that causes excessive delays to the minor street approaches for any 8 hours of an average day. Condition A sets a total major street approach volume at 600 vehicles per hour (vph) and a minor street highest approach volume at 200 vehicles per hour (vph). The major street approach, Travis St., NEVER reaches the minimum threshold of 600 vehicles per hour and the minor street also never reaches the minimum threshold of 200 vehicles per hour. Condition A is NOT met. Condition B is similar criteria but uses 900 vph and 100 vph, respectively. There were 0-hours meeting the major street volume thresholds and 0-hours meeting the minor street volume thresholds. Condition B is NOT met. A combination of these conditions can also be analyzed. This would include meeting 80% of condition A and 80% of condition B. There were 0-hours meeting 80% of condition A and 0-hours meeting 80% of condition B. Signal Warrant 1 is NOT satisfied. Below in Table 2 is the traffic signal warrant 1 data results.

Warrant 2, Four-Hour Vehicular Volume provides minimum volume thresholds for both the highest minor street approach and total major street approach simultaneously for any 4 hours of an average day. There were 0 hours met for warrant 2.

Warrant 3, Peak Hour is intended for use where traffic conditions are such that for a minimum of 1 hour of an average day, the minor-street traffic suffers undue delay when entering or crossing the major street. According to the TMUTCD, this signal warrant shall be applied only in unusual cases, such as office complexes, manufacturing plants, industrial complexes, or high-occupancy vehicle facilities that attract or discharge large numbers of vehicles over a short time. Warrant 3 is NOT applicable to the intersection of Bolivar St. at Travis St. and was determined to be NOT satisfied.

Warrant 4, Pedestrian Volume takes into consideration vehicle volume on the major street and pedestrians per hour crossing the major street for any 4 hours of an average day and/or the pedestrian peak hour. The minimum pedestrian volume thresholds were not met for any hours of the day. Warrant 4 is NOT satisfied.

Warrant 5, School Crossing is NOT applicable as the intersection of Bolivar St. and Travis St. is not within an established school zone and the main reason for consideration is students crossing the major street.

Warrant 6, Coordinated Signal System provides consideration for installation of a traffic signal based on providing the necessary degree of platooning to maintain progressive movement in a coordinated system. Warrant 6 is NOT applicable as a vehicular platooning is not a necessity along Bolivar St. or along Travis St. in the intersection vicinity.

Warrant 7, Crash Experience takes into consideration the severity of crashes as well as the frequency of the crashes. The minimum threshold of 5 or more reported crashes of the types susceptible to correction by a traffic signal within a 12-month period. There were no 12-month periods with 5 or more crashes reported. Warrant 7 is NOT satisfied.

Warrant 8, Roadway Network is NOT applicable to the intersection of Bolivar St. and Travis St. as it is not an intersection with 2 or more major routes.

Warrant 9, Intersection Near a Grade Crossing is NOT applicable to Bolivar St. and Travis St. as it is not in proximity to a grade crossing on an intersection approach.

MULTI-WAY STOP APPLICATION

Next, CWE prepared a Multi-Way Stop Application analysis based on Section 2 of the current TMUTCD. Multi-Way Stop Applications take into consideration the total major street (Travis St.) approach volumes and the minor street approach vehicle and pedestrian volumes. The first criterion for a multi-way stop is the average of the 8 highest vehicular volumes from the total of both major street approaches have a minimum threshold of 300 vehicles per hour (vph) and the average total of both minor street vehicular and pedestrian approach volumes, corresponding to the same 8 hours pulled from the major street, must have a minimum threshold of 200 vehicles per hour (vph).

The second criterion for a multi-way stop is the average total of both minor street vehicular and pedestrian approach volumes have a minimum threshold of 200 vehicles per hour (vph) and the average of the vehicular volumes from the total of both major street approaches, corresponding to the same 8 hours pulled from the minor street, must have a minimum threshold of 300 vehicles per hour (vph).

The results of the Multi-Way Stop analysis, looking at criteria 1, show the major street volume average at 426 vph meeting the minimum threshold of 300 vph. However, the average minor street volume is approximately 33 vph and does NOT meet the minimum threshold of 200 vph.

Looking at criteria 2, the average minor street volume is approximately 37 vph which does not meet the 200 vph threshold. The corresponding hours for the major street show an average volume of 395 vph, meeting the 300 vph threshold. Based on the existing volumes the intersection does NOT satisfy the application requirements. Below in Table 3 are the results of the analysis.

CONCLUSION:

The Signal Removal Study at the intersection of Bolivar St. and Travis St. included a traffic signal warrant analysis for existing conditions based on provisions in the TMUTCD. The traffic signal warrant analysis involved the analysis of existing vehicular volume, pedestrian volume, and stopped time delay. The traffic signal warrants applicable to this intersection were NOT satisfied.

Following the signal warrant study, a multi-way stop application was analyzed using the minimum volume thresholds in the TMUTCD. Based on the existing volumes of the intersection the volume thresholds for a multi-way stop were not met.

Additionally, an intersection capacity analysis was also included as part of the signal removal study using SYNCHRO for existing conditions and proposed fully camera-actuated traffic signal. Although the westbound left-turns function with a level-of-service (LOS) E, the existing signalized intersection functions well with an acceptable overall level-of-service (LOS) of C. The analysis for the fully camera-actuated signal resulted in improved level-of-service (LOS) for all left-turn movements to a C or better. The overall intersection remained level-of-service (LOS) B, and the intersection delay increased slightly to 14.6s/veh.

The TMUTCD states an engineering study of traffic conditions, pedestrian characteristics, and physical characteristics of the location shall be performed to determine whether installation of a traffic control signal is justified at a particular location. CWE reviewed the physical characteristics of the intersection after completing the signal removal study to determine the optimal traffic control at the intersection based on current traffic volumes.

The existing intersection is not a uniform intersection. The Post Office driveway approach lines up with Bolivar St., north of the intersection, causing the Bolivar St. approach to be slightly offset to the west. This forms two northbound approaches, with minimal volume, that are on separate signal phases. Also, the movement northbound vehicles have to make, from Bolivar St. to continue north, may look as if they are turning right and headed east causing slight confusion for westbound vehicles turning right on red. Furthermore, the current traffic signal functions with an acceptable level-of-service meaning the traffic signal is not hindering the current flow of traffic in any major way. As reflected in the signal removal study, installing fully camera-actuated signals allows the intersection to function very similar to the current intersection during peak hours while also improving the functionality throughout all hours of the day. Camera-actuated signals provide individual vehicle movements, in all directions, to be called if the intersection is empty of peak hour traffic. This is significantly beneficial to the EB and WB traffic when the post office and Bolivar St. are empty. Therefore, even though the traffic signal warrants were not satisfied by the existing volumes, CWE recommends the traffic signal stay in place.

Summary of Traffic Signal Removal Study – Marshall, Texas

Houston St. at Grove St.

Recommended Traffic Control: **Multi-Way Stop Control (4-Way Stop)**

Traffic Signal Warrant Analysis:

- TMUTCD Signal Warrants are **NOT** met at the intersection.

Multi-Way Stop Control Analysis:

- TMUTCD Multi-Way Stop volume thresholds are **NOT** met at the intersection.
 - TMUTCD provides exceptions to installing Multi-Way Stops when volume thresholds are not met. At this intersection limited sight distance supports a Multi-Way stop over a Two-Way Stop.

LOS Analysis:

- Multi-Way Stop **improves** the LOS at the intersection.

Estimated Cost for Existing Signal Removal:

- Remove Existing Signal - \$2500
- Install Stop Signs - \$250/sign = \$1000
- Refresh Striping to TMUTCD Guidelines - \$500
- TOTAL - \$4000

Estimated Cost to Leave Existing Signal in Operation and Meet TMUTCD:

- Replace Missing Signal Head - \$1000
- Refresh Striping to TMUTCD Guidelines - \$500
- TOTAL - \$1500

Existing Signalized Intersection Deficiencies:

- Existing Striping does not follow TMUTCD guidelines for a signalized intersection.
 - Missing Stop Bars
 - Single Yellow Center Line
- NB approach only has one signal head. TMUTCD requires two.

Summary of Traffic Signal Removal Study – Marshall, Texas

N Alamo Blvd at Houston St.

Recommended Traffic Control: **Multi-Way Stop Control (4-Way Stop)**

Traffic Signal Warrant Analysis:

- TMUTCD Signal Warrants are **NOT** met at the intersection.

Multi-Way Stop Control Analysis:

- TMUTCD Multi-Way Stop volume thresholds **are** met at the intersection.
- Crash Data at the intersection showed that the existing signal configuration only allowing for permissive lefts (no left arrow) has resulted in several non fatal accidents from 2022-2023 caused by left-turning vehicles failing to yield to through traffic. Multi-Way Stop is more likely to reduce this conflict.

LOS Analysis:

- Multi-Way Stop **improves** the LOS at the intersection.

Estimated Cost for Existing Signal Removal:

- Remove Existing Signal - \$3000
- Install Stop Signs - \$250/sign = \$1000
- Refresh Striping to TMUTCD Guidelines - \$500
- TOTAL - \$4500

Estimated Cost to Leave Existing Signal in Operation and Meet TMUTCD:

- Refresh Striping to TMUTCD Guidelines - \$500
- TOTAL - \$500

Existing Signalized Intersection Deficiencies:

- Existing striping is faded/worn off.

Summary of Traffic Signal Removal Study – Marshall, Texas

N Alamo Blvd at Travis St.

Recommended Traffic Control: **Multi-Way Stop Control (4-Way Stop)**

Traffic Signal Warrant Analysis:

- TMUTCD Signal Warrants are **NOT** met at the intersection.

Multi-Way Stop Control Analysis:

- TMUTCD Multi-Way Stop volume thresholds **are** met at the intersection.

LOS Analysis:

- Multi-Way Stop **improves** the LOS at the intersection.

Estimated Cost for Existing Signal Removal,

- Remove Existing Signal (poles/arms/signal heads)- \$1200/corner = \$4,800
- Install Stop Signs - \$250/sign = \$1000
- Refresh Striping to TMUTCD Guidelines - \$1,000
- TOTAL - \$6,800

Estimated Cost to Leave Existing Signal in Operation and Meet TMUTCD:

- Refresh Striping to TMUTCD Guidelines - \$1,000
- TOTAL - \$1,000

Existing Signalized Intersection Deficiencies:

- Existing striping is faded/worn off.

Summary of Traffic Signal Removal Study – Marshall, Texas

Washington St. at Travis St.

Recommended Traffic Control: **Signalized (No Change)**

Traffic Signal Warrant Analysis:

- TMUTCD Signal Warrants are **NOT** met at the intersection.

Multi-Way Stop Control Analysis:

- TMUTCD Multi-Way Stop volume thresholds **are** met at the intersection.
 - The horizontal alignment of Washington Street has a reverse curve going through the intersection making the intersection wider than normal and partially offset to Travis St. The irregular intersection geometrics make the installation of a Multi-Way Stop **unfavorable**.

LOS Analysis:

- The existing signal has an overall LOS of “C”, but the westbound left-turn movement does experience a LOS “E”.
- The LOS for the westbound movement could be improved by updating the existing signal to include camera actuation from “E” to “C”.

Estimated Cost to Leave Existing Signal in Operation, Meet TMUTCD, and Improve Signal Operation by Installing Camera Actuation:

- Refresh Striping to TMUTCD Guidelines - \$500
- Install Signal Cameras - \$20,000
- TOTAL - \$20,500

Existing Signalized Intersection Deficiencies:

- Existing Striping does not follow TMUTCD guidelines for a signalized intersection or unsignalized intersection.
 - Single Yellow Center Line at North leg of intersection
- Existing striping is faded/worn off.

Summary of Traffic Signal Removal Study – Marshall, Texas

Travis St. at Bolivar St./Post Office Driveway

Recommended Traffic Control: **Signalized (No Change)**

Traffic Signal Warrant Analysis:

- TMUTCD Signal Warrants are **NOT** met at the intersection.

Multi-Way Stop Control Analysis:

- TMUTCD Multi-Way Stop volume thresholds are **NOT** met at the intersection.
 - The intersection has irregular geometrics with an offset in Bolivar St and the post office driveway being part of the intersection creating two separate northbound legs at the intersection. The irregular geometrics would cause driver confusion with the installation of Multi-Way Stop or Two-Way Stop, therefore, it is recommended that the **intersection remain signalized**.

LOS Analysis:

- The existing signal has an overall LOS of “C”, but the westbound left-turn movement does experience a LOS “E”.
- The LOS for the westbound movement could be improved by updating the existing signal to include camera actuation from “E” to “C”.

Estimated Cost to Leave Existing Signal in Operation, Meet TMUTCD, and Improve Signal Operation by Installing Camera Actuation:

- Refresh Striping to TMUTCD Guidelines - \$500
- Install Signal Cameras - \$20,000
- TOTAL - \$20,500

Existing Signalized Intersection Deficiencies:

- Existing Striping does not follow TMUTCD guidelines for a signalized intersection or unsignalized intersection.
 - Single Yellow Center Line at North leg of intersection
- Existing striping is faded/worn off.

Summary of Traffic Signal Removal Study – Marshall, Texas

Process for Removing Signals

The TMUTCD states if an engineering study indicates that the traffic control signal is no longer justified, and a decision is made to remove the signal, removal should be accomplished using the following steps:

- Notify the public and set the signal to flash or cover the signal heads for a minimum of 90 days and install the appropriate traffic control devices (stop signs and striping).
- Remove the signal if the engineering data collected during the removal study period confirms the signal is no longer needed.



TO: City Council
DATE: May 14, 2026
ITEM #: 12.D
SUBJECT: Discussion regarding Convention Center lighting.
(Facilities)

Recommendation for Action:

Executive Summary:



City of Marshall

Convention Center Lighting Improvement – Executive Summary

Date: May 14, 2026

From: Director of Neighborhood Code Enforcement

Overview

The Convention Center located at 2501 E. End Blvd. S. is experiencing **significant exterior lighting failures** due to aging infrastructure, including deteriorating underground wiring. These failures have resulted in **reduced visibility, increased citizen complaints, and elevated safety concerns** during nighttime events.

Key Issues

- Aging lighting system (estimated original installation ~1970s)
- Underground electrical failures (shorting/grounding)
- Inconsistent lighting across parking areas
- Increasing public safety concerns

Risk Considerations

The current lighting conditions present:

- Trip and fall hazards
- Reduced pedestrian and vehicular visibility
- Increased potential for liability claims

- Negative public perception of city facilities

Immediate Recommendation

Deploy **temporary portable lighting** in critical areas to:

- Improve visibility
- Reduce immediate safety risks
- Provide interim coverage while long-term solutions are developed

Long-Term Solution Options

Option 1 – Full Electrical Rewire

- Replace underground wiring and repair poles
- Highest reliability, highest cost

Option 2 – Solar Lighting Conversion

- Install independent solar-powered lighting
- Faster installation, reduced infrastructure dependency

Option 3 – Hybrid Approach (Recommended)

- Combine targeted rewiring with solar installations
- Balanced cost, efficiency, and long-term performance

Funding Considerations

- Not currently included in FY2026 CIP
- May require:
 - Budget amendment
 - Fund reallocation
 - Phased funding strategy

Requested Council Direction

Staff is requesting:

1. Approval to **implement immediate temporary lighting measures**
2. Direction on preferred **long-term solution strategy**
3. Authorization to proceed with **engineering evaluation and procurement**

This is a **preventable safety and liability issue**. Taking immediate and strategic action will protect citizens, reduce risk exposure, and ensure the Convention Center remains a safe and functional public facility.

Focus Area(s): This item aligns with the following council adopted focus area(s): Improving Community Appearance, Improving Infrastructure

Budget Cost:

Staff Contact:

Attachments: 1. Convention_Center_Lighting_Plan (2)



Convention Center Lighting Improvement Plan

City of Marshall

May 14, 2026

Director of Neighborhood Code
Enforcement



Convention Center Parking Lot Lighting _ 2026

Executive Summary

- Aging lighting system with failures
- Public safety and liability concerns
- Immediate temporary solution required
- Long-term phased solution recommended

Problem Overview

- Underground wiring deterioration
- Electrical shorts and grounding issues
- Uneven lighting coverage
- Negative public perception

Safety & Liability Risk

- Trip and fall hazards
- Reduced visibility for pedestrians
- Increased liability exposure
- Lighting is a safety system, not an amenity

Convention Center Lighting



Current Conditions



Convention Center Parking Lot Lighting _ 2026

Current Conditions



Current Conditions



Current Conditions



Current Conditions



Immediate Action Plan

- Deploy portable light towers
- Focus on high-traffic areas
- Rapid deployment within days
- Low-cost temporary solution

Long-Term Options

- Option 1: Full electrical rewire
- Option 2: Solar lighting conversion
- Option 3: Hybrid approach

Option Comparison

- Rewire: Reliable but expensive
- Solar: Faster install, no trenching
- Hybrid: Balanced approach
- Decision based on cost and timeline





Convention Center Parking Lot Lighting _ 2026

Solar Parking Lot Lighting



Cost Considerations

- Temporary lighting: Low cost
- Rewiring: Highest cost
- Solar: Moderate upfront, lower maintenance
- Balance cost vs. long-term value

Recommended Path Forward

- Phase 1: Immediate temporary lighting
- Phase 2: Engineering assessment
- Phase 3: Implement selected solution

Funding Strategy

- Not in FY2026 CIP
- Budget amendment or reallocation
- Phased funding approach
- Potential energy grants

Cost Comparison – Lighting Improvement Options

Option	Estimated Cost	Timeline	Disruption	Maintenance	Lifespan	Recommendation Insight
Temporary Lighting	\$3K – \$10K	Immediate (0–30 days)	None	Low	Short-term	Immediate safety fix
Full Rewire	\$75K – \$250K+	3–6 months	High (trenching)	Moderate	20+ years	Long-term reliability
Solar Lighting	\$3K – \$6K per pole	1–3 months	Low	Low	10–15 years	Fast, independent system
Hybrid Approach	\$50K – \$150K (est.)	2–4 months	Moderate	Low–Moderate	15–20 years	Best balance (Recommended?)



Closing Statement

- Safety-driven project
- Protects citizens and reduces liability
- Ensures safe and welcoming facility



TO: City Council
DATE: May 14, 2026
ITEM #: 13.A
SUBJECT: An executive session pursuant to Texas Government Code 551.072, permitting a governmental body to conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person; to wit, exchange of properties located within the 200-300 blocks of N. Wellington and N. Washington.

Recommendation for Action:

Executive Summary:

Focus Area(s): This item aligns with the following council adopted focus area(s):

Budget Cost:

Staff Contact:

Attachments: None



TO: City Council
DATE: May 14, 2026
ITEM #: 14.A
SUBJECT: Consider action regarding discussion from the executive session.

Recommendation for Action:

Executive Summary:

Focus Area(s): This item aligns with the following council adopted focus area(s):

Budget Cost:

Staff Contact:

Attachments: None