

**Jean Birmingham Council
Chambers, City Hall**
401 South Alamo
Marshall, TX 75670
903-935-4421



Members
Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

**AMENDED
PLEASE SILENCE ALL DEVICES
REGULAR CITY COUNCIL MEETING
April 9, 2026
6:00 PM**

1. Call to Order and Roll Call

2. Invocation and Pledges

3. Presentations & Proclamations

A. Presentation of the Employee of the Month - April. (Employee Engagement Committee)

4. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

5. Items to be Withdrawn From Consent Agenda

6. Consent Agenda

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

- A. Consider approval of the minutes from the February 27, 2026, Special-Called City Council Work Session. (City Secretary)
- B. Consider approval of the minutes from the March 23, 2026, Special-Called City Council Meeting. (City Secretary)
- C. Consider approval of the minutes from the March 26, 2026, Regular City Council Meeting. (City Secretary)
- D. Consider approval of the Hwy. 80 Cave-In Project Acceptance and Release of Contractor's Retainage \$45,061.30. (Public Works)
- E. Consider approval of the final payment, release of retainage and accepting project – Police Department Corrective Measures. (Support Services)

7. Consideration of Items Withdrawn From the Consent Agenda

8. Ordinance

- A. Consider approval of an ordinance amending the FY25 annual budget. (Finance)
- B. Consider approval of an ordinance amending the FY26 annual budget. (Finance)
- C. Consider and approve the Update to the current City of Marshall "No Parking Ordinance". (Public Works)

9. Action Items for City Council Consideration

- A. Discussion with Possible Action regarding the Replacement of all Non-functioning Street Lights on U.S. Hwy. 59 (Karnack Hwy. to I-20) at a cost not to exceed \$131,305. (Public Works)
- B. Consideration and Award of Contract for ERP Software. (Council IT Committee / Support Services / Mike Searight, Consultant)
- C. Consider approval of the WWTP Water Line Project Engineering Services (\$40,000). (Public Works)
- D. Consider approval of the proposal to relocate a 16 inch cast at highway 59 at a cost not to exceed \$345,520. (Public Works)

10. Discussion and Reports for City Council Consideration and Direction

- A. Review of the FY27 Budget Calendar.

11. Executive Session

- A. An executive session pursuant to Texas Government Code 551.072, permitting a governmental body to conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person; to wit, exchange of properties located within the 200-300 blocks of N. Wellington and N. Washington.
- B. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel Matters: City Manager Recruitment.

12. Adjournment

Posted: April 2, 2026	Amended Agenda Posted: April 3, 2026
5:00 PM	1:05 PM
N. Smith	N. Smith

This meeting will be conducted in accordance with the Americans with Disabilities Act. Requests for sign interpretive services will be available with at least 72-hour notice prior to the meeting. To make arrangements for these services, please call the City Secretary's Office at 903-935-4446.

**TAXPAYER IMPACT STATEMENT
FOR THE CITY OF MARSHALL**

Pursuant to §551.043 Texas Government Code

PROPOSED TAX RATE \$0.58151830 per \$100

NO-NEW-REVENUE TAX RATE	<u>\$0.53189530 per \$100</u>
VOTER-APPROVAL TAX RATE	<u>\$0.58151830 per \$100</u>
2025 MEDIAN* TAXABLE HOMESTEAD VALUE	<u>\$113,080</u>
2025 EST OF TAX ON MEDIAN HOMESTEAD @ PROPOSED RATE	<u>\$657.58</u>
2025 EST OF TAX ON MEDIAN HOMESTEAD @ NO-NEW-REVENUE RATE	<u>\$601.47</u>

The Texas Legislature has amended §551.043 of the Texas Government Code to require a Taxpayer Impact Statement to be included with a governing body's notice of meeting to adopt budgets and tax rate.

The tax rate proposed this year by the City Council of the CITY OF MARSHALL is \$0.58151830/ \$100 of value.

The median taxable value of a homesteaded property in the CITY OF MARSHALL for 2025 is \$113,080.

The proposed tax rate would result in an estimated tax on the median homestead of \$657.58.

If the City Council of the CITY OF MARSHALL adopted a tax rate equal to this year's no-new-revenue rate of \$0.53189530/ \$100 of value, the tax on the median homestead property for 2025 would be \$601.47.

**The Texas Legislature has required the use of the median homestead value for this statement. The median taxable value will differ from the average taxable value contained in other statutory tax transparency notices.*



TO: City Council
DATE: April 9, 2026
ITEM #: 3.A
SUBJECT: Presentation of the Employee of the Month - April.
(Employee Engagement Committee)

Recommendation for Action:

Executive Summary:

Focus Area(s):

Budget Cost:

Staff Contact:

Attachments: None



TO: City Council
DATE: April 9, 2026
ITEM #: 6.A
SUBJECT: Consider approval of the minutes from the February 27, 2026, Special-Called City Council Work Session. (City Secretary)

Recommendation for Action: Motion to approve the minutes from the February 27, 2026, Special-Called City Council Work Session.

Executive Summary: Minutes from the February 27, 2026, Special-Called City Council Work Session.

Focus Area(s): Improving Communication

Budget Cost: N/A

Staff Contact: Nikki Smith, City Secretary

Attachments: 1. 2.27.26 City Council Strategic Planning Session Minutes

**Second Floor Conference
Room, City Hall**
401 S Alamo Blvd
Marshall, TX 75672

903-935-4421



Members
Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

**MINUTES
CITY COUNCIL WORK SESSION
February 27, 2026
8:30 AM**

1. Call to Order and Roll Call

Mayor Amy Ware called the Special-Called Work Session meeting to order in the Second Floor Conference Room, City Hall at 8:46 AM.

PRESENT:

Mayor and Council Members:

Mayor Amy Ware
Councilmember Leo Morris
Councilmember Reba Godfrey
Councilmember Amanda Abraham
Councilmember Dathaniel Campbell
Councilmember Risa Jordan-Anderson

ABSENT: Councilmember Micah Fenton

ADMINISTRATIVE STAFF PRESENT:

Melissa Vossmer, City Manager
David Rainwater, Fire Chief
Christol Hall, HR/Civil Service Director
Julie Richards, Interim Budget Manager
Becky Roseberry, Interim Finance Director
Randy Pritchard, Support Services Director
Reggie Cooper, Planning & Development Director
Alex Agnor, Asst. City Manager/Econ. Dev. & Strat. Init. Director
Cliff Carruth, Police Chief
Nikki Smith, City Secretary

2. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

There were no citizen comments.

3. Discussions and Reports for City Council Consideration and Direction

A. Fiscal Year 2027 Work Session to discuss Council's goals and provide direction for staff.

Ron Cox, Ron Cox Consulting, provided a recap of previous meetings and stated the last time the council met with him was April 28, 2025. During that meeting a SWOT analysis was conducted and priorities were listed. Ron Cox reviewed the vision and mission statements with the council members. Council members discussed the need to review zoning, update the code and the land use map to anticipate future use and discussed the City Manager transition.

The City Manager transition discussion included expectations of the relationship between the City Manager and Council, what works well currently, what needs to be done, and a communication protocol between the Council and City Manager. The council members also discussed potential grant plans.

The directors joined the meeting at 1:05 PM.

The council members and directors reviewed and discussed the transition to the new City Manager.

The plans and priorities for fiscal years 2026 and 2027 were discussed. A review of the strengths and weaknesses within the community and the organization from fiscal year 2025 was discussed and updates were made for fiscal year 2026. The focus areas of Investing in the Workforce, Improving Customer Service, Improving Communication, Improving Infrastructure, and Improving Community Appearance, as well as the priority list based on those areas were reviewed.

Melissa Vossmer, City Manager, discussed what has been accomplished so far, what projects have been started, and what has been approved to start.

A SWOT analysis for 2026 was conducted keeping in mind what can be done better and what is next.

Councilmember Godfrey left the meeting at 3:10 PM.

4. Adjournment

Councilmember Abraham made a motion to adjourn. Councilmember Campbell seconded the motion, which passed by a vote of 5:0.

APPROVED:

Mayor of the City Council
of the City of Marshall, Texas

ATTEST:

City Secretary



TO: City Council
DATE: April 9, 2026
ITEM #: 6.B
SUBJECT: Consider approval of the minutes from the March 23, 2026, Special-Called City Council Meeting. (City Secretary)

Recommendation for Action: Motion to approve the minutes from the March 23, 2026, Special-Called City Council Meeting.

Executive Summary: Minutes from the March 23, 2026, Special-Called City Council Meeting.

Focus Area(s): Improving Communication

Budget Cost: N/A

Staff Contact: Nikki Smith, City Secretary

Attachments: 1. 3.23.26 Special-Called City Council Meeting Minutes

Second Floor Conference
Room, City Hall
401 South Alamo
Marshall, TX 75671
903-935-4421



Members
Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

MINUTES
PLEASE SILENCE ALL DEVICES
SPECIAL-CALLED CITY COUNCIL MEETING
March 23, 2026
1:00 PM

1. Call to Order and Roll Call

Mayor Pro-Tem Amanda Abraham called the Special-Called meeting to order in the Second Floor Conference Room, City Hall at 1:03 PM.

PRESENT:

Mayor and Council Members:

Councilmember Leo Morris
Councilmember Reba Godfrey
Councilmember Amanda Abraham
Councilmember Micah Fenton
Councilmember Dathaniel Campbell
Councilmember Risa Jordan-Anderson

ABSENT: Mayor Amy Ware **Motion to Excuse: Councilmember Abraham Second:
Councilmember Godfrey Vote: 6:0**

ADMINISTRATIVE STAFF PRESENT:

Melissa Vossmer, City Manager
Nikki Smith, City Secretary
Scott Rectenwald, City Attorney

2. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

There were no citizen comments.

3. Executive Session

**Councilmember Godfrey made a motion to convene into Executive Session.
Councilmember Campbell seconded the motion, which passed by a vote of 6:0. The
time was 1:05 PM.**

A. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel Matters: Discuss or deliberate

appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Secretary

The council reconvened from Executive Session at 3:23 PM.

4. Action Item Following Executive Session

A. Consider action as a result of the executive session discussion.

Councilmember Abraham made a motion that there were no findings that require action. Councilmember Godfrey seconded the motion, which passed by a vote of 6:0.

5. Adjournment

Councilmember Godfrey made a motion to adjourn. Councilmember Fenton seconded the motion, which passed by a vote of 6:0.

APPROVED:

Mayor of the City Council
of the City of Marshall, Texas

ATTEST:

City Secretary



TO: City Council
DATE: April 9, 2026
ITEM #: 6.C
SUBJECT: Consider approval of the minutes from the March 26, 2026, Regular City Council Meeting. (City Secretary)

Recommendation for Action: Motion to approve the minutes from the March 26, 2026, Regular City Council Meeting.

Executive Summary: Minutes from the March 26, 2026, Regular City Council Meeting.

Focus Area(s): Improving Communication

Budget Cost: N/A

Staff Contact: Nikki Smith, City Secretary

Attachments: 1. 3.26.26 City Council Regular Meeting Minutes

Jean Birmingham Council
Chambers, City Hall
401 South Alamo
Marshall, TX 75670
903-935-4421



Members
Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

MINUTES
PLEASE SILENCE ALL DEVICES
REGULAR CITY COUNCIL MEETING
March 26, 2026
6:00 PM

1. Call to Order and Roll Call

Mayor Pro-Tem Amanda Abraham called the Regular meeting to order in the Council Chambers, City Hall at 6:01 PM.

PRESENT:

Mayor and Council Members:

Mayor Amy Ware
Councilmember Leo Morris
Councilmember Reba Godfrey
Councilmember Amanda Abraham
Councilmember Dathaniel Campbell
Councilmember Risa Jordan-Anderson

ABSENT: Councilmember Micah Fenton **Motion to Excuse: Councilmember Godfrey**
Second: Councilmember Jordan-Anderson Vote: 6:0

ADMINISTRATIVE STAFF PRESENT:

Melissa Vossmer, City Manager
Scott Rectenwald, City Attorney
Christol Hall, HR/Civil Service Director
Doug Box, Interim Public Works Director
Randy Pritchard, Support Services Director
Cheryl Carpenter, Community Engagement
Reggie Cooper, Planning & Development Director
Alex Agnor, Asst. City Manager/Econ. Dev. & Strat. Init. Director
Tom Forrest, Interim Planning and Development Services Director
Cliff Carruth, Police Chief
Nikki Smith, City Secretary
David Rainwater, Fire Chief

2. Invocation and Pledges

Councilmember Campbell

3. Presentations & Proclamations

A. Presentation of a proclamation declaring the month of April 2026 as "Sexual Assault Awareness Month" in the City of Marshall.

Mayor Pro-Tem Abraham read a proclamation declaring the month of April 2026 as “Sexual Assault Awareness Month” in the City of Marshall.

Kristi Buckrell, Director of Outreach for the Women's Center, thanked the City for their participation and involvement in bringing awareness to Sexual Assault Awareness Month.

B. Presentation of the Employee of the Month - February. (Employee Engagement Committee)

Anthony Lee, Employee Engagement Committee, presented the Employee of the Month for February 2026, Alexander Winters, Parks & Recreation. The sponsor for the Employee of the Month for January is Fathom Realty. Alexander Winters thanked everyone for the recognition.

C. Presentation of the Employee of the Month - March. (Employee Engagement Committee)

Aleena Sepulvado, Employee Engagement Committee, presented the Employee of the Month for March 2026, Jerry Davis, Facilities. The sponsor for the Employee of the Month for January is Nash Rentals. Jerry Davis thanked everyone for the recognition.

4. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The “Citizens Comments” portion of the meeting meets the requirements of this law and is the public’s opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

There were no citizen comments.

5. Items to be Withdrawn From Consent Agenda

Item F was withdrawn from the Consent Agenda.

6. Consent Agenda

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

Councilmember Godfrey made a motion to approve the Consent Agenda.

Councilmember Campbell seconded the motion, which passed by a vote of 6:0.

A. Consider approval of the minutes from the January 29, 2026, Special-Called City Council Meeting held at 5:00 PM. (City Secretary)

B. Consider approval of the minutes from the January 29, 2026, Special-Called City Council Meeting held at 6:00 PM. (City Secretary)

C. Consider approval of the minutes from the February 12, 2026, Regular City Council Meeting. (City Secretary)

- D. Consider approval of the minutes from the February 26, 2026, Special-Called City Council Meeting. (City Secretary)
- E. Consider approval of the minutes from the February 26, 2026, Regular City Council Meeting. (City Secretary)

7. Consideration of Items Withdrawn From the Consent Agenda

- F. Consider approval of the West Side Lift Station Project Acceptance and Release of Contractor's Retainage \$160,796.45. (Public Works)
Doug Box, Interim Public Works Director, stated this item is requesting the acceptance and release of retainage of \$160,796.45 of the West Side Lift Station Project. This is part of a multi-year plan to update 24 lift stations and, upon completion of the project, the number will be reduced to 18. Per council's request, Doug Box explained that lift stations are used when gravity cannot move water. The station lifts the water up to allow gravity flow to take over. It was also noted that a generator was included in the West Side Lift Station so that even in a power outage there will be no loss of flow.

Councilmember Abraham made a motion to approve the West Side Lift Station Project Acceptance and Release of Contractor's Retainage \$160,796.45. Councilmember Morris seconded the motion, which passed by a vote of 6:0.

8. Resolution

- A. Consider approval of a resolution by the City of Marshall, Texas, regarding the interim rate adjustment application of CenterPoint Energy Resources Corp. d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas, Beaumont/East Texas Division, for the 12 month period ending December 31, 2025.
Scott Rectenwald, City Attorney, stated this resolution is the delaying action from our counsel for rate cases to allow them the chance to review the application. This action has been done several times over the course of the past 12 months.

Melissa Vossmer, City Manager, reminded the council that the city is a part of a coalition to review the application before approval.

Mayor Ware made a motion to approve a resolution by the City of Marshall, Texas, regarding the interim rate adjustment application of CenterPoint Energy Resources Corp. d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas, Beaumont/East Texas Division, for the 12-month period ending December 31, 2025. Councilmember Campbell seconded the motion, which Passed by a vote of 6:0.

9. Action Items for City Council Consideration

- A. Consider approval to award a contract for the Raw Water Pump Station Equipment Pre-Purchase Project (\$356,118). (Public Works)

Doug Box stated Smith Pump Company provided a bid for the Zoeller Pump. The Raw Water Station is equipped to have a set of four (4) pumps and this purchase will have the city in a position to have all four pumps in place. Smith Pump Company was the low bidder for this project and there will be a time lag for building the pump.

Councilmember Abraham mentioned that the city was operating with only two pumps, one of those failed, which took operations down to one pump. Council and staff have worked hard to bring the operations back up to four pumps.

Councilmember Godfrey made a motion to approve a contract for the Raw Water Pump Station Equipment Pre-Purchase Project (\$356,118). Councilmember Morris seconded the motion, which passed by a vote of 6:0.

- B. Consider Approval of the FY26 Street Program.

Stan Hayes, Hayes Engineering, prepared a list of streets from the work session with the council. A few changes were made to finish up the 2025 program. Stan Hayes stated that funds were included in the 2026 program for striping and requested approval of the list as presented.

Councilmember Morris asked why Higgins Street was pulled, which was explained was due to budget constraints, but it could be added as an alternate. Councilmember Morris indicated that he would appreciate the street being added.

Councilmember Godfrey made a motion to approve the FY26 Street Program. Councilmember Campbell seconded the motion, which passed by a vote of 6:0.

- C. Consider and take possible action regarding the selection and procurement of a new Financial Management System (FMS) / Enterprise Resource Planning (ERP) platform, including Utility Billing and related implementation services, for the City of Marshall following the completion of Request for Proposals (RFP No. 2025-IT1201).

Randy Pritchard, Support Services Director, provided an update regarding the selection process of a new Financial Management System (FMS)/Enterprise Resource Planning (ERP) platform stating the choices have been narrowed to two vendors and their scope of work and timelines were being reviewed.

10. Discussion and Reports for City Council Consideration and Direction

- A. Report on the Spring St. Transmission Waterline Break and Declared Emergency
David Rainwater, Emergency Management Coordinator/Fire Chief, provided a report on the Spring Street transmission waterline break and the declared emergency. The recap included information regarding the six (6) day event of the break in the over 70-year-old 24-inch main, which is one of two primary feeder mains. David Rainwater provided a timeline of events, stating there were five (5) water distribution events, the main repair was done within 24 hours, and an After Action Plan will be completed to identify lessons learned. The Stage 4 restriction was explained, stating this allows the city to temporarily shut down non-essential businesses. David Rainwater praised the efforts of Assistant Chief Randall Jeans for his coordination of water for the distribution events. The process of repairing the pipe was explained, stating that the clamps used are not kept in

inventory and are not readily available at a local hardware store and the concrete that is poured around the pipe is not for stopping the leak but for reinforcing the pipe. Other challenges faced during the event were an issue with chemicals at the treatment plant that resulted in a loss of three hours of progress for water levels, and a forklift breaking down, which Randy Pritchard was able to provide a replacement for.

David Rainwater recognized Jay Dean, Texas State Representative, for providing a Texas A&M Engineering Extension Service (TEEX) resource that allowed labs to be processed quicker to work with the Texas Commission on Environmental Quality (TCEQ) to allow the boil water notice to be lifted sooner than anticipated. David Rainwater also recognized Melissa Vossmer and the City Council for their support and assistance during the event.

Councilmembers mentioned there has not been a disaster at this level before in the city, but the community showed how special it is and how supportive people are of each other. Councilmembers also spoke of the repair job not being a patch, but that an engineer came in and fabricated a repair on site. The repair was challenging due to the integrity and age of the pipe and crews worked around the clock to get services returned to residents and businesses as soon as possible. The council thanked the community for their patience and expressed their appreciation of the employees and their hard work and dedication during this event.

B. City of Marshall Water System Discussion.

Melissa Vossmer stated that Stan Hayes was on schedule to talk with council about the water system before the water issue to acknowledge the steps we have taken and what the plan is going forward.

Stan Hayes stated a Water Master Plan was created in 2018, and he wanted to ensure the council and public were made aware of the efforts that have been made, that the document was being followed and that it is a thorough document that includes an analysis of the system. Stan Hayes discussed the sections of the documents and what they address, including the Certificate of Convenience and Necessity (CCN) matching the city limits; the Junior water rights the city has; the contract with the North East Texas Municipal Water District for use during droughts; and the clear well ground storage tanks that need to be repaired. Stan Hayes discussed completed, current and future projects as part of the plan.

Councilmembers expressed frustration at not having knowledge of the 2018 plan document, and discussed the cost and timeframe of repairs and replacements to the water system. Council requested an updated cost estimate and a list of top priorities of where to start. Council mentioned the line that failed was not addressed in the plan and asked about a procedure being in place if there is another line failure.

A discussion was held regarding the different parts of the water system, the flow of the water, the prior approval of \$10 million for FY25 CIP projects not in the water and sewer system and the \$56 million for water and wastewater improvements. It was stated the \$56 million has not been funded yet, the new rate structure went into effect in February 2026 and the financial advisors will be meeting with staff and council in April to discuss options. Council indicated they would like to have multiple options brought forward, including consulting the grant writer the city contracted.

Councilmember Godfrey presented a timeline of items and expenditures addressing the aging water system and drainage from July 25, 2025, to February 26, 2026, to highlight how council has attempted to address the system before this main break.

David Rainwater explained the protocol for handling emergencies; the process of the Emergency Operation Center and how it should work; and the process for the City Manager.

Council inquired about what could be done to move infrastructure improvements along better and quicker, and Stan Hayes stated that the council is attacking the issue, but they need to remember Marshall is one of the oldest towns and the maintenance was ignored, so it will take time to fix.

11. Adjournment

Councilmember Godfrey made a motion to adjourn. Councilmember Abraham seconded the motion, which passed by a vote of 6:0.

APPROVED:

Mayor of the City Council
of the City of Marshall, Texas

ATTEST:

City Secretary



TO: City Council
DATE: April 9, 2026
ITEM #: 6.D
SUBJECT: Consider approval of the Hwy. 80 Cave-In Project Acceptance and Release of Contractor's Retainage \$45,061.30. (Public Works)

Recommendation for Action: Motion to approve final acceptance of the Hwy. 80 Cave-In Project and authorize the release of the Contractor's retainage in the amount of \$45,061.30.

Executive Summary:

On Sunday, November 30, 2025, a significant cave-in developed in the 900 block of U.S. Highway 80 near Lee Street after a drainage culvert separation caused the surrounding soil and pavement to fail. City staff responded immediately to secure the area, assess the damage, and initiate emergency repair procedures to protect public safety and prevent further deterioration.

The City engaged Hayes Engineering, LLC. to evaluate site conditions and provide engineering recommendations, which guided the development and execution of the emergency repair plan. Following Council approval, WMS R&B, LLC. mobilized under an emergency contract to complete the necessary repairs, including culvert replacement, drainage improvements, subsurface stabilization, and roadway reconstruction.

The overall project cost came in at \$450,613, which included \$111,950 in total change orders. TxDOT's responsibility for the project totaled \$121,230.50.

All repair work has now been completed in accordance with the project requirements, restoring safe travel along this critical corridor. Staff recommends that City Council approve final acceptance of the project and authorize the release of retainage in the amount of \$45,061.30.

Focus Area(s): This item aligns with the following council adopted focus area(s): Improving Infrastructure

Budget Cost: \$45,061.30

Staff Contact: Douglas Box, Interim Director of Public Works

Attachments:

1. Final Pay App
2. Certificate of Completion

HAYES ENGINEERING, INC.
Texas Registered Engineering Firm F-1465
2126 ALPINE ROAD, LONGVIEW, TX 75601
(903) 758-2010

ESTIMATE NUMBER: 5
PERIOD: FROM 3/11/2026 TO 3/20/2026

NOTICE TO PROCEED DATE: 1/13/2025
ORG REV

OWNER: City of Marshall
PROJECT: Hwy 80 Emergency Drainage Repair at Lee Street

CALENDER DAYS: 60
COMPLETION DATE: 2/14/2026
PROJECT #: MA-25-03

REMIT TO: WMS R and B, LLC
PO Box 1869, Marshall, TX 75671

PREVIOUS PAYMENTS AUTHORIZED:

#1	\$114,329.70	#11
#2	\$100,885.50	#12
#3	\$125,131.50	#13
#4	\$65,205.00	#14
#5		#15
#6		#16
#7		#17
#8		#18
#9		#19
#10		#20

CONTRACT AWARDED: \$338,663.00

CHANGE ORDERS:

#1	\$30,600.00	#6
#2	\$32,850.00	#7
#3	\$48,500.00	#8
#4		#9
#5		#10

TOTAL CHANGE ORDERS	\$111,950.00	TOTAL	\$405,551.70
ADJUSTED CONTRACT	\$450,613.00		

RECOMMENDED FOR PAYMENT:
Hayes Engineering, Inc.

DATE
 3-20-2026

TOTAL AMOUNT TO DATE.....	\$450,613.00
MATERIALS STORED.....	\$0.00
LESS 0 % RETAINAGE	\$0.00
NET TOTAL.....	\$450,613.00
LESS PREVIOUS PAYMENTS.....	\$405,551.70

AMOUNT PAYABLE TO CONTRACTOR
THIS ESTIMATE..... \$45,061.30

APPROVED FOR PAYMENT:
DATE

100 % PERCENT CONTRACT AMOUNT EARNED
113.3 % PERCENT CONTRACT TIME EXPENDED

**City of Marshall Hwy 80 Emergency Drainage Repair
PAY ESTIMATE NO.: 5 Final**

ITEM	DESCRIPTION	EST. QTY	UNIT	UNIT COST	CONTRACT PRICE	QTY. THIS PERIOD	AMOUNT THIS PERIOD	QTY. TO DATE	AMOUNT TO DATE
GENERAL ITEMS									
1	Mobilization & Insurance	1	LS	\$18,500.00	\$ 18,500.00	-	\$ -	1	\$ 18,500.00
2	Additional traffic control	1	LS	\$3,500.00	\$ 3,500.00	-	\$ -	1	\$ 3,500.00
3	Demo existing failed pavement and CGMP Storm Sewer	1	LS	\$10,000.00	\$ 10,000.00	-	\$ -	1	\$ 10,000.00
4	Excavate and remove existing disturbed material	150	CY	\$45.00	\$ 6,750.00	-	\$ -	150	\$ 6,750.00
5	Furnish and Install 6" seal slab	180	SY	\$125.00	\$ 22,500.00	-	\$ -	180	\$ 22,500.00
6	Furnish and Install 72" RCP	180	LF	\$680.00	\$ 122,400.00	-	\$ -	180	\$ 122,400.00
7	F&I Concrete collar for 72" RCP conn. to existing brick storm	1	EA	\$7,500.00	\$ 7,500.00	-	\$ -	1	\$ 7,500.00
8	Saw Cut existing 10" concrete w/5" asphalt surface pavement	68	LF	\$36.00	\$ 2,448.00	-	\$ -	68	\$ 2,448.00
9	Saw Cut existing concrete drive	270	LF	\$27.00	\$ 7,290.00	-	\$ -	270	\$ 7,290.00
10	F&I 8'x8' concrete junction box	1	EA	\$21,000.00	\$ 21,000.00	-	\$ -	1	\$ 21,000.00
11	Backfill excavated pit with compacted select fill in 8" lifts	500	CY	\$40.00	\$ 20,000.00	-	\$ -	500	\$ 20,000.00
12	Furnish and Install 10" concrete pavement with dowels	60	SY	\$265.00	\$ 15,900.00	-	\$ -	60	\$ 15,900.00
13	Furnish and Install 5" HMAC surface course in two lifts	60	SY	\$275.00	\$ 16,500.00	-	\$ -	60	\$ 16,500.00
14	F&I 5" reinforced (#4 OCEW) concrete drive with dowels	360	SY	\$185.00	\$ 66,600.00	-	\$ -	360	\$ 66,600.00
15	Furnish and Install 12" RCP	0	LF	\$100.00	\$ -	-	\$ -	0	\$ -
15A	Plug and Abandon existing 12" RCP	1	EA	\$6,000.00	\$ 6,000.00	-	\$ -	1	\$ 6,000.00
16	F&I Concrete collar for 12" RCP conn. to existing storm	0	EA	\$2,000.00	\$ -	-	\$ -	0	\$ -
17	Furnish and Install pavement markings	80	LF	\$10.00	\$ 800.00	-	\$ -	80	\$ 800.00
18	Furnish and Install concrete headwall for 72" RCP	1	LS	\$22,000.00	\$ 22,000.00	-	\$ -	1	\$ 22,000.00
19	Furnish & Install concrete flowable fill to springline of 72" RCP	12	CY	\$425.00	\$ 5,100.00	-	\$ -	12	\$ 5,100.00
19A	Furnish & Install concrete flowable fill to springline of 72" RCP	66	CY	\$300.00	\$ 19,800.00	-	\$ -	66	\$ 19,800.00
20	Demo Existing Junction Box	1	EA	\$7,525.00	\$ 7,525.00	-	\$ -	1	\$ 7,525.00
21	Rough Grade Existing Creek Channel along Lee Street	1	LS	\$4,950.00	\$ 4,950.00	-	\$ -	1	\$ 4,950.00
22	F&I embankment material	80	CY	\$40.00	\$ 3,200.00	-	\$ -	80	\$ 3,200.00
23	Furnish and Install Rock Rip Rap set in Flowable Fill	200	SY	\$180.00	\$ 36,000.00	-	\$ -	200	\$ 36,000.00
24	Remove Metal Beam Guard Fence	150	LF	\$5.00	\$ 750.00	-	\$ -	150	\$ 750.00
25	Furnish and install Metal Beam Guard Fence	150	LF	\$24.00	\$ 3,600.00	-	\$ -	150	\$ 3,600.00
TOTALS									
					\$ 450,613.00		\$		\$ 450,613.00
								Plus Materials Stored	
								Less 10% Retainage	\$ -
								Net Total	\$ 450,613.00
								Less Previous Payments	\$ (405,551.70)
								Total Amount Due Contractor This Estimate	\$ 45,061.30

CITY OF MARSHALL, TEXAS
HWY 80 DRAINAGE REPAIR AT LEE STREET- TxDOT ROW
AS-BUILT CONSTRUCTION COST

ITEM DESCRIPTION	QTY	UNIT	Quote	Quote	TxDOT ROW	TxDOT ROW
			UNIT PRICE	TOTAL PRICE	QTY	TOTAL PRICE
GENERAL ITEMS						
1 Mobilization & Insurance	1	LS	\$ XXXXXXXX	\$18,500.00	0.37	\$ 6,800.00
2 Additional traffic control	1	LS	\$ XXXXXXXX	\$3,500.00	1	\$ 3,500.00
3 Demo existing failed pavement and CGMP Storm Sewer	1	LS	\$10,000.00	\$10,000.00	0.36	\$ 3,600.00
4 Excavate and remove existing disturbed material	150	CY	\$45.00	\$6,750.00	150	\$6,750.00
5 Furnish and Install 6" seal slab	180	SY	\$125.00	\$22,500.00	40	\$5,000.00
6 Furnish and Install 72" RCP	180	LF	\$680.00	\$122,400.00	40	\$27,200.00
7 F&I Concrete collar for 72" RCP conn. to existing brick storm	1	EA	\$7,500.00	\$7,500.00	1	\$7,500.00
8 Saw Cut existing 10" concrete w/5" asphalt surface pavement	68	LF	\$36.00	\$2,448.00	68	\$2,448.00
9 Saw Cut existing concrete drive	270	LF	\$27.00	\$7,290.00	45	\$1,215.00
10 F&I 8'x8' concrete junction box	1	EA	\$21,000.00	\$21,000.00	0	\$0.00
11 Backfill excavated pit with compacted select fill in 8" lifts	300	CY	\$40.00	\$12,000.00	150	\$6,000.00
12 Furnish and Install 10" concrete pavement with dowels	60	SY	\$265.00	\$15,900.00	60	\$15,900.00
13 Furnish and Install 5" HMA surface course in two lifts	60	SY	\$275.00	\$16,500.00	60	\$16,500.00
14 F&I 5" reinforced (#4 OCEW) concrete drive with dowels	150	SY	\$185.00	\$27,750.00	30.5	\$5,642.50 ***
15 Furnish and Install 12" RCP	40	LF	\$100.00	\$4,000.00	40	\$4,000.00 **
16 F&I Concrete collar for 12" RCP conn. to existing storm	1	EA	\$2,000.00	\$2,000.00	1	\$2,000.00 **
17 Furnish and Install pavement markings	80	LF	\$10.00 *	\$800.00	80	\$800.00
18 Furnish and Install concrete headwall for 72" RCP	1	LS	\$22,000.00	\$22,000.00	0	\$0.00
19 Furnish and Install concrete flowable fill to springline of 72" RCP	15	CY	\$425.00	\$6,375.00	15	\$6,375.00
TOTAL CONSTRUCTION COST			\$	\$329,213.00		\$121,230.50

Engineering \$10,000.00

TOTAL COST **\$ 339,213.00**

* Contractor had a typo on the contract which showed 80 LF X \$100/LF = \$8,000
Contractor corrected typo and only charged 80 LF X \$10/LF = \$800

** These items used for locating end of 12" RCP, filling with flowable fill, and repairing concrete paving and asphalt surface

*** Contractor lowered his unit cost from \$200/SY to \$185/SY due to quantity increase on City portion.





TO: City Council
DATE: April 9, 2026
ITEM #: 6.E
SUBJECT: Consider approval of the final payment, release of retainage and accepting project – Police Department Corrective Measures. (Support Services)

Recommendation for Action: Staff recommends final payment of retainage and approval of the project.

Executive Summary: This is the final payment of the project retainage of \$37,777.71. All the work designed by the architect for the project has been completed by the contractor. There is a separate change order still in work for additional work at the police department.

Focus Area(s): This item aligns with the following council adopted focus area(s):

Budget Cost: \$37,777.71 from CIP

Staff Contact: Randy Pritchard

Attachments: 1. Pay App #6.Final Payment - City of Marshall.Signed by KSA.2026.02.17



a Pape-Dawson company

1111 Hawn Avenue
Shreveport, LA 71107
318.221.7501

February 17, 2026

via email

Mr. Randy Pritchard
City of Marshall
401 S. Alamo Blvd.
Marshall, TX 75670

Re: Corrective Measures at the Marshall Police Station
City of Marshall
Marshall, Texas
Application for Payment – Final Payment

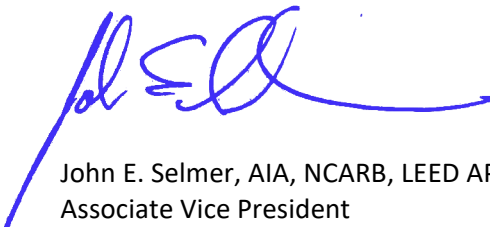
Dear Randy:

Enclosed please find the Contractor's "Application and Certificate for Payment" Number Six for work performed at the referenced project for the period to November 30, 2025. KSA has reviewed the Application and Certification for Payment, in accordance with the General Conditions of the Contract for Construction and based on our evaluation; believe that the work has progressed to the point indicated on the Contractor's application. KSA recommends payment in the amount of **\$37,777.71** to Tegrity Contractors, Inc.

The current project completion, based upon payment, is approximately **100% with the release of the full request for retainage**. Should you have any questions, please do not hesitate to contact our office.

Respectfully,

KSA
A Pape-Dawson Company



John E. Selmer, AIA, NCARB, LEED AP BD+C, GGP, RRC
Associate Vice President

JES:js
103188 (PR)
c w/enc: Chris Hooten – Tegrity Contractors, Inc.

TO OWNER/CLIENT:

City of Marshall
Marshall, Texas 75670

PROJECT:

Corrective Measures at Marshall Police Station
2101 E End Blvd N
Marshall, Texas 75670

APPLICATION NO: 6

INVOICE NO: 6

PERIOD: 11/01/25 - 11/30/25

PROJECT NO: 25-28

FROM CONTRACTOR:

Tegrity Contractors, Inc.
202 N. Allen Drive, Suite E
Allen, Texas 75013

VIA ARCHITECT/ENGINEER:

John Selmer (KSA Engineering)

CONTRACT DATE:

CONTRACT FOR: 25-28

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$377,777.00
2. Net change by change orders	\$0.00
3. Contract Sum to date (Line 1 ± 2)	\$377,777.00
4. Total completed and stored to date (Column G on detail sheet)	\$377,777.00
5. Retainage:	
a. 0.00% of completed work	\$0.00
b. 0.00% of stored material	\$0.00
Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$0.00
6. Total earned less retainage (Line 4 less Line 5 Total)	\$377,777.00
7. Less previous certificates for payment (Line 6 from prior certificate)	\$339,999.29
8. Current payment due:	\$37,777.71
9. Balance to finish, including retainage (Line 3 less Line 6)	\$0.00

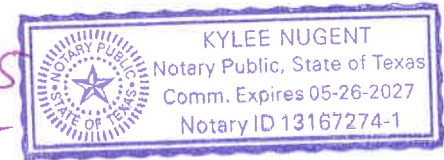
CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:		\$0.00	\$0.00
Total approved this month:		\$0.00	\$0.00
Totals:		\$0.00	\$0.00
Net change by change orders:		\$0.00	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Tegrity Contractors, Inc.

By: Chris Hooten Date: 12-1-25

State of: Texas
County of: Collin
Subscribed and sworn to before
me this 1st day of Dec. 2025
Notary Public: Kylee Nugent
My commission expires: 05/26/27



ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$37,777.71

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER: KSA

By: [Signature] Date: February 17, 2026

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NUMBER: 6

Contractor's signed Certification is attached.

APPLICATION DATE: 11/12/2025

Use Column I on Contracts where variable retainage for line items apply.

PERIOD: 11/01/25 - 11/30/25

Contract Lines

A ITEM NO.	B BUDGET CODE	C DESCRIPTION OF WORK	D SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G / C)			
1	00-7200.O Profit	Project Manager	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.00%	\$0.00	\$0.00
2	00-7200.O Profit	Supervision	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	100.00%	\$0.00	\$0.00
3	00-7200.O Profit	Office Staff/APM	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	\$0.00	\$0.00
4	00-7200.O Profit	Dumpster	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	\$0.00	\$0.00
5	00-7200.O Profit	Port-a-John	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	\$0.00	\$0.00
6	00-7200.O Profit	Construction Cleaning	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$0.00
7	00-7200.O Profit	Final Cleaning	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	\$0.00	\$0.00
8	02-4000.O Demo.Other	Demo	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	\$0.00	\$0.00
9	04-0000.O All Masonry.Other	Brick and Block Work	\$28,000.00	\$28,000.00	\$0.00	\$0.00	\$28,000.00	100.00%	\$0.00	\$0.00
10	06-1000.O Rough Carpentry/Blocking.Other	Rough Carpentry	\$23,178.00	\$23,178.00	\$0.00	\$0.00	\$23,178.00	100.00%	\$0.00	\$0.00
11	07-1000.O Sealants and Waterproofing.Other	Sealants	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.00%	\$0.00	\$0.00
12	07-5000.O Roofing.Other	Flashing and Sheet Metal	\$47,550.00	\$47,550.00	\$0.00	\$0.00	\$47,550.00	100.00%	\$0.00	\$0.00
13	08-4000.O Glazing/Storefront.Other	Glazing	\$64,000.00	\$64,000.00	\$0.00	\$0.00	\$64,000.00	100.00%	\$0.00	\$0.00
14	08-5000.O Windows.Other	Window Treatments	\$10,510.00	\$10,510.00	\$0.00	\$0.00	\$10,510.00	100.00%	\$0.00	\$0.00
15	09-6000.O Flooring/Carpet/Wood/LVT /VCT.Other	SVT	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	100.00%	\$0.00	\$0.00
16	09-9000.O Painting and Coatings .Other	Painting	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.00%	\$0.00	\$0.00
17	10-1100.O Louvers	Louvers and Vents	\$30,400.00	\$30,400.00	\$0.00	\$0.00	\$30,400.00	100.00%	\$0.00	\$0.00
18	23-0000.O HVAC.Other	Grilles	\$3,450.00	\$3,450.00	\$0.00	\$0.00	\$3,450.00	100.00%	\$0.00	\$0.00
19	00-6100.O Bond.Other	Bond Fee	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$8,500.00	100.00%	\$0.00	\$0.00
20	00-7200.O	Profit	\$37,189.00	\$37,189.00	\$0.00	\$0.00	\$37,189.00	100.00%	\$0.00	\$0.00

A	B	C	D	E	F	G		H	I	
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	Profit									
TOTALS:			\$377,777.00	\$377,777.00	\$0.00	\$0.00	\$377,777.00	100.00%	\$0.00	\$0.00

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
GRAND TOTALS:		\$377,777.00	\$377,777.00	\$0.00	\$0.00	\$377,777.00	100.00%	\$0.00	\$0.00

**CONSENT OF SURETY
TO FINAL PAYMENT**

AIA Document G707

Bond No. 602-207864-1

OWNER	<input checked="" type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>
SURETY	<input checked="" type="checkbox"/>
OTHER	<input type="checkbox"/>

TO OWNER:

(Name and address)

City of Marshall, Texas
3223 Karnack Highway
Marshall, TX 75672

ARCHITECT'S PROJECT NO.:

CONTRACT FOR: Corrective Measures at the
Marshall Police Station

PROJECT:

(Name and address)

Corrective Measures at the Marshall Police Station
Marshall, Texas

CONTRACT DATED:

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the

(Insert name and address of Surety)

United States Fire Insurance Company
305 Madison Avenue
Morristown, NJ 07960

, SURETY,

on bond of

(Insert name and address of Contractor)

Tegrity Contractors, Inc.
202 N. Allen Dr., Suite E
Allen, TX 75013

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of any of its obligations to

(Insert name and address of Owner)

City of Marshall, Texas
3223 Karnack Highway
Marshall, TX 75672

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: February 9, 2026

(Insert in writing the month followed by the numeric date and year.)

United States Fire Insurance Company

(Surety)



(Signature of authorized representative)

Yamillec Hite, Attorney-in-Fact

(Printed name and title)

Attest:
(Seal):



Debra Robinson, Witness



CAUTION: You should sign an original AIA document that has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced. See Instruction Sheet for Limited License for Reproduction of this document.



**AIA DOCUMENT G707 • CONSENT OF SURETY TO FINAL PAYMENT • 1994 EDITION • AIA
© 1994 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, NW, WASH-
INGTON, D.C. 20006-5292 • WARNING: Unlicensed photocopying violates U.S. copy-
right laws and will subject the violator to legal prosecution.**

G707—1994

**POWER OF ATTORNEY
UNITED STATES FIRE INSURANCE COMPANY
PRINCIPAL OFFICE - MORRISTOWN, NEW JERSEY**

02485

KNOW ALL MEN BY THESE PRESENTS: That United States Fire Insurance Company, a corporation duly organized and existing under the laws of the state of Delaware, has made, constituted and appointed, and does hereby make, constitute and appoint:

Brent Baldwin, Brock Baldwin, William D. Baldwin, Michael B. Hill, Russ Frenzel,
John A. Aboumrad, Yamillec Hite, Cynthia Alford, Neira Hernandez

each, its true and lawful Attorney(s)-In-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver: Any and all bonds and undertakings of surety and other documents that the ordinary course of surety business may require, and to bind United States Fire Insurance Company thereby as fully and to the same extent as if such bonds or undertakings had been duly executed and acknowledged by the regularly elected officers of United States Fire Insurance Company at its principal office, in amounts or penalties: **Unlimited**

This Power of Attorney limits the act of those named therein to the bonds and undertakings specifically named therein, and they have no authority to bind United States Fire Insurance Company except in the manner and to the extent therein stated.

This Power of Attorney is granted pursuant to Article IV of the By-Laws of United States Fire Insurance Company as now in full force and effect, and consistent with Article III thereof, which Articles provide, in pertinent part:

Article IV, Execution of Instruments - Except as the Board of Directors may authorize by resolution, the Chairman of the Board, President, any Vice-President, any Assistant Vice President, the Secretary, or any Assistant Secretary shall have power on behalf of the Corporation:

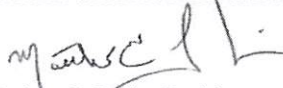
(a) to execute, affix the corporate seal manually or by facsimile to, acknowledge, verify and deliver any contracts, obligations, instruments and documents whatsoever in connection with its business including, without limiting the foregoing, any bonds, guarantees, undertakings, recognizances, powers of attorney or revocations of any powers of attorney, stipulations, policies of insurance, deeds, leases, mortgages, releases, satisfactions and agency agreements;

(b) to appoint, in writing, one or more persons for any or all of the purposes mentioned in the preceding paragraph (a), including affixing the seal of the Corporation.

Article III, Officers, Section 3.11, Facsimile Signatures. The signature of any officer authorized by the Corporation to sign any bonds, guarantees, undertakings, recognizances, stipulations, powers of attorney or revocations of any powers of attorney and policies of insurance issued by the Corporation may be printed, facsimile, lithographed or otherwise produced. In addition, if and as authorized by the Board of Directors, dividend warrants or checks, or other numerous instruments similar to one another in form, may be signed by the facsimile signature or signatures, lithographed or otherwise produced, of such officer or officers of the Corporation as from time to time may be authorized to sign such instruments on behalf of the Corporation. The Corporation may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Corporation, notwithstanding the fact that he may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, United States Fire Insurance Company has caused these presents to be signed and attested by its appropriate officer and its corporate seal hereunto affixed this 21st day of January, 2026.

UNITED STATES FIRE INSURANCE COMPANY



Matthew E. Lubin, President



State of New Jersey }
County of Morris }

On this 21st day of January, 2026, before me, a Notary public of the State of New Jersey, came the above named officer of United States Fire Insurance Company, to me personally known to be the individual and officer described herein, and acknowledged that he executed the foregoing instrument and affixed the seal of United States Fire Insurance Company thereto by the authority of his office.



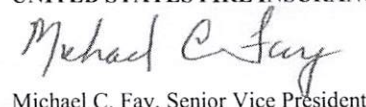


Ethan Schwartz (Notary Public)

I, the undersigned officer of United States Fire Insurance Company, a Delaware corporation, do hereby certify that the original Power of Attorney of which the foregoing is a full, true and correct copy is still in force and effect and has not been revoked.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of United States Fire Insurance Company on the 9th day of February 20 26

UNITED STATES FIRE INSURANCE COMPANY


Michael C. Fay, Senior Vice President



CONTACT INFORMATION: Bond Verifications: surety@cfins.com / Claims: SuretyClaimsSupport@cfins.com



AIA[®]

Document G706™ – 1994

Contractor's Affidavit of Payment of Debts and Claims

PROJECT: *(Name and address)*

Corrective Measures - Marshall

Police Station

2101 E. End Blvd N.

Marshall, Texas 75670

TO OWNER: *(Name and address)*

The City of Marshall

401 S. Alamo, Marshall, Texas 75670

ARCHITECT'S PROJECT NUMBER: 103188

CONTRACT FOR: General Construction

CONTRACT DATED: June 9th, 2025

OWNER:

ARCHITECT:

CONTRACTOR:

SURETY:

OTHER:

STATE OF: Texas

COUNTY OF: Harrison

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS: All unbilled line items and Retainage

SUPPORTING DOCUMENTS ATTACHED HERETO:

- Consent of Surety to Final Payment.
Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose

Indicate Attachment Yes No

The following supporting documents should be attached hereto if required by the Owner:

- Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
- Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
- Contractor's Affidavit of Release of Liens (AIA Document G706A).

CONTRACTOR: *(Name and address)*

Tegrity Contractors Inc.
202 N. Allen Dr. Suite E
Allen Texas 75013

BY:

(Signature of authorized representative)

Brad Gibson Vice President / CCO

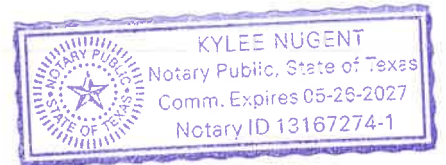
(Printed name and title)

Subscribed and sworn to before me on this date:

2/04/2026

Notary Public: Kylee Nugent

My Commission Expires: 5/26/2027



AIA Document G706™ – 1994. Copyright © 1970 and 1994 by The American Institute of Architects. All rights reserved. **WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 15:02:36 on 08/20/2014 under Order No.0751279180_1 which expires on 01/14/2015, and is not for resale.

User Notes:

(1164924496)



AIA[®]

Document G706A™ – 1994

Contractor's Affidavit of Release of Liens

PROJECT: *(Name and address)*

Corrective Measures - Marshall
Police Station
2101 E. End Blvd N.
Marshall, Texas 75670

ARCHITECT'S PROJECT

NUMBER: 103188

OWNER:

ARCHITECT:

CONTRACT FOR: General
Construction

CONTRACTOR:

TO OWNER: *(Name and address)*

The City of Marshall
401 S. Alamo, Marshall, Texas 75670

CONTRACT DATED: June 9th, 2025

SURETY:

OTHER:

STATE OF: Texas

COUNTY OF: Harrison

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS: All unbilled line items and Retainage

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*

Tegrity Contractors Inc.
202 N. Allen Dr. Suite E
Allen Texas 75013

BY: _____

(Signature of authorized representative)

Brad Gibson Vice President / CCO

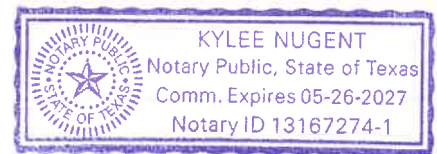
(Printed name and title)

Subscribed and sworn to before me on this date:
2/04/2026

Kylee Nugent

Notary Public: Kylee Nugent

My Commission Expires: 5/26/2027



AIA Document G706A™ – 1994. Copyright © 1982 and 1994 by The American Institute of Architects. All rights reserved. **WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 16:58:35 on 03/26/2015 under Order No.5480119759_1 which expires on 01/09/2016, and is not for resale.

User Notes:

(1733912932)



TO: City Council
DATE: April 9, 2026
ITEM #: 8.A
SUBJECT: Consider approval of an ordinance amending the FY25 annual budget. (Finance)

Recommendation for Action: Consideration of approval of an ordinance amending the 2025 annual budget.

Executive Summary: At least on an annual basis, we find it necessary to amend the previous year's budget due to a number of factors. These factors can include the final closeout of the previous fiscal year as part of the audit process, unexpected expenses and unexpected revenue changes. Amendments can be presented anytime during the year, though it is more typical to limit the number of amendments and capture changes, perhaps quarterly, if necessary. This item is on the agenda for Council consideration as the final adjustments necessary to close out FY25 in support of the preparation of the annual audit.

Focus Area(s): Improving Communication

Budget Cost: There are no costs associated with consideration of this ordinance.

Staff Contact: Rebecca Roseberry, Interim Finance Director

Attachments: 1. O-26-XX Amending the 2025 annual budget

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. 0-24-19 TO AMEND THE 2025 ANNUAL BUDGET OF THE CITY OF MARSHALL, TEXAS

WHEREAS, on September, 26, 2024 the City of Marshall, Texas passed Ordinance NO. 0-24-19 adopting the 2025 annual budget; and

WHEREAS, the City of Marshall, Texas desires to amend the 2025 annual budget to account for unanticipated expenditures, which were not included in the original budget; and to recognize additional revenue above the budgeted revenues

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARSHALL, TEXAS THAT:

The appropriations for the fiscal year beginning January 1, 2025 and ending December 31, 2025 be amended to provide funds needed for unanticipated expenses:

General Fund

USE OF FUND BALANCE		(47,291)
Unanticipated Expenses	47,291	

Utility Fund

USE OF FUND BALANCE		(672,000)
Unanticipated Expenses	672,000	

Vote:

PASSED, APPROVED, AND ADOPTED this 9th DAY OF APRIL, 2026.

**MAYOR OF THE CITY COUNCIL
OF THE CITY OF MARSHALL, TEXAS**

ATTEST:

CITY SECRETARY

GENERAL FUND

GENERAL GOVERNMENT	<u>47,291</u>
WATER/WASTE WATER FUND 40	
<hr/>	
HMGP GRANT FUNDS (REVENUE)	(33,000)
ENGINEERING (See Note)	<u>705,000</u>

Note:

TWDB-CWSRF (Clean Water State Revolving Fund) Professional Services
HMPG GRANT Professional Services



TO: City Council
DATE: April 9, 2026
ITEM #: 8.B
SUBJECT: Consider approval of an ordinance amending the FY26 annual budget. (Finance)

Recommendation for Action: Consideration of approval of an ordinance amending the 2026 annual budget.

Executive Summary: At least on an annual basis, we find it necessary to amend the previous year's budget due to a number of factors. These factors can include the final closeout of the previous fiscal year as part of the audit process, unexpected expenses and unexpected revenue changes. Amendments can be presented anytime during the year, though it is more typical to limit the number of amendments and capture changes, perhaps quarterly, if necessary.

Focus Area(s): Improving Communication

Budget Cost: There are no costs associated with consideration of this ordinance.

Staff Contact: Rebecca Roseberry, Interim Finance Director

Attachments: 1. O-26-XX Amending the 2026 annual budget

**AN ORDINANCE AMENDING ORDINANCE NO. 0-25-28 TO AMEND THE
2026 ANNUAL BUDGET OF THE CITY OF MARSHALL, TEXAS**

WHEREAS, on September 25, 2025 the City of Marshall, Texas passed Ordinance No. 0-25-28 annual budget; and

WHEREAS, the City of Marshall, Texas desires to amend the 2026 annual budget to provide funding for projects initiated in FY25 but not fully completed, utilize fund balance in TWDB/CFRG, and for additional revenue and expenditures received, which were not included in the original budget;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARSHALL THAT:

The appropriations for the fiscal year beginning January 1, 2026 and ending December 31, 2026 be amended to provide funds needed for anticipated expenses:

Weather Siren Upgrade	22,995	
Contingency	12,650	
DATA IMPROVEMENT	19,605	
FURNITURE FIXTURES	7,338	
DONATIONS-GENERAL	(30,000)	
Contracted Services (Jungle Book)	3,000	
Contracted Services (T.G. Sheppard)	4,250	
Production Cost	8,954	
Professional Services	17,000	
Professional Services	2,590	
Professional Services	16,943	
Fund Balance		(85,325)

Professional Services	12,069
Professional Services	84,530
Repair & Maintenance Equipment	44,968
Repair & Maintenance Equipment	14,853
Other Machinery & Equipment	11,830
Other Machinery & Equipment	54,695
Rentals	16,681
Other Machinery & Equipment	10,838
Other Machinery & Equipment	50,917
Repair & Maintenance Equipment	1,404
Repair & Maintenance Equipment	18,000
Repair & Maintenance Equipment	53,061
Other Machinery & Equipment	2,341

Professional Services	326,139
Professional Services	3,911
Professional Services	2,849
Repair & Maintenance Equipment	5,589
Repair & Maintenance Equipment	847
Service Agreement-Technical	2,440
Fund Balance	(717,963)

PASSED, APPROVED, AND ADOPTED this 9TH DAY OF APRIL, 2026

MAYOR OF THE CITY COUNCIL
OF THE CITY OF MARSHALL TEXAS

ATTEST:

CITY SECRETARY



TO: City Council
DATE: April 9, 2026
ITEM #: 8.C
SUBJECT: Consider and approve the Update to the current City of Marshall "No Parking Ordinance". (Public Works)

Recommendation for Action: Approve the Update to the current City of Marshall "No Parking Ordinance".

Executive Summary:

The City's "No Parking Ordinance" requires periodic updates as additional locations are identified where parking restrictions are necessary to improve public safety and traffic flow. These locations are typically identified through input from the Fire and Police Departments, as well as City Council, and are submitted to Public Works for evaluation. Each location is reviewed to determine the appropriateness and need for "No Parking" signage.

It should be noted that the **Texas Transportation Code** establishes general regulations regarding where vehicles may not stop, stand, or park, regardless of whether signage is present. These include, but are not limited to, the following areas:

- On a sidewalk
- In an intersection
- Within 15 feet of a fire hydrant
- Within 20 feet of a crosswalk at an intersection
- Within 30 feet of a traffic control signal or stop/yield sign
- On a bridge or railroad track
- At any location where official signage prohibits stopping, standing, or parking

Based on departmental input and staff review, the following locations are recommended for City Council consideration for the installation of "No Parking" signs:

1. Meredith Street between Meadow Street and Pecan Street
2. St. Francis Street between Brook Street and Meadow Street
3. Wesson Street between Grove Street and Wilson Street

Focus Area(s): This item aligns with the following council adopted focus area(s): Improving Infrastructure

Budget Cost: Less than \$2000

Staff Contact: Douglas Box, Interim Director of Public Works

Attachments: None



TO: City Council
DATE: April 9, 2026
ITEM #: 9.A
SUBJECT: Discussion with Possible Action regarding the Replacement of all Non-functioning Street Lights on U.S. Hwy. 59 (Karnack Hwy. to I-20) at a cost not to exceed \$131,305. (Public Works)

Recommendation for Action:

Motion #1 – Ratification of Completed Work

Motion to Ratify the Replacement of Non-Functioning Street Lights Previously Replaced to Date Along U.S. Highway 59 from Karnack Highway to Travis St in the amount of \$83,330.

Motion #2 – Authorization of Remaining Work

Motion to Approve the Replacement of the Remaining Non-Functioning Street Lights Along U.S. Highway 59 from Travis St. to Interstate 20 in the amount not to exceed \$50,000.

Executive Summary:

Over two decades ago, the City of Marshall formally assumed responsibility from the Texas Department of Transportation (TxDOT) for the ownership, operation, and maintenance of the street lighting system along U.S. Highway 59, beginning at Highway 43 (Karnack Highway) and extending south to Interstate 20. This corridor serves as a primary transportation route and a major commercial gateway into the City. The current inventory of street lights along this section exceeds 180 fixtures.

Over time, portions of the lighting infrastructure have deteriorated due to age, weather exposure, and normal wear. Numerous fixtures have become non-functioning, resulting in reduced visibility and diminished roadway safety. In response, the City initiated targeted repairs and replacements to restore adequate lighting levels and ensure continued reliability of the system.

Recent work has included the replacement and upgrade of LED luminaires, underground conduit, electrical conductors, fuses, luminaire fixtures, and other associated electrical components necessary to return the system to proper operating condition. Where feasible, upgraded LED technology has been utilized to improve energy efficiency, reduce long-term maintenance costs, and enhance illumination quality along the corridor.

To date, the cost of replacing the non-functioning street lights from Karnack Highway to Travis Street totals **\$83,330**. The remaining work needed to complete the restoration of non-functioning street lights extends from Travis Street to Interstate 20 and is estimated at **\$47,975**.

If Council approves the additional work, the total investment to fully restore all non-functioning street lights along the U.S. Highway 59 corridor from Karnack Highway to Interstate 20 will be **\$131,305**.

Completion of this project will improve public safety, enhance nighttime visibility for motorists and pedestrians, and maintain the appearance and functionality of one of the City's most heavily traveled corridors.

Focus Area(s): This item aligns with the following council adopted focus area(s): Improving Infrastructure

Budget Cost: \$131,305

Staff Contact: Douglas Box, Interim Director of Public Works

- Attachments:**
1. 2894_001
 2. 2895_001
 3. 2896_001

RECEIVED

FEB 05 2026

CITY OF MARSHALL
PUBLIC WORKS DEPT.

FROM: STRIPING TECHNOLOGY, LP
STRIPING TECHNOLOGY, LP
PO BOX 4279
TYLER, TX 75712

BILL TO: CITY OF MARSHALL
ATTN: ACCOUNTS PAYABLE
605 E. END BLVD S
MARSHALL, TX 75670

70-1768
JOB: CITY OF MARSHALL
CITY OF MARSHALL-ON CALL
C OF MARSHALL/ ON CALL

INVOICE NO: 4
PERIOD FROM:
PERIOD THRU: 11/30/25

	THIS ESTIMATE	CUMULATIVE
INSTALLATION JOB TO DATE		49,815.00
MATERIAL ON HAND		
BACKCHARGES		
INSTALL THIS PERIOD	39,790.00	
LESS RETAINAGE		
PAYMENTS TO DATE		10,025.00
NET AMOUNT DUE THIS PERIOD	39,790.00	
	=====	=====
BALANCE DUE THIS ESTIMATE		<u>39,790.00</u>

*ck
K/Boaf
2/6/26*

37,050

Hwy 59
Street Light
Installation

RECEIVING SLIP - DATE _____

BY _____ PW

INVOICE # 85640

DATE 01-03-26 - 05-52

BY PL APPROVED BY *[Signature]* 2/9/26

TO: CITY OF MARSHALL
 FROM: STRIPING TECHNOLOGY, LP
 PROJECT: CITY OF MARSHALL-ON CALL

JOB #: 70-1768

APPLICATION NO: 4 DATE 11/30/25
 PERIOD TO: 11/30/25
 ARCHITECT'S PROJECT NO:

ITEM NUMBER	DESCRIPTION	UNIT PRICE	CONTRACT QUANTITY	UM	SCHEDULED VALUE	WORK COMPLETED		COMPLETED AND STORED TO DATE		%		
						PREVIOUS APPLICATION QUANTITY	AMOUNT	THIS PERIOD QUANTITY	AMOUNT			
70	CONTRACT BILLING ITEMS											
001	EQUIP/INSTALL COBRA-STREET LIGHT ON HWY 59 MEDIAN	8025.000	1.0	EA	8025.00	1.0	8025.00	.0	0.00	1.0	8025.00	100
	Total CONTRACT BILLING ITEMS				8025.00		8025.00		0.00		8025.00	
71	LUMINAIRE REPLACEMENT											
001	REPLACE LUMINAIRE FI REPLACE LUMINAIRE FIXTURE LED	1000.000	20.0	EA	20000.00	2.0	2000.00	.0	0.00	2.0	2000.00	10.0
	Total LUMINAIRE REPLACEMENT				20000.00		2000.00		0.00		2000.00	
72	PO#10048 LUMINARE FIXTURE											
05006033	MOBILIZATION MOBILIZATION	700.000	1.0	EA	700.00	.0	0.00	1.0	700.00	1.0	700.00	100
06810610	REPLACE LUM LED 400W REPLACE LUM LED 400W	895.000	50.0	EA	44750.00	.0	0.00	26.0	23270.00	26.0	23270.00	52.0
06907181	REPLACE LUMINAIRE FI REPLACE LUMINAIRE FIXTURE LED	925.000	5.0	EA	4625.00	.0	0.00	.0	0.00	.0	0.00	0.0
60006016	INSTALL ELECTRICAL S INSTALL ELECTRICAL SPLICE	100.000	15.0	EA	1500.00	.0	0.00	4.0	400.00	4.0	400.00	26.7
60006082	REPLACE FUSE REPLACE FUSE	75.000	50.0	EA	3750.00	.0	0.00	44.0	3300.00	44.0	3300.00	88.0
60006084	REPLACE BREAKAWAY FU REPLACE BREAKAWAY FUSE HOLDER	165.000	10.0	EA	1650.00	.0	0.00	7.0	1155.00	7.0	1155.00	70.0
	Total PO#10048 LUMINARE FIXTURE				56975.00		0.00		28825.00		28825.00	
73	US 59 KNOCK DOWN W/FOUNDATION											
60006006	REPLACE UNDERGROUND REPLACE UNDERGROUND CONDUIT	15.000	20.0	LF	300.00	.0	0.00	10.0	150.00	10.0	150.00	50.0
60006009	REPLACE CONDUCTORS REPLACE CONDUCTORS	3.000	900.0	LF	2700.00	.0	0.00	855.0	2565.00	855.0	2565.00	95.0
60006059	INSTALL FOUNDATION INSTALL FOUNDATION	4500.000	1.0	EA	4500.00	.0	0.00	1.0	4500.00	1.0	4500.00	100
	Total US 59 KNOCK DOWN W/FOUNDATION				7500.00		0.00		7215.00		7215.00	

TO: CITY OF MARSHALL
 FROM: STRIPING TECHNOLOGY, LP
 PROJECT: CITY OF MARSHALL-ON CALL

JOB #: 70-1768

APPLICATION NO: 4 DATE 11/30/25
 PERIOD TO: 11/30/25
 ARCHITECT'S PROJECT NO:

ITEM NUMBER	DESCRIPTION	UNIT PRICE	CONTRACT QUANTITY UM	SCHEDULED VALUE	----- WORK COMPLETED -----		-----		COMPLETED AND STORED TO DATE		%	
					PREVIOUS APPLICATION QUANTITY	AMOUNT	THIS PERIOD QUANTITY	AMOUNT	QUANTITY	AMOUNT		
74	KNOCKDOWN US 59 11/4/25 WAFFLE											
0610 01	STAND LUM POLE SINGL STAND LUM POLE SINGLE ARM	3750.000	1.0 EA	3750.00	.0	0.00	1.0	3750.00	1.0	3750.00	100	
	Total KNOCKDOWN US 59 11/4/25 WAFFLE			3750.00		0.00		3750.00		3750.00		

Application Total					96250.00		10025.00		39790.00		49815.00	

FROM: STRIPING TECHNOLOGY, LP
STRIPING TECHNOLOGY, LP
PO BOX 4279
TYLER, TX 75712

BILL TO: CITY OF MARSHALL
ATTN: ACCOUNTS PAYABLE
605 E. END BLVD S
MARSHALL, TX 75670

70-1768
JOB: CITY OF MARSHALL
CITY OF MARSHALL-ON CALL
C OF MARSHALL/ ON CALL

INVOICE NO: 5
PERIOD FROM:
PERIOD THRU: 12/31/25

	THIS ESTIMATE	CUMULATIVE
INSTALLATION JOB TO DATE		53,565.00
MATERIAL ON HAND		
BACKCHARGES		
INSTALL THIS PERIOD	3,750.00	
LESS RETAINAGE		
PAYMENTS TO DATE		10,025.00
NET AMOUNT DUE THIS PERIOD	3,750.00	
	=====	=====
BALANCE DUE THIS ESTIMATE		43,540.00

TO: CITY OF MARSHALL
 FROM: STRIPING TECHNOLOGY, LP
 PROJECT: CITY OF MARSHALL-ON CALL

JOB #: 70-1768

APPLICATION NO: 5 DATE 12/31/25
 PERIOD TO: 12/31/25
 ARCHITECT'S PROJECT NO:

ITEM NUMBER	DESCRIPTION	UNIT PRICE	CONTRACT QUANTITY UM	SCHEDULED VALUE	----- WORK COMPLETED -----		----- THIS PERIOD -----		COMPLETED AND STORED TO DATE		%
					PREVIOUS APPLICATION QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
70 CONTRACT BILLING ITEMS											
001	EQUIP/INSTALL COBRA- STREET LIGHT ON HWY 59 MEDIAN	8025.000	1.0 EA	8025.00	1.0	8025.00	.0	0.00	1.0	8025.00	100
Total CONTRACT BILLING ITEMS				8025.00		8025.00		0.00		8025.00	
71 LUMINAIRE REPLACEMENT											
001	REPLACE LUMINAIRE FI REPLACE LUMINAIRE FIXTURE LED	1000.000	20.0 EA	20000.00	2.0	2000.00	.0	0.00	2.0	2000.00	10.0
Total LUMINAIRE REPLACEMENT				20000.00		2000.00		0.00		2000.00	
72 PO#10048 LUMINARE FIXTURE											
05006033	MOBILIZATION	700.000	1.0 EA	700.00	1.0	700.00	.0	0.00	1.0	700.00	100
06810610	REPLACE LUM LED 400W REPLACE LUM LED 400W	895.000	50.0 EA	44750.00	26.0	23270.00	.0	0.00	26.0	23270.00	52.0
06907181	REPLACE LUMINAIRE FI REPLACE LUMINAIRE FIXTURE LED	925.000	5.0 EA	4625.00	.0	0.00	.0	0.00	.0	0.00	0.0
60006016	INSTALL ELECTRICAL S INSTALL ELECTRICAL SPLICE	100.000	15.0 EA	1500.00	4.0	400.00	.0	0.00	4.0	400.00	26.7
60006082	REPLACE FUSE REPLACE FUSE	75.000	50.0 EA	3750.00	44.0	3300.00	.0	0.00	44.0	3300.00	88.0
60006084	REPLACE BREAKAWAY FU REPLACE BREAKAWAY FUSE HOLDER	165.000	10.0 EA	1650.00	7.0	1155.00	.0	0.00	7.0	1155.00	70.0
Total PO#10048 LUMINARE FIXTURE				56975.00		28825.00		0.00		28825.00	
73 US 59 KNOCK DOWN W/FOUNDATION											
60006006	REPLACE UNDERGROUND REPLACE UNDERGROUND CONDUIT	15.000	20.0 LF	300.00	10.0	150.00	.0	0.00	10.0	150.00	50.0
60006009	REPLACE CONDUCTORS REPLACE CONDUCTORS	3.000	900.0 LF	2700.00	855.0	2565.00	.0	0.00	855.0	2565.00	95.0
60006059	INSTALL FOUNDATION INSTALL FOUNDATION	4500.000	1.0 EA	4500.00	1.0	4500.00	.0	0.00	1.0	4500.00	100
Total US 59 KNOCK DOWN W/FOUNDATION				7500.00		7215.00		0.00		7215.00	

TO: CITY OF MARSHALL
 FROM: STRIPING TECHNOLOGY, LP
 PROJECT: CITY OF MARSHALL-ON CALL

JOB #: 70-1768

APPLICATION NO: 5 DATE 12/31/25
 PERIOD TO: 12/31/25
 ARCHITECT'S PROJECT NO:

ITEM NUMBER	DESCRIPTION	UNIT PRICE	CONTRACT QUANTITY UM	SCHEDULED VALUE	----- WORK COMPLETED -----		THIS PERIOD		COMPLETED AND STORED TO DATE		%	
					PREVIOUS APPLICATION QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT		
74	KNOCKDOWN US 59 11/4/25 WAFFLE											
0610 01	STAND LUM POLE SINGL STAND LUM POLE SINGLE ARM	3750.000	1.0 EA	3750.00	1.0	3750.00	0.0	0.00	1.0	3750.00	100	
	Total KNOCKDOWN US 59 11/4/25 WAFFLE			3750.00		3750.00		0.00		3750.00		
75	KNOCKDOWN 12/3/25 WATER DEPT											
0610 01	STAND LUM POLE SINGL STAND LUM POLE SINGLE ARM	3750.000	1.0 EA	3750.00	0.0	0.00	1.0	3750.00	1.0	3750.00	100	
	Total KNOCKDOWN 12/3/25 WATER DEPT			3750.00		0.00		3750.00		3750.00		
Application Total				100000.00		49815.00		3750.00		53565.00		

Proposal

From: STRIPING TECHNOLOGY LP
TYLER, TEXAS USA
Phone: 903-595-6800

Project: 70-1768-6
Description: LUMINAIRE FIXTURE
Contract #:
Additional Info:

ITEM / DESCRIPTION	BID QTY	U/M	UNIT BID	AMOUNT
500 6033 MOBILIZATION	1.000	EA	\$700.00	\$700.00
0610 6103 REPLACE LUM LED 400W	45.000	EA	\$895.00	\$40,275.00
6000 6006 REPLACE UNDERGROUND CONDUIT	20.000	LF	\$15.00	\$300.00
6000 6009 REPLACE CONDUCTORS	100.000	LF	\$3.00	\$300.00
6000 6016 ELC SPLICE	10.000	EA	\$100.00	\$1,000.00
6000 6082 REPLACE FUSE	50.000	EA	\$75.00	\$3,750.00
6000 6084 REPLACE FUSS HOLDER	10.000	EA	\$165.00	\$1,650.00
			TOTAL BID:	\$47,975.00

Project Comments

MOBILIZATION WILL BE CHARGED PER WORK ORDER.
PRICE IS FOR STRIPING TO FURNISH FIXTURESS AND INSTALL
PRICE FOR 5 CHANGE OUTS IF DONE IN 1 DAY.
UNDEREGROUND CONDUIT, CODUCTORS, FUSES, FUSE HOLDERSSS AND ELE SPLICE AS NEEDED.

Signature: _____

Mitch Berry



TO: City Council
DATE: April 9, 2026
ITEM #: 9.B
SUBJECT: Consideration and Award of Contract for ERP Software. (Council IT Committee / Support Services / Mike Searight, Consultant)

Recommendation for Action:

Executive Summary:

The selection process for the new Enterprise Resource Planning (ERP) system has reached its final deliberative stage. To ensure project momentum is maintained despite the upcoming **holiday short week**, the Core Team is scheduled to convene on **Monday** to finalize the selection between the two remaining candidates.

Finalist Comparison

The evaluation has been narrowed down to two industry-leading solutions. Both vendors have undergone rigorous demonstrations and technical reviews:

- **OpenGov:** Recognized for its modern, cloud-native architecture and intuitive user interface. It is particularly strong in budgeting, performance management, and public-facing transparency.
- **Tyler Technologies:** A veteran in the public sector space, offering a deeply integrated suite of applications (e.g., Munis or Enterprise ERP) known for handling complex regulatory requirements and high-volume departmental needs.

Meeting Objectives

Monday's session will focus on resolving the final decision points required to move to the contracting phase:

1. **Functional Alignment:** Assessing which platform best bridges the current gaps in our departmental workflows.
2. **Total Cost of Ownership (TCO):** Reviewing long-term licensing, implementation, and maintenance costs.
3. **Risk Mitigation:** Evaluating implementation timelines and the support structures provided by each vendor.
4. **Final Consensus:** Securing a formal recommendation from the Core Team to present to executive leadership.

Next Steps

Following Monday's meeting, a formal recommendation report will be drafted. This will allow the procurement and legal teams to initiate contract negotiations immediately following the holiday break, keeping the project on track for its projected go-live date.

Focus Area(s): This item aligns with the following council adopted focus area(s):

Budget Cost:

Staff Contact: Randy Pritchard

- Attachments:**
1. OpenGov vs Tyler
 2. OpenGov Summary
 3. Tyler Summary

OpenGov vs Tyler (Munis) – Side-by-Side Comparison

Category	OpenGov ERP	Tyler Munis ERP
Overall Positioning	Modern, cloud-native, finance-first platform	Mature, full-suite Tier 1 government ERP
Core Strength	Budgeting, reporting, transparency	Full enterprise ERP depth (finance + HR + utilities)
Target Fit	Mid-size cities wanting speed & usability	Cities needing full operational depth & complexity
Deployment	Cloud-only (SaaS)	Cloud + legacy/on-prem options
Implementation Timeline	6–12 months (fast)	12–24+ months (complex)
Implementation Risk	Lower (config-driven)	Higher (heavy data conversion & dependencies)
Modules (Core)	Financials, Budgeting, Procurement, Reporting	Financials, HR/Payroll, Utility Billing, Procurement, Assets, Permitting
HR / Payroll	Limited depth	Very strong / enterprise-grade
Utility Billing	Moderate / improving	Best-in-class, proven
Budgeting & Performance	Best-in-class	Strong but not market-leading
User Experience	Very modern, intuitive	More traditional, steeper learning curve
Reporting / Dashboards	Excellent (real-time, transparency)	Strong but less user-friendly
Integration / APIs	Strong API-first approach	Strong but more complex integrations
Scalability	Good for mid-size cities	Scales to largest cities/counties
Vendor Maturity	Newer ERP entrant	Industry leader (15,000+ gov clients)
Pricing Model	SaaS subscription	SaaS or traditional licensing
Estimated Cost (5-Year TCO)	~\$2M–\$4M	~\$4M–\$8M+ (depending on modules)
Customization	Limited (configuration-focused)	High flexibility, deeper customization
Long-Term Viability	Evolving platform	Highly proven, long-term stable

Key Takeaways:

Where OpenGov Wins

- **Speed to value** (fast implementation, lower disruption)
- **Best budgeting + executive dashboards** (huge for CFO/CMO)
- **Ease of use** (less training, faster adoption)

- Lower **project risk** early on

This is your **“modern, low-friction” option**

Where Tyler Wins

- **Complete ERP depth** (HR, payroll, utilities, public safety complexity)
- **Proven at scale** across thousands of governments
- Strong compliance, fund accounting, and operational coverage
- Better for **long-term enterprise needs**

This is your **“enterprise, no-compromise” option**

My CIO-Level Recommendation for Marshall

If your priority is:

- Fast go-live
- Lower implementation risk
- Strong executive reporting / transparency

OpenGov is the better fit

If your priority is:

- Long-term ERP stability (10–15 years)
- Deep HR, payroll, utilities, and operations
- Avoiding future system gaps

Tyler is the safer strategic choice

Bottom Line

- **OpenGov = faster, easier, more modern**
- **Tyler = deeper, proven, more complete**

This decision is really:

“Do we want speed and simplicity now... or depth and durability long-term?”

City of Marshall, Texas - OpenGov Summary

Enterprise Resource Planning (ERP) Modernization

Post-RFP Demonstration Master Summary

Prepared by: Searight Internetwork Consulting

Date: March 2026

1. Executive Summary

Following the completion of the ERP RFP process—including formal demonstrations, vendor evaluations, and post-demo discussions—the City of Marshall is positioned to modernize its financial, utility billing, payroll, and reporting systems with a fully integrated, cloud-based ERP platform.

Vendors evaluated included:

- OpenGov
- Tyler Technologies
- Edmunds GovTech

Based on evaluation results and follow-up discussions, OpenGov has demonstrated strong alignment with the City's operational, technical, and strategic goals.

A **critical outcome of this process** is the confirmation of full legacy data migration—including attachments—linked to the system of record, which significantly reduces implementation risk and preserves operational continuity.

2. Project Scope

The ERP modernization initiative includes:

- Core Financials (GL, AP, AR, Cash Receipts, Fixed Assets)
- Utility Billing (replacement of legacy STW system)
- Budgeting & Performance Management
- Payroll
- Reporting & Analytics
- Workflow automation and internal controls
- Data migration (including historical records and attachments)
- Integration with existing systems
- Training and change management
- Cloud hosting, cybersecurity, and disaster recovery

3. Critical Success Factor: Data Migration & Attachments

This is the most important component of the project

The City received confirmation that:

OPENGOV SUMMARY

- All STW data will be migrated, including:
 - Customer records
 - Financial data
 - Utility billing history
- **All attachments will remain intact and linked to accounts and customers**
- Attachments will be:
 - Maintained at the **account level and customer level**
 - Accessible within the new system as the **system of record**
- Data will be:
 - **Redundant in the cloud**
 - Validated through structured migration processes
- File path mapping will be:
 - **A joint effort between City staff and vendor**

This ensures:

- No loss of historical documentation
- Preservation of audit trails and compliance records
- Continuity for staff workflows and operations

4. Implementation Approach

The implementation follows a structured five-phase methodology:

- **Initiate** – Project kickoff, governance, provisioning
- **Validate** – Requirements confirmation and design
- **Configure** – System configuration and integration
- **Train** – End-user and administrator training
- **Launch** – Go-live, stabilization, and support

This phased approach reduces risk and ensures controlled deployment.

5. Implementation Timeline

The implementation is expected to take approximately **12 months**, with a structured and sequenced rollout.

Key Timeline Reference

Please refer to the full detailed timeline here:

Major Milestones

- **April 2026** – Project Kickoff
- **November 2026**
 - Payroll Go-Live
 - Utility Billing Go-Live (with parallel billing validation)
- **January 2027**
 - Financial Management Go-Live
 - Budgeting Operational
- **February 2027** – Project Closeout

Key Insight

OPENGOV SUMMARY

- Utility Billing is treated as **high-risk** and includes:
 - Multiple parallel billing cycles
 - Validation checkpoints
 - Controlled cutover

6. Financial Overview (10-Year Total Cost of Ownership)

Detailed Cost Model

Please refer to full implementation and cost breakdown:

Summary of Costs

One-Time Costs

- Implementation + Data Migration: **\$184,273**

Recurring Software Costs

- Year 1: ~\$111,576
- Year 10: ~\$173,075
- 10-Year Total: **~\$1.4M**

Total Cost of Ownership

- **Required (10-Year): ~\$1.59M**
- With Optional Support:
 - ~\$2.0M (moderate support)
 - ~\$2.11M (full support)

Key Financial Observations

- Predictable SaaS model with **5% annual increase**
- Flexible support model (optional consulting services)
- Scalable based on staffing and future needs
- Strong long-term cost transparency

7. Vendor Evaluation Summary

OpenGov

- Cloud-native ERP platform
- Strong Texas municipal presence
- Modern UI and reporting
- AI-enabled reporting and query capabilities
- Integrated budgeting and performance tools
- Utility billing automation and rules engine
- Commitment to **support STW during transition**

Tyler Technologies

- Mature, enterprise-grade platform
- Strong market presence in Texas and LocalGov
- Traditional implementation approach

Edmunds GovTech

- Flexible and customer-focused
- Smaller footprint but competitive capabilities

8. Utility Billing Modernization Highlights

- No change to customer account numbers
- Advanced billing rules engine
- Automated work order generation
- Improved customer experience and portal
- Modern payment processing options
- Scheduled and AI-driven reporting

9. Risk & Dependency Considerations

To ensure success, the City must:

- Execute contract in a timely manner
- Assign internal project leadership and SMEs
- Actively participate in validation and testing
- Ensure data quality and readiness
- Align departments across Finance, Utilities, and HR

10. Strategic Impact

This ERP modernization will:

- Replace legacy **STW** platform
- Improve operational efficiency across departments
- Enhance transparency and reporting
- Strengthen financial and utility management
- Enable future AI and data-driven initiatives
- Improve citizen experience and trust

11. Recommendations & Next Steps

1. Finalize vendor selection with Core Team
2. Negotiate contract and Statement of Work
3. Confirm data migration and attachment requirements in writing
4. Establish governance and project structure
5. Prepare internal teams for implementation

12. Final Statement

The City of Marshall is well-positioned to successfully transition to a modern ERP platform. The confirmed ability to migrate all STW data and attachments—fully linked to the system of record—is a defining milestone in this process and significantly reduces risk while ensuring long-term operational success.

City of Marshall, Texas

Enterprise Resource Planning (ERP) Modernization

Post-RFP Demonstration Master Summary – Tyler Munis Proposal

Prepared by: Searight Internetwork Consulting

Date: March 2026

1. Executive Summary

Following the ERP RFP demonstrations and vendor discussions, Tyler Technologies (Munis ERP) remains a strong, enterprise-grade solution for the City of Marshall.

Tyler delivers a structured, governance-heavy implementation model with deep functionality across Financials, HR/Payroll, and Utility Billing. The platform is widely used across Texas local governments and is designed for long-term operational stability.

Tyler has confirmed the ability to achieve a January 1, 2027 Financials Go-Live, but several areas require clarification prior to contract execution—particularly data migration (including attachments), pricing certainty, and integration ownership.

2. Project Scope

The Tyler Munis solution is delivered in a **three-phase implementation:**

Phase 1 – Financials (Priority)

- General Ledger, Accounts Payable/Receivable
- Budgeting and Capital Assets
- Procurement and Purchasing
- Project & Grant Accounting
- General Billing
- Enterprise Reporting and Forms Processing

Phase 2 – Human Capital Management

- HR and Talent Management
- Payroll with Employee Self-Service
- Time and Attendance

Phase 3 – Utility Billing

- Utility Billing CIS
- Meter Interface and consumption tracking

This phased approach reduces risk but extends the full implementation timeline to approximately **18–24 months**.

3. Implementation Approach

Tyler uses a **six-stage implementation methodology:**

1. Initiate & Plan

2. Assess & Define
3. Prepare Solution
4. Production Readiness
5. Production (Go-Live)
6. Close

Each stage includes:

- Defined deliverables and acceptance criteria
- Formal control points requiring City approval
- Structured governance and escalation paths
- Change control tied to scope, cost, and schedule

This approach is highly disciplined and reduces risk, but it requires active City participation and timely decision-making.

4. Implementation Timeline

Target Timeline

- **April 2026** – Project kickoff (Financials Phase)
- **January 2027** – Financials Go-Live
- **July 2027** – HR/Payroll Go-Live
- **October 2027** – Utility Billing Go-Live

Key Details

- Tyler requires approximately 45 days after contract execution to begin implementation
- The full project timeline is refined collaboratively with the City during the planning phase
- Financials are prioritized to establish a system of record first, followed by dependent modules

Important Insight

- The timeline is achievable, but:
 - It is dependent on City resource availability
 - It requires strict adherence to milestones and deliverables

5. Staffing & Resource Model

Tyler’s implementation model requires significant City involvement.

Estimated City Resource Commitments

- Project Manager: ~50% allocation throughout project
- Functional Leads: 15%–35% depending on phase
- Power Users: Up to 50% during testing and training
- Conversion Lead: Up to 25% depending on data complexity

Key Takeaway

- This is not a vendor-led implementation
- Success depends heavily on:
 - Subject matter expert (SME) availability

- Timely decisions from departments
- Active participation in testing and validation

6. Training & Change Management

Tyler uses a train-the-trainer model supported by structured training phases:

- Solution orientation sessions for leadership and SMEs
- Hands-on configuration training for core teams
- Process refinement training using real workflows
- Solution validation testing led by City users
- End-user training delivered by City trainers

Key Considerations

- Tyler provides initial training only
- The City is responsible for:
 - Training all additional users
 - Maintaining long-term training capability
 - Developing internal process documentation

7. Data Migration & Conversion

Tyler provides a structured and repeatable data conversion process:

Conversion Includes

- Up to 5 years of:
 - Financial data (GL, AP, AR, purchasing)
 - Payroll history
 - Utility billing data (accounts, services, balances, consumption)
- Vendor, employee, and customer master records

Conversion Process

- Data extraction from legacy systems
- Data mapping and crosswalk validation
- Multiple conversion iterations
- Final production validation and sign-off

Critical Observation – Attachments & System of Record

- Tyler’s proposal does NOT explicitly confirm:
 - Migration of document attachments
 - Preservation of attachment linkage to records
- The focus is on structured data only

Risk

- Potential loss of:
 - Historical documents
 - Permits, invoices, and supporting files
 - Audit trail documentation

Recommendation

- This must be **explicitly defined in the contract and SOW**:
 - Attachment migration
 - Storage approach
 - System of record ownership

8. Integrations

Tyler offers two integration approaches:

City-Managed Integrations

- API Toolkit + SnapLogic platform
- City builds and maintains integrations (e.g., NeoGov)

Tyler-Managed Integrations

- Requires:
 - Defined list of systems
 - Additional cost and scope

Key Notes

- Utility Billing is native (no integration required)
- Integration ownership must be clearly defined to avoid future costs and delays

9. Pricing & Financial Considerations

Current Proposal

- Includes:
 - Base implementation services
 - Optional professional services hours
- Does not include Not-to-Exceed (NTE) pricing

Key Financial Risks

- No cap on implementation costs
- Additional costs possible for:
 - Integrations
 - Schedule acceleration
 - Additional services

Recommendation

- Require:
 - NTE pricing
 - Defined Total Cost of Ownership (10-year view)
 - Clear integration cost structure

10. SLA & Contract Terms

- SLA includes uptime expectations and service credits
- Relief provisions exist if uptime is not met

Tyler has indicated:

- Contract terms are standard but open to negotiation
- Final SOW is delivered at contract award, allowing City redlines

11. Governance & Risk Management

Tyler provides a highly structured governance model:

- Steering Committee oversight
- Defined escalation paths
- Formal change control process

Triple Constraint Model

- Scope, Cost, and Schedule are interdependent
- Any change to one impacts the others

This ensures discipline but requires strong internal governance from the City.

12. Strengths

- Proven ERP solution for local government
- Strong governance and implementation methodology
- Deep functional capabilities
- Scalable long-term platform
- Established presence in Texas

13. Risks & Gaps

Key Risks

- No explicit attachment migration strategy
- No finalized implementation plan pre-contract
- No NTE pricing (budget risk)
- Integration ownership unclear
- High dependency on City resources

14. Final Assessment

Tyler Munis is a low-risk, enterprise-grade ERP platform with strong structure and governance.

However, compared to other vendors, it:

- Requires more internal effort from the City
- Has less flexibility upfront
- Requires more contract definition to reduce risk

15. Recommendations & Next Steps

1. Require Marshall-specific SOW before final approval
2. Define data migration including attachments
3. Establish Not-to-Exceed pricing
4. Clarify integration ownership and costs
5. Confirm City staffing commitments
6. Finalize implementation timeline collaboratively

16. Final Statement

Tyler Munis provides a proven, structured path to ERP modernization, but success will depend on:

- Strong internal leadership and engagement
- Clear contractual definitions
- Resolution of key risks—especially data migration and attachments



TO: City Council
DATE: April 9, 2026
ITEM #: 9.C
SUBJECT: Consider approval of the WWTP Water Line Project Engineering Services (\$40,000). (Public Works)

Recommendation for Action: Motion to approve Engineering Services from Hayes Engineering for the WWTP Water Line Project.

Executive Summary:

City staff have been coordinating with TxDOT regarding the I-369 corridor project and associated flyover construction at Interstate 20. As part of this project, TxDOT has acquired right-of-way that includes the City’s existing non-potable water well serving the Wastewater Treatment Plant (WWTP). As a result, the well must be abandoned.

This well is currently the WWTP’s sole water source, providing essential non-potable water for operations such as equipment wash-down and treatment processes. Loss of this source without replacement would significantly impact plant functionality and regulatory compliance.

Due to surrounding constraints—including TxDOT right-of-way, private property, and the adjacent closed landfill—constructing a new on-site well is not considered feasible. Therefore, the City’s engineer evaluated alternatives to supply treated water from the municipal system.

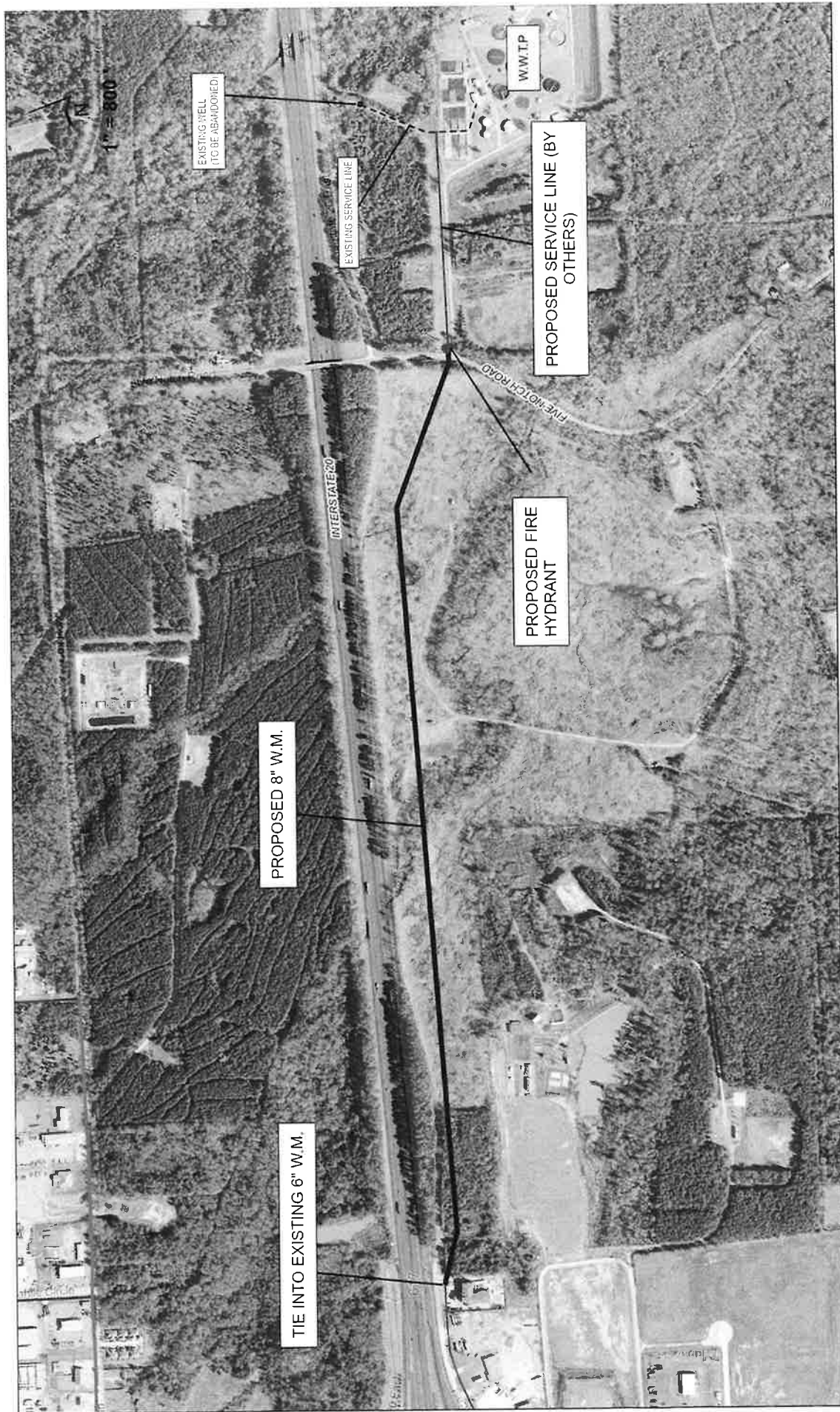
The proposed solution is to extend water service from the I-20 service road near Exit 617 through TxDOT right-of-way to the WWTP. This option provides a practical, cost-effective, and timely approach to restoring a reliable water source necessary for continued plant operations.

Focus Area(s): This item aligns with the following council adopted focus area(s): Improving Infrastructure

Budget Cost: \$40,000

Staff Contact: Stan Hayes, City Engineer of Record
Douglas Box, Interim Director of Public Works

- Attachments:**
1. Proposed Drawing for Water Service to WWTP
 2. Work Order for Professional Services
 3. Opinion of Probable Cost for Project



Water Service to WWTP Along I-20 ROW



HAYES ENGINEERING, INC.

Texas Registered Engineering Firm F-1465 www.hayesengineering.net
2126 ALPINE RD. LONGVIEW, TX 75601-3401
V 903.758.2010 F 903.758.2099

WORK ORDER FOR PROFESSIONAL SERVICES W.O. NO. MA-26-02

This will constitute authorization by the City of Marshall, Texas (Owner) for Hayes Engineering, Inc. (Engineer) to proceed with the following described "Project":

Water Service to WWTP

The Project consists of designing approximately 6,400 LF of 8" water main from the end of the existing I-20 service road east along the south ROW of I-20 to 5' Notch Road, then south along 5' Notch Road to the entrance of the WWTP. We understand the scope of services for the Project as follows:

BASIC ENGINEERING SERVICES:

PRELIMINARY DESIGN PHASE
1) Prepare preliminary engineering design documents and review with City staff. \$ 14,000

FINAL DESIGN PHASE
2) Finalize plans, specifications and contract documents for construction. \$ 15,000
Review with City Staff.

BID PHASE
3) Assist in advertising and receiving bids, tabulate and make recommendation on bids received, and assist with negotiations for a construction contract. \$ 1,000

CONSTRUCTION PHASE
4) Perform periodic site visits for 60 day construction period. Attend meetings as needed. \$ 2,000
5) Review monthly progress estimates with field representative and prepare monthly pay estimates for a 60 day construction period. \$ 2,000

BASIC ENGINEERING TOTAL \$ 34,000

ADDITIONAL SERVICES:
6) Field data acquisition for design. \$ 5,000
7) Prepare TxDOT permit \$ 1,000

ADDITIONAL SERVICES TOTAL \$ 6,000

PROJECT TOTAL \$ 40,000

Design phase will be completed within approximately sixty (60) days at an estimated cost of \$29,000. Bid Phase will be completed in approximately thirty (30) days at an estimated cost of \$1,000. Construction Phase will coincide with the construction contract that is projected at sixty (60) days at an estimated cost of \$4,000 for engineering services. Additional Services includes \$5,000 for field data acquisition that will coincide with the preliminary design and preparation of TxDOT permit for \$1,000 of engineering services. Partial payments for services shall be made monthly, as evidenced by monthly statements submitted by the Engineer and approved by the Owner. Total of all services shall not exceed \$40,000.

APPROVED:
CITY OF MARSHALL, TEXAS

ACCEPTED:
HAYES ENGINEERING, INC.

BY: _____
Melissa Vossmer, City Manager

BY: _____
Stanley R. Hayes, P. E., Principal

Water Service to WWTP Along I-20 ROW

CITY OF MARSHALL, TEXAS
 WATER SERVICE TO WWTP FROM WEST
 OPINION OF PROBABLE COST (OPC)

ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
BASE BID				
<i>General Items</i>				
1 Mobilization, Bonds & Insurance	1	LS	\$ XXXXXXXX	\$35,000.00
2 Traffic Control & Barricades	1	LS	\$ XXXXXXXX	\$2,000.00
3 Storm Water Pollution Prevention & Erosion Control per City & TCEQ	1	LS	\$ XXXXXXXX	\$4,000.00
4 Trench Safety	1	LS	\$ XXXXXXXX	\$1,500.00
5 Miscellaneous Allowance	1	LS	\$ XXXXXXXX	\$20,000.00
Sub Total General Items				\$62,500.00

Water - Service Road, I-20 ROW

6 Furnish & install 8" water main w/ tracer wire	6650	LF	\$40.00	\$226,000.00
7 Bore 8" WM utility drive	60	LF	\$80.00	\$4,800.00
8 Dry Bore and encase 8" wm in 14" encasement	40	LF	\$250.00	\$10,000.00
9 Tie into existing 8" water main	1	EA	\$1,500.00	\$1,500.00
10 Furnish and install fire hydrant assembly	2	EA	\$4,500.00	\$9,000.00
11 Directional bore creeps	600	LF	\$80.00	\$48,000.00
12 Furnish & install 8" gate valve w/ adjustable valve box	5	EA	\$4,000.00	\$20,000.00
13 Furnish & install water main fittings	1	TN	\$10,000.00	\$10,000.00
14 Furnish & install valve and line markers	10	TN	\$100.00	\$1,000.00
15 Water main testing & sterilization	1	LS	\$ XXXXXXXX	\$2,000.00
Subtotal Water				\$332,300.00

TOTAL OPINION of PROBABLE CONSTRUCTION COST

Engineering	\$ 35,000.00
Surveying	\$ 5,000.00
TOTAL OPINION of PROBABLE COST	\$434,800.00



Water Service to WWTP Along I-20 ROW



TO: City Council
DATE: April 9, 2026
ITEM #: 9.D
SUBJECT: Consider approval of the proposal to relocate a 16 inch cast at highway 59 at a cost not to exceed \$345,520. (Public Works)

Recommendation for Action: Motion to approve the proposal to relocate a 16 inch cast at highway 59 at a cost not to exceed \$345,520.

Executive Summary:

On February 22, 2026, the City of Marshall was notified of a 16-inch water main break located beneath Highway 59 after crews from the Texas Department of Transportation discovered the issue while performing routine cleaning of drainage box culverts at the intersection of Highway 59 and Highway 43. Upon discovery, the condition of the line rapidly deteriorated, and the break intensified, creating an immediate risk to water service reliability and public health. As a result, the City issued a boil water notice and took emergency action to stabilize the system.

To prevent a total system outage, the City engaged RBIS, LLC to perform emergency temporary repairs, allowing the water system to remain operational while a permanent solution was evaluated. The incident highlighted the vulnerability of critical infrastructure located within drainage structures and the need to relocate the line to a more secure and accessible location.

As a long-term corrective measure, RBIS, LLC proposes to provide all necessary materials, labor, and equipment to relocate the existing 16-inch cast iron water line currently installed within the box culvert beneath Highway 59. The relocation will be completed in accordance with engineering plans prepared by Hayes Engineering and will move the line into the right-of-way (ROW), improving system resilience, accessibility for maintenance, and protection from future damage.

The proposed scope of work includes installation of a 24-inch steel casing via bore beneath Highway 59, allowing the new 16-inch water main to be safely installed without disturbing the roadway. The project also includes all necessary connections to tie the new line into the existing water system on both sides of the highway, as detailed in the project drawings. This approach ensures minimal disruption to traffic while delivering a durable, long-term infrastructure solution.

This project is critical to maintaining reliable water service, reducing the risk of future failures, and addressing infrastructure deficiencies exposed by the emergency event.

Focus Area(s): This item aligns with the following council adopted focus area(s): Improving Infrastructure

Budget Cost: \$345,520

Staff Contact: Douglas Box, Interim Director of Public Works
Stan Hayes, City Engineer of Record

Attachments: 1. Proposal to Relocate 16in Cast at Hwy 59 - Marshall - 3-24-26



RBIS, LLC.



PO Box 1364 ~ Texarkana, Tx. 75504
Phone: (903) 701-3110 or (903) 701-3111
Fax: (870)-772-0654
bk.rbis@gmail.com

PROPOSAL TO RELOCATE 16” WATER MAIN AT HWY 59 & HWY 43

March 24, 2026

Corey Owens & Douglas Box
City of Marshall, Texas
401 South Alamo Blvd
Marshall, Tx. 75671

Phone: 903-934-7863
Mbl: 903-578-3867

Job Name: **Relocate 16” Cast Iron in Culvert to ROW w/ Hwy Bore**
Job Location: **Marshall, Tx. – Intersection of Hwy 59 & Hwy 43**

RBIS, LLC proposes to furnish material, labor, and equipment to relocate the existing 16” cast iron water line in the box culvert under Hwy 59 per the plans provided and attached to this proposal per Hayes Engineering.

This includes the 24” cased bore crossing Highway 59 and connecting the new 16” to the existing per the drawing on both sides of the highway.

Total Quoted Price for 16” Relocation with Hwy Bore - \$ 345,520.00

Exceptions: Exclusions:

Bonds & Permits
TxDot Highway Permit
Concrete Work/Repair of Any Kind

Payment to be made as follows:

Due upon completion.

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner, according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner is to carry fire, tornado, and other necessary insurance.

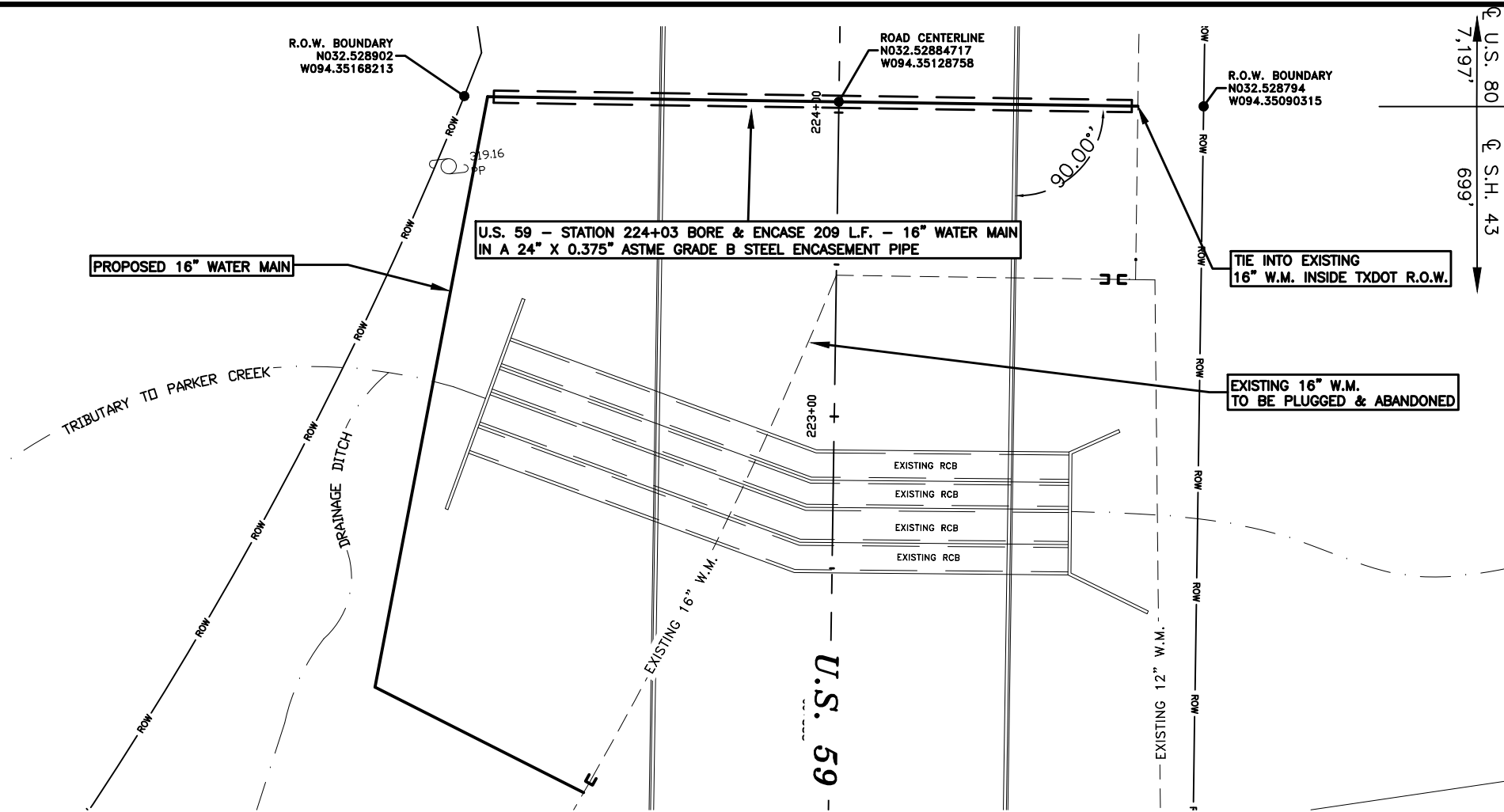
Note: We reserve the right to withdraw this proposal if not accepted within 30 calendar days.

RBIS, LLC., Authorized Signature _____

Acceptance of Proposal: The above process, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date of Acceptance: _____



1"=50'

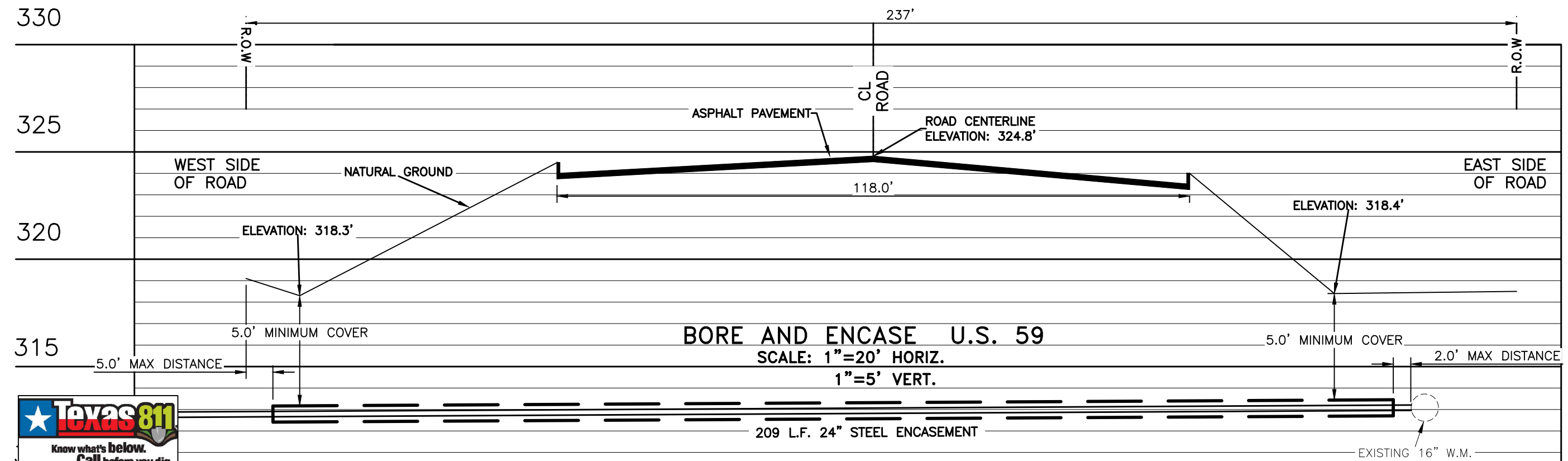
** THIS DRAWING IS FOR PERMIT USE ONLY.



Landon C. White

3/2/2026

** RIGHT OF WAY SHOWN IS APPROXIMATE **
FIELD VERIFY RIGHT OF WAY LOCATION



PROPOSED
16" WATER MAIN

CITY OF MARSHALL
TxDOT PERMIT
ON U.S. 59
HARRISON COUNTY, TEXAS

HAYES ENGINEERING, INC.
Texas Registered Engineering Firm F-1465
2126 Alpine St. Longview, TX 75601-3401
Tel: (903) 758-2010 • Fax: (903) 758-2099



DRAWN BY :
L.C.W.
CHECKED BY :
L.C.W.
DATE :
MAR. 2026
SCALE :
AS NOTED
JOB NO. :
MA-26-00 (HOURLY)
PERMIT 2026-01

SHEET
1
OF 1 SHEETS



TO: City Council
DATE: April 9, 2026
ITEM #: 10.A
SUBJECT: Review of the FY27 Budget Calendar.

Recommendation for Action:

Executive Summary: The draft FY27 Budget Calendar is developed through to the end of May, where the new City Manager can finalize the schedule for adoption by the City Council in September 2026. In support of this development of the FY27 Budget, staff training started in December 2025 and will continue through to the development of a draft FY27 Budget and presented to Council.

The foundation for the FY2027 Budget development was put into place with the Council FY27 Budget Work Session on February 27th and the follow-up session with Staff on March 4th. The Report will be presented to Council later this month. As seen in the attached, departmental draft budgets are due by April 16th. At that time, I will start a cursory review with the Departments.

As the Council is aware, at the same time, the City has been working on the identification of a new ERP System for the City, of which the budget is an integral part. Not knowing what software will ultimately be recommended, the Departmental Draft FY27 Budget is being developed on spreadsheets which we believe can be uploaded, saving the time of having to recreate the budget in the new ERP which is very time-consuming.

The item is on the agenda to present what has been done in preparation of the FY27 Budget to date and what will remain for the new City Manager to address.

Focus Area(s): This item aligns with the following council adopted focus area(s): Improving Communication

Budget Cost: There is no cost associated with this item.

Staff Contact: Melissa Byrne Vossmer, City Manager / Julie Richards, Interim Budget Manager

Attachments: 1. FY2027 Budget Calendar Thru May, 2026



FY2027 Working Version Budget Calendar

Items	Proposed Deadline FY2027	City Council Meetings	Charter/State Law Requirement
Council FY27 Budget Meeting with Ron Cox	February 27, 2026		
FY27 Budget Calendar emailed to City Council and Directors	March 2, 2026		
Departmental Operational Budget Training	December 17, 18, 19, 2025 February 24,2026- February 27, 2026 <i>Ongoing until August</i>		
Staff FY27 Budget Meeting with Ron Cox (cont'd)	March 4, 2026		
*New ERP System Demo	March 9, 2026 Vendor 1 8:30am – 4:30pm		

draft

Foot note (*) –Due to the ERP/ financial management implementation project’s considerable ability to influence the budget timelines, some dates of the ERP process have been highlighted on this calendar to ensure that the two separate projects schedules are considered in tandem. Some Budget dates and times noted on the calendar are subject to change if the ERP selection timeline changes.



FY2027 Working Version Budget Calendar

Items	Proposed Deadline FY2027	City Council Meetings	Charter/State Law Requirement
*New ERP System Demo	March 10, 2026 Vendor 2 8:30am- 4:30pm		
Budget Kick Off	March 11, 2026 3:00 pm -5:00 pm		
*New ERP System Demo	March 12, 2026 Vendor 3 8:30am- 4:30pm		
Recommended Vendor Demonstration to Council	April 9, 2026		
2027 Budget Calendar Approval to City Council	April 9, 2026	April 9, 2026 Regular Meeting 6:00 pm	
*ERP Vendor Selection Approval to City Council			

draft

Foot note (*) –Due to the ERP/ financial management implementation project’s considerable ability to influence the budget timelines, some dates of the ERP process have been highlighted on this calendar to ensure that the two separate projects schedules are considered in tandem. Some Budget dates and times noted on the calendar are subject to change if the ERP selection timeline changes.



FY2027 Working Version Budget Calendar

Items	Proposed Deadline FY2027	City Council Meetings	Charter/State Law Requirement
Citywide Development of Department Budgets	March 16 – April 16 2026		
Goal: Draft Budget Projections for Review to Current City Manager	May 2026		
Draft Budget Proposal to New City Manager	New City Manager to Develop Remainder of FY27 Budget		
New City Manager to Develop Remainder of FY27 Budget			

draft

Foot note () –Due to the ERP/ financial management implementation project’s considerable ability to influence the budget timelines, some dates of the ERP process have been highlighted on this calendar to ensure that the two separate projects schedules are considered in tandem. Some Budget dates and times noted on the calendar are subject to change if the ERP selection timeline changes.*



TO: City Council
DATE: April 9, 2026
ITEM #: 11.A
SUBJECT: An executive session pursuant to Texas Government Code 551.072, permitting a governmental body to conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person; to wit, exchange of properties located within the 200-300 blocks of N. Wellington and N. Washington.

Recommendation for Action:

Executive Summary:

Focus Area(s): This item aligns with the following council adopted focus area(s):

Budget Cost:

Staff Contact:

Attachments: None



TO: City Council
DATE: April 9, 2026
ITEM #: 11.B
SUBJECT: An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074
Personnel Matters: City Manager Recruitment.

Recommendation for Action:

Executive Summary:

Focus Area(s):

Budget Cost:

Staff Contact:

Attachments: None