

**Jean Birmingham Council
Chambers, City Hall**
401 South Alamo
Marshall, TX 75671
903-935-4421



Members
Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

MINUTES
PLEASE SILENCE ALL DEVICES
SPECIAL-CALLED CITY COUNCIL MEETING
October 23, 2025
4:45 PM

1. Call to Order and Roll Call

Mayor Amy Ware called the Special-Called Work Session to order in the Council Chambers, City Hall at 04:54 PM.

PRESENT:

Mayor and Council Members:

Mayor Amy Ware
Councilmember Leo Morris
Councilmember Reba Godfrey
Councilmember Dathaniel Campbell
Councilmember Risa Jordan-Anderson

ABSENT: Councilmember Amanda Abraham **Motion to Excuse: Councilmember Godfrey Second: Councilmember Campbell Vote: 5:0**
Councilmember Micah Fenton

ADMINISTRATIVE STAFF PRESENT:

Melissa Vossmer, City Manager
Christol Hall, HR/Civil Service Director
Doug Box, Interim Public Works Director
Randy Pritchard, Support Services Director
Cheryl Carpenter, Community Engagement
Alex Agnor, Asst. City Manager/Econ. Dev. & Strat. Init. Director
Cliff Carruth, Police Chief
Nikki Smith, City Secretary

2. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

There were no citizen comments.

3. Discussion and Report for City Council Consideration and Direction

A. Presentation / Discussion on Various Street Improvement Methods for FY26 Street Program

Melissa Vossmer, City Manager, stated this item is on the agenda to begin to think about the FY26 program. Melissa Vossmer stated that typically one type of treatment has been used, but there are others available, and with Stan Hayes' leadership, a more holistic approach will be made to include striping, sidewalks and a more comprehensive look.

Stan Hayes, Hayes Engineering, stated we are well on our way with the FY25 program. Stan Hayes discussed the types of streets in East Texas, the typical cross-sections, crowns on roads, which is a 6" lifted area in the center of the road to help shed water to the sides. Stan Hayes gave examples of subgrade treatments and base materials. Information regarding overlays and reconstruction of sections was provided, noting that these options are for rural roads and raise the road about three (3) inches. Other options include a curb and gutter that do not raise the road and reconstruction with a pulver mixed surface and base. Stan Hayes stated there are some things to consider for street maintenance that have not been done in the past including, but not limited to, crack sealing that needs to be done on some streets to extend their life.

Councilmember Campbell asked if the city had the equipment to seal cracks, and it was stated that we no longer have this equipment.

Stan Hayes continued discussing options for street maintenance, including a slurry seal that is sprayed on to seal the surface and extend its life for 5–7 years, seal coat with an oil asphalt base that is sticky and seals better. The seal coat with aggregate is the most used option.

Councilmember Morris stated we should have been sealing the streets and asked who should have noticed the problem and have it fixed? It was stated the recent history of not crack sealing is due to not having the equipment. Councilmember Morris stated neglect causes the streets to deteriorate faster.

Councilmember Campbell asked if a city the size of Marshall should have a crew designated for road maintenance. It was stated that we should have road maintenance as part of the regular duties of a crew, as we won't need a large unit for our city.

Stan Hayes stated a seal coat with aggregate is used as an annual treatment if the base has no problems and there aren't too many cracks as this is a cheaper method. Mayor Ware asked if the seal coat with aggregate could be used over crack sealing, and it could be.

Councilmember Campbell stated he has noticed potholes being fixed with just asphalt and asked if this was the correct way to fix a pothole, which was stated it is not the correct way. The best way is to square it off, cut and dig out the problem and bring in new material.

Melissa Vossmer stated the longer-term solutions take longer to do and are more expensive up front and the city is behind, which is why only asphalt was used.

Stan Hayes explained that there are some issues with the seal coat with aggregate, such as some of the rocks not sticking. The contractors sweep twice and still pick up leftover material. Melissa Vossmer asked if this method is good for neighborhood streets or busy city roads, and it was explained that it is good for all streets. Stan Hayes explained the surface treatment called microsurfacing, stating it is not used much as it deteriorates quickly. Asphalt overlay is used a lot, with an inch and a half layer compacted. Stan Hayes provided the street maintenance costs per square yard, which is three (3) feet by three (3) feet, for pulver mix and asphalt overlay. Randy Pritchard, Support Services Director, asked if the contractor's price was \$2.50 per linear foot, which was stated that is the correct price, but it would be cheaper done in-house. Stan Hayes stated that if 10% of a street needs repair, it is cheaper to do the repair with a big machine than to spot repair.

Stan Hayes stated the recommendation for street maintenance is to crack seal the good streets, or seal coat with aggregate on good streets, continue the inch and a half overlay, continue reconstruction of streets in poor condition and provide marking and signage where warranted.

The 2026 tentative schedule is to have a work session on December 11, 2025, streets turned in by January 9, 2026, preliminary lists presented February 12, 2026, the final list by March 12, 2026, bids in April 2026 and construction from June 2026 through October 2026.

Council was reminded of the media event to be held on October 24, 2025, at 9:00 AM at Scotts Quarter's to look at the stabilization starting on the west side and moving across from Sledge to East Street.

Mayor Ware stated we need a better maintenance program and to budget capacity for the program. Melissa Vossmer stated the labor is in place and staff can be trained, but we will need to purchase the equipment and material. The cost will be compiled and provided at a future time as there needs to be a street program and a separate maintenance program.

Councilmember Jordan-Anderson asked if, as the streets are completed, to have information provided on the website to inform the public.

Councilmember Godfrey confirmed the meeting time and location for the media event. Melissa Vossmer stated the sign would be unveiled to show the work in progress. Mayor Ware asked to be sure to include information about the program at the event. Cheryel Carpenter, Community Engagement, stated this would be a quick event to celebrate progress and hear from staff, council, contractors and residents.

Melissa Vossmer mentioned on the TML website that there are two (2) articles about the Marshall Street program.

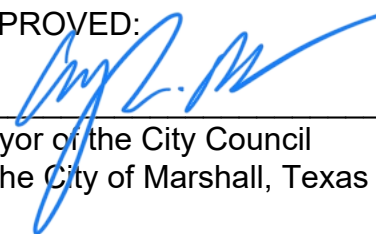
Councilmember Morris stated he made an observation that when he moved back to Marshall he noticed the patch material was on the truck with no cap, so it was not staying hot. The process was incorrect, but he does not see it now. Instead, he is seeing the continuation of new directions and positive effects.

4. **Executive Session**

5. **Adjournment**

Councilmember Godfrey made a motion to adjourn. Councilmember Morris seconded the motion, which passed by a vote of 5:0.

APPROVED:



Mayor of the City Council
of the City of Marshall, Texas

ATTEST:



City Secretary