

**Jean Birmingham Council
Chambers, City Hall**
401 South Alamo
Marshall, TX 75670
903-935-4421



Members
Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

**PLEASE SILENCE ALL DEVICES
SPECIAL-CALLED CITY COUNCIL MEETING**

**December 11, 2025
4:15 PM**

- 1. Call to Order and Roll Call**
- 2. Invocation and Pledges**
- 3. Presentations & Proclamations**
 - A. Presentation of the Employee of the Month - December. (Employee Engagement Committee)
 - B. Proclamation declaring January 4, 2026, as "Trinity Episcopal Church Day" in Marshall, Texas. (Mayor Ware)
- 4. Time Sensitive Council Updates**
 - A. Update from Stan Hayes, P.E., regarding the cave in on U.S. Highway 80.
- 5. Citizen Comments**

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.
- 6. Items to be Withdrawn From Consent Agenda**
- 7. Consent Agenda**

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

 - A. Consider approval of the minutes from the October 9, 2025, Special-Called City Council Work Session. (City Secretary)
 - B. Consider approval of the minutes from the October 9, 2025, Regular City Council Meeting. (City Secretary)
 - C. Consider approval of the minutes from the October 17, 2025, Special-Called City Council Meeting. (City Secretary)

- D. Consider approval of the 2026 City Council meeting schedule. (City Secretary)
- E. Consider approval of appointments and reappointments to the various City boards, commissions, and committees. (City Secretary)
- F. Consider approval for Emergency Repairs to the Public Works Department's Flail Mower (\$53,061.00). (Public Works)
- G. Consider Approval of 2026 Professional Engineering Services Agreement with Hayes Engineering, Inc. to be Engineer of Record for the City of Marshall. (Public Works)
- H. Consider approval of the appointment of Doug Lewis to the Board of Directors of the Marshall Economic Development Corporation (MED). (Marshall EDC)
- I. Consider to retroactively approve an emergency contract with WMS R&B, LLC for the repairs needed to address the cave in on U.S. Highway 80 in the amount not to exceed \$338,663.00. (Public Works)

8. Consideration of Items Withdrawn From the Consent Agenda

9. Action Items for City Council Consideration

- A. Consider the approval of the FY 2025 and FY 2026 Hotel Occupancy Tax (HOT) Fund Grant Application recommendations from the Visit Marshall Board. (Tourism & Main Street)
- B. Consider approval of a Procurement Policy applicable to all Procurements made with Federal Funds. (Finance)
- C. Consider approval of the Hayes Engineering Inc. Work Order for Professional Services for the FY26 Street Improvements Program (\$118,500). (Public Works)
- D. Discussion and approval of the 2025 Joint Funding Agreement with the Marshall Firefighters' Relief & Retirement Fund (Pension), which increases the City's contributions beginning FY26 by 2% each year, through FY28, growing to a normal, annual contribution base rate of 27.8%; and, upon reaching the annual fixed rate of 27.8%, approve the development of an Actuarially Determined Contribution (ADC) Agreement for consideration by the City which will, on an annual basis, utilize the updated Fund Actuarial analysis to determine that fiscal years rate of contribution by the City, not to exceed 34.8%.

10. Adjournment

Posted: December 5, 2025
2:30 PM
N. Smith

This meeting will be conducted in accordance with the Americans with Disabilities Act. Requests for sign interpretive services will be available with at least 72-hour notice prior to the meeting. To make arrangements for these services, please call the City Secretary's Office at 903-935-4446.