Jean Birmingham Council Chambers, City Hall
401 South Alamo
Marshall, TX 75670
903-935-4421

Members
Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

MINUTES
PLEASE SILENCE ALL DEVICES
REGULAR CITY COUNCIL MEETING
July 10, 2025
6:00 PM

1. Call to Order and Roll Call

Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 06:00 PM.

PRESENT:

Mayor and Council Members:
Mayor Amy Ware
Councilmember Leo Morris
Councilmember Reba Godfrey
Councilmember Amanda Abraham
Councilmember Micah Fenton
Councilmember Dathaniel Campbell
Councilmember Risa Jordan-Anderson

ADMINISTRATIVE STAFF PRESENT:
Cliff Carruth, Police Chief
Eric Powell, Public Works Director
Christol Hall, HR/Civil Service Director
Kristina Hamilton, Interim Finance Director
Randy Pritchard, Support Services Director
Reggie Cooper, Planning & Development Director
Marina Garcia-Heredia, Parks & Recreation Director
Alex Agnor, Asst. City Manager/Econ. Dev. & Strat. Init. Director
Nikki Smith, City Secretary
Scott Rectenwald, City Attorney

2. Invocation and Pledges

Mayor Ware

3. Presentations & Proclamations

A. Presentation of the Employee of the Month - July. (Employee Engagement Committee)
This item was moved to the next meeting.

B. Presentation of Proclamation - July as National Parks & Recreation Month. (Parks & Recreation)

Mayor Ware read the proclamation and the Council presented it to the Parks and Recreation Department.

Marina Garcia-Heredia, Parks and Recreation Director, expressed her appreciation for this proclamation and thanked the community for their support, stated the theme for this year is “Build Together, Play Together”, and thanked the Council for their continued support of the Parks and Recreation Department.

4. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The “Citizens Comments” portion of the meeting meets the requirements of this law and is the public’s opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

Louraiseal McDonald, County Agent at Harrison County Extension Office, thanked the Council for investing in the city parks, thanked Marina Garcia-Heredia for inviting the Extension Office to be a part of the events being hosted, and spoke regarding the Walk Across Texas event.

Reid Haynes, a seventh grader at Marshall Junior High School, thanked the council and the Parks and Recreation Department for offering events for the community, stated he attended a mini-camp, and was able to have fun and create memories with his family.

LaDarrius Carter, 205 Lynoak, Chair of the Marshall Parks and Recreation Board, thanked the citizens for the investment of their tax dollars, and the Council for being good stewards of the resources. There have been major improvements in the Parks Department, including a mindset shift that was needed to head the city in the right direction. LaDarrius Carter thanked the council for their efforts, the staff for doing an amazing job of taking care of the facilities and Marina for her investment, time and energy. Lots of good things are happening.

Boris Nesbitt, 1003 Henry Street, stated he spoke at a previous meeting regarding damage caused to his car due to the conditions of his street. Boris Nesbitt stated he has been at his location for 28 years and has seen potholes fixed, but the street has not been repaired. Boris Nesbitt stated he was told the street would be repaired in 2018 or 2019, but it was not, so he is asking the council to consider repairing Henry Street.

5. Items to be Withdrawn From Consent Agenda

There were no items withdrawn from the Consent Agenda.

6. Consent Agenda

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

Councilmember Godfrey made a motion to approve the consent agenda. Councilmember Jordan-Anderson seconded the motion, which passed by a vote of 7:0.

A. Consider approval of the minutes from the June 26, 2025, Regular Council meeting. (City Secretary)

B. Consider approval of an appointment to the Marshall Economic Development Corporation (MED) Board of Directors. (MED)

C. Consider approval of an appointment to the Visit Marshall Board. (Tourism & Main Street)

D. Consider approval of an Interlocal Agreement with Harrison County for Wonderland of Lights. (Tourism & Main Street)

7. Consideration of Items Withdrawn From the Consent Agenda

There were no items withdrawn from the Consent Agenda.

8. Action Items for City Council Consideration

A. Presentation of an update on the storm damage response at the High Service Pump Building and consideration of approval of an emergency expenditure to repair the City's High Service Pump Station in the amount of $93,000.00. (Public Works)

Eric Powell, Public Works Director, provided an update regarding a severe storm that hit in late May, which caused substantial damage to critical City facilities, including a lightning strike to the High Service Pump Building. Eric Powell provided a timeline of events regarding the storm occurrence and efforts to repair and restore operations and thanked the many local vendors and contractors who worked to help ensure the building was brought back into service. Eric Powell asked for approval of an emergency expenditure in the amount of $93,000 to Lone Star Global I&E Services, LLC for the repair of the City's High Service Pump Station.

Councilmember Jordan-Anderson asked if the city is insured for damages, which it is and the claim has been filed with the Texas Municipal League (TML). It is anticipated that the final numbers will be provided soon with the hope of recovering approximately one-third to one-half of the cost.

Councilmember Godfrey made a motion to approve an emergency expenditure to repair the City's High Service Pump Station in the amount of $93,000.00 to Lone Star Global I&E Services, LLC. Councilmember Jordan-Anderson seconded the motion, which passed by a vote of 7:0.

B. Consider approval of expenditures in excess of $50,000 ($87,588) - Red River pump rental at the Wastewater Treatment Plant. (Public Works)

Eric Powell stated that in November 2021, the City of Marshall's Overflow Pump failed, resulting in the immediate need to rent a 12-inch diesel bypass pump to maintain system functionality. Eric Powell explained the purpose of the Overflow Pump and Wetwell is to manage excess flows during heavy rainfall events caused by infiltration and inflow (I&I). These flows are diverted to the overflow basin and later returned to the treatment plant for proper treatment. The City is nearing completion of the 2024 Overflow Pump and Pump Installation Project. The final step is the delivery and installation of the Variable Frequency Drive (VFD), which is expected to be delivered in July/August 2025. Once the VFD arrives, installation will proceed, and the project will be completed, eliminating the need for the rental equipment. Eric Powell asked for approval of the rental of the WWTP overflow pump from Red River Pump Specialists at a cost of $87,588.00.

Councilmember Jordan-Anderson stated there has been a lot of downtime with equipment and asked if the city has insurance on the equipment. Some equipment does have insurance and claims are filed when they can be.

Councilmember Jordan-Anderson asked how often the city receives reimbursement and where the money is allocated.

Kristina Hamilton, Interim Finance Director, stated the monies go to the lines from which the expenditures occurred or to the Risk Management Fund if the monies are received before the necessary repairs are made and the invoices to pay for the repairs come from that fund.

Councilmember Jordan-Anderson asked to be provided a report regarding how much money the city has received, as a whole, from insurance claims.

Councilmember Godfrey made a motion to approve an expenditure of $87,588 to Red River Pump Specialists for a pump rental at the Wastewater Treatment Plant. Councilmember Campbell seconded the motion, which passed by a vote of 7:0.

9. Discussion and Reports for City Council Consideration and Direction

A. Discussion on the FY2025 Street Improvement Program. (Public Works)

Eric Powell stated the City executed an agreement with Streetscan, now Citylogix, to rescan all the streets in February 2025 in five years of the first scan in February 2020. All the data was collected, quality controlled and reviewed by Citylogix to make sure nothing was missed, then the data was sent to Public Works for review. Some items were added to include sidewalks to determine their condition. A meeting was held with Citylogix to go over the final data. The data was released to the city and the plan is to move forward, take the data and break it up by district, and put the information out for the public to be able to access to see the condition of their street.

The original assessment of the (Pavement Condition Index) PCI on an average basis in February 2020 was 51; the results of the February 2025 PCI scan now show the average at 57. The results show the efforts the city has made so far are going in the right direction. Councilmembers will be given access to the system and can be trained by Citylogix. Eric Powell said he hopes to have the data sorted by district within a couple of weeks, so council can begin creating the 2025 Street Improvement List.

Mayor Ware asked if the PCI interfaces with GIS to see a map and streets, which it does by utilizing Panorama 360, which provides views of 10-foot sections as if in a vehicle.

Eric Powell stated that as a final piece of the software there will be a work order portal allowing the public to report issues (potholes, down trees, etc.) which can be added to the work list, track the work done and completed.

Councilmember Jordan-Anderson asked what 25 streets were included in the budget. A list has not been created at this time. The new data will help create the list and discussions can be had to generate the list using this data.

Eric Powell stated the contract with the vendor has been renewed, and they are ready to go once the list is created.

Alex Agnor, Interim City Manager, extended the City's appreciation to Eric Powell for his services to the city over the last six years, stating it was a pleasure to work with him.

Mayor Ware also thanked Eric Powell and wished him luck in his future endeavors.

10. Executive Session

Councilmember Abraham made a motion to convene in Executive Session. Councilmember Godfrey seconded the motion, which passed by a vote of 7:0. The time was 6:39 PM.

A. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel – Annual evaluation of City Judge.

Councilmember Godfrey made a motion to reconvene from the Executive Session. Councilmember Morris seconded the motion, which passed by a vote of 7:0. The time was 7:47 PM.

11. Adjournment

Councilmember Godfrey made a motion to adjourn. Councilmember Campbell seconded the motion, which passed by a vote of 7:0.

APPROVED:

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Mayor of the City Council
of the City of Marshall, Texas

ATTEST:

N. Smith

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City Secretary