

**Jean Birmingham Council
Chambers, City Hall**
401 South Alamo
Marshall, TX 75670
903-935-4421



Members
Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

MINUTES
PLEASE SILENCE ALL DEVICES
REGULAR CITY COUNCIL MEETING
March 27, 2025
6:00 PM

1. Call to Order and Roll Call

Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 06:00 PM.

PRESENT:

Mayor and Council Members:

Mayor Amy Ware
Councilmember Leo Morris
Councilmember Reba Godfrey
Councilmember Amanda Abraham
Councilmember Dathaniel Campbell

ABSENT: Councilmember Jordan-Anderson **Motion to Excuse: Godfrey Second: Abraham Vote: 5:0**
Councilmember Fenton **Motion to Excuse: Godfrey Second: Campbell Vote: 5:0**

ADMINISTRATIVE STAFF PRESENT:

Melissa Vossmer, Interim City Manager	Cliff Carruth, Police Chief
Scott Rectenwald, City Attorney	David Rainwater, Fire Chief
Eric Powell, Public Works Director	
Christol Hall, HR/Civil Service Director	
Kristina Hamilton, Interim Finance Director	
Randy Pritchard, Support Services Director	
Nikki Smith, City Secretary/Payroll Accountant	
Reggie Cooper, Planning & Development Director	
Marina Garcia-Heredia, Parks & Recreation Director	
Alex Agnor, Asst. City Manager/Economic Develop. & Strategic Initiatives Dir.	

2. Invocation and Pledges

Mayor Ware

3. Presentations & Proclamations

- A. Presentation of a proclamation declaring the month of March 2025 as "Developmental Disability Awareness Month" in the City of Marshall.

Mayor Ware read a proclamation declaring the month of March 2025 as "Developmental Disabilities Awareness Month" in the City of Marshall.

Patti Brady, Community Healthcore, expressed the importance of bringing awareness to the Developmental Disabilities Awareness Month.

Louraiseal McDonald, County Extension Office, spoke regarding the importance of inclusion and the efforts made for those with developmental disabilities.

- B. Presentation of a proclamation declaring the month of April 2025 as "Sexual Assault Awareness Month" in the City of Marshall.

Mayor Ware read a proclamation declaring the month of April 2025 as "Sexual Assault Awareness Month" in the City of Marshall.

Mollie Lane, Director at Women's Center, thanked the City for their participation and involvement in bringing awareness to Sexual Assault Awareness Month.

- C. Presentation of the Employee of the Month - March. (Employee Engagement Committee)

Lt. William Huffman, Employee Engagement Committee, presented the Employee of the Month for March 2025, Jimmie Rambo, IT Department. The sponsor of the month is Marshall Hometown Tire.

Jimmie Rambo thanked the Council and Staff for this recognition.

- D. Presentation of the Employee of the 1st Quarter 2025. (Employee Engagement Committee)

Lt. William Huffman presented the Employee of the 1st Quarter 2025, Lacy Burson, Main Street. The sponsor for Employee of the 1st Quarter 2025 is Maverick Chevrolet.

Lacy Burson thanked the Council and Staff for this recognition.

4. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

Roy Fox, 106 Waverly, spoke on behalf of 75 members of the city golf course regarding how to make it a more enjoyable course. Mr. Roy Fox spoke of areas that need to be addressed: the parking lot, greens, and personnel.

5. Items to be Withdrawn From Consent Agenda

There were no items withdrawn from the Consent Agenda.

6. Consent Agenda

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion

of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

Councilmember Godfrey made a motion to approve the Consent Agenda.

Councilmember Abraham seconded the motion, which passed by a vote of 5:0.

- A. Consider approval of the minutes from the February 27, 2025 Regular Council meeting and the March 5, 2025 Special-Called Council meeting. (City Secretary)
- B. Consider appointment to the Keep Marshall Beautiful Board. (Community & Neighborhood Services)
- C. Consider approval of an Interlocal Agreement for Cooperative Purchasing with Harris County Department of Education. (Finance)

7. Consideration of Items Withdrawn From the Consent Agenda

There were no items withdrawn from the Consent Agenda.

8. Public Hearing & Ordinance

- A. **O-25-09** Conduct a Public Hearing and consider approval of an ordinance regarding a rezoning request for B L Pyle Road from A&E (Agriculture and Estate) to R-2 (Single Family Detached). The property is located at the dead end of B L Pyle Rd, Parcel #R26475. (Development Services)
Eric Powell, Public Works Director, stated the ordinance was requested by the property owner. Nine letters were sent out with one response received in favor of the rezoning request. This item was presented to the P & Z Commission, who voted to approve the request by a vote of 4:0.

Mayor Ware opened the public hearing.

No one came forward to speak.

Mayor Ware closed the public hearing.

Councilmember Abraham made a motion to approve O-25-09, an ordinance regarding a rezoning request for B L Pyle Road from A&E (Agriculture and Estate) to R-2 (Single Family Detached). Councilmember Morris seconded the motion, which passed by a vote of 5:0.

9. Ordinance

- A. **O-25-10** Consider approval of an ordinance establishing a four (4)-way stop at Sanford St and W Emory St. (Police)
Cliff Carruth, Police Chief, stated this item is being brought to the council at the request of the principal of the Price T. Young school in order to enhance the safety of the students, parents and staff who walk in the neighborhood to get to the school. Cliff

Carruth explained there have been accidents at this location due to vehicles driving at too high of a rate of speed. This ordinance will help to reduce the speeds at this intersection and make it safer for all involved.

Councilmember Morris asked about the lack of sidewalks for the students to use, and if having sidewalks installed was an issue to be addressed by MISD or the City.

Councilmember Abraham asked to ensure the City communicates the changes to the intersection.

Councilmember Godfrey made a motion to approve O-25-10, an ordinance establishing a four (4)-way stop at Sanford St and W Emory St. Councilmember Campbell seconded the motion, which passed by a vote of 5:0.

- B. **O-25-11** Consider approval of an ordinance amending Chapter 13 of the Code of Ordinances of the City of Marshall, Texas, adopting Section 13-7, entitled "Fire Lanes," providing for notice to property owners to post signage designating a fire lane; prohibiting removal of signs; designating fire lanes; providing for closure of fire lanes; prohibiting parking in designated fire lanes; and authorizing removal of unattended or unauthorized vehicles from fire lanes; and designating offenses and penalties for violation of this section; providing for publication and establishing an effective date for such ordinance. (Fire)

David Rainwater, Fire Chief, stated this ordinance will help reduce confusion by updating Section 13-7 and consolidating the rules and regulations from three places to one, for a single comprehensive ordinance.

Councilmember Abraham made a motion to approve O-25-11, an ordinance amending Chapter 13 of the Code of Ordinances of the City of Marshall, Texas, adopting Section 13-7, entitled "Fire Lanes". Councilmember Morris seconded the motion, which passed by a vote of 5:0.

- C. **O-25-12** Consider approval of an ordinance amending Chapter 13, Fire Prevention of the Code of Ordinances of the City of Marshall, Texas, repealing and amending provisions of Chapter 13 regarding outdoor burning in the city limits; prohibiting outdoor burning with exceptions; authorizing the City Fire Marshal to establish a permit for outdoor burning; establishing a fee for a burn permit; finding that the meeting at which this ordinance was passed was conducted in strict compliance with the Texas Open Meetings Act; repealing all ordinances in conflict herewith; and establishing an effective date. (Fire)

Scott Rectenwald, City Attorney, asked council if they had the updated version as some of the information was missing in the document sent to council originally.

Melissa Vossmer, City Manager, stated the Fire Chief would present this information and open the item for council questions and comments and then bring the item back at a later meeting to allow council to have time to review the ordinance.

David Rainwater addressed changes to the ordinance, stating the State of Texas requires municipalities that allow burning within their city limits to adopt a formal ordinance to align with state law, Texas Clean Air Act and TCEQ regulations. This ordinance will create Section 13-26 of the Fire Prevention Code. Upon approval of the ordinance, the Fire Department will implement a new software program for online

permit applications. Chief Rainwater highlighted the changes this ordinance creates, which are: the creation of Section 13-26, establishing a clear procedure, and clear guidelines and a formal permitting process. The fee will remain \$25; an inspection of the site/materials is still required, but the permit will be valid for 14 days instead of 90. Land clearing and trench burning permits are unchanged. The ordinance gives the Fire Department enforcement authority to issue permits and to stop burning.

Chief Rainwater explained the importance of this ordinance, stating most municipalities do not allow burning inside the city limits. The Fire Department has received 51 calls for improper burning so far for 2025 and since 2022 there have been 10 major structure fires as a result of improper burning.

Councilmember Campbell asked how many citations were issued for the 51 calls, to which Scott Barmore, Fire Marshal, stated three (3) citations were issued in the last week for improper burning, that most violations are made by first-time offenders, who receive verbal warnings. Councilmember Campbell then asked about possible changes to the fee structure.

Councilmember Abraham stated that citizens are privileged to be allowed to burn and would like to see the numbers next year if the ordinance is passed to see if there are still a lot of structure fires from improper burning, to reevaluate if the City should continue to allow burning.

Councilmember Campbell asked for communication to be put out regarding enforcement and citations. A social media campaign will be promoted to inform the public.

Councilmember Godfrey confirmed that the only change is the number of days the permit is valid, going from 90 days to 14 days.

Mayor Ware stated citizens are required to make two visits to receive the permit and having the online platform would reduce it to one visit. A discussion regarding how weather changes can influence burning conditions. If a burn ban is put into effect, the time on the permit is stopped, and it is reissued on the same pile for 14 days. Mayor Ware mentioned that insurance companies look at current ordinances to assist in deciding rates for homeowners insurance.

Councilmember Godfrey made a motion to approve O-25-12, an ordinance amending Chapter 13, Fire Prevention of the Code of Ordinances of the City of Marshall, Texas, repealing and amending provisions of Chapter 13 regarding outdoor burning in the city limits; prohibiting outdoor burning with exceptions; authorizing the City Fire Marshal to establish a permit for outdoor burning; establishing a fee for a burn permit; finding that the meeting at which this ordinance was passed was conducted in strict compliance with the Texas Open Meetings Act; repealing all ordinances in conflict herewith; and establishing an effective date. Councilmember Abraham seconded the motion, which passed by a vote of 5:0.

10. Resolution

- A. **R-25-07** Consider approval of a resolution suspending for 45 days the effective date proposed by CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Beaumont/East Texas Division, in its application filed on or about February 18, 2025, pursuant to section 104.301 of the Gas Utility Regulatory Act. (City Attorney)

Scott Rectenwald stated that CenterPoint is one of the utilities that operates within our city borders. Our city is a member of the alliance of CenterPoint municipalities, a collective that hires the Herrera Law Firm as rate council. CenterPoint filed for an increase in rates to recapture some of their capital investment, so our rate council asked us to approve the resolution to suspend the change in rates for 45 days to allow them time to review the GRIP filing, making sure it is in compliance with the GRIP statute. Our rate council is concerned with the way CenterPoint is counting the divisions for the rate change, counting all divisions across Texas, and they are looking into the effect on customer charges. The suspension of the rate increase will allow them time for due diligence in reviewing the filing.

Councilmember Morris made a motion to approve R-25-07, a resolution suspending for 45 days the effective date proposed by CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Beaumont/East Texas Division, in its application filed on or about February 18, 2025, pursuant to section 104.301 of the Gas Utility Regulatory Act. Councilmember Godfrey seconded the motion, which passed by a vote of 5:0.

11. Action Items for City Council Consideration

- A. Discussion & Selection of Council to Marshall Depot / Amtrak Station Steering Committee. (City Manager)

Melissa Vossmer stated this item is on the agenda to allow the council to decide how they would like to move forward with supporting the community-wide steering committee.

Councilmember Abraham recommended Councilmembers Morris and Godfrey be appointed to the committee. Councilmembers Morris and Godfrey agreed to participate on the committee.

Christina Anderson thanked the councilmembers for their support and willingness to volunteer. Christina Anderson stated County Commissioner Zephaniah Timmins will be the County representative, and MEDCO, ETCOG, and the Chamber of Commerce are also participating.

12. Discussion and Reports for City Council Consideration and Direction

- A. Discussion on the Homeless Needs and Assistance in Support of a Homeless Shelter in the City of Marshall, Texas. (Councilmembers Jordan-Anderson and Morris)
Alex Agnor, Assistant City Manager, stated a correction was made to the information provided by Dr. Andrus, stating most of the clients he serves have some form of disability, be it physical, mental or emotional, and roughly 20% receive a disability benefit.

Councilmember Morris stated he was in support of the City allowing Dr. Andrus to operate a homeless shelter in the City of Marshall, Texas.

Alex Agnor stated the applications for CDBG from the Tracy Andrus Foundation have been completed and filed.

Councilmember Godfrey stated she hopes the budget processes will help look into aiding homeless shelters in the City of Marshall.

Councilmember Abraham recommended establishing procedures and protocols, like HOT funds, to be reviewed for providing funding for helping non-profits within the community to be fair and equitable. It was explained this is already setup under CDBG, but needs to be revamped.

Councilmember Godfrey asked if there were any other homeless shelters in Marshall. Alex Agnor stated there is not, but work is being done to create a community resources page on the website to allow the public to be able to find means of obtaining assistance. Councilmember Godfrey asked about the process staff had for gathering information regarding the homeless population within the City and where the staff went to obtain the information.

Mayor Ware stated the PIT (Point In Time) report provides insight into how the count is conducted.

Councilmember Morris expressed his appreciation to the Andrus Foundation for operating the shelter and mentioned a prior incident along I-20 where the police had to evacuate the wooded area where a homeless encampment was because of a fire or some event, and he wasn't sure where the individuals were able to relocate to.

Councilmember Campbell asked if there was a program to help employable individuals gain access to businesses that will employ unhoused citizens.

Mayor Ware stated a written policy is needed to ensure the city develops safe places, and not favoring any one organization over another.

B. Discussion and report regarding the upkeep and maintenance of the Oak Lawn Municipal Golf Course. (Councilmembers Abraham and Godfrey/Assistant City Manager)

Marina Garcia-Heredia, Parks & Recreation Director, discussed the personnel, hours of operation, membership, FY 2023 and FY 2024 expenditures/revenue for the Oaklawn Municipal Golf Course. Marina Garcia-Heredia also addressed the projects completed in 2024: women's bathroom, fountain in pond, lease agreement for carts, gator and mower.

Councilmember Godfrey observed that the golf course expenditures were more than the revenues, which could be attributed to the upgrades.

Councilmember Abraham asked about the estimate Mr. Roy Fox provided for replacing the greens, which was stated to be approximately \$30,000 and asked about the \$28,000 budgeted for maintenance.

Marina Garcia-Heredia stated there was a contract for maintenance, but the contractor was unable to fulfill the commitment due to medical issues, so she will be going out for bids again. The maintenance usually begins in March, so the schedule is only a little behind.

Councilmember Abraham expressed her concern about having only two part-time workers maintaining 99 acres.

Councilmember Godfrey asked Mr. Roy Fox about the three items he addressed as the needs for the golf course: the parking lot, greens and personnel.

Councilmember Abraham discussed the need for parking lot renovations. Marina Garcia-Heredia stated she has received three quotes for renovations to the parking lot, ranging from \$85,000 to \$180,000.

Councilmember Campbell asked about creating a tee box/fairway plan. The golf course manager is looking at prices and quotes at this time, and the City has joined the Texas Golf Association, who rated the course and is coming in July to see what is needed and help apply for grants. Councilmember Campbell also asked if there is a committee of people already part of the course that could help with course management.

Melissa Vossmer stated that communities address course management in a number of ways, such as stand-alone committees, or Parks Boards with a golf representative. It was agreed that perhaps the best way to start is by having a golf course representative on the Parks Board.

C. Discussion regarding the Asset Disposal Services Agreement. (Support Services and Finance)

Randy Pritchard, Support Services Director, options for asset disposal. Enterprise is used for selling vehicles under 10 years old but has several stipulations. Asset Disposal Services Agreement with [PropertyRoom.com](https://www.propertyroom.com) to sell vehicles 10 or more years old, equipment, furniture, etc.

Councilmember Godfrey asked which option was best for the City, which was discussed as a mixture of the two depending on the item being disposed of.

Councilmember Abraham asked about dealership buybacks as an option for asset disposal.

Melissa Vossmer stated this is an effort to clear up space within the City and provide some revenue.

Councilmember Campbell asked about on-site auctions as an option for asset disposal.

A general discussion was held regarding which option to use for which type of asset to be disposed of.

D. Discussion regarding a credit card processing fee to be applied to all transactions made using a credit card. (Finance)

Kristina Hamilton, Interim Finance Director, provided information regarding the considerations for establishing a credit card processing fee including:

Transparency & Communication - signage, online notifications, informing customers prior to completion of the transaction, and providing a minimum 30-day notice of the effective date for the fee.

Fee amount - not to exceed actual cost of processing (typically 3%).

Customer Impact & Perception - how 3% might impact customer satisfaction and behavior, offering fee-free alternative payment methods.

Cost-Benefit Analysis - analyzes how much revenue the fee recaptures versus possible administrative burden and customer dissatisfaction.

Kristina Hamilton provided a breakdown of credit card fee data for 2022-2024.

Mayor Ware was surprised by the total amount the city pays for processing fees and wants to ensure citizens are informed of the fee-free options.

Councilmembers agreed that while they do not like the idea of a processing fee, they understand it is a cost of doing business, and acknowledged there are fee-free options.

Melissa Vossmer pointed out the City is not gaining anything from this fee.

Kristina Hamilton asked for direction from the Council, who expressed they would like this item to be brought back at the April 10th meeting for information regarding a change in the fee ordinance.

Councilmember Campbell asked if the fee-free options could be listed first, and if selecting the credit card process, a box will be populated to ensure the citizen understands there is a fee.

Kristina Hamilton explained that state law regulates the fee amount and if the ordinance indicates 3%, the only way to increase the amount would be for the state to make the change allowable and to then bring the ordinance back before council for an amendment.

Councilmember Campbell asked where the fee would be allocated, which Kristina Hamilton stated would be the liability account and paid from the same account.

E. Discussion regarding an ordinance to require pet owners to spay/neuter, vaccinate, and microchip their pets. (Police and Administration)

Cliff Carruth provided a background and introduction of information to be presented regarding an ordinance to require pet owners to spay/neuter, vaccinate, and microchip their pets.

Kelly Highcamp provided information about low-cost methods to spay/neuter pets, means to provide vaccination and microchipping for animals. Kelly Highcamp offered that anyone could call her with questions at 903-295-7800.

Will Courington provided information regarding the stats from cities that have enacted

this ordinance in the handouts provided to the council.

Councilmember Abraham stated she was originally against this ordinance, but after being unable to run in her neighborhood because of vicious dogs running at large, she has determined this is needed.

Councilmember Godfrey stated she felt house pets should be exempt.

Council members provided directions that they would like this item brought back after being reviewed and amended.





The Office of the Mayor

November 21, 2024

Dear East Texas Community Leader,

I am writing to you today regarding a matter that impacts all of our communities: the welfare of animals across East Texas and the challenges we each face in addressing overcrowded shelters, and stray or unwanted animals.

Last week, the Longview City Council passed three significant amendments to our animal ordinances. These changes include:

1. Aligning our rabies vaccination requirements with state law,
2. Implementing mandatory microchipping for cats and dogs over four months of age, and
3. Requiring sterilization for pets over six months old (with appropriate exceptions for medical needs, intact pet permits, and breeding permits).

These ordinances will take effect on February 1, 2025, and were carefully crafted with community input from all perspectives. Other municipalities that have adopted similar ordinances (including Waco and San Angelo) have seen a significant decline in their stray and unwanted animal population which lessens the burden on taxpayer-funded staff and time including animal control officers and the animal shelter.

As you know, animals do not recognize city limits or county lines and impact us all. The challenges we face with overcrowded shelters and stray and unwanted animals, are truly regional issues that require regional solutions.

I urge you to consider adopting similar ordinances in your community. We are happy to provide any information and assist in any way. Please feel free to contact me directly with any questions or Bonnie Hubbard, our City of Longview Director of Administration.

Thank you for your consideration,

A handwritten signature in dark ink, appearing to read "Kristen", is written over a light blue horizontal line.

Kristen Ishihara, Mayor
City of Longview
903-399-1178

ORDINANCE NO. 4523

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, TEXAS, AMENDING CHAPTER 13 OF THE CODE OF ORDINANCES, CITY OF LONGVIEW, TEXAS, TO PROVIDE FOR REQUIREMENTS RELATING TO VACCINATION, MICROCHIPPING, STERILIZATION AND BREEDING OF DOGS AND CATS; PROVIDING FOR A PENALTY OF UP TO \$500.00 FOR EACH VIOLATION HEREOF; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE WAS APPROVED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, pet overpopulation contributes to overcrowding of animal shelters, resulting in an increase in euthanasia; and,

WHEREAS, spaying and neutering (sterilization) of dogs and cats helps decrease pet overpopulation; and,

WHEREAS, sterilization decreases the occurrence of certain health problems in the pet population and generally results in longer life for the sterilized animal; and,

WHEREAS, sterilized animals are often less aggressive and less likely to leave home and roam the community, thus decreasing risks for both humans and animals; and,

WHEREAS, as a result of the foregoing, the City Council finds and determines that requiring the sterilization of dogs and cats living in the City of Longview will promote the health, safety and welfare of both the animals and the citizens of Longview; NOW, THEREFORE,

abandoned or unwanted animals, or any other animals held under authority of this chapter.

At-large. The term "at-large" shall mean running free or otherwise without physical or other restraint whether on or off the premises of its owner.

Breeding permit. The term "breeding permit" shall mean a permit issued pursuant to Section 13-42 of this chapter.

Cat. The term "cat" shall mean a domestic feline of either sex, including one that has been sterilized. (any *Felis catus* according to TAC 169.22, as amended).

Circus or carnival. The term "circus" or "carnival" shall mean a commercial variety show featuring animal acts for public entertainment that is licensed under the Federal Animal Welfare Act or licensed by Texas Department of State Health Services according to the provisions of Chapter 824 of the Health and Safety Code, as amended.

Competition dog or cat. The term "competition dog or cat" shall mean a dog or cat that has been registered with a local, state, national or international club or organization that has been recognized by the animal services manager as a club or organization that maintains standards for breeds and/or health of dogs/cats; or, registered with a club or organization that holds, sponsors, or licenses conformation dog shows, obedience trials, agility trials, field trials, rally trials, tracking tests, hunt tests, or other competitive events recognized by an organization such as The American Kennel Club at least once a year.

Dangerous wild animals or reptiles. The term "dangerous wild animals or reptiles" shall mean one not normally considered domesticated, that is wild by nature. Dangerous wild animals or reptiles shall include but are not limited to the following: alligators, bats, bears, bobcats, cheetahs, coyotes, crocodiles, foxes, hyenas, jackals, jaguars, leopards, lions, lynx, monkeys and other non-human primates, mountain lions, ocelots, panthers, raccoons, skunks, tigers, venomous snakes, wildcats, wolves, hybrids of the above listed animals.

Dog. The term "dog" shall mean any *Canis familiaris*, excluding wolf, jackal, fox, or other dangerous wild animal of this family or any hybrids of a dangerous wild animal.

Dog Park. The term "dog park" shall mean any public or private property designated by the City to allow dog owners to allow their dogs to run unrestrained.

Domestic fowl. The term "domestic fowl" shall mean any fowl normally adapted to live in intimate association with humans or for the advantage of humans.

Fowl. The term "fowl" shall mean any heavy bodied, terrestrial bird of the order galliformes, including but not limited to chickens, ducks, geese, pheasants, turkeys,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW,

TEXAS:

Section 1. That the findings set out in the preamble to this ordinance are hereby in all things approved and adopted.

Section 2. That Section 13-1 of the Code of Ordinances, City of Longview, Texas, is hereby amended to read as follows:

"Sec. 13-1. Definitions.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

Animal. The term "animal" shall mean any warm-blooded vertebrate creature, domestic or wild, excluding the human species.

Animal control authority. The term "animal control authority" shall mean the Animal Services Division of the city, for purposes of Health and Safety Code 822.001, as amended, and the provisions of this chapter.

Animal control officer. The term "animal control officer" shall mean a person designated by the city as a primary enforcement officer regulating animals and owners of animals for the enforcement of state laws and regulations pertaining to the care and control of animals, or his or her designee(s).

Animal exhibition. The term "animal exhibition" shall mean a circus, carnival, or event owning or maintaining animals for purposes of displaying or performing in exhibitions of temporary duration not to exceed 30 days, where attendance of the general public is solicited, operating under a contract, lease, special event permit, or otherwise approved by the city.

Animal Services Division. The term "Animal Services Division" shall mean the department(s) or division(s) of the city designated by the City Manager to administer and/or enforce the provisions of this chapter and any person or persons designated by such a division or department to represent the division or department for said purpose.

Animal services manager. The term "animal services manager" shall mean the person designated by the city manager as manager of the Animal Services Division.

Animal shelter. The term "animal shelter" shall mean the facility designated by the city for the purpose of housing and caring for impounded, stray, homeless,

pigeons, guineas, or other common domestic fowl, but not including caged pet birds kept inside a building.

Harboring. The term "harboring" shall mean the act of keeping or caring for an animal including, but not limited to, the providing of food, shelter, or medical attention for the animal.

High risk animal. The term "high risk animal" shall mean those animals which have a high probability of transmitting rabies; they include skunks, bats, species of foxes indigenous to North America, coyotes, and raccoons.

Impound. The terms "impound," "impounded," and "impoundment" refer to the seizure and holding of animals that are not the property of the City of Longview, and said terms do not refer to any animal owned by the City of Longview, including without limitation any animal for which ownership has been conveyed to the City of Longview by the owner and any animal that has become the property of the City of Longview pursuant to Section 13-4 (b) of this chapter.

Intact. The term "intact" shall mean an animal that has not been sterilized.

Intact pet permit. The term "intact pet permit" shall mean a permit issued pursuant to Section 13-41 of this chapter.

Kennel. The term "kennel" shall mean an establishment designed or used for the commercial boarding, selling, breeding, or training of animals; occasional sales of registered animals kept primarily as pets or show animals and not primarily for breeding purposes shall not constitute commercial activity for purposes of this definition.

Livestock. The term "livestock" shall mean any horse, swine, cattle, sheep, goat, mule, jack, emu, ostrich or rhea.

Low risk animal. The term "low risk animal" shall mean those which have a low probability of transmitting rabies; they include all animals of the orders Marsupialia, Insectivora, Rodentia, Lagomorpha, and Xenarthra.

Microchip. The term "microchip" shall mean a small device that is designed to be placed under the skin and that contains a unique number that is read by an electronic scanning device for the purpose of animal identification and recovery by the animal's owner.

Owner. The term "owner" shall mean any person, corporation, partnership, trust, or association or other entity owning, keeping, or harboring an animal or who has possession or control or has the responsibility to control an animal, other than a person who temporarily restrains an animal pursuant to Section 13-14 of this chapter.

Person. The term "person" shall mean any individual, corporation, partnership, trust, association or other legal entity.

Pet animal. The term "pet animal" shall mean dogs, cats, rabbits, rodents, birds, non-poisonous reptiles, and any other species of animal which is sold or retained as a household pet, but shall not include any species of wild, exotic, or carnivorous animal that may be prohibited elsewhere in this chapter.

Pet shop. The term "pet shop" shall mean an establishment where pet animals are kept for either retail or wholesale sale or trade by any person.

Poultry. The term "poultry" shall mean all domesticated fowl which are kept in captivity.

Qualified researcher. The term "qualified researcher" shall mean an individual conducting research projects, scientific, or academic investigation with respect to a wild animal owned or maintained on the premises of a bona fide research institution as defined in this chapter.

Quarantine. The term "quarantine" shall mean strict confinement under restraint by closed cage or paddock or on the premises of the owner in any other manner approved by the local rabies control authority or designee or at a facility approved by the local rabies control authority or designee.

Rabies. The term "rabies" shall mean an acute viral disease of human and animal affecting the central nervous system usually transmitted through the bite of a rabid animal and/or including the condition commonly known as rabies.

Rabies vaccination. The term "rabies vaccination" shall mean the vaccination of a dog, cat or other domestic animal with a rabies vaccine administered by a veterinarian licensed by the State of Texas.

Rescue organization. The term "rescue organization" shall mean a group that has filed a certificate of formation with the Texas Secretary of State; and, are deemed tax exempt by the Texas Comptroller of Public Accounts and the Federal Internal Revenue Service; and, does not create a public nuisance as defined in Section 13-9 of this chapter.

Research institution. The term "research institution" shall mean a permanent state-accredited or licensed academic institution which owns or maintains captive wild animals under the direction of a professional staff and provides its collection of animals with appropriate care for the purpose of education, research, or scientific study.

Restraint or restrained. The term "restrained" shall mean:

- (a) confined on the premises of the owner within a fence or enclosure of sufficient strength to control the actions of the animal; or
- (b) fastened or picketed by a lead, rope, or chain so as to keep the animal on premises of the owner; or
- (c) under the control of a person by means of a harness, leash, chain, or similar device attended by a person of sufficient strength to prevent the animal from running at large; or
- (d) on or within a vehicle being driven or parked if it is:
 - (1) contained in a closed, vented, animal carrier large enough to allow the animal to stand and turn around without difficulty, that is secured in such a manner as to prevent the carrier from being thrown from the vehicle in the event of a collision; or
 - (2) secured by a leash or other device that is cross-connected to prevent the animal from falling, jumping, or being thrown from the motor vehicle and from strangling on a single lead.

The term "restraint" shall mean any of the methods of restraining an animal set forth in this definition.

Shelter. The term "shelter" shall mean protection from the elements including heat, cold, rain, ice, or snow by means of walls and solid overhead covering such as a dog house or shed. A tree does not constitute proper shelter.

State-licensed breeder. The term "state-licensed breeder" shall mean a person who holds a valid license issued under Chapter 802 of the Texas Occupations Code.

Sterilized. The term "sterilized" shall mean rendered incapable of reproducing, such as by spaying or neutering.

Stray animal. The term "stray animal" shall mean an animal that is not restrained.

Valid. The term "valid" shall mean currently in effect and not expired, revoked or suspended.

Wildlife. The term "wildlife" shall mean any animal which occurs naturally in a wild state. This includes any animal which is a wildlife hybrid.

Zoo, zoological park, or animal park. The term "zoo", "zoological park", or "animal park" shall mean any premises, whether mobile or stationary, where living animals that normally live in a wild state are kept primarily for display to the general public; that is accredited by the American Association of Zoological Parks and Aquariums or licensed under Animal Welfare Act or by Texas Department of State Health Services according to the provisions of Chapter 824 of the Health and Safety Code, as amended."

Section 3. That Section 13-16 of the Code of Ordinances, City of Longview, Texas, is hereby amended to read as follows:

***Sec. 13-16. Vaccinations.**

(a) *Vaccination required.* Every owner or person harboring a dog or cat four months of age or older within the boundaries of the city shall have said animal vaccinated against rabies. The animal must receive a booster within the 12-month interval following the initial vaccination. Every animal must be revaccinated against rabies at a minimum of once every three years with a triennial vaccine or a minimum of once each year with an annual vaccine. All rabies vaccinations shall be administered by a duly licensed veterinarian.

(b) *Vaccination certificate.* Upon vaccination, the veterinarian shall execute and furnish to the owner or person harboring the dog or cat, as evidenced thereof, a certificate upon a form furnished by the veterinarian. The veterinarian shall retain a duplicate copy of three years. Such certificate shall contain the following information:

- (1) owner's name, address and telephone number;
- (2) the animal's species, age, sex, size (in pounds), predominant breed and colors;
- (3) vaccine used, producer, expiration date, and serial number;
- (4) the date of vaccination;
- (5) the rabies tag number; and
- (6) the veterinarian's signature or signature stamp and license number.

(c) *Vaccination tag.* Concurrent with the issuance and delivery of the certificate of vaccination referred to herein, the veterinarian shall furnish a metal tag, serially numbered to correspond with the vaccination certificate number and bearing the year of issuance, the vaccination date, and the name and address of the issuing veterinarian. In the event of the loss or destruction of the original tag, the owner or person harboring the animal shall obtain a duplicate tag from the issuing authority.

(d) *Proof of vaccination.* It shall be unlawful for any person who owns or harbors a vaccinated animal to fail or refuse to exhibit the certificate of vaccination upon demand of any person charged with the enforcement of this chapter."

Section 4. That there is hereby added to Chapter 13 of the Code of Ordinances, City of Longview, Texas, a new Article VIII, said article to read as follows:

"Article VIII

Microchipping, Sterilization and Breeding of Dogs and Cats

Sec. 13-40. Microchip required.

All dogs and cats four months of age or older kept, harbored, or maintained within the city limits must be microchipped with current owner information. A person commits an offense if the person owns, harbors, or maintains an animal that is not microchipped as required by this section. An offense under this section is punishable by a fine of up to \$500 in accordance with Section 1-4 of this code. The municipal court may waive the fine for a person's first offense upon receipt of verifiable evidence proving the subject animal has been microchipped as required by this section no more than 30 days from the issuance of the citation or filing of the complaint, as applicable, provided that the municipal court may extend that period upon a showing that the person has scheduled an appointment to have the animal microchipped. Each day during which a violation of this section continues shall constitute a separate offense.

Sec. 13-41. Sterilization required; intact pet permit.

(a) *Sterilization required.* Except as expressly provided otherwise in this section, all dogs and cats kept in the city limits must be sterilized. All sterilization procedures shall be administered by a duly licensed veterinarian. The owner of such animal must retain documentation of the sterilization of the animal.

(b) *Intact pet permit required.* An animal that is the subject of a valid intact pet permit is not required to be sterilized. A separate intact pet permit is required for each intact dog or cat six (6) months of age or older.

(c) *Application.* An application for an intact pet permit must:

- (1) be made on the form prescribed by the animal services manager and include, at a minimum, the following information:
 - i. the name, telephone number, and physical address of the applicant;

- ii. the description of the animal sought to be included under the intact pet permit and the species, breed, gender, and age of the animal; and
- iii. a statement affirming that the applicant is familiar with the provisions of this chapter and agrees to maintain all animals in accordance with the applicable legal requirements;

(2) be accompanied by photographic evidence, in digital or printed form, showing the enclosure or enclosures where the intact animal is to be kept;

(3) be accompanied by the required fee(s); and

(4) contain such additional information and documentation as the animal services manager deems necessary to determine whether an intact pet permit should be issued.

(d) *Consideration of application.* An intact pet permit may only be issued for a dog or a cat:

(1) that is currently in compliance with the microchipping requirements of this article; and

(2) that is currently in compliance with the vaccination requirements of state law and this chapter.

(e) *Issuance and maintenance of intact pet permit.* An intact pet permit is issued for an individual animal to an individual person. An intact pet permit is not transferable to another animal or to another person. To maintain an intact pet permit, the permit holder must keep the animal control authority apprised of current contact information for the permit holder and identifying and registration information for each animal subject to an intact pet permit. In particular, a permit holder must notify the animal control authority of any change of address or telephone number no later than thirty (30) days after the new address or phone number is effective. In addition, within thirty (30) days of obtaining an intact animal not subject to an intact pet permit, the permit holder must provide the animal control authority with the species, breed, gender and age of such animal. An intact pet permit expires one, two or three years after the date of issuance, as provided in this section, and may be renewed by applying in the same manner as applying for a new intact pet permit in accordance with this section.

(f) *Revocation or denial of intact pet permit.* The animal services manager shall deny or revoke an intact pet permit if the animal services manager determines that the applicant or permit holder:

(1) failed to submit a complete application for an intact pet permit;

v. a statement that the letter of exemption expires one (1) year from the date of issuance or a statement that the condition for which the exemption is granted is permanent and that the letter of exemption will remain valid for the life of the animal;

(3) an animal transferred to another animal shelter or a nonprofit 501(c)(3) organization that provides a written agreement to the city that the animal will be sterilized before being placed into a new home;

(4) an animal that is verified as formally trained for use by or under the authority of a governmental agency in law enforcement or rescue work;

(5) an animal that is verified as formally trained for use as a certified service animal;

(6) an animal that is the subject of a valid breeding permit; and

(7) an animal owned by a state-licensed breeder.

(h) *Evidence of intact pet permit.* The owner of an animal that is the subject of an intact pet permit must retain documentation of the intact pet permit in a condition so that all dates and identifying information are easily legible by law enforcement or animal control officers.

(i) *Fees.* Fees for an intact pet permit shall be established by resolution of the city council and paid directly to the animal control authority, which shall maintain a database for all issued intact pet permits. Fees paid in association with an intact pet permit are non-refundable and non-transferable. Intact pet permits may be purchased on a basis of 1, 2, or 3 years. The intact pet permit shall state the date of expiration which is to coincide with the number of years purchased at time of payment.

(j) *Offenses.*

(1) A person commits an offense if the person owns, harbors, or maintains any intact dog or cat six (6) months of age or older unless the animal is subject to a valid intact pet permit issued in accordance with this section.

(2) A person commits an offense if the person advertises for sale within the city an intact dog or cat six (6) months of age or older and fails to include in such advertisement the identification number of the animal's valid intact pet permit.

(3) An offense under this section is punishable by a fine of up to \$500 in accordance with Section 1-4 of this code. The municipal court may waive the fine

(2) failed to submit any information or supporting documentation required under this section;

(3) provided false or inaccurate information on or in connection with an application for an intact pet permit;

(4) failed to submit any fee required by this section;

(5) has previously had an intact pet permit revoked;

(6) resides at the same physical address as another individual whose intact pet permit has been revoked;

(7) failed to vaccinate any animal in accordance with the requirements of state law or this chapter;

(8) failed, within thirty (30) days of when requested by the animal control authority to do so, to provide a current statement affirming that the applicant is familiar with the provisions of this chapter and agrees to maintain all animals in accordance with the applicable legal requirements; or

(9) failed to comply with any provision of this article.

Revocation or denial of an intact pet permit will not result in the refund of any permit or application fees.

(g) *Exemptions.* The following animals are exempt from the requirements of this section:

(1) an animal under six (6) months of age;

(2) an animal for which a licensed veterinarian provides a letter of exemption certifying that the animal should not be sterilized for health reasons or is permanently infertile if the letter of exemption includes, at a minimum, all of the following:

i. name of the dog/cat;

ii. breed of the dog/cat;

iii. the full name and address of the animal's owner;

iv. the microchip information linking the animal to the owner; and

for a person's first offense upon receipt of verifiable evidence proving the subject animal has been sterilized by a licensed veterinarian no more than 30 days from the issuance of the citation or filing of the complaint, as applicable, provided that the municipal court may extend that period upon a showing that the person has scheduled an appointment to have the animal sterilized. Upon conviction of a second or subsequent offense, the municipal court may revoke the intact pet permit. Revocation of an intact pet permit by the municipal court is final and will not result in the refund of any permit or application fees. Each day during which a violation of this section continues shall constitute a separate offense.

Sec. 13-42. Breeding permit.

(a) *Breeding permit required.* A separate breeding permit is required for each dog or cat that a person keeps intact for breeding purposes.

(b) *Application.* An application for a breeding permit must:

(1) be made on the form prescribed by the animal services manager and include, at a minimum, the following information:

i. the name, telephone number, and physical address of the applicant;

ii. the description of the animal sought to be included under the breeding permit, including but not limited to a photograph of the animal, and the species, breed, gender, and age of the animal; and

iii. a statement affirming that the applicant is familiar with the provisions of this chapter and agrees to maintain all animals in accordance with the applicable legal requirements;

(2) state the location where the animal is harbored, accompanied by photographic evidence, in digital or printed form, showing the enclosure or enclosures where the animal is to be kept;

(3) be accompanied by the required fee(s);

(4) be accompanied by proof that the animal has been approved to breed by a licensed veterinarian as required in this section; and

(5) be accompanied by such additional information and documentation as the animal services manager deems necessary for the enforcement and administration of this section.

(c) *Consideration of application.* A breeding permit may only be issued for a dog or a cat:

(1) that is currently in compliance with the microchipping requirements of this article;

(2) that is currently in compliance with the vaccination requirements of state law and this chapter;

(3) that, not more than ninety (90) days before the date of the breeding permit application, has been approved to breed by a licensed veterinarian; and

(4) whose owner is a member of a purebred dog or cat club, approved by the animal services manager, that maintains and enforces a code of ethics for breeding that includes restrictions on breeding dogs and cats with genetic defects and life threatening health problems common to the breed.

(d) *Issuance and maintenance of breeding permit.* A breeding permit is issued for an individual animal to an individual person. A breeding permit is not transferable to another animal or to another person. To maintain a breeding permit, the permit holder must keep the animal control authority apprised of current contact information for the permit holder and identifying and registration information for each animal subject to a breeding permit. In particular, a permit holder must notify the animal control authority of any change of address or telephone number no later than thirty (30) days after the new address or phone number is effective. In addition, within thirty (30) days of obtaining an intact animal not subject to a breeding permit, the permit holder must provide the animal control authority with the species, breed, gender and age of such animal. A breeding permit expires one, two or three years after the date of issuance, as provided in this section, and may be renewed by applying in the same manner as applying for a new breeding permit in accordance with this section.

(e) *Revocation or denial of breeding permit.* The animal services manager shall deny or revoke a breeding permit if the animal services manager determines that the applicant or permit holder:

(1) failed to submit a complete application for a breeding permit;

(2) failed to submit any information or supporting documentation required under this section;

(3) provided false or inaccurate information on or in connection with an application for a breeding permit;

(4) failed to submit any fee required by this section;

(2) A person commits an offense if the person breeds or allows the breeding of a dog or cat without a valid breeding permit for the animal.

(3) An offense under this section is punishable by a fine of up to \$500 in accordance with Section 1-4 of this code. The municipal court may waive the fine for a person's first offense upon receipt of verifiable evidence proving the subject animal has been sterilized by a licensed veterinarian no more than 30 days from the issuance of the citation or filing of the complaint, as applicable, provided that the municipal court may extend that period upon a showing that the person has scheduled an appointment to have the animal sterilized. Upon conviction of a second or subsequent offense, the municipal court may revoke the breeding permit. Revocation of a breeding permit by the municipal court is final and will not result in the refund of any permit or application fees.

Sec. 13-43. Appeals.

If the animal services manager denies or revokes an intact pet permit or a breeding permit, the animal services manager shall notify the applicant or permit holder in writing of the action and include in the notice a statement of the right to an appeal. The applicant or permit holder may appeal the decision of the animal services manager in writing to the city manager or city manager's designee within thirty (30) days of the date of the decision of the animal services manager. The filing of an appeal stays an action of the animal services manager in revoking a permit until the city manager or the city manager's designee makes a final decision. The decision of the city manager or the city manager's designee shall be final and non-appealable. The city manager or the city manager's designee may grant or reinstate the permit pursuant to its original terms, grant or reinstate the permit subject to additional specified conditions, or affirm the denial or revocation of the permit. Revocation or denial of a permit will not result in the refund of any permit or application fees."

Section 5. That the meeting at which this ordinance was approved was conducted in strict compliance with the Texas Open Meetings Act (Texas Government Code Chapter 551).

Section 6. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict only; provided, however, that the repeal of an ordinance by this ordinance does not affect the prior operation of the ordinance or any prior action taken under it, any obligation or liability previously acquired, accrued, or incurred under such prior ordinance, any violation of the prior ordinance or any penalty, forfeiture, or punishment incurred under said ordinance before its repeal,

(5) has previously had a breeding permit revoked;

(6) resides at the same physical address as another individual whose breeding permit has been revoked;

(7) failed to vaccinate any animal in accordance with the requirements of state law or this chapter;

(8) failed, within thirty (30) days of when requested by the animal control authority to do so, to provide a current statement affirming that the applicant is familiar with the provisions of this chapter and agrees to maintain all animals in accordance with the applicable legal requirements; or

(9) failed to comply with any provision of this article.

Revocation or denial of a breeding permit will not result in the refund of any permit or application fees.

(f) *Exemptions.* A state-licensed breeder and any animals owned by that state-licensed breeder are exempt from the requirements of this section; provided, however, that the person must provide such proof as the animal services manager may reasonably require of the person's currently valid status as a state-licensed breeder.

(g) *Evidence of breeding permit.* The owner of an animal that is the subject of a breeding permit must retain documentation of the breeding permit in a condition so that all dates and identifying information are easily legible by law enforcement or animal control officers.

(h) *Fees.* Fees for breeding permits shall be established by resolution of the city council and paid directly to the animal control authority, which shall maintain a database for all issued breeding permits. Fees paid in association with a breeding permit are non-refundable and non-transferable. Breeding permits may be purchased on a basis of 1, 2, or 3 years. The breeding permit shall state the date of expiration which is to coincide with the number of years purchased at time of payment.

(i) *Offenses.*

(1) A breeding permit holder commits an offense if the breeding permit holder allows a female dog or cat subject to a breeding permit to have more than two litters during any one-year term of the breeding permit. For a breeding permit that is valid for a period of two or three years, each full year shall constitute a one-year term, with the first term beginning on the date of issuance.

and any investigation, proceeding, or remedy under said prior ordinance and the penalty, forfeiture, or punishment imposed as a result of such investigation, proceeding, or remedy shall be imposed as if the prior ordinance had not been repealed.

Section 7. That if any section, paragraph, subdivision, clause, phrase or provision of this ordinance is hereafter determined to be invalid or violative of the laws of the State of Texas or the Constitution of the United States by a court of appropriate jurisdiction, such finding of invalidity shall affect the continued enforcement only of the provision or provisions so determined to be invalid, it being the intent of the City Council of the City of Longview that all other terms and provisions of this ordinance not affected thereby shall remain in full force and effect.

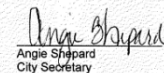
Section 8. That the City Secretary is directed to publish this ordinance in the official newspaper of the City of Longview in compliance with the provisions of Section 4.07 of the City Charter, which publication shall be sufficient if it contains the title of this ordinance and the penalty provided therein for violation hereof.

Section 9. That this ordinance shall be effective from and after February 1, 2025.

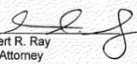
PASSED and APPROVED this 14th day of November, 2024.


Kristen Khahara
Mayor

ATTEST:


Angie Shepard
City Secretary

APPROVED AS TO FORM:


Robert R. Ray
City Attorney

O ANIMAL SHELTER SPAY NEUTER 11-14-24



Presentation Summary

- Background / Introduction
- Data Sets
 - Longview / LACAC:
 - Intake / Outcome Summary
 - Call Volume
 - Budget Data
 - Observations
 - FOIA Data
 - Waco
 - San Angelo
 - Observations
- Closing / Q&A

Longview Data – Intake Summary

- Rec'd detailed intake data from LACAC from 2020 through 8.27.2024:

INTAKE:	2020	2021	2022	2023	Annualized 2024	Actual YTD 8.27.2024
Total Service In	16	26	33	29	36	24
Total Clinic	58	35	37	165	197	131
Total Seized/Custody	662	847	1,088	1,172	1,131	754
Total Wildlife In	124	98	97	126	180	120
Total Stray	1,094	1,234	1,178	1,191	1,197	798
Total Return	0	0	2	0	0	0
Total Owner/Guardian Surrender	509	671	720	688	485	323
Total Intake	2,463	2,911	3,155	3,371	3,225	2,150
% Changes		18.2%	8.4%	6.8%	-4.3%	

Longview Data – Outcome Summary

- Rec'd detailed outcome data from LACAC from 2020 through 8.14.2024

OUTCOMES	2020	2021	2022	2023	Annualized 2024	Actual YTD 8.14.2024
Adoptions	1,366	1,570	1,452	1,336	1,081	766
Rescue	730	869	3,055	993	850	602
Return to Owner/Guardian	330	350	378	395	312	221
Total Euthanized	976	1,361	1,724	1,541	1,436	1,017
Total Outcomes	3,402	4,150	6,609	4,265	3,679	2,606

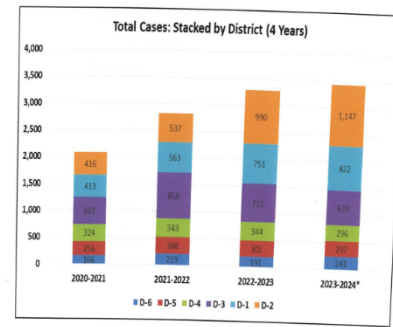
Longview Data – Call Volume

- Cases vs Activities
- Here is a summary of Total Cases, by district:

Total Cases By District	2020-2021	2021-2022	2022-2023	Projected 2023-2024
District 1	413	563	751	822
District 2	416	537	990	1,147
District 3	502	856	715	639
District 4	324	343	344	296
District 5	256	308	302	297
District 6	166	219	191	241
Total Cases	2,077	2,826	3,293	3,442

Longview Data – Call Volume (Ctnd)

- Here is a summary of Total Cases, in a column chart stacked by district:



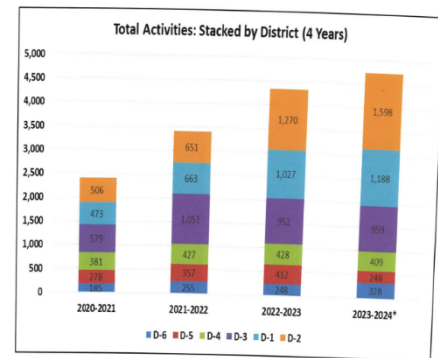
Longview Data – Call Volume (Ctnd)

- Here is a summary of Total Activities, by district:

Total Activities By District	2020-2021	2021-2022	2022-2023	Projected 2023-2024
District 1	473	663	1,027	1,188
District 2	506	651	1,270	1,598
District 3	579	1,051	952	959
District 4	381	427	428	409
District 5	278	357	412	413
District 6	185	255	248	328
Total Activities	2,402	3,404	4,337	4,895

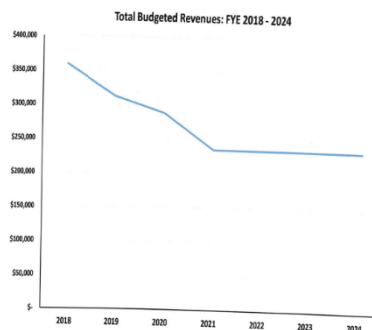
Longview Data – Call Volume (Ctnd)

- Here is a summary of Total Activities, in a column chart stacked by district:



Longview Data – Budget Revenues

- 35% decline from 2018 to 2021, then flat:



Longview Data – Budget Expenses

- Here is summary chart of historical budget for expenses:

Description	2018	2019	2020	2021	2022	2023	2024
EXPENDITURES:							
Total Personnel Costs	\$ 882,494	\$ 948,148	\$ 1,069,167	\$ 976,823	\$ 1,059,980	\$ 1,110,501	\$ 1,152,201
Total Supplies Costs	221,744	237,113	249,085	223,350	248,350	237,869	259,869
Total Equipment Maintenance Costs	17,305	17,840	16,051	9,600	11,600	9,600	8,600
Total Contractual Costs	202,732	195,232	175,955	166,673	197,942	153,999	155,327
Total Benefits Costs	403,916	457,224	480,475	503,865	526,386	537,050	549,174
Capital Items	-	-	-	-	42,817	-	-
Total Expenses	\$ 1,728,191	\$ 1,855,557	\$ 1,990,733	\$ 1,880,311	\$ 2,087,074	\$ 2,049,019	\$ 2,125,170
Adjustments:							
Discontinued Cost Allocations	(53,116)	(55,716)	(60,420)	(57,956)	(69,902)	-	-
Capital Items	-	-	-	-	(42,817)	-	-
Subtotal	(53,116)	(55,716)	(60,420)	(57,956)	(112,719)	-	-
Adjusted Total Expenses	\$ 1,675,075	\$ 1,799,841	\$ 1,930,313	\$ 1,822,355	\$ 1,974,355	\$ 2,049,019	\$ 2,125,170
% Change		7.4%	7.2%	-5.6%	8.3%	3.6%	3.7%

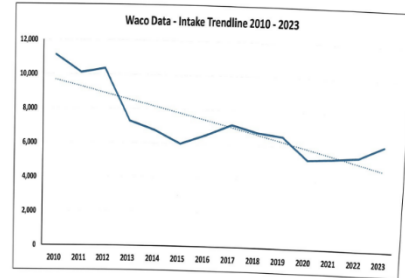
Longview Data - Observations

- Intake stats have been ticking up since 2020 (mainly from seized/custody category)
- Rescue efforts have been critical to outcomes, but euthanasia has ticked up since 2020 with increased intake volume.
- Expense budget is clearly trending upwards, mainly from increased personnel costs, benefits, insurance, etc.
 - No increase in budgeted revenues to offset.
 - Inflation is likely a driver here, but the call volume data would also indicate much more work = increased personnel costs.
- Final observation – Fees to Outside Vets are trending up:

	Full Year		Annualized		YTD
	2022	2023	2024	8.5.2024	
Fees to Outside Vets \$	9,828	\$ 13,702	\$ 18,848	\$ 15,421	
<i>Annual Growth</i>		39.42%	37.55%		

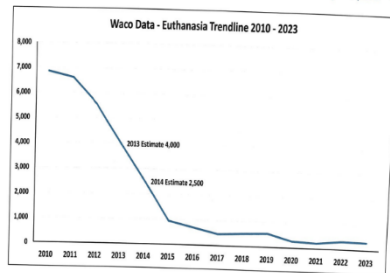
Waco Data

- Original S-N Ordinance enacted August 20, 2013, then amended April 4, 2016 and March 19, 2019
- Received summary data on total intake volume between 2010 and 2023 (14 years).
- Average intake of 10,529 in first 3 years (2010 – 2012) vs average intake of 5,655 in final 3 years (2021 – 2023) ... that's ~ 46% LT drop:



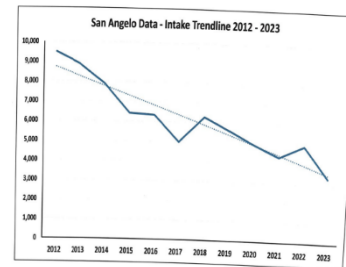
Waco Data (Ctnd)

- Original S-N Ordinance enacted August 20, 2013, then amended April 4, 2016 and March 19, 2019
- Received detailed outcome data for 2010 – 2012 (3 years) and 2015 – 2023 (9 years), missing 2013 and 2014
- Data included statistics for total euthanized.
- Average euthanasia total 6,377 in first 3 years (2010 – 2012) vs average of 277 in final 3 years (2021 – 2023) ... that's ~ 96% drop



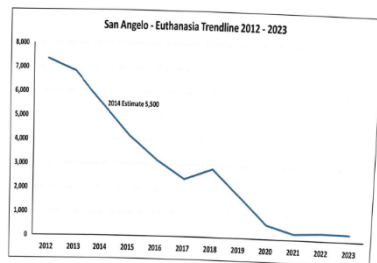
San Angelo Data

- S-N Ordinance enacted October 6, 2015
- Received detail data on intake volume between FYE 9.30.2012 & 9.30.2023 (12 years)
- Average intake of 7,724 in 3 years prior to S-N ordinance (2013 – 2015) vs average intake of 4,210 in final 3 years (2021 – 2023) ... again, that's ~ 46% LT drop:



San Angelo Data (Ctnd)

- S-N Ordinance enacted October 6, 2015
- Received detailed outcome data for FYE 2012 & FYE 2013 and then FYE 2015 – 2023 (9 years), missing 2014
- Data included statistics for total euthanized.
- Average euthanasia for 3 years of data available before S-N ordinance (2012, 2013 and 2015) was 6,115 vs average of 243 in final 3 years (2021 – 2023) ... again, that's ~ 96% drop



Waco / San Angelo Observations

- High level demographics of markets are comparable:

City Market	Approximate Population	Geographic Area (Sq.Mi.)	Median HH Income	Per Capita Income	Number Households
Longview, Texas	83,119	55.8	\$65,897	\$33,874	33,211
San Angelo, Texas	99,871	60	\$57,625	\$32,413	40,516
Waco, Texas	143,987	89.8	\$54,248	\$28,986	53,623

* Source: www.censusreporter.org/profiles

- Hard to know all external factors that could be influencing stats along with S-N ordinance, but clear indication of positive results.
- Had to double check calculations – both markets showed same long-term drop in average intake volume (or about 46%) and total euthanized (or 96%).

Closing / Q&A

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13. Adjournment

Councilmember Godfrey made a motion to adjourn. Councilmember Campbell seconded the motion, which passed by a vote of 5:0.

APPROVED:


Mayor Pro-Tem of the City Council
of the City of Marshall, Texas

ATTEST:



City Secretary