

**Jean Birmingham Council
Chambers, City Hall**
401 South Alamo
Marshall, TX 75670
903-935-4421



Members
Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

**PLEASE SILENCE ALL DEVICES
REGULAR CITY COUNCIL MEETING**
February 13, 2025
6:00 PM

1. Call to Order and Roll Call

2. Invocation and Pledges

3. Presentations & Proclamations

- A. Presentation of the Employee of the Month - February (Employee Engagement Committee)
- B. Fire Chief's Commendation and Medal of Valor presentation. (Fire)

4. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

5. Items to be Withdrawn From Consent Agenda

6. Consent Agenda

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

- A. Consider approval of a correction to the minutes from the January 16, 2025 Special-Called Council meeting. (City Secretary)
- B. Consider approval of the minutes from the January 23, 2025 Regular Council meeting. (City Secretary)
- C. Consider approval of a lease with American Tower Corporation. (Support Services)
- D. Consider approval of authorization to the Finance Director to execute, on behalf of the City, a Master Interlocal Purchasing Agreement with the North Central Texas Council of Governments (NCTCOG) for participation in TXShare. (Finance)
- E. **R-25-04** Consider approval of a resolution adopting the City of Marshall 2025 Investment Policy. (Finance)

- F. Consider approval of the renewal of a contract for supply and delivery of various chemicals at Water Treatment Plant (Brenntag Southwest) (Maximum budget impact \$622,165). (Public Works)
- G. Consider approval of a contract for a Chief Wastewater Plant Operator (\$75,000). (Public Works)

7. Consideration of Items Withdrawn From the Consent Agenda

8. Ordinance

- A. **O-25-05** Consider approval of an Ordinance amending Ordinance O-24-19 adopting the FY25 Annual Budget. (Finance)
- B. **O-25-06** Consider an amendment to Ordinance O-24-26 clarifying the section of Hollis Taylor to a one-way street from east to west. (Police and Public Works)

9. Resolution

- A. **R-25-05** Consider approval of a resolution regarding support of Marshall Depot, Inc. and efforts to look long-term with the development of a comprehensive plan for the future care and stability of the Marshall Depot facility. (Councilmembers Godfrey & Morris)

10. Action Items for City Council Consideration

- A. Consider approval of a Memorandum of Understanding between Harrison County Sheriff's Office Fire Marshal Division and Marshall Fire Department Fire Marshal's Office for mutual aid in fire inspections and investigations. (Fire)
- B. Consider approval of Phase 1 of the City wide Drainage Master Plan update (\$387,118). (Public Works)
- C. Consider approval of an emergency procurement for WWTP Final Clarifier (\$713,000). (Public Works)
- D. Consider approval of design task order for Halff to prepare technical bid documents for the procurement and a new 500HP vertical turbine pump at Raw Water (\$98,700). (Public Works)
- E. Consider cancelation or rescheduling of the March 13th Council Meeting. (City Secretary)

11. Discussion and Reports for City Council Consideration and Direction

- A. Update regarding Greenwood and Marshall Cemetery. (Parks & Recreation/Councilmembers Godfrey & Morris)
- B. Update regarding Capital Improvement Projects. (Parks & Recreation)
- C. Update\Overview regarding Municipal Drainage Utility (MDU). (Councilmembers Godfrey & Morris)
- D. Discussion and Direction on Establishing a Time for the Special Council Meeting Scheduled for February 20, 2025. (City Manager)
- E. Discussion and Direction to Finalize the Interview Schedule and Activities for the City Manager Candidates. (City Manager)

12. Executive Session

- A. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel Matters: Discuss or deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Manager
- B. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel Matters: Discuss or deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Secretary. (Councilmembers Godfrey & Morris)

13. Action Item Following Executive Session

- A. Consider action regarding discussion from executive session.

14. Adjournment

Posted: February 10, 2025
5:00 PM
N. Smith

This meeting will be conducted in accordance with the Americans with Disabilities Act. Requests for sign interpretive services will be available with at least 72-hour notice prior to the meeting. To make arrangements for these services, please call the City Secretary's Office at 903-935-4446.