Jean Birmingham Council Chambers, City Hall
401 South Alamo
Marshall, TX 75670
903-935-4421

MINUTES
PLEASE SILENCE ALL DEVICES
REGULAR CITY COUNCIL MEETING
September 12, 2024
6:00 PM

1. Call to Order and Roll Call

Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 06:00 PM.

PRESENT:

Mayor and Council Members:
Mayor Amy Ware
Councilmember Leo Morris
Councilmember Reba Godfrey
Councilmember Micah Fenton
Councilmember Dathaniel Campbell
Councilmember Risa Jordan-Anderson

ADMINISTRATIVE STAFF PRESENT:
Cliff Carruth, Police Chief
Dawn Jones, Finance Director
Eric Powell, Public Works Director
Scott Rectenwald, City Attorney
Christol Hall, HR/Civil Service Director
Randy Pritchard, Support Services Director
Nikki Smith, City Secretary/Payroll Accountant
Marina Garcia-Heredia, Parks & Recreation Director
Anna Lane, Community & Neighborhood Services Director
Alex Agnor, Economic Development & Strategic Initiatives Director

2. Invocation and Pledges

Mayor Ware

3. Presentations & Proclamations

A. Presentation of a proclamation designating September as Boogie Woogie Marshall Month and proclaiming September 28, 2024 as Ray Benson "Asleep at the Wheel" Day.
Mayor Ware read the proclamation and presented it to Boogie Woogie Marshall.

Alex Agnor introduced Alan Loudermilk who thanked the Council for the proclamation and provided information regarding the activities and events put on by Boogie Woogie Marshall.

B. Presentation of the Employee of the Month - September. (Employee Engagement Committee)

Kristina Hamilton, Employee Engagement Committee, introduced the Employee of the Month for September, Laura Adiar, Finance. Samantha Spears, Maverick Chevrolet, presented Laura with a check and thanked Laura for all she does. Laura Adair thanked everyone for recognizing her as employee of the month.

4. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The “Citizens Comments” portion of the meeting meets the requirements of this law and is the public’s opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

Christina Anderson, President of the Marshall Depot Board, spoke regarding the budget. Christina Anderson thanked the Council for their support and asked for consideration of an increase in the amount provided for The Depot and for an opportunity to make a formal presentation requesting an increase in funding.

5. Items to be Withdrawn From Consent Agenda

Item F was withdrawn from the Consent Agenda.

6. Consent Agenda

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

Councilmember Fenton made a motion to approve the Consent Agenda. Councilmember Jordan-Anderson seconded the motion, which passed by a vote of 6:0.

A. Consider approval of the minutes from the August 22, 2024 Regular Council meeting. (City Secretary)

B. Consider approval of a resolution authorizing the filing of an application for financial assistance from the state infrastructure bank; authorizing the city manager or his designee to act on behalf of the city in all matters relating to the application. (Public Works)

C. Consider approval of the appointment of a Financial Advisor for Texas Water Development Board "Clean Water State Revolving Fund" CWSRF Project #73959. (Public Works)

D. Consider approval of the appointment of Bond Counsel for the Texas Water Development Board "Clean Water State Revolving Fund", CWSRF Project #73959. (Public Works)

E. Consider approval of the appointment of an Engineering Firm for the Texas Water Development Board "Clean Water State Revolving Fund" CWSRF Project #73959. (Public Works)

7. Consideration of Items Withdrawn From the Consent Agenda

F. Consider approval of allowance for the Soil Remediation for Field #5 at Airport Park for $130,412.00 (Parks & Recreation)

Marina Garcia-Heredia provided information regarding work needed on Field #5 at a cost of $130,412. Marina Garcia-Heredia introduced, Niraj Khadka, Hellas, who provided information regarding the results of testing of Field #5 and the process to fix the areas of concern.

Councilmembers asked questions and discussed.

Councilmember Godfrey made a motion to approve the allowance for the Soil Remediation for Field #5 at Airport Park for $130,412.00. Councilmember Morris seconded the motion, which passed by a vote of 6:0.

8. Public Hearing & Ordinance

A. Conduct a public hearing on the proposed tax rate of $0.579079 per $100 valuation in support of the 2025 Annual Budget of the City of Marshall.

Alex Agnor, Strategic Initiatives & Economic Development Director, provided information regarding the various tax rates and how they are calculated. Alex Agnor stated the FY25 proposed tax rate is $0.579079, which is equal to the voter approval rate. Alex Agnor provided the property tax rate impact and the various tax exemptions available for residents.

Mayor Ware opened the public hearing.

No one came forward to speak.

Mayor Ware closed the public hearing.

Councilmembers asked questions and discussed.

Mayor Ware made a motion to approve the proposed tax rate of $0.579079 per $100 valuation in support of the Fiscal Year 2025 Annual Budget. Councilmember Fenton seconded the motion, which by a vote of 6:0.

9. City Manager Reports and Requests for City Council Consideration

A. Discussion regarding the proposed annual budget for the 2025 fiscal year. (Finance)
Kristina Hamilton, Assistant Director of Finance, provided FY25 budget challenges, revenue assumptions, expenditure assumptions, and the recommended approval of one-time requests.

Councilmembers asked questions and discussed.

B. Update regarding Enterprise Fleet Management System. (Support Services)
Randy Pritchard, Support Services Director, introduced Blake Schiel, Enterprise Fleet Management Program, who provided an update regarding the process and progress of the first year of the program.

Councilmembers asked questions and discussed.

C. Report on the current status of the 2024 Street Improvement Program. (Public Works)
Eric Powell, Public Works Director, provided an update regarding the status of the 2024 Street Improvement Program which was awarded on April 25, 2024, to Rayford's Truck & Tractor and was completed at the end of August 2024.

Councilmembers asked questions and discussed.

D. Consider approval of a contract to be awarded to Unlimited Sports Solutions for improvements to Airport Park. (Parks & Recreation)
Marina Garcia-Heredia, Parks & Recreation Director, asked for approval of a contract to be awarded to Unlimited Sports Solution for improvements to Airport Park at a cost of $391,700.

Councilmembers asked questions and discussed.

Councilmember Godfrey made a motion to approve a contract to be awarded to Unlimited Sports Solutions for improvements to Airport Park. Councilmember Campbell seconded the motion, which passed by a vote of 6:0.

10. Adjournment

Councilmember Godfrey made a motion for adjournment. Councilmember Campbell seconded the motion, which passed by a vote of 6:0.

APPROVED:

Mayor of the City Council
of the City of Marshall, Texas

ATTEST:

City Secretary