

Marshall Public Library  
Board of Trustees Minutes  
Minutes of the Meeting – May 1, 2024

- Call to order by Darlene Dotson at 3:57pm. Members in attendance were Darlene Dotson, Jenny Kerr, Lacey Lovely Lawson, Vivian Lewis, Bonnie Strauss, Elizabeth Ponder, Terri Nalls - Library Director, and Steven Flohr – FOPL.
- Presentations or remarks from the public: None
- Review and approval of April 3, 2024, minutes. Minutes were approved by a motion from Vivian Lewis and a second by Lacey LL. All approved and motion carried.
- Friends of the Public Library report:
  - May Book Sale scheduled for 10<sup>th</sup> – 18<sup>th</sup>
  - Several books left from Animal Shelter event that were not given out – overflow now
- Library Director’s report:
  - Annual reports were submitted in April, expected to hear back by September
  - Three (3) staff members attended the library convention last month
  - MPL to expand their Library of Things that already includes seeds
    - Adding 3 ukulele to distribute for 3 – 6 wk check-out periods
    - Plans to partner w/ someone to do programs w/ the ukuleles
  - Gave out over 750 Solar Eclipse glasses to the public w/ 100 pair limit each day
  - Applied for the 1<sup>st</sup> time for a \$2500 grant for the ebook program
  - Positive trending stats since same time 2023: All areas except Children’s Program Attendance
    - Ebooks has doubled since this time last year
    - Significant increase in library visitors, computer usage, adult and teen programs since this time last year
  - Blood Drive scheduled May 23<sup>rd</sup> from 10A– 2P
  - Summer Reading program planned for June & July “Adventure Begins at Your Library”
  - Partnering w/ Community Healthcare
    - Volunteer will be trained and spend about 20 hrs each wk at library – paid by CMHC
    - Will have a CMHC coach w/ him initially
    - No start date yet for job training
  - Described process to remove materials from library collections
    - 1<sup>st</sup> – conversation w/ library director; 2<sup>nd</sup> – if not resolved, brought to the board
- Open Discussion:
  - Jerry Hancock has resigned from the board due to work obligations leaving the secretary position vacant
  - Lacey LL agreed to secretary role – Vivian Lewis made the motion and Jenny Kerr seconded it. All approved and motion carried.
  - Terri Nalls recommended a retreat to update new board members on library policies and strategic planning. Board agreed to extend monthly meetings until 5:00pm to cover the topics.
  - No July meeting due to 4<sup>th</sup> of July holiday and typical travel time for members.
- Motion for adjournment was made at 4:30pm by Jenny Kerr and seconded by Vivian Lewis. All approved and motion carried. Meeting adjourned.
- **Next meeting is on Wednesday, June 5, 2024, at 4:00pm**

Submitted by: Lacey Lovely Lawson