

Marshall Public Library

Board of Trustees Minutes

April 3, 2024

4:00pm

1. Call to order by Darlene Dotson at 4:00 pm. Members in attendance were Darlene Dotson, Jerry Hancock, Lacey Lovely Lawson, Jenny Kerr, Vivian Lewis, Bonnie Strauss, Elizabeth Ponder, Terri Nalls Library Director, and Steve Flohr/Carla Bryant as representatives of Friends of the Library.
2. Presentations or remarks from the public: NONE
3. Review and approval of March 6, 2024 minutes. These minutes were approved by a motion to approve from Jenny Kerr and a second by Vivian Lewis. All approved and motion carried.
4. Friend of the Public Library report:
  - 5/10-5/18 for next book sale
5. Library Director's Report:  
April calendar presented.  
Updated Board of Trustees contact list provided.

**Board of Trustees' News:**

Officers were reelected by unanimous vote during the January meeting as follows:

- Darlene Dotson, Chair
- Jenny Kerr, Vice-Chair
- Jerry Hancock, Secretary

New Library Board members were accepted as follows:

- Bonnie Strauss
- Elizabeth Ponder

**Library Programs & Activities:**

\$181,653.76 YTD amount of money patrons saved this quarter borrowing library materials versus buying them. (C)

Held 3 NEW adult programs: Mug-n- Muffin Book Club meets 1<sup>st</sup> Thursday of the month at 1:00; Genealogy Club meets 2<sup>nd</sup> Thursdays; and Crafternoon meets 3<sup>rd</sup> Thursdays at 4:30 for adult crafting. (5)

Hosted special Spring Break events for kids and teens in addition to regular weekly programming. This included the very popular, new Family BINGO. (S)

Hosted special LEAP Day event on February 29. (S)

Hosted and supported community programs in collaboration with area agencies (F)(S):

- Blood Drive (Carter BloodCare)
- Election Day polling place (Harrison County Elections Office)
- Rotating art collection (Marshall Art League)
- Genealogy Club (Harrison County Historical Society)
- Legal Aid Clinic (Lone Star

Legal Aid) Conducted annual inventory of collection (C)

#### Library Staff & Facilities

Miranda Chapman, our Public Services Coordinator, was named the City of Marshall Employee of the Month for March 2024 .

Miranda has worked at Marshall Public Library for 6 years and is a great representative of the services provided by our staff. (5)

10 new Public Access computers were added to replace outdated technology here in the library. Three of these computers have been configured to be used by Spanish Language speakers. (T)(S)

---

2021-2025 Strategic Plan areas addressed:

Collection; Facility; Marketing/Public Relations/Advocacy; Service; Technology

---

6. Motion for adjournment was made at 4:23pm by Lacey Lovely-Lawson with a second by Jenny Kerr.  
Motion passed and meeting adjourned.
7. **Next meeting is on Wednesday May 1, 2024 at 4:00pm.**

Submitted by Jerry Hancock, Secretary

April 9, 2024