

**Jean Birmingham Council
Chambers, City Hall**
401 South Alamo
Marshall, TX 75670
903-935-4421



Members

Amy Ware, District 4 - Mayor
Risa Jordan-Anderson, District 1
Leo Morris, District 2
Dathaniel Campbell, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

**MINUTES
PLEASE SILENCE ALL DEVICES
REGULAR CITY COUNCIL MEETING**

**June 13, 2024
6:00 PM**

1. Call to Order and Roll Call

Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 06:00 PM.

PRESENT:

Mayor and Council Members:

Mayor Amy Ware
Councilmember Leo Morris
Councilmember Reba Godfrey
Councilmember Amanda Abraham
Councilmember Micah Fenton
Councilmember Dathaniel Campbell
Councilmember Risa Jordan-Anderson

ADMINISTRATIVE STAFF PRESENT:

Terrell Smith, City Manager	Reggie Cooper, Fire Chief
Cliff Carruth, Police Chief	Scott Rectenwald, City Attorney
Eric Powell, Public Works Director	
Christol Hall, HR/Civil Service Director	
Anna Lane, Community Services Director	
Randy Pritchard, Support Services Director	
Nikki Smith, City Secretary/Payroll Accountant	
Marina Garcia-Heredia, Parks & Recreation Director	
Alex Agnor, Economic Development & Strategic Initiatives Director	

2. Invocation and Pledges

Mayor Ware.

3. Presentations & Proclamations

A. Presentation of a proclamation declaring June 19, 2024 as "Juneteenth" in the City of Marshall. (Mayor)

Mayor Ware read a proclamation declaring June 19, 2024, as “Juneteenth” in the City of Marshall and presented the proclamation to members of the Juneteenth planning committee.

Don Ravenell spoke in appreciation of the committee members for their hard work for this event.

Councilmember Godfrey arrived at this point in the meeting. The time was 6:07 PM

- B. Recognition of July 2024 Yard of the Month winners. (Keep Marshall Beautiful)
Anna Lane, Community Services Director, recognized the June 2024 Yard of the Month winners; residential property 207 N. Grove owned by Grady & Susan Lee and commercial property 215 E. Travis Street, Century 21 A Select Group.
- C. Recognition of Sam Houston Elementary Science Technology Electronic Mathematics (STEM) Academy winning the Texas A&M AgriLife Extension Healthy Texas Recognized School Award for two years in a row.
Louraisel McDonald, Harrison County Extension Agent, recognized Harrison County Extension Agents, 4-H Program members, and Sam Houston Elementary Science Technology Electronic Mathematics (STEM) staff and students acknowledging their hard work and dedication to winning the Texas A&M AgriLife Extension Healthy Texas Recognized School Award for two years in a row.
- D. Presentation of the Employee of the Month - June. (Employee Engagement Committee)
Kristina Hamilton, Employee Engagement Committee, stated the process for selecting the Employee of the Month. Demond Williams, Public Works Superintendent, presented the Employee of the Month for the month of June 2024 to Laurie Thompson, Public Works.

4. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The “Citizens Comments” portion of the meeting meets the requirements of this law and is the public’s opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

Ronny Minatrea, 7109 State Highway 43 North, spoke in opposition of a contract for Field Construction Improvements at Airport Park.

5. Items to be Withdrawn From Consent Agenda

Item 6B was withdrawn.

6. Consent Agenda

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

Councilmember Abraham made a motion to approve the Consent Agenda.

Councilmember Fenton seconded the motion, which passed by a vote of 7:0.

- A. Consider approval of the minutes from the May 23, 2024 Regular Council meeting. (City Secretary)
- C. Consider approval of the Project Acceptance for the Structural Grid Wall at Perkins Building area and release of retainage. (Public Works)
- D. Consider approval of the Project Acceptance for the East Ave Watermain Project and release of retainage. (Public Works)
- E. Consider approval of appointment of new members to the Planning & Zoning Commission. (City Manager)
- F. Consider approval of a 3-year lease agreement for equipment to be used at the Arena, Golf Course, and Parks Department at a cost of \$171,552.34. (Parks & Recreation)

7. **Consideration of Items Withdrawn From the Consent Agenda**

- B. Consider approval of a resolution authorizing an updated Municipal Maintenance Agreement between the City of Marshall and the State of Texas for the maintenance, control, supervision, and regulation of certain state highways and/or portions of state highways in the City of Marshall, Texas. (Public Works)
Councilmember Godfrey explained her reasons for withdrawing Item B.

Eric Powell, Public Works Director, provided information regarding the Municipal Maintenance Agreement with TxDOT.

Councilmember Godfrey made a motion to approve a resolution authorizing an updated Municipal Maintenance Agreement between the City of Marshall and the State of Texas for the maintenance, control, supervision, and regulation of certain state highways and/or portions of state highways in the City of Marshall, Texas. Councilmember Abraham seconded the motion, which passed by a vote of 7:0.

8. **Public Hearing & Ordinance**

- A. Conduct a public hearing and consider approval of an ordinance regarding vacating the alley between Lot 1, Lothrop Second Addition Block 9 and Lot 1, Lothrop Second Addition Block 5. - Milton St. (Public Works)
Eric Powell stated the property owner, Mr. Louis Tennison, requested the alley situated between Lot 1, Lothrop Second Addition Block 5 and Lot 1, Lothrop Second Addition Block 9 be vacated by the City so that he can effectively combine the two lots and the alley. Eric Powell asked for approval of the ordinance vacating this alley.

Mayor Ware opened the public hearing.

No one came forward to speak.

Mayor Ware closed the public hearing.

Councilmember Godfrey made a motion to approve an ordinance regarding vacating the alley between Lot 1, Lothrop Second Addition Block 9 and Lot 1, Lothrop Second Addition Block 5. - Milton St. Councilmember Jordan-Anderson seconded the motion, which Passed with a vote of 7:0.

- B. Conduct a public hearing and consider approval of an ordinance vacating the ROW for St. Joseph's Cemetery off of Travis St. (Public Works)
- Eric Powell stated St. Joseph Cemetery recently acquired a piece of property to the west of the existing cemetery located at 1006 E Travis St. During the completion of the purchase, a survey was prepared which identified an unimproved ROW located within the property which appears to have been an extension of S Williams St. Eric Powell advised the Council this unimproved ROW is no longer necessary and never intersected with Mildred Lee or Elysian Fields Ave to the south and asked for approval of the ordinance vacating the ROW.

Mayor Ware opened the public hearing.

No one came forward to speak.

Mayor Ware closed the public hearing.

Councilmember Godfrey made a motion to approve of an ordinance vacating the ROW for St. Joseph's Cemetery off of Travis St. Councilmember Fenton seconded the motion, which passed by a vote of 7:0.

9. City Manager Reports and Requests for City Council Consideration

- A. Consider approval of a contract for Field Construction Improvements at Airport Park. (Parks & Recreation)
- Marina Garcia-Heredia, Parks & Recreation Director, provided information regarding a contract for field improvements to all 11 Airport Park baseball/softball infields at a total cost of \$2,628,228 to Hellas Construction.

Councilmembers asked questions and discussed.

Councilmember Abraham made a motion to approve a contract for Field Construction Improvements at Airport Park. Councilmember Fenton seconded the motion, which passed by a vote of 7:0.

10. Adjournment

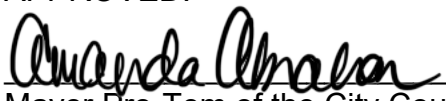
Councilmember Godfrey made a motion for adjournment. Councilmember Abraham seconded the motion, which passed by a vote of 7:0.

ATTEST:



City Secretary

APPROVED:



Mayor Pro-Tem of the City Council
of the City of Marshall, Texas