



Parks Advisory Board Meeting Minutes
City Hall Meeting Room
April 22, 2024

1. Call to Order by **Colin Brady** at **6:00 pm**. Board members in attendance were Colin Brady, Jerry Calderon, Melisa Lewis, James Runnels, and Gloria Moon. LaDarius Carter notified by email that he was unable to attend today. Also in attendance was city staff liaison Marina Garcia-Heredia, Director of Parks and Recreation. Guests in attendance were: **None**
2. Approval of the March highlights was unanimously approved following a motion by **Melisa Lewis** and second by **Gloria Moon**. There was a quorum at the March 25, 2024 meeting.
3. Presentations from the public (No Official Action)
4. Parks Advisory Board Report
 - **Colin commended Marina on addressing a concern at the ballpark so quickly on her 1st week of work.**
 - **James Runnels heard a select team is taking over the ballpark. Marina mentioned that she is going to be opening up a bid for an organization to operate the ballpark. The ballpark would still be under the city.**
5. Parks Advisory Board By-Laws Update:
 - **Members should look over the bylaws and we can discuss them at our next meeting.**
 - **Members to look at the term limits and restart the terms for members due to the dormancy prior.**
 - **Members to look at become a working board.**
6. Marina presented the Recreation Report, Park Maintenance Report, Golf Course Report, Arena Report and Director Reports.
 - **Mother & Son Dance – 60 couples registered as of today. We need volunteers to service drinks and pass out other items. Raising Canes will be providing drinks and free vouchers. We are still looking for other sponsorships and volunteers for the event. We need 150+ goodies or snacks to be donated.**
 - **Sports fields are being used and due to weather teams have even used the Arena to practice. For any field usage please call Marina. Heavy rains did cause some fields to flood.**
 - **Greenwood cemetery was cut and we may need to look at more funding for the 2025 year. Looking at about \$16k for that.**
 - **Larry Henderson is retiring on 5/10 after 20 years and is accepting donations for his farewell party.**
 - **Parks Internship available from 5/28 – 7/26. It is a paid internship and apply online.**
 - **Volunteers are always appreciated. Email Marina for the volunteer form.**
 - **FY25 budget is coming up and she will be requesting 3 new positions for Recreation Division, 5 for the Parks Maintenance side, 1 FT and 1 PT employee for Golf Course and Arena.**
 - **Marina discussed the parks assessments that have been presented. We need park signage as well. We will email Marina the local contact for wood chips.**

- Marina discussed the turf assessments that are being done at this time for the 11 fields at Airport Park. Estimate looking at \$3.5 million and lifespan of 10 years.
- Golf course has flooding issues in the lobby, restroom, and storage areas.
- Golf cart lease has been approved by City Council for 25 carts for a 42-month lease for about \$102k. Golf course brings in about \$5k monthly in cart rentals.
- Working on policies and procedures at Golf course. Looking to implement a City Employee Membership for 50% off. This includes family members living in the household.
- Arena has flooding as well in men's restroom, concession, and arena area.
- Looking at the future of arena and making it a destination area. (Walking trails, events, RV spots)
- Concern at City Park Restrooms has been addressed to Randy Pritchard with Support Services who are responsible for the repairs. They are working on getting a couple more quotes to add stalls.

7. Marina reviewed the meeting dates for 2024.

- We have agreed on the following dates at 6:00 pm at BDC Building located at 110 S. Bolivar St:

March 25	April 22	May 20	June 24
July 29	August 26	September 23	October 28

November and December as needed.

8. Upon a motion made by Melisa Lewis and second by James Runnels, the meeting was adjourned at **7:06 pm**.
The next meeting will be on Monday, May 20th.