Council Chambers, City Hall
401 South Alamo
Marshall, TX 75670
903-935-4421

MINUTES
PLEASE SILENCE ALL DEVICES
REGULAR CITY COUNCIL MEETING

April 25, 2024
6:00 PM

1. Call to Order and Roll Call

Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 06:00 PM.

PRESENT:

Mayor and Council Members:
Mayor Amy Ware
Councilmember Marvin Bonner
Councilmember Leo Morris
Councilmember Jennifer Truelove
Councilmember Reba Godfrey
Councilmember Amanda Abraham
Councilmember Micah Fenton

ADMINISTRATIVE STAFF PRESENT:
Terrell Smith, City Manager
Eric Powell, Public Works Director
Anna Lane, Community Services Director
Randy Pritchard, Support Services Director
Nikki Smith, City Secretary/Payroll Accountant
Reggie Cooper, Fire Chief
Scott Rectenwald, City Attorney

2. Invocation and Pledges

Mayor Ware

3. Presentations & Proclamations

A. Presentation of the Employee of the 1st Quarter 2024. (Human Resources)
John Wilson, Employee Engagement Committee, stated the process for selecting the Employee of the Month and Quarter. Demond Williams, Employee Engagement Committee, presented the Employee of the Quarter for the first quarter of 2024 to Kervin Crawford.

B. Presentation of the Employee of the Month - April. (Human Resources)

William Huffman, Marshall Police Department Lieutenant, presented the Employee of the Month for the month of April 2024 to Lori McDowell, Police Department.

4. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The “Citizens Comments” portion of the meeting meets the requirements of this law and is the public’s opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

There were no citizen comments.

5. Items to be Withdrawn From Consent Agenda

Item B was withdrawn.

6. Consent Agenda

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

Councilmember Abraham made a motion to approve the Consent Agenda. Councilmember Bonner seconded the motion, which passed by a vote of 7:0.

A. Consider approval of the minutes from the April 11, 2024 Regular Council meeting. (City Secretary)

C. Consider approval to award a contract for the West End Lift Station project. (Public Works)

D. Consider two appointments to the Historic Landmark Preservation Board. (Main Street)

7. Consideration of Items Withdrawn From the Consent Agenda

B. Consider approval of Work Order for Wicker Construction - 2" Watermain Replacement Program. (Public Works)

Councilmember Godfrey explained her reasons for withdrawing this item.

Eric Powell, Public Works Director, provided information regarding the Work Order for Wicker Construction - 2 water-main replacement at a cost of $304,830. Eric Power stated funding would come from the remaining ARPA Funds and the Operating Funds of Distribution & Collection.

Council members asked questions and discussed.

Council member Fenton made a motion to approve the Work Order for Wicker Construction -

2" Watermain Replacement Program. Council member Truelove seconded the motion, which passed by a vote of 6:1.

8. Ordinance

A. Consider approval of an ordinance amending Chapter 31, Section 31-62: Updated Water Conservation Plan. (Public Works)

Cory Owen, Assistant Director for Treatment Services, provided information regarding the City of Marshall's Water Conservation Plan. Cory Owen stated this plan must be adopted and sent to the Texas Commission on Environmental Quality (TCEQ).

Council members asked questions and discussed.

Councilmember Godfrey made a motion to approve an ordinance amending Chapter 31, Section 31-62: Updated Water Conservation Plan. Council member Truelove seconded the motion, which passed by a vote of 7:0.

9. City Manager Reports and Requests for City Council Consideration

A. Consider approval to award a contract for the 2024 Street Program. (Public Works)

Eric Powell, Public Works Director, asked for approval to award a contract for the 2024 Street Improvement Program to Rayford Truck and Tractor of Marshall, Texas for the amount of $1,500,887.10. Eric Powell stated this contract includes the option of four one-year renewals if both parties agree to the percentage increase.

Council members asked questions and discussed.

Councilmember Abraham made a motion to approve the contract for the amount of tonnage of the asphalt and streets, not the list of streets at this time. Councilmember Morris seconded the motion, which passed by a vote of 7:0.

10. Adjournment

Councilmember Godfrey made a motion for adjournment. Councilmember Fenton seconded the motion, which passed by a vote of 7:0.

APPROVED:

Mayor of the City Council
of the City of Marshall, Texas

ATTEST:

City Secretary