

Council Chambers, City Hall
401 South Alamo
Marshall, TX 75670
903-935-4421



Members
Amy Ware, District 4 - Mayor
Marvin Bonner, District 1
Leo Morris, District 2
Jennifer Truelove, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

MINUTES
PLEASE SILENCE ALL DEVICES
REGULAR CITY COUNCIL MEETING
March 28, 2024
6:00 PM

1. Call to Order and Roll Call

Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 06:00 PM.

PRESENT:

Mayor and Council Members:

Mayor Amy Ware
Councilmember Marvin Bonner
Councilmember Leo Morris
Councilmember Jennifer Truelove
Councilmember Reba Godfrey
Councilmember Micah Fenton

ABSENT: Councilmember Amanda Abraham **Motion to Excuse: Councilmember Bonner Second Councilmember Fenton Vote: 6:0**

ADMINISTRATIVE STAFF PRESENT:

Terrell Smith, City Manager	Reggie Cooper, Fire Chief
Dawn Jones, Finance Director	Scott Rectenwald, City Attorney
Eric Powell, Public Works Director	
Christol Hall, HR/Civil Service Director	
Anna Lane, Community Services Director	
Randy Pritchard, Support Services Director	
Nikki Smith, City Secretary/Payroll Accountant	

2. Invocation and Pledges

Mayor Ware

3. Presentations & Proclamations

- A. Presentation of a proclamation declaring the month of April 2024 as "Child Abuse Awareness and Prevention Month" in the City of Marshall.
Mayor Ware read the proclamation and recognized the Harrison County CASA volunteers.

- B. Presentation of the Employee of the Month - March (Human Resources)
Demond Williams, Employee Engagement Committee, stated the process for submitting and selecting the employee of the month. Kristina Hamilton, Employee Engagement Committee, presented the Employee of the Month Award for March 2024 to Varnessa Slade, Planning & Development.

4. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

Vicki Cheeseman, 810 Scenic Loop, spoke regarding appreciation for work done on streets, the increase in the number of semi-trucks on Bell Street, and areas on Austin Street that need to be addressed.

5. Items to be Withdrawn From Consent Agenda

Item 6D was withdrawn from the Consent Agenda.

6. Consent Agenda

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

Councilmember Fenton made a motion to approve the Consent Agenda.

Councilmember Morris seconded the motion, which passed by a vote of 6:0.

- A. Consider approval of the minutes from the March 7, 2024 Special-Called Council meeting. (City Secretary)
- B. Consider approval of an order calling for the cancelation of the 2024 City General Election for Districts 1, 2, 3, and 4. (City Secretary)
- C. Consider approval of a resolution announcing the appointment of Election Officers for the 2024 General Election. (City Secretary)

7. Consideration of Items Withdrawn From the Consent Agenda

- D. Acceptance of 2023 Street Improvement Program - Reconstruction including additional payments over \$50,000 and release of final payment and retainage to the contractor. (Public Works)

Item D was withdrawn.

Eric Powell, Public Works Director, provided information regarding the release of final

payment and acceptance of completion of the 2023 Street Improvement Program.

Councilmembers asked questions and discussed.

Councilmember Godfrey made a motion to approve Item D, acceptance of the 2023 Street Improvement Program. Councilmember Fenton seconded the motion, which passed by a vote of 6:0.

8. Ordinance

- A. Consider approval of an ordinance vacating two un-named ROWS off of Palato Drive. (Public Works)

Eric Powell provided information regarding this ordinance. No easement or maintenance agreement is needed.

Mayor Ware opened the public hearing.

No one came forward to speak.

Mayor Ware closed the public hearing.

Councilmember Fenton made a motion to approve an ordinance vacating two un-named ROWS off of Palato Drive. Councilmember Truelove seconded the motion, which passed by a vote of 6:0.

9. Resolution

- A. Consider approval of a resolution for an application for participation in the Local Government Investment Cooperative (LOGIC) Trust. (Finance)
Kristina Hamilton, Assistant Finance Director, introduced Lance Florez, Hilltop Securities, who presented information regarding the objectives and goals for both the Texas Short Term Asset Reserve Program (TexStar) and the Local Government Investment Cooperative (Logic) Trust.

Councilmembers asked questions and discussed.

Councilmember Godfrey made a motion to approve a resolution for an application for participation in the Local Government Investment Cooperative (LOGIC) Trust. Councilmember Morris seconded the motion, which passed by a vote of 6:0.

- B. Consider approval of a resolution for an application for participation in the Texas Short Term Asset Reserve Program (TexSTAR). (Finance)

Councilmember Godfrey made a motion to approve a resolution for an application for participation in the Texas Short Term Asset Reserve Program (TexSTAR). Councilmember Fenton seconded the motion, which passed by a vote of 6:0.

- C. Consider approval of a resolution for the submittal of an abridged application for Flood Infrastructure Funding (FIF) through Texas Water Development Board for the Drainage Master Plan. (Public Works)
- Eric Powell asked for the authorization of the City Staff to submit an abridged application for Flood Infrastructure Funding (FIF) through the Texas Water Development Board for the Drainage Master Plan before the deadline of April 15th. Eric Powell stated the intent would be to apply for the full \$1.5 million for the Drainage Master Plan.

Councilmembers asked questions and discussed.

Councilmember Fenton made a motion to approve a resolution for the submittal of an abridged application for Flood Infrastructure Funding (FIF) through the Texas Water Development Board for the Drainage Master Plan. Councilmember Truelove seconded the motion, which passed by a vote of 6:0.

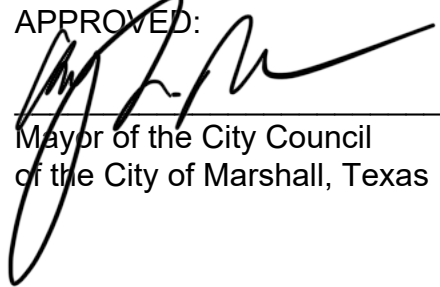
10. City Manager Reports and Requests for City Council Consideration

- A. Drainage Master Plan Update. (Public Works)
- Eric Powell provided information regarding the process of selecting a company for a city-wide Drainage Master Plan. Four submittals were received, which the Review Committee scored, and Nichols out of Houston scored the highest. Nichols came to Marshall and designed the city-wide Drainage Master Plan elements and categories.
- Councilmembers asked questions and discussed.
- B. General Engineering\Architectural Services RFQ. (Public Works)
- Eric Powell provided information regarding the process for going out for General Engineering\Architectural Services. Seven firms submitted applications. The Review Committee met and scored the applicants. The two firms with the highest scores were KSA out of Longview, Halff out of Tyler. Eric Powell stated Michael Medford with Halff and Brittany Smith with KSA are the contacts for the upcoming City projects.

11. Adjournment

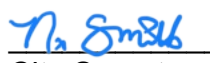
Councilmember Godfrey made a motion for adjournment. Councilmember Truelove seconded the motion, which passed by a vote of 6:0.

APPROVED:



Mayor of the City Council
of the City of Marshall, Texas

ATTEST:



City Secretary