

Council Chambers, City Hall
401 South Alamo
Marshall, TX 75670
903-935-4421



Members

Amy Ware, District 4 - Mayor
Marvin Bonner, District 1
Leo Morris, District 2
Jennifer Truelove, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

MINUTES
PLEASE SILENCE ALL DEVICES
SPECIAL-CALLED CITY COUNCIL MEETING

March 7, 2024
6:00 PM

1. Call to Order and Roll Call

Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 06:00 PM.

PRESENT:

Mayor and Council Members:

Mayor Amy Ware
Councilmember Marvin Bonner
Councilmember Leo Morris
Councilmember Jennifer Truelove
Councilmember Reba Godfrey
Councilmember Amanda Abraham
Councilmember Micah Fenton

ADMINISTRATIVE STAFF PRESENT:

Terrell Smith, City Manager	Dawn Jones, Finance Director
Eric Powell, Public Works Director	Scott Rectenwald, City Attorney
Christol Hall, HR/Civil Service Director	
Randy Pritchard, Support Services Director	
Nikki Smith, City Secretary/Payroll Accountant	
Alex Agnor, Economic Development & Strategic Initiatives Director	
Marina Garcia, Parks & Recreation Director	

2. Invocation and Pledges

Mayor Ware

3. Presentations & Proclamations

- A. Presentation of a proclamation declaring the month of April 2024 as "Sexual Assault Awareness Month" in the City of Marshall.
Mayor Ware read the proclamation and presented it to Amelia Heatherly and Nell Spencer, representatives for The Women's Center of East Texas. Amelia Heatherly and

Nell Spencer highlighted what the agency does for crime victims and upcoming events for the community to participate in.

- B. Presentation of the Employee of the Month - February (Human Resources)
Christol Hall, HR Director, introduced Ariel DeBolt, Employee Engagement Committee member, who presented Miranda Chapman with the Employee of the Month award for February 2023.

4. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

There were no citizen comments.

5. Items to be Withdrawn From Consent Agenda

There were no items withdrawn from the Consent Agenda.

6. Consent Agenda

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

Councilmember Abraham made a motion to approve the Consent Agenda.

Councilmember Fenton seconded the motion, which passed by a vote of 6:0.

- A. Consider approval of the minutes from the February 22, 2024 Regular Council meeting. (City Secretary)
- B. Rejection of Bids - West End Lift Station Improvements. (Public Works)
- C. Consider approval of an Interlocal Cooperation Agreement with the City of Midlothian, Texas to participate in a Cooperative Purchasing Program. (Finance)

7. Consideration of Items Withdrawn From the Consent Agenda

There were no items withdrawn from the Consent Agenda.

8. Ordinance

- A. Consider approval of an ordinance amending the 2024 Annual Budget. (Finance)
Kristina Hamilton, Assistant Finance Director, explained the need for the budget amendment and highlighted the changes requested for the fiscal year 2024 budget.

Councilmembers asked questions and discussed.

Councilmember Truelove arrived at this point in the meeting. The time was 6:23 PM.

Councilmember Abraham made a motion to approve an ordinance amending the 2024 Annual Budget. Councilmember Morris seconded the motion, which passed by a vote of 7:0.

9. City Manager Reports and Requests for City Council Consideration

- A. Consider approval of Change Order No. 1 to the 300\400 block of N Washington Streetscape project. (Public Works)
Eric Powell, Public Works Director, provided information regarding Change Order No. 1 to the 300\400 block of N. Washington. The cost increase is \$88,811.38 and the completion deadline will be extended by 30 days. Eric Powell stated he anticipates major construction work to be complete by July 2024 and finalizing the project in late September or early October 2024.

Councilmembers asked questions and discussed.

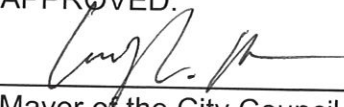
Councilmember Fenton made a motion to approve Change Order No. 1 to the 300\400 block of N Washington Streetscape project. Councilmember Bonner seconded the motion, which Passed with a vote of 7:0.

- B. Wonderland of Light 2023 Update. (Main Street)
Lacy Burson, Main Street Manager, provided highlights of the 2023 Wonderland of Lights event stating approximately 75,100 people visited Wonderland of Lights, 14,500 people attended the parade and 8,500 participated in the Christmas Market. Lacy Burson thanked the many organizations who volunteered or sponsored the festival and stated a survey was sent out with many positive responses received as well as recommendations for future festivals.

10. Adjournment

Councilmember Abraham made a motion to Adjournment. Councilmember Fenton seconded the motion, which Passed with a vote of 7:0:0.

APPROVED:



Mayor of the City Council
of the City of Marshall, Texas

ATTEST:



City Secretary