



Keep Marshall Beautiful Board Meeting Minutes
Marshall Public Library Board Room
March 5, 2024

1. Call to Order by Cheryel Carpenter at 4:45 pm. Board members in attendance were Lillian Banks, Cheryel Carpenter, Judi Journey, and Nita Wylie. Also in attendance was city staff liaison Anna Lane, Director of Community & Neighborhood Services.
2. There were no presentations or remarks from the public.
3. The minutes were approved unanimously upon a motion by Judi and second by Lillian with one correction to the spelling of Nita's last name from Wiley to Wylie on Item 1 in the February minutes.
4. Anna shared that the 2023 Affiliation Annual Report was submitted to Keep Texas Beautiful (KTB). She received an email from the Affiliation Coordinator that Keep Marshall Beautiful met the requirements for the Silver Star. Last year, we received Good Standing recognition. The highest recognition level is Gold Star. KTB will send a digital decal in April.

Anna reported that the Neighborly initiative received over 30 applications from homeowners and 20 volunteer applications. The KMB board will help support this effort. Anna applied to receive free supplies from KTB and received 5 boxes of XL trash bags (5 bags/box), 1 box of 24-2oz. sanitizer bottles, 1 box of 13 gallon kitchen trash bags (13 gallons), and 2 boxes of vinyl disposable gloves (100/box). To continue to receive free supplies from KTB, a report will need to be submitted to KTB by June 14 along with pictures of how the supplies were used.

Anna also reported that the new Yard of the Month signs are in production and should arrive in time for the Yard of the Month recognition program to resume in April.

5. Cheryel distributed the draft 2024 Work Plan and reviewed the Board/City Staff focus areas and Keep Marshall Beautiful suggested projects as follows:
 - Yard of the Month beautification awards (April-September)
 - Neighborly initiative (resources and support)
 - Adopt-a-Spot litter program
 - Litter in Schools education program (to include a recycling component)
 - Community outreach and communication
 - Additional opportunities to beautify Marshall (Main Street, parks, welcome signs, etc.)
6. There was a brief discussion of the community garden on the corner of Sanford and Alvin Streets. Lillian shared that the garden needed a lot of work and that there will be a workday on March 12.
7. Upon a motion made by Lillian and second by Nita, the meeting was adjourned at 5:44 pm. The next meeting will be on Tuesday, April 2.