

Council Chambers, City Hall
401 South Alamo
Marshall, TX 75670
903-935-4421



Members
Amy Ware, District 4 - Mayor
Marvin Bonner, District 1
Leo Morris, District 2
Jennifer Truelove, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

MINUTES
PLEASE SILENCE ALL DEVICES
SPECIAL-CALLED CITY COUNCIL MEETING
February 8, 2024
4:00 PM

1. Call to Order and Roll Call

Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 04:00 PM.

PRESENT:

Mayor and Council Members:

Mayor Amy Ware
Councilmember Marvin Bonner
Councilmember Leo Morris
Councilmember Reba Godfrey
Councilmember Micah Fenton
Councilmember Amanda Abraham

ABSENT: Councilmember Truelove

ADMINISTRATIVE STAFF PRESENT:

Terrell Smith, City Manager
Cliff Carruth, Police Chief
Eric Powell, Public Works Director
Christol Hall, HR/Civil Service Director
Anna Lane, Community Services Director
Randy Pritchard, Support Services Director
Nikki Smith, City Secretary/Payroll Accountant

Dawn Jones, Finance Director
Scott Rectenwald, City Attorney

2. Invocation and Pledges

Mayor Ware

3. Presentations & Proclamations

- A. Presentation of the Employee of the Month - January (Human Resources)
Christol Hall, Human Resources Director, presented the Employee of the Month for January 2024 - Kervin Crawford.

4. Executive Session

- A. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel Matters: Interview of Municipal Court Judge candidate(s).

Councilmember Bonner made a motion to convene the Executive Session.

Councilmember Godfrey seconded the motion, which passed by a vote of 6:0.

The time was 4:06 PM.

Councilmember Godfrey made a motion to reconvene the Executive Session.

Councilmember Bonner seconded the motion, which passed by a vote of 6:0. The time was 6:45 PM.

5. Action Item Following Executive Session

- A. Consider the appointment of a Municipal Court Judge.

Councilmember Abraham made a motion to table this item. Councilmember Godfrey seconded the motion, which passed by a vote of 6:0.

6. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

There were no citizen comments.

7. Items to be Withdrawn From Consent Agenda

There were no items withdrawn from the Consent Agenda.

8. Consent Agenda

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

Councilmember Godfrey made a motion to approve the Consent Agenda.

Councilmember Fenton seconded the motion, which passed by a vote of 6:0.

- A. Consider approval of the minutes from the January 25, 2024 Regular Council meeting. (City Secretary)

- B. Approve resolution authorizing the Police Department to accept \$55,000 in grant funding under the 2023 Justice Assistance Grant program. (Police)

9. Consideration of Items Withdrawn From the Consent Agenda

10. Public Hearing & Ordinance

- A. Conduct a public hearing and consider an ordinance amending the text specifically related to Chapter 32 Section 19 entitled “Definitions” and Section 21 entitled “Permitted Uses” and an amendment to the official zoning map creating a Manufactured Home Overlay (MHO). (Public Works)
This item was tabled.
- B. Conduct a public hearing and consider an ordinance of the City of Marshall, Texas, amending Chapter 32 of the Code of Ordinances by adding to Section 21, Permitted Uses, Item 21.02, Short Term Rentals; providing for regulations for the registration and use of short term rentals; providing for registration, providing for definitions; providing for inspections; providing for restrictions; providing for brochure and safety requirements; providing for neighborhood notification; providing for violations and penalties; providing fees; providing a repealing clause; providing a severability clause; providing a savings clause; providing a repealing clause; and providing for an effective date. (Public Works)
This item was tabled.
- C. Conduct a public hearing and consider an ordinance amending the official zoning map from I-2 (Heavy Industry) to R-6 (Duplex Triplex Quadraplex), location 201 North Allen Blvd. (Public Works)
Eric Powell, Public Works Director, asked for approval of an ordinance to rezone 201 North Allen Blvd. from I-2 (Heavy Industry) to R-6 (Duplex, Triplex, Quadraplex).

Mayor Ware opened the public hearing.

No one came forward to speak.

Mayor Ware closed the public hearing.

Councilmember Morris made a motion to approve an ordinance amending the official zoning map from I-2 (Heavy Industry) to R-6 (Duplex Triplex Quadraplex), location 201 North Allen Blvd. Councilmember Fenton seconded the motion, which passed by a vote of 6:0.

- D. Conduct a public hearing and consider an ordinance amending the official zoning map from R-2 (Single Family Detached) to C-2 (Retail Business), location 4300 Victory Drive. (Public Works)
Eric Powell asked for approval of an ordinance to rezone 4300 Victory Drive from R-2 (Single Family Detached) to C-2 (Retail Business).

Mayor Ware opened the public hearing.

No one came forward to speak.

Mayor Ware closed the public hearing.

Councilmember asked questions and discussed.

Councilmember Fenton made a motion to approve an ordinance amending the official zoning map from R-2 (Single Family Detached) to C-2 (Retail Business), location 4300 Victory Drive. Councilmember Bonner seconded the motion, which passed by a vote of 6:0.

11. City Manager Reports and Requests for City Council Consideration

A. Pavement Management Plan. (Public Works)

Eric Powell provided information regarding the initial Pavement Management Program and the planning process and methodology for this program.

Councilmembers asked questions and discussed.

Council provided directions for the approach to take, to split the work between reconstruction and overlay.

12. Adjournment

Councilmember Godfrey made a motion for adjournment. Councilmember Fenton seconded the motion, which passed by a vote of 6:0.