

Council Chambers, City Hall
401 South Alamo
Marshall, TX 75670
903-935-4421



Members

Amy Ware, District 4 - Mayor
Marvin Bonner, District 1
Leo Morris, District 2
Jennifer Truelove, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

MINUTES
PLEASE SILENCE ALL DEVICES
REGULAR CITY COUNCIL MEETING
January 25, 2024
6:00 PM

1. Call to Order and Roll Call

Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 06:00 PM.

PRESENT:

Mayor and Council Members:

Mayor Amy Ware
Councilmember Marvin Bonner
Councilmember Leo Morris
Councilmember Micah Fenton
Councilmember Reba Godfrey

ABSENT: Councilmember Jennifer Truelove
Councilmember Amanda Abraham

ADMINISTRATIVE STAFF PRESENT:

Terrell Smith, City Manager	Reggie Cooper, Fire Chief
Cliff Carruth, Police Chief	Dawn Jones, Finance Director
Eric Powell, Public Works Director	Scott Rectenwald, City Attorney
Christol Hall, HR/Civil Service Director	
Anna Lane, Community Services Director	
Randy Pritchard, Support Services Director	
Alex Agnor, Economic Development & Strategic Initiatives Director	

2. Invocation and Pledges

Mayor Ware

3. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

There were no citizen comments.

4. Items to be Withdrawn From Consent Agenda

Item D was withdrawn from the Consent Agenda.

5. Consent Agenda

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

Councilmember Bonner made a motion to approve the Consent Agenda.

Councilmember Fenton seconded the motion, which passed by a vote of 5:0.

- A. Consider approval of the minutes from the January 11, 2024 Regular Council meeting. (City Secretary)
- B. Consider approval of a contract with the Harrison County Elections Administrator for the May 4, 2024 Elections. (City Secretary)
- C. Acceptance of Project\Retainage Release - East End Lift Station Project. (Public Works)

6. Consideration of Items Withdrawn From the Consent Agenda

- D. Consider approval of a resolution designating an official newspaper for the City of Marshall for fiscal year 2024. (City Secretary)
Councilmember Godfrey explained her reason for pulling the item.

Councilmembers asked questions and discussed.

Councilmember Fenton made a motion to approve a resolution designating an official newspaper for the City of Marshall for fiscal year 2024. Councilmember Morris seconded the motion, which passed by a vote of 5:0.

7. Ordinance

- A. Consider approval of an Ordinance calling for a special election for the reauthorization of the local sales and use tax in the City of Marshall at the rate of one-eighth (1/8th) of one percent to continue providing revenue for maintenance and repair of municipal streets. The tax expires on the fourth anniversary of the date of this election unless the imposition of the tax is reauthorized. (City Secretary)
Scott Rectenwald, City Attorney, stated this tax has expired, and the Tax Code requires us to call an election by ordinance to discern from the voters if they wish to continue to use the tax monies for maintenance and repair of municipal streets.

Councilmember Bonner made a motion to approve an Ordinance calling for a

special election for the reauthorization of the local sales and use tax in the City of Marshall at the rate of one-eighth (1/8th) of one percent to continue providing revenue for maintenance and repair of municipal streets. The tax expires on the fourth anniversary of the date of this election unless the imposition of the tax is reauthorized. Councilmember Fenton seconded the motion, which passed by a vote of 5:0.

8. Resolution

- A. Consider approval of a resolution ordering a General Election for City Councilmember Districts 1, 2, 3, and 4. (City Secretary)
Scott Rectenwald stated approval of this resolution will order the General Election for Districts 1, 2, 3, and 4 to be held on May 4, 2024.

Councilmember Godfrey made a motion to approve a resolution ordering a General Election for City Councilmember Districts 1, 2, 3, and 4. Councilmember Bonner seconded the motion, which passed by a vote of 5:0.

- B. Consider approval of a resolution calling for a Joint Election Agreement with the Marshall Independent School District for the May 4, 2024 General Election. (City Secretary)
Scott Rectenwald stated approval of this resolution will allow the Marshall Independent School District to hold their election with the City's General Election on May 4, 2024.

Councilmember Godfrey made a motion to approve a resolution calling for a Joint Election Agreement with the Marshall Independent School District for the May 4, 2024 General Election. Councilmember Bonner seconded the motion, which passed by a vote of 5:0.

- C. Discuss and consider adoption of a resolution authorizing an application for financial assistance from the Texas Water Development Board for sewer system improvements. (Public Works)
Eric Powell, Public Works Director, asked for approval of a resolution with the intent of applying for funding from the Texas Water Development Board for sewer system improvements stating this is a 70/30 match, meaning the City will pay for 30% of the financing if accepted. Eric Powell provided the ten year CIP list stating these items would be the majority of items used in the request. The process will be finalized, and we anticipate finding out what the set aside amount is and what closing documents would be needed in October 2024 with funding in early 2025.

Councilmembers asked questions and discussed.

Councilmember Morris made a motion to approve a resolution authorizing an application for financial assistance from the Texas Water Development Board for sewer system improvements. Councilmember Fenton seconded the motion, which passed by a vote of 5:0.

9. City Manager Reports and Requests for City Council Consideration

A. Consider approval of Hotel Occupancy Tax Grants for 2024. (Tourism & Economic Development)

LeAnne White, Tourism & Economic Development Administrator, provided information on the Hotel Occupancy Tax Grant process for 2024. LeAnne White asked for approval of the following grants:

- Caddo Kennel Club - use of the City Arena
- East Texas Association of Square Dancers - use of Caddo Hall
- East Texas Baptist University - \$8,000
- Gobble Up the Cash - \$5,000
- Josey Ranch - \$15,000
- Michelson Museum - \$4,500
- Marshall Regional Arts Council - \$4,500
- Wiley University - \$8,000

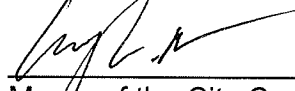
Councilmembers asked questions and discussed.

Councilmember Godfrey made a motion to approve the Hotel Occupancy Tax Grants for 2024 as recommended. Councilmember Fenton seconded the motion, which passed by a vote of 5:0.

10. Adjournment

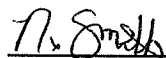
Councilmember Godfrey made a motion for adjournment. Councilmember Fenton seconded the motion, which passed by a vote of 5:0.

APPROVED:



Mayor of the City Council
of the City of Marshall, Texas

ATTEST:



City Secretary