Council Chambers, City Hall
401 South Alamo
Marshall, TX 75670
903-935-4421

Members
Amy Ware, District 4 - Mayor
Marvin Bonner, District 1
Leo Morris, District 2
Jennifer Truelove, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

MINUTES
PLEASE SILENCE ALL DEVICES
REGULAR CITY COUNCIL MEETING

January 11, 2024
6:00 PM

1. **Call to Order and Roll Call**

Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 06:00 PM.

PRESENT:

Mayor and Council Members:
Mayor Amy Ware
Councilmember Marvin Bonner
Councilmember Leo Morris
Councilmember Jennifer Truelove
Councilmember Reba Godfrey
Councilmember Amanda Abraham
Councilmember Micah Fenton

ADMINISTRATIVE STAFF PRESENT:
Terrell Smith, City Manager
Cliff Carruth, Police Chief
Eric Powell, Public Works Director
Christol Hall, HR/Civil Service Director
Anna Lane, Community Services Director
Randy Pritchard, Support Services Director
Nikki Smith, City Secretary/Payroll Accountant
Alex Agnor, Economic Development & Strategic Initiatives Director
Reggie Cooper, Fire Chief
Dawn Jones, Finance Director
Scott Rectenwald, City Attorney

2. **Invocation and Pledges**

Mayor Ware

3. **Presentations & Proclamations**

A. Presentation of the 2023 Employee of the Year.
Christol Hall, HR Director, highlighted the various employee engagement activities for 2023 and recognized Larry Nachmann, the 2023 Employee of the Year and thanked him for all that he does for the citizens of Marshall, Texas and his coworkers.

Pickleball Friends thanked Larry and Tamara for all of their help throughout the year.

4. **Citizen Comments**

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The "Citizens Comments" portion of the meeting meets the requirements of this law and is the public's opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

There were no citizen comments.

5. **Items to be Withdrawn From Consent Agenda**

There were no items withdrawn from the Consent Agenda.

6. **Consent Agenda**

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

Councilmember Bonner made a motion to approve the consent agenda. Councilmember Fenton seconded the motion, which passed by a vote of 7:0.

A. Consider approval of the minutes from the December 14, 2023 Regular Council meeting. (City Secretary)

B. Consider approval of the Firefighters Retirement Contributions. (Finance)

C. Consider approval of an amendment to the Personnel Policy. (Human Resources)

D. Consider approval of a new jail contract with Harrison County. (Police)

E. Consider approval of an ordinance of the City of Marshall, Texas amending Section 2A-4 of the Code of Ordinances relating to the sale of alcoholic beverages during Christmas and Easter by adopting the hours and days of sale permitted under Texas Alcoholic Beverage Code Chapter 105; providing repealing and severability clauses, and an effective date. (City Attorney)

F. Consider approval of an ordinance of the City of Marshall repealing provisions of the Code of Ordinances relating to offenses and establishing a curfew for minor children. (City Attorney)

7. **Consideration of Items Withdrawn From the Consent Agenda**

There were no items withdrawn from the Consent Agenda.

8. Resolution

A. Consider approval of a resolution executing a promissory note (the "Note"), payable to First Security Finance, Inc. ("Lender") to enable the City (1) to finance water meters and related equipment, and (2) to pay costs of issuing the Note, all to be located within the boundaries of the City, in the maximum principal amount of $14,127,800.34 and as security for the payment of the principal of and interest thereon, the City has agreed to pledge its ad valorem taxes.
Dawn Jones, Finance Director, stated Council previously approved the project and stated this resolution is to approve the financing. Dawn Jones asked for approval of a resolution executing a promissory note to finance water meters and related equipment and to pay costs of issuing the note. The total cost will be $14,127, 800.34.

Councilmember Godfrey made a motion to approve a resolution executing a promissory note (the "Note"), payable to First Security Finance, Inc. ("Lender") to enable the City (1) to finance water meters and related equipment, and (2) to pay costs of issuing the Note, all to be located within the boundaries of the City, in the maximum principal amount of $14,127,800.34 and as security for the payment of the principal of and interest thereon, the City has agreed to pledge its ad valorem taxes. Councilmember Fenton seconded the motion, which passed by a vote of 7:0.

9. City Manager Reports and Requests for City Council Consideration

A. Presentation of the City of Marshall audit report for the 2022 fiscal year. (Finance)
Dawn Jones stated Pattillo, Brown & Hill conducted the City of Marshall audit report for the 2022 fiscal year and provided a recap of the 2021 fiscal year audit.

John Manning, partner for Pattillo, Brown & Hill, LLP, provided an unmodified opinion of the 2022 fiscal year audit. John Manning stated there was one (1) issue with the audit; the timely reconciliation of the cash which was due to turnover in the Finance Department and system setting issues not being set to show individual transactions. The issue has been resolved.

Councilmembers asked questions and discussed.

B. Collaborative discussion with The Uptown Agency on comprehensive branding strategies for the City of Marshall. (Economic Development & Strategic Initiatives)
This item was withdrawn.

C. Consider award of contract - Perkins Plaza Grid Wall. (Public Works)
Eric Powell, Public Works Director, asked for approval to award a contract for the Perkins Plaza grid wall to C. E. Marler at a cost of $65,770. The Notice to Proceed is set for February 5, 2024, with a 90 completion period.

Councilmembers asked questions and discussed.

Councilmember Fenton made a motion to award a contract for the Perkins Plaza Grid Wall to C. E. Marler at a cost of $65,770. Councilmember Truelove seconded the motion, which passed by a vote of 7:0.

D. Consider approval of an expenditure in excess of $50,000 for network servers and related equipment. (Support Services)

Randy Pritchard, Support Services Director, asked for approval of an expenditure for the purchase of five network servers and related equipment at a cost of $74,339.98, which includes a 5% contingency.

Councilmembers asked questions and discussed.

Councilmember Godfrey made a motion to approve an expenditure in excess of $50,000 for network servers and related equipment. Councilmember Truelove seconded the motion, which passed by a vote of 7:0.

10. Executive Session

Councilmember Abraham made a motion to convene the Executive Session. Councilmember Fenton seconded the motion, which passed by a vote of 7:0. The time was 6:35 PM.

The Council reconvened from the Executive Session. The time was 7:11 PM.

A. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.074 Personnel Matters: Review of Municipal Court Judge candidate(s).

11. Adjournment

Councilmember Godfrey made a motion to adjourn. Councilmember Fenton seconded the motion, which passed by a vote of 7:0.

APPROVED:

Mayor of the City Council
of the City of Marshall, Texas

ATTEST:

City Secretary