



Keep Marshall Beautiful Board Meeting Minutes
Marshall Public Library Board Room
October 3, 2023

1. Call to Order by Cheryel Carpenter at 4:30 pm. Board members in attendance were Lillian Banks, Cheryel Carpenter, Susan Marshall, and Linda Scott. Also in attendance was city staff liaison Anna Lane, Director of Community Services and visitor Judi Journey.
2. Judi Journey shared that she submitted an application to be considered for the Keep Marshall Beautiful board. She also shared suggestions for a decorating contest for next year's fall season.
3. Approval of the June minutes was unanimously approved following a motion by Lillian and second by Susan.
4. Anna reminded the Board that applications for City boards may be found on the city's website www.marshalltexas.net The Keep Marshall Beautiful board will have 4 vacancies to fill for 2024.

Anna shared that Keep Texas Beautiful (KTB) emailed surveys to affiliates for feedback on KTB services, webinar topics, and resources available for local organizations. Affiliates who complete the survey by November 3 are eligible for Silver Star status for 2024 recognition if Good Standing requirements are met.

5. The board reviewed the 2023 Work Plan. There was discussion of purchasing new and larger KMB signs that are placed in beautification winners' yards. Once the October signs are removed, this will be taken to Smart Advertising to obtain quotes and help with the design.

Updates on the Adopt-a-Spot program were given. Anna shared that the Oak Trails Nature Park is not an adoptable spot due to this being overseen by City staff. Lillian is speaking to the Alpha Kappa Alpha group this Saturday. Susan is working with Connie Harton and has plans to walk a section in her neighborhood to identify a possible spot to adopt. Anna reported that signs are \$250-300 and come with a post and concrete. Public Works will install the signs. Anna will check if the cost per signs is quoted as a pair or individually.

At the next meeting in November, a date will be confirmed for the Board to take part in the Community Windshield Survey to complete a necessary requirement towards affiliation status with KTB for 2023. Susan suggested that the results of the survey be forwarded to appropriate City staff to address.

6. In discussions about the condition of the former high school, a suggestion was made to invite representatives from the City's code enforcement team to an upcoming meeting so the Board could learn about the process to report problem properties and how the Board might work in conjunction and cooperation with the Code Enforcement department to address these issues.
7. Upon a motion made by Lillian and second by Linda, the meeting was adjourned at 5:40 pm. The next meeting will be on Tuesday, November 7.