



Keep Marshall Beautiful Board Meeting Minutes
Marshall Public Library Board Room
September 5, 2023

1. Call to Order by Cheryel Carpenter at 4:38 pm. Board members in attendance were Lillian Banks, Cheryel Carpenter, Susan Marshall, and Linda Scott. Also in attendance was city staff liaison Anna Lane, Director of Community Services and visitor Judi Journey.
2. Judi Journey shared that the household debris on the curb on Wingwood Terrace had been removed.
3. Approval of the June minutes was unanimously approved following a motion by Lillian and second by Susan.
4. Anna shared that the City will be making an announcement about vacancies on City boards soon. The application period will be from September 20-October 27. The Keep Marshall Beautiful board will have 4 vacancies with the loss of Deloris Butler and Becky Koesel due to attendance issues and Susan Marshall due to term limits. Felicia Mathis resigned from the Board due to other commitments.

Anna relayed that the cost for changing the wording in four places on the water bill would be \$125. However, there is a possibility with the changeover by the City to new software that the wording can be updated at no cost. The Board agreed to wait to change the verbiage in order to potentially save money.

5. The Board voted on the September 2023 Beautification Award winners as follows:

Commercial: VeraBank (2203 Victory Drive)

Residential: Jo Page (503 Creekside Drive)

Signs will be placed in each yard and winners will receive a \$50 Lowe's gift card.

6. The board reviewed the 2023 Work Plan. There was discussion about Fall Sweep and finding a date to host the event. With the various conflicting schedules, the Board reviewed Keep Texas Beautiful's Affiliation requirements. With the Board's involvement in having a booth at the Touch-a-Truck event in May, Earth Day clean up, Anna's completion of the required 4 hours of training, and the upcoming litter survey (date to be determined), the Board will meet the minimum requirements to maintain the Good Standing affiliation for 2023. With this, the Board opted to forego the Fall Sweep in 2023 and aim to organize a spring clean-up event.

The list of adoptable areas, interested groups, and the KMB liaison for the Adopt-a-Spot program was reviewed. There was discussion about whether to post signs showing certain areas are available for adoption or to just install signs once a group has completed the requirements. Questions about cost, the process for installing the pole as well as the sign were raised.

7. No new business
8. Upon a motion made by Lillian and second by Linda, the meeting was adjourned at 5:47 pm. The next meeting will be on Tuesday, October 3.