Council Chambers, City Hall
401 South Alamo
Marshall, TX 75670
903-935-4421

Members
Amy Ware, District 4 - Mayor
Marvin Bonner, District 1
Leo Morris, District 2
Jennifer Truelove, District 3
Reba Godfrey, District 5
Amanda Abraham, District 6
Micah Fenton, District 7

MINUTES
PLEASE SILENCE ALL DEVICES
REGULAR CITY COUNCIL MEETING
September 14, 2023
6:00 PM

1. Call to Order and Roll Call

Mayor Amy Ware called the Regular meeting to order in the Council Chambers, City Hall at 6:00 PM.

PRESENT:

Mayor and Council Members:
Mayor Amy Ware
Councilmember Marvin Bonner
Councilmember Leo Morris
Councilmember Jennifer Truelove
Councilmember Reba Godfrey
Councilmember Amanda Abraham
Councilmember Micah Fenton

ADMINISTRATIVE STAFF PRESENT:
Terrell Smith, City Manager
Reggie Cooper, Fire Chief
Cliff Carruth, Police Chief
Dawn Jones, Finance Director
Eric Powell, Public Works Director
Scott Rectenwald, City Attorney
Christol Hall, HR/Civil Service Director
Randy Pritchard, Support Services Director
Nikki Smith, City Secretary/Payroll Accountant

2. Invocation and Pledges

Mayor Ware

3. Citizen Comments

Texas Government Code, Sec. 551.007 requires that a governmental body must allow each member of the public who desires to address the body regarding an item on the agenda the opportunity to do so before or during the body's consideration of the item. The “Citizens Comments” portion of the meeting meets the requirements of this law and is the public’s opportunity to speak on any item on the agenda. Those who wish to speak are requested to fill out a public comment form and will have three (3) minutes to speak unless additional time has been requested.

Dr. Clyde Jackson, 1007 Alvin Street, asked the Council to consider maintaining the overgrown lots from Alvin Street to Spring Street.

Clint Cross, 60 Buena Vista Drive, asked the Council to consider adopting an ordinance regarding Texas House Bill 969.

4. Items to be Withdrawn From Consent Agenda

Items B & D were withdrawn from the Consent Agenda.

5. Consent Agenda

The items on the Consent Agenda require little or no deliberation by the Council. Approval of the Consent Agenda authorizes the City Manager or his designee to proceed with conclusion of each in accordance with staff recommendations, a copy of which is filed with the minutes of the meeting. A Councilmember may remove items from the Consent Agenda by making such request prior to a motion and vote on the Consent Agenda.

Councilmember Abraham made a motion to approve Consent Agenda. Councilmember Bonner seconded the motion, which Passed with a vote of 7:0:0.

A. Consider approval of the minutes from the August 24, 2023 Regular Council meeting. (City Secretary)

C. Consider approval of an Interlocal Agreement with Harrison County for the Wonderland of Lights. (Main Street)

6. Consideration of Items Withdrawn From the Consent Agenda

B. Consider approval of the purchase of the three (3) trucks for the various departments. (Public Works)
Eric Powell, Public Works Director, provided information regarding the purchase of a small dump truck designed to better meet the needs for city streets at a cost of $68,069.50.

Council asked questions and discussed.

Kristina Hamilton, Assistant Finance Director, provided information regarding the purchase of two trucks for the Water Billing division.

Council asked questions and discussed.

Councilmember Godfrey made a motion to approve the purchase of the three (3) trucks for the various departments. Councilmember Fenton seconded the motion, which passed by a vote of 7:0.

D. Consider approval of needed appointments to the Tax Increment Reinvestment Zone Number One Board of Directors. (Finance)
Alex Agnor, Assistant Finance Director, provided information regarding the needed appointments to the Tax Inclement Reinvestment Zone Number One Board of Directors.

Council asked questions and discussed.

Councilmember Godfrey made a motion to approve the needed appointments to the Tax Increment Reinvestment Zone Number One Board of Directors. Councilmember Abraham seconded the motion, which passed by a vote of 7:0.

7. Public Hearing

A. Conduct a public hearing on the proposed budget for the 2024 fiscal year and action to adopt the budget or continue consideration of the budget to a future meeting. (Finance)
Kristina Hamilton provided information regarding updates to the fiscal year 2024 draft budget.

Mayor Ware opened the public hearing.

No one came forward to speak.

Mayor Ware closed the public hearing.

Councilmembers asked questions and discussed.

Councilmember Ware made a motion to continue consideration of the budget at our next Regular Council meeting. Councilmember Godfrey seconded the motion, which passed by a vote of 7:0.

B. Conduct a public hearing on the proposed tax rate of $0.565201 per $100 valuation in support of the 2024 Annual Budget of the City of Marshall. (Finance)
Alex Agnor provided information regarding the proposed tax rate of $0.565201 per $100 valuation and asked council to provide a record vote regarding the proposed tax rate following the public hearing.

Mayor Ware opened the public hearing.

No one came forward to speak.

Mayor Ware closed the public hearing.

Councilmember Ware made a motion to approve the proposed tax rate of $0.565201 in support of the fiscal year 2024 annual budget. Councilmember Abraham seconded the motion, which passed by a vote of 7:0.

8. Ordinance

A. Consider approval of an ordinance authorizing the issuance and sale of combination tax and revenue certificates of obligation, series 2023; levying an annual ad valorem tax and providing for the security for and payment of said certificates; approving an official statement; providing an effective date; and enacting other provisions relating to the subject. (Finance)

Dawn Jones, Finance Director, introduced Michael Martin, Hilltop Securities, and Jeff Gulbas, McCall, Parkhurst & Horton, who provided information regarding the issuance and sale of combination tax and revenue certificates of obligation, series 2023; levying an annual ad valorem tax and providing for the security for and payment of said certificates; approving an official statement; providing an effective date; and enacting other provisions relating to the subject.

Councilmember Ware made a motion to adopt the Ordinance authorizing the issuance and sale of City of Marshall Combination Tax and Revenue Certificates of Obligation, Series 2023A and approving all matters incident thereto. Councilmember Fenton seconded the motion, which passed by a vote of 7:0.

9. City Manager Reports and Requests for City Council Consideration

A. Report regarding needed appointments/reappointments to the various City boards, commissions and committees. (City Secretary)

Nikki Smith, City Secretary, provided information regarding needed appointments and reappointments to the various City boards, commissions and committees. Nikki Smith stated applications will be accepted September 20, 2022 through October 27, 2023.

B. Consider approval of a signed letter of intent authorizing the purchase of a 2024 Frazer Ambulance and related equipment. (Fire)

Reggie Cooper, Fire Chief, asked for approval of a signed letter of intent authorizing the purchase of a 2024 Frazer Ambulance and related equipment at an approximate cost of $263,150. Reggie Cooper provided a fleet status update and stated this is to inform the company of our intention to purchase, but it is not an obligation to do so.

Councilmembers asked questions and discussed.

Councilmember Abraham made a motion to approve a signed letter of intent authorizing the purchase of a 2024 Frazer Ambulance and related equipment. Councilmember Fenton seconded the motion, which passed by a vote of 7:0.

C. Discussion regarding Texas House Bill 969. (Council)

Councilmember Morris stated his reasons for requesting this item and asked the Council to consider placing the adoption of an ordinance supporting Texas House Bill 969.

Councilmembers asked questions and discussed.

D. Discussion regarding an overgrown lot on Alvin Street. (Council)

Councilmember Morris stated his reasons for requesting this item and asked the Council or Staff to address this issue.

Councilmembers asked questions and discussed.

10. Executive Session

Councilmember Godfrey made a motion to convene the Executive Session. Councilmember Fenton seconded the motion, which passed by a vote of 7:0: The time was 7:34 PM.

Councilmember Abraham made a motion to adjourn the Executive Session. Councilmember Godfrey seconded the motion, which passed by a vote of 7:0. The time was 8:21 PM.

A. An Executive Session pursuant to the Open Meetings Act, Chapter 551 of the Texas Government Code under Section 551.072. Deliberation regarding real property: Convene in executive session to discuss matters related to the purchase, exchange, lease, sale, or value of real property.

11. Adjournment

Councilmember Abraham made a motion to for adjournment. Councilmember Godfrey seconded the motion, which passed by a vote of 7:0.

APPROVED:

Mayor of the City Council
of the City of Marshall, TX

ATTEST:

City Secretary