



Keep Marshall Beautiful Board Meeting Minutes
Marshall Public Library Board Room
June 6, 2023

1. Call to Order by Cheryel Carpenter at 4:42 pm. Board members in attendance were Lillian Banks, Cheryel Carpenter, Susan Marshall, and Linda Scott. Also in attendance was city staff liaison Anna Lane, Director of Community Services.
2. There were no presentations or remarks from the public.
3. Approval of the May minutes was unanimously approved following a motion by Susan and second by Lillian with the following correction: Cheryel will contact Becky regarding lack of attendance KMB Board.
4. Anna shared that she will be out of the office from June 7-June 19 to attend a conference followed by vacation. She shared samples of current city water billing statements. There was discussion about wording on water bills with regards to voluntary contributions to Keep Marshall Beautiful and Litter Control. Susan made a motion to keep the wording as is on the bill. The motion died for lack of a second.

Following discussion, Susan made a motion to request changes on the water bill wording as follows:

- **from** *Keep Marshall Beautiful Voluntary Donation* **to** *Keep Marshall Beautiful/ Litter Donation*.
- **from** *Total Amount Due with KMB Donation* **to** *Total Amount Due with Donation* on the top and bottom portion of the bill
- **from** **KMB Donation is a voluntary contribution.** **to** **KMB/Litter Control donation is a voluntary contribution*.*

Lillian seconded the motion and this was passed unanimously. The online wording will be revisited once the City changes over to new financial software in 2024.

5. The Board voted on the June 2023 Beautification Award winners as follows:

Commercial: Comfort Suites (5204 E. End Blvd. South)

Residential: Winfred Green (1906 West Grand Ave.)

The Board voted on the July 2023 Beautification Award winners as follows:

Commercial: Willow Salon (1407 Houston St.)

Residential: 510 College St.

Signs will be placed in each yard and winners will receive a \$50 Lowe's gift card.

6. The board reviewed the 2023 Work Plan. Discussion centered the Adopt-a-Spot program. 8 groups are interested in participating. Susan suggested that the groups be contacted and information shared about the program so that clean up days can be established. Susan said that the turn around on the Adopt-a-Spot sign shouldn't take long. Anna will get information and form(s) about the Adopt-a-Spot program on the city's website.
7. Susan asked Cheryel to contact Becky regarding her Board status.

Cheryel presented Lillian a gift bag of gardening goodies in appreciation of her leadership and planning of Earth Day 2023 at the New Town Community Garden.

8. Upon a motion made by Lillian and second by Linda, the meeting was adjourned at 5:45 pm. The next meeting will be on Tuesday, August 1 due to the July 4 holiday.