



Keep Marshall Beautiful Board Meeting Minutes
Marshall Public Library Board Room
May 2, 2023

1. Call to Order by Cheryel Carpenter at 4:30. Board members in attendance were Lillian Banks, Cheryel Carpenter, Susan Marshall, Felicia Mathis, and Linda Scott. Also in attendance was city staff liaison Anna Lane, Director of Community Services.
2. There were no presentations or remarks from the public.
3. Approval of the April minutes was unanimously approved following a motion by Susan and second by Lillian with the following correction: Deloris was not present at the April meeting.
4. Anna announced that she received notification that Keep Marshall Beautiful met the guidelines to be an affiliate in good standing for 2023 with Keep Texas Beautiful. Anna shared that thus far in 2023, \$807.80 has been spent--\$200 for the Keep Texas Beautiful affiliation fee and \$607.80 for supplies for the Earth Day community garden maintenance and gift cards for the Keep Marshall Beautification monthly winners.
5. The board reviewed the Earth Day clean up event sharing things that went well (cooperation of the weather and 20-30 volunteers in attendance) and considerations for future events (less paperwork; do tasks in phases). Felicia will pick up the timbers that are on-site and Susan called Gene at Republic to pick up the trash. Lillian reported that the weeds had grown since the event and that New Town would clean up the creek on Saturday, May 6.
6. The Board voted on the May 2023 Beautification Award winners as follows:
Commercial: Grandway Church of Christ (213 W. Burleson St.)
Residential: Veronica Ortega & Todd Stackhouse (515 E. Houston St.)
Signs will be placed in each yard and winners will receive a \$50 Lowe's gift card.
7. The board reviewed the 2023 Work Plan. Cheryel distributed an example of a template of signs for the "Adopt a Spot" program. Susan suggested finding a sign maker in the industry since signs are expensive. She will check with Eric Powell, Director of Public Works, about this. Susan recalled that in 2022, signs were about \$200 with the city providing free installation. Discussion followed with the consensus that a list of streets should be compiled. Felicia said she could take this list to the Touch-a-Truck event. Cheryel said she would make a limited color Adopt-a-Spot information sheet that can be distributed at the KMB table at Touch-a-Truck. The table will also feature coloring books, games, and other items.
8. Cheryel shared that she, Lillian, and Linda inventoried the Keep Marshall Beautiful closet at the Convention Center. They took pictures, made a list, and counted items.

Cheryel presented a gift of a flower pot to Felicia for her initiative and work as Vice Chair to take care of the windshield survey.

With the July board meeting falling on Independence Day, the Board voted upon a motion by Lillian and second by Felicia to not meet in July.

9. Upon a motion made by Felicia and second by Lillian, the meeting was adjourned at 5:30 pm.